

MEETING NOTES

MEETING WITH CENTRAL AREA 1 COMMUNITY CONSULTATIVE BODIES

WEDNESDAY 20TH OCTOBER 2010

Committee Rooms 1, 2 & 3, City Administrative Centre, Bridge Road, Nowra.

The meeting commenced at 10.02 am.

PRESENT

Russ Pigg – Chairperson

Clr Watson left 12.20 pm

Rob Donaldson – Assistant General Manager

Peter Adams – Director Strategic Planning & Infrastructure

Peter Dun - Director Finance & Corporate Services

Tim Fletcher – Director Development and Environmental Services – left 11.50 am

Paul Collins -

Martin Uptis – Infrastructure Planning Manager

Greg Roberts – Executive Support Manager

Max Ford – Culburra Beach Progress Association – left 12.10 pm

James Butcher – Orient Point Progress Association

Ron Vaughan – Get to the Point Program

Dave McCorkel – Get to the Point Program

Charlie Yates – Callala Bay Community Association – left 12.10 pm

Annette Yates – Callala Bay Community Association – left 12.10 pm

Peter Cumes – Currarong Progress Association

1. Welcome and Introduction

The General Manager welcomed all participants to the meeting.

2. GENERAL MANAGER

a. Agenda for CCB Meetings – Policy Matters

Community Comments

The Get to the Point Program CCB wished to promote that the Agenda for the CCB meetings to concentrate on major issues and policy matters under consideration by Council and not degenerate to 'pot hole' repairs. These matters can be addressed by contacting Council at any time.

Council

Mr Pigg advised that there was a mixture of feeling on this matter and some CCBs wanted one of the two meetings per year to be on a more 'local issue' level. Council would take note of the comments from Get to the Point Program.

3. Assistant General Manager

a. Funding for Community Groups

Council

Mr Donaldson tabled information, and hoped the CCBs had received his letter, on the availability of \$5.4 million in funding from the State Government for communities to save water and energy (copy attached). It was explained that Council and Council's Management Committees are not eligible for the funding but encouraged community groups to explore the possibilities. Applications for the funding must be received by 5.00 pm Monday 25 October 2010 and hoped it wasn't too late for some groups. The types of projects that would be funded included:

- Installation of Water efficient toilets, fixture and fittings
- Lighting and hot water upgrades
- Insulation and other measures to improve heating and cooling efficiency
- Rainwater tanks

Mr Donaldson asked the CCBs to consider the types of projects that they or other groups could request funding for and to carefully consider whether the project will provide on-going operational savings.

Council's Senior Environmental Planner, Elizabeth Dixon, can be contacted for assistance with the proposals.

Mr Donaldson also advised of funding now available from the Veolia Mulwaree Trust in Goulburn that both Council and community groups. It was advised that funding was offered in 7 Council areas surrounding Goulburn. Previously they have funded projects such as Mens Sheds, Youth Centres and Community groups should not miss the opportunity.

The Trust offers funding four times a year and the next round is November. As that is only a short time away CCBs were advised to keep in mind the quarterly funding.

4. DEVELOPMENT & ENVIRONMENTAL SERVICES

a. Tree Policy

Council

Mr Fletcher advised the meeting that the Tree Management Policy was currently being reviewed. Following the adoption in 2005 the policy essentially stated that, for private land, no Council approval is necessary if any part of a tree is above a line 45° from the vertical extension of the wall of any building measured at its base. Exceptions to this are trees located on foreshore areas, heritage trees and environmentally zoned areas.

For trees located on public land (road reserves or public reserves) the 45° rule applies as well, but if a resident requests a tree be removed because they consider the tree to be dangerous/hazardous, staff inspect and determine if it is dangerous, if so it is removed. If there is disagreement following inspection, then the resident may have their own arborist report prepared or have the matter reconsidered by staff. If the review fails to determine the tree is dangerous/hazardous and it is within 45° of the residents' asset then they may

apply to have the tree removed at their own cost, subject to a favourable review of environmental factors.

