

City Administrative Centre Bridge Road, Nowra, NSW, Australia, 2541

Address all correspondence to: The General Manager, PO Box 42, Nowra, NSW, Australia, 2541

council@shoalhaven.nsw.gov.au | www.shoalhaven.nsw.gov.au | Phone: (02) 4429 3111 | Fax: (02) 4422 1816

1 Applicant's Details

Name:

Address:

.....

Town: Postcode:

Business Telephone:

2 Property Details

Property Address:

Street:

Town:

Lot or Portion No. :

Section (where relevant):

DP No. or Parish Name:

3 Owner's Details

Owners Name(s):

.....

Postal Address:

.....

Post Code:

Telephone No. Bus. :

4 Liquid Trade Waste

New installation

Replace existing

Not Applicable

5 Owner's Declaration

Not required if Applicant is Owner.
I/We the undersigned are the owner(s) of the property described in this application and consent to its lodgement. I/We hereby permit any duly authorised officer of the Council of the City of Shoalhaven to enter the land or premises to carry out inspections and surveys or take measurements or photographs as required for the administration of the Act(s), Regulation or Planning instrument.

Signature of Owner(s)
..... Date:

..... Date:

NB. If the property is owned by a company, a company seal must be provided with at least one executive signature. Any person signing on behalf of the owner must state the authority by which that person acts.

6 Unsewered Areas

If the property is in an area where drainage cannot be connected to Council's reticulated sewerage system, you will need to submit details of the waste management facility as required by C1.72 of the Local Government Act Approvals Regulation. Details of these requirements are contained on the reverse side of this form under item 8.

7 Signature of Applicant

Signature of Applicant(s)
..... Date:

..... Date:

Privacy Notification: The information on this form is being collected by Council for administrative and assessment purposes. It will be used by Council staff and other organisations for the purpose mentioned and may be included on a public register. Personal information contained on this form will be displayed on Council's website as required by the GIPA Act 2009. Persons identified on this form may at any time, apply to Council for access or amendment of the information.

This form may be displayed on Council's website in accordance with Government Information (Public Access) Act 2009

OFFICE USE ONLY

Application No:	Sewer Fee \$	Receipt No.:	Date:
Inspection District No:	Septic Fee \$	Receipt No.:	Date:
D/A No(s):	Septic <input type="checkbox"/> Sewer <input type="checkbox"/>		
Form Number: 44	Issue Date: 03/2015		
Version Number 2	Next Review date: 06/2016		



8 Sewage Management Facilities – Matters To Accompany Applications

Tick whether: New Installation Alteration to Existing System Conversion to New System

'Waste management facilities' are defined as:

'a human waste storage facility or waste treatment device intended to process sewage. It includes any drain connected to such a facility'.

Such facilities include septic systems, aerated wastewater treatment systems and composting toilets.

An application for approval to install or construct a sewage management facility on any premises must be accompanied by the following documents.

1. A Plan to scale, showing the location of:
 - a) the sewage management facility proposed to be installed or constructed on the premises, (ie. the septic tank, AWTS, holding tank, composting unit) and all associated drainage lines to the system.
 - b) any related effluent application areas, (ie. irrigation area and type, trench location and length or other application system).
 - c) the proposed building and any buildings or facilities existing on, and any environmentally sensitive areas of, any land located within 100 metres of the sewage management facility or effluent application areas.
2. Specifications of the sewage management facility proposed to be installed or constructed on the premises concerned (eg. size of septic tank, type of composting toilet or AWTS).

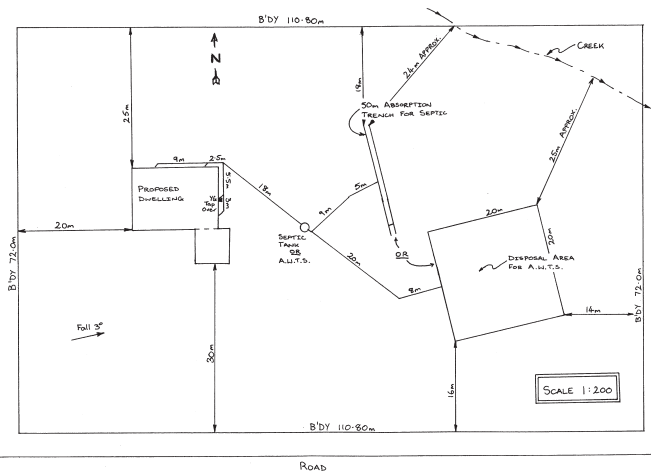
3. A Site Assessment giving details of the slope of land, soil, type and existing vegetation of any effluent application areas related to the sewage management facility.
4. A Statement of:
 - a) the number of persons residing, or probable number of persons to reside, on the premises, and
 - b) such other factors as are relevant to the capacity of the proposed sewage management facility, including a floor plan indicating the location of all drainage fixtures.
5. Operation and Maintenance details consisting of:
 - a) the operation and maintenance requirements for the proposed sewage management facility, and
 - b) the proposed operation, maintenance and servicing arrangements intended to meet those requirements, and
 - c) the action to be taken in the event of a breakdown in, or other interference with, its operation.

Note: Pump-Out Facilities

In most cases, details relating to effluent application areas, environmentally sensitive areas and site assessment will not be required if the application is for a pump-out facility.

Council is unable to determine any application that does not contain the required information.

9 Example Plan



Example site plan showing details required under item 7 of the application.

The example plan is a minimum standard which Council will accept with your application.

Important Information

1 Access to information

The Government Information (Public Access) (GIPA) Act 2009 provides that persons are entitled to open access information about a Development Application. However, this does not extend to:

- (a) the plans and specifications for any residential parts of a proposed building, other than plans that merely show its height and its external configuration in relation to the site on which it is proposed to be erected, or
- (b) commercial information, if the information would be likely to prejudice the commercial position of the person who supplied it or to reveal a trade secret.