

**City Administrative Centre** Bridge Road, Nowra, NSW, Australia, 2541

**Address all correspondence to:** The General Manager, PO Box 42, Nowra, NSW, Australia, 2541

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This application form must be completed to apply for financial assistance for imbursement of supply of materials under the Nowra CBD Façade Improvement Program. The Nowra CBD Façade Improvement Program Guidelines should be read in conjunction to completing the application form.

## 1 Applicant

Name: .....

Address: .....

Suburb: ..... Postcode: .....

Phone: ..... Mobile: .....

Email: .....

### Proposed Site Location.

Street No: .....

Street Name: .....

## 2 Development Approvals

Do the façade improvements require Development Approval (i.e. Development Consent or Complying Development Certificate)?

No  Yes

If yes, DA/Construction Certificate No. is .....

## 3 Owner's Consent

Are you the property owner?

Yes  No (if not, consent must be received from the property owner or relevant Body Corporate. If the property is owned by a company, consent must be provided by an authorised delegate, i.e. Director)

I, .....  
Print Name(s) of Property Owner

Consent to the making of this application for financial assistance under the Nowra CBD Façade Improvement Program with Shoalhaven City Council (Council) and the undertaking of the proposed works submitted for:

(Insert address)

.....  
Signature(s) of Owner(s)

## 4 Proposed Façade Improvement Works

Describe the proposed façade improvement works that you are applying for financial assistance for supply of materials:

Restoration of exterior finishes, please specify .....

Repainting of building façade and windows (please include paint samples / chart)

Removal of opaque roller shutters or security grilles

Upgrade/Repair or replacement of awning structure

Other, please specify: .....

**Privacy Notification:** The information will be used solely by Council staff for the purpose mentioned or a directly related purpose. The applicant understands that this information is provided on voluntary basis and they may apply to Council for access or amendment of the information at any time.