Mr Fletcher advised that Council adopted the Tree Management Policy, with few changes since the 2005 review, at its meeting of 21st September 2010.

b. Dual Occupancy DCP 57

Council

The meeting was advised that this document was currently being reviewed and due to Councillors declaring a pecuniary interest in the matter it was determined that DCP 57 be deferred to a newly formed DCP 57 Review Committee, consisting of five Councillors with delegated authority, to be resolved by Councillors who did not have a pecuniary interest in the matter. That Committee met last night and Council now has a new adopted Policy. Changes made at the meeting last night were that Milton and Berry were deleted from the subdivision policy, and that Vincentia was moved into the larger area category – lots 700m² when divided lots must be 350m² and Culburra was moved into next tier, being lots of 800m² when divided lots must be 400m².

CCBs were advised that Council has had a “Dual Occupancy DCP” since the 1970’s but it was previously known as the “Granny Flat Policy”. Up until 2006 there was a very low uptake rate for dual occupancy but the Subdivision Policy changed the situation and the development of dual occupancy increased for investment gains purposes.

The Review is quite extensive as it is a topical issue with a wide divergence of views. The document addresses the demographic change in community houses, larger houses with fewer occupants.

There is now a push to increase the availability of dual occupancy and local communities are concerned this will change the character of their towns but subdivision provisions have tight constraints and will ensure developments don’t overly impact on the communities’ character. It was advised that Council discouraged ‘clustering’ of dual occupancy and that no more than 3 connective developments within a Street or cul-de-sac were permitted.

Other changes to the document are listed below:

- Relaxation in minimum areas for dual occupancy subdivision – minimum lot size 800m² for certain areas will be reduced to 700m² and will bring together dual occupancy v’s subdivision criteria
- For larger areas, such as Ulladulla and Nowra a 700m² lot when divided, the lots must be 350m²
- For the next tier size, such as Greenwell Point and Callala Bay the lot must be 800m² with a minimum of 400m² for individual lots
- The very small areas such as Bendalong and Bawley Point subdivision does not apply
- Milton Berry to be a separate issue for heritage/character reasons
- Floor space ratios the same in dual occupancy and subdivisions
- Areas for open space
- Car parking requirements
- Dual Occupancy in Cul-de-sacs
- Adaptable housing provisions

- Encourage dual occupancy to be initially designed for conversion for disabled and/or aged
- Kerb & guttering

Mr Fletcher advised the revised document was definitely easier to understand.

a. Update – Draft DCP 118 Areas of Coastal Management

Council

The meeting was advised that the draft DCP had been on exhibition and lots of submissions had been received with concerns raised on development applications on foreshore blocks. Concerns have also been raised with the SMEC studies regarding how the “hazard lines” were determined and Mr Fletcher advised that there would be a peer review on the Study.

The new draft LEP includes a Standard Clause on how Councils deal with DAs on foreshore blocks and the DCP must fall into line with the draft clause. The Interim Policy was reported back to Council last night and adopted. Adopting the Interim Policy will enable Council to deal with applications and also guides where Council is going with draft DCP 118.

Council will not finalise DCP118 until the Federal Government adopts the Georges Report and community consultation is considered. All those affected by DCP118, along with all CCBs will be informed and given the chance to forward submissions on the draft interim policy. A Residents Briefing will also be scheduled before the matter is brought to Council for adoption. Mr Fletcher advised that verbal responses received so far had been mostly positive.

Mr Pigg also advised that the matter would be assessed after all submissions had been received and if need be, more community consultation would be undertaken.

Community Comments

Concerns were raised in relation to Mobile Telecommunication Towers.

Council

Mr Fletcher advised that following the receipt of a development application for a Mobile Telecommunications Tower at Callala Bay Council resolved to engage an independent consultant to report on the implications of EME's as there was quite a bit of controversy and confusion on the matter. There is now a number of DAs lodged with Council for towers in North Nowra, Worrigee and Bawley Point and once the Independent Consultants report is received it should help with decisions in the future. The report on EME's will be available on Council's website.

