
MINUTES OF THE POLICY AND RESOURCES COMMITTEE MEETING HELD ON TUESDAY 10 DECEMBER, 2013 IN COUNCIL CHAMBERS, CITY ADMINISTRATIVE CENTRE, BRIDGE ROAD, NOWRA COMMENCING AT 4.00 PM.

The following members were present:

Clr Wells – Chairperson
Clr Tribe – arrived 4.13pm, left 5.53pm
Clr Kearney – left 5.42pm
Clr White
Clr Findley
Clr Guile – arrived 4.12pm
Clr Watson
Clr Kitchener
Russ Pigg – General Manager

Apologies:

Apologies were received from Clrs Gash, Anstiss, Robertson, and the request for Leave of Absence from Clr Baptist be accepted.

1. Confirmation of the Minutes of the Policy & Resources Committee meeting held on Monday 11th November 2013
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MOTION:

Moved: Findley / Second: White

RESOLVED that the minutes of the Policy and Resources Committee meeting held on Monday 11th November 2013 be confirmed.

CARRIED

2. Declarations of Interest
-

Conflict of Interest – Clr Wells – Less than Significant Non Pecuniary Interest – Item 15, Page 39 – Private Functions on Public Reserves Policy – His wife is a Celebrant and conducts ceremonies on Public Reserves from which she earns income – will leave the room.

3. Deputations
-

Mr Steve Richardson, on behalf of Dolphin Wild Cruises, addressed the Meeting in relation to Item 17, Page 42 – Huskisson Wharves.

MOTION:

Moved: White / Second: Findley

RESOLVED that an extension of time be granted.

CARRIED

4. Procedural Motion – Bring Forward Item

MOTION:

Moved: Guile / Second: White

RESOLVED that Item 17, Page 42 – Huskisson Wharves be brought forward for consideration.

CARRIED

5. Huskisson Wharves

File 5909E

Note: This item was brought forward for consideration.

MOTION:

Moved: White / Second: Wells

RECOMMENDED that:

- a) Council use of Huskisson Public Wharves continues for the broad community benefit of both recreational and commercial users with priority given for the loading and unloading of passengers and goods;
- b) The authority to resolve day to day operational issues remains with the Huskisson Wharf Management Committee (HWMC) with an appeal process to Council being available subject to the issue first being considered by the HWMC; and
- c) Council allow the status quo for both Dolphin Wild and Dolphin Watch to remain until the applications to Crown Land are determined
- d) Council advise the Crown Lands Office that Council has no objection to an application by Dolphin Wild vessel extending their wet area berthing licence so as to extend in front of the public wharf/reserve
- e) Council urgently attend to sediment clearance at the eastern end of the Rotary Wharf;
- f) Works be funded from the existing waterways vote and the budget be adjusted from any surplus identified in the next quarterly review.

CARRIED

FOR: Tribe, Kearney, White, Guile, Watson, Kitchener, Wells

AGAINST: Findley and Russ Pigg

REPORT OF THE GENERAL MANAGER – COMMITTEES REPORT

COUNCIL BUSHCARE REPRESENTATIVES GROUP – 28 NOVEMBER 2013

6. Bushcare Group Action Plans - Review File 1835E

MOTION: Moved: White / Second: Kearney

RECOMMENDED that Council review the 30 Bushcare Group Action Plans and that the level of consultation be as outlined in the report (see Attachment 1).

CARRIED

7. Bushcare Field Officer - Report File 1835E

MOTION: Moved: White / Second: Kearney

RECOMMENDED that appreciation be expressed to Council for its ongoing support to the Bushcare Program and the employment of the Bushcare Coordinator and field support officers.

CARRIED

8. Additional Item - Honours Thesis – “The People Driving Biodiversity – An Investigation of the Effectiveness of a Community Based Natural Resource Management Program Using the Community Capacity Framework” File 32379E, 1834E

MOTION: Moved: White / Second: Kearney

RECOMMENDED that:

- a) The findings from the Honours Thesis – “The People Driving Biodiversity – An Investigation of the Effectiveness of a Community Based Natural Resource Management Program Using the Community Capacity Framework” be reported to Council for consideration of the recommendations contained within the report; and
- b) The report be circulated to the Bushcare Groups.