**This form may be published on Council's website in accordance with Government Information ( Public Access) Act 2009**

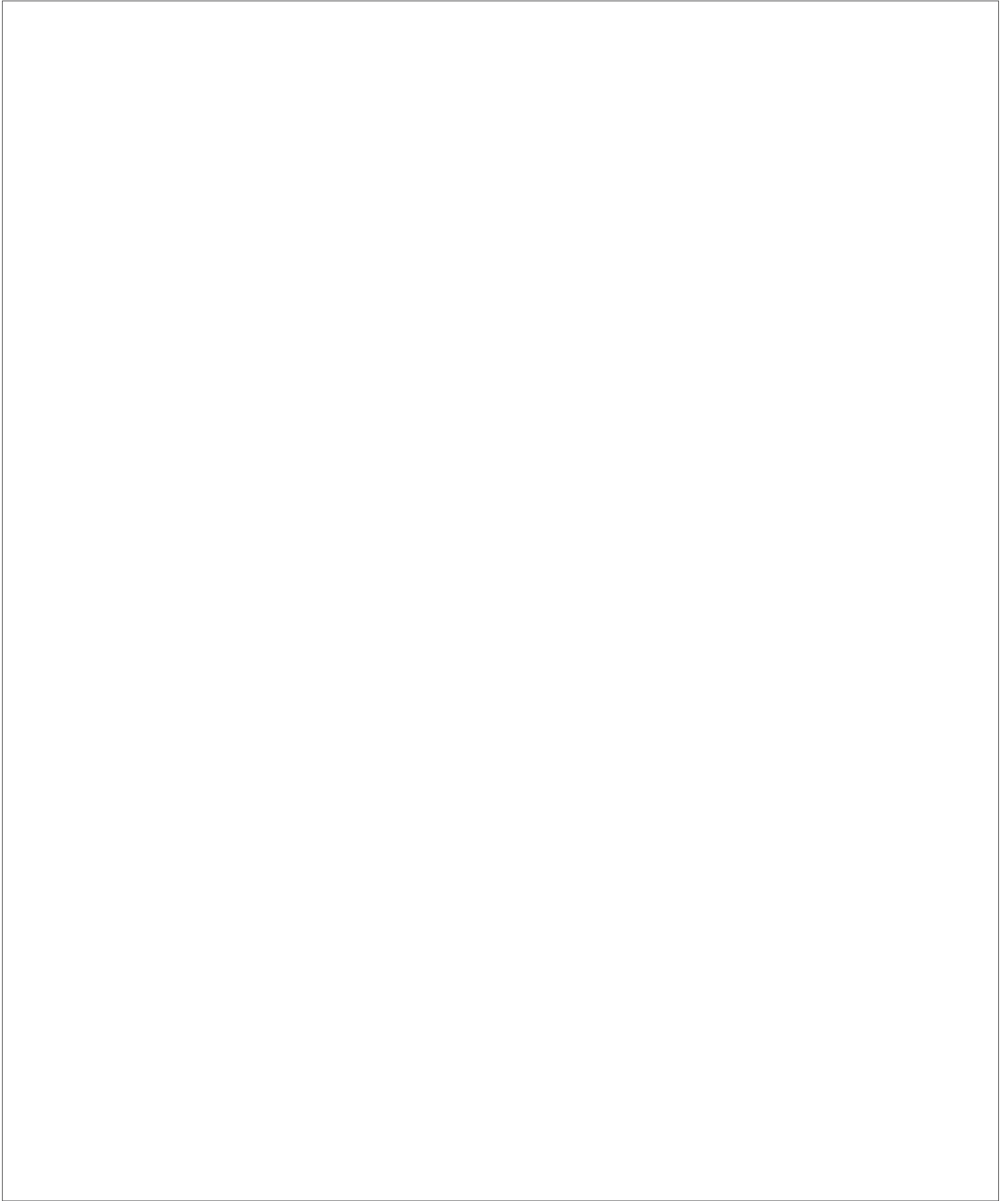
### OFFICE USE ONLY

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## 5 Proposal Details

Provide a sketch or photograph identifying your façade and detail of the proposed façade improvement works (i.e. if you are proposing to paint your building façade, identify what areas you will be painting and their colour including brand of paint, paint colour name and paint samples / chart).



Describe what the proposed façade improvements works will involve: .....

.....  
.....  
.....

## 6 Cost of Works

Provide a breakdown of the estimates cost / quotes of labour and materials for the proposed façade improvement works. Paid tax invoices will need to be provided when claiming financial assistance from Council.

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Do you agree to provide a minimum of 50% of the cost of labour and materials or higher if 50% is more than the maximum Council contribution of \$5,000 (excl. GST)?

Yes  No

## 7 Assessment Criteria

Please tick one or more of the following assessment criteria that your work meets

- Is the proposed façade improvement works consistent with the relevant planning controls?
- Will the proposed façade improvement works contribute to a greater visual improvement to the façade and the overall streetscape and public domain?
- Can the proposed façade improvement works be completed within the allocated time frame?

## 8 Checklist

- I have read and understood the Nowra CBD Façade Improvement Program Guidelines
- I have signed the application form
- If you are not the owner, you have obtained the owner's consent to lodge this application
- Provide a photo or sketch of the building's façade detailing the proposed façade improvements
- If repainting, provide paint samples or chart showing colours
- Provide breakdown of cost estimates of labour and materials

## 9 Applicant's Declaration

I understand and will comply with the following terms and conditions of the Nowra CBD Façade Improvement Program.

Print your name: .....

Signature of Applicant: .....

Date: .....

**Note:** Council will advise the applicant in writing if the financial assistance application is successful or unsuccessful.

## Terms & Conditions

In making an application for financial assistance under the Nowra CBD Façade Improvement Program, you agree to comply with the following terms and conditions.

1. Applicants are to lodge complete application forms with the required information.
2. Where required, Development Approvals are to be obtained prior to lodging an application for financial assistance.
3. To claim funds from Council, the applicant must provide tax invoices to the agreed materials value of, 50% cost of labour and materials to a maximum of \$5,000 (excl. GST).
4. The application form, forms part of an agreement with Council (if approved) of what financial assistance for imbursement will be provided.
5. Works must commence after the applicant has signed the agreement with Council and completed by the end of the Financial Year.