5. FINANCE & CORPORATE SERVICES

a. Future Council Meetings in Villages

Council

Mr Dun advised the meeting of a recent resolution of Council that raised the possibility of conducting future Council meetings in the villages, subject to a clearly identified need as expressed by the local community regarding items of public concern. The meetings recently held in Ulladulla were arranged because DCP 56 – Ulladulla Town Centre was on the Agenda and they proved to be very successful. The meeting was also advised that an Extra Ordinary Meeting of Council specifically to deal with Youth issues had been scheduled for 30 November 2010 at Bomaderry High School.

Mr Pigg added that following discussion on the matter at the Ordinary Meeting of Council last night it was defined that meetings in the villages would be held for major policy issues not just a controversial DA.

Mr Roberts added that a letter would reach the CCBs shortly advising the CCBs of the matter and also requesting they consider venues for the meetings in their area taking into consideration Council's reluctance to meet in a venue that serves alcohol.

Community Comments

The Culburra Beach Progress Association raised concerns regarding the concept proposal 3A development application for urban expansions. The concerns raised were in regard to the size of the proposal and the implications on the growth of the area.

Council

The meeting was advised that the appropriate time to begin community consultation on the issue was once the environmental assessment report on the matter was received and Council will ensure that public meetings would be organised within the Culburra Beach area.

b. CCB Guidelines and Structure of a CCB & Concerns – CCB Executive

Community Comments

The Culburra Beach Progress Association requested discussion of the potential conflict of interest between CCBs executives and the Developer involved in the current concept proposal DA. It was also requested that discussion be held on the feeling of many residents in the area that the current CCB and Progress Association does not allow a fair forum for residents to raise concerns about their community, especially when those concerns are perceived to be contrary to the Progress Association's views.

Council

Mr Dun advised the meeting that there was currently division within the Culburra Beach area regarding a Progress Association taking the role of the CCB. The Guidelines for the Conduct of CCBs regularly goes out for public exhibition, asking for submissions from the public and the last time the document went out to the public for comment was July 2009. No submissions have been received on the issue of Progress Association v's CCB. The guidelines advise that the Progress Association meetings can be split into the two separate components, one for the CCB meeting and then one for the Progress Association meeting. Residents can attend and have a say at the CCB meeting without having to be a member of the Progress Association.

Community Comments

Other CCB members present commented that some of their meetings are split and at the CCB component of the meeting everyone is welcome to speak. There was general agreement that it can work very well and there shouldn't be any change in the guidelines in regard to the splitting of meetings.

The Culburra Beach Progress Association stated that splitting the meeting was causing some problems in regard to start times of both meetings.

Council

It was advised that the Guidelines would remain flexible and Council doesn't specify times for meetings. In regard to the Culburra Beach Progress Association's current problems the matter would be reported to Council as correspondence had been received from the public requesting assistance.

Mr Pigg advised that at one time the Ulladulla community were divided on certain issues with a mix of views and the important thing is that Council needs to hear all views. The purpose of a CCB is to involve the whole community and the purpose of the Guidelines is to ensure the whole communities views are heard and that the Chairperson must remain unbiased and give everyone a chance to be heard.

c. Update – Marina for the Shoalhaven

Community Comments

The Get to the Point Program requested the status of the proposed marina for the Shoalhaven Area.

Council

Mr Dun explained to the meeting that Council has a policy position to pursue a marina in the northern, central and southern areas of the Shoalhaven and has voted, this financial year, \$80,000 towards the project. The Lands & Property Management Authority (LPMA – previously known as the Lands Department) are the owners of most of the land and Council will be inviting their attendance at a meeting of the Executive Marina Committee to further the project. Greenwell Point is the preferred site and the LPMA want a working proposal but the main issue is funding, as they are not in a position to fund the project. The funds set aside in this years budget will go towards the studies needed and expression of interest will be invited from private investors.

Expressions of Interest had been offered in the past for private investors to develop a Marina at Ulladulla but there was no interest shown, possibly due to the state of the economy at that time. As the economy has picked up there may be a new call for Expressions of Interest for the project.

Community Comments

The CCBs enquired about a rumour regarding an approval issued several years ago for a marina on the Shoalhaven River.