CARRIED

9. Additional Item – Bushcare Policy File 1835E

MOTION: Moved: White / Second: Kearney

RECOMMENDED that Council review the Bushcare Policy in respect to community consultation levels for Bushcare Plans so that it is consistent with Council’s Community Engagement Strategy.

CARRIED

10. Additional Item – Tree Vandalism Banner at Collingwood Beach File 9929E

MOTION:

Moved: Guile / Second: Watson

RECOMMENDED that:

- a) Council remove the banner from Collingwood beach for the duration of holiday period; and
- b) Council contact neighbours expressing regret to any neighbours that may feel they have suffered any reputational damage;
- c) Council continue to work with local community to address the problem of tree and vegetation vandalism;
- d) In 2014 Council revisit the issue of how to place appropriate signage as an aid to dealing with tree vandalism, with a view to relocating the sign that will cause no offence to residents.

Note: Cllr Findley asked Cllr Guile to withdraw comments about Bushcare and apologise, Cllr Guile apologised and withdrew comments.

CARRIED

FOR: Tribe, White, Guile, Watson, Kitchener, Wells

AGAINST: Kearney, Findley and Russ Pigg

Note: This item was reintroduced see Item 14.

CORPORATE AND COMMUNITY SERVICES

11. Request for Financial Assistance - Australia Day Celebrations - Mollmook File 4771E

MOTION:

Moved: Findley / Second: Guile

RESOLVED that in accordance with the Committee's delegated authority from Council, the Committee allocate an amount of \$8,000 to the Lions Club of Milton Ulladulla to assist with costs associated with convening the Australia Day Event at Mollmook.

CARRIED

12. External Plant Hire Preferred Supplier Panel – 2013/2015 File 47287E

MOTION:

Moved: Findley / Second: White

RECOMMENDED that Council appoint all suppliers who tendered to the 2013/2015 External Plant Hire Preferred Supplier Panel.

CARRIED

13. Procedural Motion – Reintroduction of Item

MOTION:

Moved: Watson / Second: Guile

RESOLVED that Item 5, Page 15 – Additional Item – Tree Vandalism Banner at Collingwood Beach be reintroduced to determine the delegation.

CARRIED

FOR: Kearney, White, Guile, Watson, Kitchener, Wells

AGAINST: Tribe, Findley and Russ Pigg

COUNCIL BUSHCARE REPRESENTATIVES GROUP – 28 NOVEMBER 2013

14. Additional Item – Tree Vandalism Banner at Collingwood Beach File 9929E

MOTION:

Moved: Guile / Second: Watson

RESOLVED that, in accordance with the Committee's Delegated Authority from Council:

- a) Council remove the banner from Collingwood beach for the duration of holiday period; and
- b) Council contact neighbours expressing regret to any neighbours that may feel they have suffered any reputational damage;
- c) Council continue to work with local community to address the problem of tree and vegetation vandalism;
- d) In 2014 Council revisit the issue of how to place appropriate signage as an aid to dealing with tree vandalism, with a view to relocating the sign that will cause no offence to residents.

CARRIED

FOR: Kearney, White, Guile, Watson, Kitchener, Wells

AGAINST: Tribe, Findley and Russ Pigg

CORPORATE AND COMMUNITY SERVICES

15. Dogs in the Shoalhaven - Dog Signage - Trial Times - Enforcement File 3220E

MOTION:

Moved: White / Second: Findley

RECOMMENDED that:

- a) Council continue to implement the current Access Areas for Dogs Policy (POL12/5).