Council

Mr Dun confirmed that the approval had been given for an industrial marina on the River and Council is aware of some discrepancy, as shown on their website

www.numbaamarine.com , that states there will be a 200 berth marina, and Council is pursuing the matter. The DA was submitted some years ago and there is now an issue with cutting into the canal. Mr Adams advised that the land has changed hands but to his knowledge no new DA has been submitted.

d. Late Request for Meeting Attendance

Community Comments

The Get to the Point Program group stated they had received a phone call to attend a meeting at Council on the day the meeting was to be held.

Council

Mr Pigg attempted to clarify which officers from Council were responsible but no details were known so further follow up will be required.

Action – Get to the Point Program to notify the General Manager of further detail regarding request for attendance on the day of a meeting.

6. CITY SERVICES & OPERATIONS

a. Installation of Barriers – Plutus Creek, Currarong Road

Community Comments

The Currarong Progress Association requested Council staff reassess the installation of barriers either side of the narrower Plutus Creek/Currarong Road crossing.

Council

The meeting was advised that Shoalhaven Water were paying for a culvert extension in that area and if there is a decent shoulder barriers should not be needed.

Mr Pigg noted that confirmation would be sought from Carmel Krogh, Director Shoalhaven Water and would be communicated to the Currarong Progress Association.

Action – Shoalhaven Water to write to Currarong Progress Association regarding the need for barriers on Plutus Creek following the culvert extension.

b. Bushcare Grants

Community Comments

The Culburra Beach Progress Association requested a full report on the expenditure and how the community benefitted from the bushcare grants obtained.

Council

Mr Collins advised that Council received \$34,163.64 for the Sheepwash Creek and Wetland Protection Project from the Federal Government's Caring for our Country Program. The project was a jointly coordinated partnership between Council as the land owner/manager and the Lake Woollumboola Bushcare Group, who contributed \$16,363

worth on in-kind labour. Council acted as sponsor on behalf of the bushcare group to administer the grant. The aim of the project was to employ professional bush regenerators to undertake primary and secondary weed control, targeting Asparagus Fern, Bitou Bush and Lantana across the Sheepwash Creek and Lake Woollumboola riparian and foreshore areas to protect and enhance the habitat quality of the two ecologically endangered communities, Bangalay Sand Forest Complex and Salt Marsh. The project will also undertake follow up bush regeneration works to consolidate previous restoration works done on the wetlands. There is also an educational component involved through the design and installation of three educational signs highlighting the value of the ecologically endangered communities and the SEPP 14 wetland.

Progress to date has seen 3 hectares of heavily invested Bangalay Sand Forest receiving primary treatment for the control of Asparagus Fern, 7 hectares of Lantana and Bitou Bush have been controlled on and around the foreshore of the Lake with 690 hours spent on the restoration. Four monitoring sites have been established to measure progress.

A 5 metre buffer either side of Sheepwash Creek has been manually weeded as per the Green and Golden Bell Frog Plan of Management for Culburra Beach. This project is due for completion by February 2011.

7. CITY SERVICES & OPERATIONS / STRATEGIC PLANNING & INFRASTRUCTURE

a. Currarong Road – Vegetation, Road Width, Shoulders, Road Surface

Community Comments

The Currarong Progress Association noted that Council had recently lopped low tree branch overhangs in some sections of the roadway and requested that this work be continued in other required sections. Also requested was advice of the last occasion road works to improve widths was undertaken as it was noted that a good deal of work was done in the area some time ago but nothing has been done since and sections of roadway past Kinghorn travelling east are a case in point.

The shoulders of the road continue to be problematic for drivers eg. the edging of the 65kph corner where an accident took place erodes regularly and potholes are an on-going problem that needs regular maintenance.

Mr Cumes, President, stated that the community was appreciative of the work Council was doing.

Council

Mr Collins advised that maintenance vegetation was on-going and tree lopping and pruning will be undertaken where tree limbs encroach within the height and width requirements of the road.

Widening and rehabilitation work was carried out approximately 10 years ago on the section approximately 4 km south east of Kinghorne Point Road which enabled the edge lines to be extended. Further shoulder widening towards the Currarong township will be considered for inclusion in a future capital works program.

b. Coonamia Road – Repairs to Surface

Community Comments

The Currarong Progress Association requested Council look at the recent resealing of sections of Coonemia Road from the Arch Gate turnoff running south and commented that the patched area surfaces were very rough. Could any repairs be undertaken?

Council

Mr Collins advised that patching and repair works were undertaken earlier in the calendar year on sections of the road within the first kilometre from Culburra Road and work was required on pavement failures and rutting. A reseal of this section of Coonemia Road will be considered in next year's reseal program and further work will be undertaken on the patches at that time.

It was agreed that a further inspections would be made with the intention of reducing the roughness.

Action – CS&O to inspect Coonemia Road for possible further repairs to patching.

c. Correspondence Response Times

Community Comments

The Get to the Point Greenwell group requested an improvement in response times and replies to written requests. It was advised that sometimes two or three months go by without a reply.

Council

Mr Pigg advised he would bring this matter to the attention of the Group Directors advising them that a quicker response time was required.

d. News Article – Lake Grant

Community Comments

The Culburra Beach Progress Association requested an update on a news article on a Lake Grant of \$10,000 and would like to be provided with a full report on expenditure and how the community benefited.

Council

Mr Collins advised the news article was 9 years old.

e. Concerns Raised – NPWS – Little Tern Nesting

Council

Mr Pigg advised that Council will not support the type of comments that were made in the agenda items received from the Culburra Beach Progress Association.

Community Comments

The Culburra Beach Progress Association representative apologised for the comments made in the correspondence and advised he had been in hospital at the time and was not

aware the letter had been sent to Council. The letter stated that despite NPWS interference there had been no Little Turns nests or hatchlings this year. Council Council do something to limit access to the beach and lake during the nesting times?

Council

Mr Collins advised there had been a huge deterioration in numbers until NPWS intervened. NPWS have been monitoring the site for 15 years along with community volunteers. Last breeding season 41 nests were established by 80 adult birds but unfortunately all eggs were destroyed by various predatory animals such as foxes, currarongs and ravens. Council is cooperating in trying to reduce the number of predators but it is a NPWS program.

Mr Pigg advised the Culburra Beach Progress Association to liaise with NPWS. On 20 November 2007 Council resolved to strongly object to Lake Woollumboola being made a RASAR site. On 26 February 2008, Council resolved that a survey be instigated at the issue of Ramsar listing however it has been delayed pending completion of the "Ecological Character Assessment" by NPWS.

f. Upgrade of Titania Park to Icon Status

Community Comment

The Get to the Point Program group requested an update on Titania Park gaining icon status.

Council

Mr Adams explained that the plan of management for the park provides for future upgrades but at this stage there was no funding for the project. It was explained that some grants may be available and further discussion with the CCB would be advantageous to determine priorities.

Action – SPI to liaise with Get to the Point Program regarding budget priorities regarding Titania Park.

g. Lakeside Walkway – Lake Woollumboola's Foreshore

Community Comments

The Culburra Beach Progress Association are eager to have a lakeside walkway linking the observation platforms that Council has already built along Lake Woollumboola's foreshore as it would not only provide a tourist attraction but also benefit the local residents. They explained that a gravel pathway would be sufficient.

Council

The meeting was advised that some sections of the track are on private land but the current plan is to utilise the existing walking tracks as per the Draft Walking Track Plan. There were concerns relating to the bridge but it was generally agreed that a gravel walkway would be effective. Again setting of priorities for the area needs to be achieved.

Action – SPI to include the lake walkway in discussions on priorities for the area.

h. Update – Walking Track from Orient Point Boat Ramp to Crookhaven Heads Boat Ramp (Orient Point Progress Association)

Community Comments

The Orient Point Progress Association requested information on the progress on planning of the walkway track from Orient Point boat ramp to Crookhaven Heads boat ramp.