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- b) Council establish a working party of local community members, Council staff and National Parks & Wildlife Services representatives and interested Councillors to review Dog Access signage and other issues
 - c) Council trial a new winter time - 3pm to 10am - during 2014 for restricted off leash areas at Nelson Beach, Vincentia, Huskisson Beach and Culburra Beach.
 - d) Council endorse its current position providing and maintaining dog waste bag dispensers through Community Consultative Bodies and provide information to CCB's in early 2014 on dog waste bag dispensers.
 - e) Once the 12 month review has been completed and reported to council identify funding for replacement signs
 - f) Look at alternate areas other than beaches to provide more flexibility across the city for dog off leash areas
 - g) Council identify a budget source of \$12,500 for the trial from reprioritisation from other projects.

CARRIED

16. Country Libraries Fund Grant Application File 7290E

MOTION: Moved: Findley / Second: White

RECOMMENDED that Council:

- a) Endorse the Country Libraries Fund grant application made to the State Library of New South Wales
- b) If successful, vote the funds and write to thank the State Library of New South Wales.
- c) The City Librarian be congratulated on the initiative

CARRIED

17. Greys Beach Revised Master Plan & Landscape Plan File 25412E

MOTION: Moved: Watson / Second: White

RECOMMENDED that the matter be deferred to a Councillor Briefing to assess the parking demand.

CARRIED

18. Request Fee Waiver – BreastScreen NSW Free Mobile Breast XRay Detection File 2245E

MOTION: Moved: Findley / Second: Guile

RECOMMENDED that Council:

- a) Waive the booking fee of \$1,332 for the hire of the Civic Centre grounds in Ulladulla for the BreastScreen NSW and South East Sydney Illawarra Area Health Service mobile breast screening unit on an ongoing basis.

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- b) Investigate establishing a partnership agreement with BreastScreen NSW and South East Sydney Illawarra Area Health Service for future use of Council assets.

CARRIED

19. Community Grants Scheme File 35860E

MOTION: Moved: Findley / Second: Guile

RECOMMENDED that Council allocate funds from the Community Grants Scheme funds (Job Number 13030) to support the following projects:

- a) Healthy Cities Illawarra Inc. - Feel Alive Five- Community Walking and Running Event. 5km one night a week for five weeks. To develop healthy habits in a fun supportive environment. - \$2000
- b) Lara Jean Association Inc. – Bowlarama – To provide a fun filled free day out for local special needs kids and give them an opportunity they may never have experienced - \$2000.

CARRIED

20. Commonwealth Government Funding for CCTV in Bomaderry, East Nowra and Sanctuary Point File 24464E

Note: Cllr Kearney left the meeting.

MOTION: Moved: Findley / Second: Guile

RECOMMENDED that Council write to the Member for Gilmore and request some feedback on the possibility of said Grant funding be devolved to the private business operators in the highlighted areas.

LOST

FOR: Findley

AGAINST: Tribe, White, Guile, Watson, Kitchener, Wells and Russ Pigg

FURTHER MOTION: Moved: Watson / Second: Tribe

RECOMMENDED that Council:

- a) Provide in principle support to accepting Commonwealth Funds to install CCTV in Bomaderry, Sanctuary Point and East Nowra
- b) Commit staff resourcing time for the Community Development Coordinator to oversee the project of 1 day per week for 6 months
- c) Commit staff resourcing time for the Youth Liaison Officer to assist in the consultation and engagement process for 1 day per week over an 8 week period

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- d) Allocate an initial budget of \$20,000 in the 2013/14 financial year to appoint a security consultant to develop the technical aspects of the program and oversee the installation phase.
 - e) Increase the CCTV maintenance budget by \$30,000 to include additional locations.
 - f) Any cameras installed be capable of ultra HD recording;
 - g) Write to the Member for Gilmore thanking her for the generous financial offer.