Council

Mr Uptis advised the meeting that the track was included in the Strategy but priorities need to be set that take into consideration the small budget of \$30,000, various priorities for the whole city and tourism priorities.

Mr Adams repeated that Council needs to know what the community see as a priority in each area and CCBs need to be aware that Council is adopting a policy where maintenance of existing infrastructure will become most important rather than pursuing 'new' infrastructure.

Some communities are using volunteer labour and just requesting materials from Council and Mr Adams advised that community groups can forward a request to Council to assist in the planning of projects that can be achieved with volunteer labour. Mr Pigg advised that Council needs to approve the design of any project and ensure the work site is safely managed before supplying any materials for the job and issues such as the level of contribution and traffic management would need to be defined.

Community Comments

Other CCBs commented on the success of projects involving volunteer labour and agreed to communicate with each other on ideas to get projects off the ground.

i. Pathway – Emmett Street to Hunter Street

Community Comments

The Callala Bay Progress Association requested an update on the pathway from Emmett Street shopping complex towards Hunter Street.

Council

This matter could be addressed using volunteer labour as per item 7 h).

j. Cycleway – Sheaff Street

Community Comments

The Callala Bay Progress Association requested an update on the cycleway for Sheaffe Street, Callala Bay. Concerns were raised that local children were cutting across the 90° corner and the road was too narrow and dangerous. It was suggested that a rough track to the edge of sports field may encourage the children away from the dangerous crossing.

Council

This matter could be addressed using volunteer labour as per item 7 h) and 7 j)

k. Pedestrian Crossing – Emmett Street

Community Comments

The Callala Bay Progress Association requested an update on the pathway from Emmett Street Shopping Complex towards Hunter Street. It was suggested at the meeting that the school zone be extended.

Council

Mr Adams agreed there was a lot activity around the Emmett Street area but the RTA use certain criteria based on research. Numbers of people crossing and numbers of vehicles are used to decide if a pedestrian crossing is warranted or not. Alternatively a pedestrian refuge with kerb blisters could be considered. A draft design and request for capital works would need to be achieved first. It was suggested that this site be inspected on a site visit.

Action – SPI to review pedestrian crossing needs along Emmett Street.

l. Lighting – Intersection Forest Road & Princes Highway

Community Comments

The Currarong Progress Association requested an update to previous correspondence regarding the installation of a light pole at the intersection of Forest Road and the Princes Highway and whether recent developments in solar street lighting will assist this cause. It was stated at the meeting that representation to Shelley Hancock, Members for South Coast and Joanna Gash, Member for Gilmore, had been made mentioning that with today's technology the installation of a solar powered light pole at the low cost of \$5,000 - \$7,000 would be possible. There have been many accidents and close calls due to the lack of lighting and cars pulling up at the last minute

Council

Mr Adams advised that the matter was the responsibility of the RTA and may be part of the upgrade works currently being considered. The first stage of these works will be from South Nowra to the Forest Road and it was suggested that the possibility of solar lighting for that intersection be suggested at the next meeting of the RTA Regional Liaison Committee.

Mr Pigg suggested that the Currarong Progress Association could try approaching the media on the issue and try and bring more attention to the need for lighting at the intersection.

Action – SPI to ensure the matter of installation of a solar powered street lighting pole be added to the Agenda for the next meeting of the RTA Regional Liaison Committee.

m. Additional Item – Graffiti on Tourist Sign, South Nowra

Community Comments

The meeting was advised that the Shoalhaven Holiday sign at South Nowra was covered in graffiti and also that the location of the sign was really not appropriate anymore. It was suggested the sign be relocated.

Council

Mr Pigg that staff would investigate relocating the sign to a more strategic tourist location.

Action – F&CS/CS&O to investigate relocation of the Tourism Sign at South Nowra and report to the Resources & Reserves Committee.

n. Refurbishment Surf Lifesaving Club

Community Comments

The Culburra Beach Progress Association stated that the Surf Lifesaving Club at Culburra Beach was deteriorating due to concrete cancer and requested that when the refurbishment is undertaken consideration be given to providing a restaurant upstairs as it could be leased and provide continuous funding for the lifesavers, defray costs for the renovations and repairs and provide employment. Community support was assured.

Council

The meeting was advised that this matter had been discussed with the Surf Club and they had received grant funding of \$300,000 to extend the building to the west and replace the kitchen. Discussions would have to be held with the Land and Property Management Association, being the land owner, regarding a commercial restaurant/café.

o. Draft Access Areas for Dogs Policy

Council

Mr Adams advised that following the exhibition of the Draft Access Areas for Dogs Policy, staff were compiling results and would be reporting to Council. Mr Adams stated there were a number of changes made that basically simplified the issue such as restricted hours being changed to 24hours a day. Mr Adams also explained that there were certain restrictions that Council had to comply with such as:

- No dogs within 10m of children's play areas
- No dogs within 200m of flagged beach swimming areas
- No Dogs within 200m of nesting shore birds

Uniformity and simplification was the main goal in the review of the Policy and Mr Adams hoped that simplifying the signage and restrictions was also an attempt to help with compliance and enforcement. Signage would need to be rolled out when the Policy is adopted.

Community Comments

The Currarong Progress Association advised that there group was providing two doggy poo bag stations as a community project and that the bags came at a cost of \$100 for 2,000 bags from a supplier in Victoria. The stations, located in prominent positions, had proved to be very successful over the last two to three years.

p. City Maintenance Hotline

Council

Mr Collins tabled City Maintenance Hotline Cards for the CCBs (cards enclosed) and advised them to use the phone numbers on the card after hours (34 hours, 7 days a week) to report normal maintenance requests or defects. He explained that all calls to the number are tracked and prioritised by different methods such as safety/hazard to community, how much use the area has. A full list of contacts was also made available including office hours phone numbers, emergency phone numbers and Council's website for reporting maintenance issues.

Mr Pigg advised that the ability to report problems on Council's website will be enhanced on the new website.

q. Update of LEP

Council

Mr Adams explained that the LEP was essentially, when adopted, the law on what can and can't be done on the land. The State Government changed the requirements that cover LEPs and this affects the entire Shoalhaven area. The document is now required to conform to a standardised form across the State. The LEP has had to take into account changes to the law, the South Coast Regional Strategy and environmental legislation. There are now "Standard" clauses and dictionary changes.

The time frame for the LEP has been lengthy and the Department of Planning took 18 months to certify the draft document. When the Section 65 Certificate was received there were many conditions that could be issues of concern but it is hoped that most have been worked through with the Department. Four Councillor Briefings have been held and many issues have been worked through. It is hoped that the draft LEP will be reported to Council within the next two months. If Council will submit to the Department of Planning for a revised Section 65 Certificate then changes to Council's mapping system (GIS) must be worked through to ensure there are no discrepancies.

There are expected to be three Extra Ordinary Meetings of Council dedicated to dealing with the changes and once adopted the draft LEP will go out for public comment. Staff are currently preparing a lot of material to help the community interpret the document such as tables on the zonings, reference dictionaries and the availability of mapping

Exhibition of the draft LEP will take into account both holiday times and regular times and once the document is on exhibition people who have planning proposals on hold can be moved forward. It is hoped Council can exhibit earlier and longer (possibly December to March) rather than later so that proposals that have been in limbo can start moving ahead.

CCBs will receive hard copies of the document with who to contact at Council for help and an interpretive table explaining "What's Different".

r. Update of Growth Management Strategy

Council

The meeting was advised that the Environmental Planning and Assessment Act dictates that Council have its own Community Strategic Plan and Delivery Plan and along with State Plans and Policies they set out what Council will do. The Growth Management Strategy

falls under the Community Strategic Plan and this informs the Local Environmental Plan, Contribution Plans and Structure Plan.

The first draft of the Growth Management Strategy has just come off the press and Council hopes to have the document on exhibition soon. The Strategy explains the current context and demographics of the area and how many lots are zoned residential. Population projections are considered limited and Council has commissioned consultants, ID Consulting, to provide more detailed and researched projections for the City. The information will inform Contribution Plans for future infrastructure and development and will also be available on the Internet, updated regularly.

s. Future Impact – Asset Management Plans and Contribution Plan

Council

Council is currently spending time and energy addressing long-term sustainability. Shoalhaven Council needs to look at the ten-year financial plan and begin to fund maintenance of current infrastructure as a higher priority to new projects. Council's assets are numerous when you consider every pipe, pit, bollard, road etc. and the on-going maintenance needs to be addressed. This will prove a challenge because of the growth in the area and the cost of running the organisation and Council services. There is a need to renew and maintain rather than build new assets. The CCBs will be consulted regularly on their ideas to do this and their priorities as there are limited funds. Council will need to exercise leadership in constantly reviewing and maintaining the current assets with the help of the community.

t. Improvements – Disabled Carparking Spaces – Culburra Beach Chemist

Community Comments

The Culburra Beach Progress Association advised that the disabled parking space outside the Culburra Beach Chemist is too narrow and needs the ramp widened so that it is accessibility by both driver and passenger. Also noted was the steel support bar next to the disabled parking space has been placed so that a person using it is forced to step into the plot of a street tree. The tree and its cage need to be moved into the garden alongside the parking bay and the area around the support bar paved.

Council

Mr Collins explained that access to the kerb ramps at the Chemist is available along one side of the vehicle. A standard disabled car space allows a car to park one side of the car space leaving access along the other side for a wheelchair or frame. The Association agreed to review the need for their request.

Mr Collins also advised that the positioning of the steel support bar at the disabled parking spot near the hardware store will be checked and repositioned or adjustments made so disabled pedestrians do not have to place a foot in the garden bed.

Action CS&O to inspect and adjust, if required, the steel support bar located at the disabled parking spot near the hardware store at Culburra Beach.

u. Request for Bollards at Post Box

Community Comments

The Culburra Beach Progress Association, along with the Chamber of Commerce, requested that Council place bollards at spaced intervals either side of the post box.

Council

Mr Collins advised the request for bollards will be investigated.

Action – CS&O to investigate the need for bollards either side of the post box at Culburra Beach.

v. Grant Availability for Extension of Foreshore Footway

Community Comments

The Get to the Point Program enquired if there were any grants available for the extension of the Adelaide Street foreshore footway from Albert Street to Church Street.

Staff spoke individually the Get to The Point Program CCB representatives regarding this matter.

w. Request for a Pool

Community Comments

The Culburra Beach Progress Association had various question in regard to the possibility of a village pool for Culburra Beach.

Staff spoke individually the Culburra Beach Progress Association CCB representatives regarding this matter.

x. Infrastructure – Crookhaven Heads Lighthouse

Community Comments

The Culburra Beach Progress Association stated that the site of the Crookhaven Heads Lighthouse is a project worthy of funding and no infrastructure had been provided to take advantage of its scenic potential.

Council

The meeting was advised Council had formed a Crookhaven Heads Lighthouse Steering Committee with terms of reference and membership as follows:

Terms of Reference:

- To actively engage with the community and seek broad support and assistance to upgrade the Crookhaven Heads Lighthouse;
- To liaise with all levels of Government and their necessary departments to facilitate the upgrade and management of the Crookhaven Heads Lighthouse;
- To educate the community about the importance of the preservation of local heritage;
- To seek feedback from all stakeholders on the future uses of the Lighthouse.

Membership:

Representative from HMAS Albatross
Representative from HMAS Creswell
Representative from the Parks Division of Defence (Glen Forrest)
Representative from Shoalhaven Business Chamber
Representative from Shoalhaven Tourism Board
Representative from Shoalhaven Historical Society (Alan Clark)
Representative from Department of Corrective Services Probation and Parole (Brett Cousley)

\$100,000 in grants had been received for the Lighthouse project and work will be commencing soon.

GENERAL BUSINESS

Mr Pigg advised those in attendance of the Open Days for the Correctional Centre were the last two weekends in November.

There being no further business, the meeting concluded, the time being 12.55 pm.

Russ Pigg
CHAIRPERSON