AMENDMENT:

Moved: Findley / Second: Guile

That Council:

- a) Provide in principle support to accepting Commonwealth Funds to install CCTV in Bomaderry, Sanctuary Point and East Nowra
- b) Commit staff resourcing time for the Community Development Coordinator to oversee the project of 1 day per week for 6 months
- c) Commit staff resourcing time for the Youth Liaison Officer to assist in the consultation and engagement process for 1 day per week over an 8 week period
- d) Allocate an initial budget of \$20,000 in the 2013/14 financial year to appoint a security consultant to develop the technical aspects of the program and oversee the installation phase.
- e) Increase the CCTV maintenance budget by \$30,000 to include additional locations.
- f) Any cameras installed be capable of ultra HD recording;
- g) Write to the Member for Gilmore:
 - i) Thanking her for the generous financial offer;
 - ii) Requesting some feedback on the possibility of said Grant Funding be devolved to the private business operators in the highlighted areas.

AMENDMENT LOST

FOR: Findley, Guile

AGAINST: Tribe, White, Watson, Kitchener, Wells and Russ Pigg

FURTHER MOTION CARRIED

FOR: Tribe, White, Guile, Watson, Kitchener, Wells and Russ Pigg

AGAINST: Findley

ASSETS AND WORKS

21. Draft NSW Waste Avoidance & Resource Recovery Strategy 2013-21 File 4230E

Note: Clr Kearney had left the meeting.

MOTION:

Moved: Findley / Second: White

RESOLVED that in accordance with the Committee's delegated authority, Council;

- a) Receive the report for information; and
- b) Write to the EPA raising issues relating to the waste levy and its application and increased diversion targets from landfill, as outlined in this report.

CARRIED

22. Private Functions on Public Reserves Policy File 6320e

Note: Clr Kearney had left the meeting.

Note: Clr Tribe left the meeting.

Conflict of Interest – Clr Wells – Less than Significant Non Pecuniary Interest - His wife is a Celebrant and conducts ceremonies on Public Reserves from which she earns income – left the room and did not take part in discussion or vote.

Note: Clr Kitchener took the Chair.

MOTION:

Moved: Guile / Second: White

RESOLVED that in accordance with the Committee's delegated authority from Council, Council:

- a) Publicly exhibit the following policy amendments for 28 days:
 - i) Rescinding of the existing Policy 'Wedding Receptions on Public Reserves' (POL08/298); and
 - ii) The updated draft policy 'Private Functions on Public Reserves' (POL12/32), as attached to this report.
- b) Consider submissions received and staff provide a further report to Council for adoption. If no submissions are received the proposed "Private Functions on Public Reserves Policy" shall be adopted.

CARRIED

23. Roads Action Plan Update File 6820E

Note: Cllrs Kearney and Tribe had left the meeting.

Note: Cllr Wells returned to the meeting and resumed the Chair.

MOTION: Moved: White / Second: Guile

RESOLVED that in accordance with the Committee's, delegated authority from Council, Council receives the progress report on the Roads Action Plan for information.

CARRIED

24. Huskisson Car Park Re-design and Investigations File 7527E and 2248E

Note: Cllrs Kearney and Tribe had left the meeting.

MOTION: Moved: Findley / Second: White

RECOMMENDED that:

- a) Council votes developer contributions of \$150,000 for Project 03CARP2002 to reconfigure the Owen Street car park (Job number 88793) for additional spaces; and
- b) Investigations continue into preferred sites for future public car parking in accordance with previous Council Minute (MIN10.828) which requires discussions with property owners of potential car parking sites;
- c) A further report be provided on modifications to Council's Contribution Plan that may be required.

CARRIED

25. Grant Offer - Crookhaven Heads - Recreational Fishing Trust File 29441E

Note: Cllrs Kearney and Tribe had left the meeting.

MOTION: Moved: Findley / Second: White

RECOMMENDED that the grant offer of \$10,000 from the NSW Recreation Fishing Trust, for the provision of a fishing platform at Crookhaven Heads Boat Ramp, be accepted.

CARRIED

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26. Fee Waiver Request - Waiver of fees for the hire of Titania Park - Monthly Markets - 2013/2014 - Marine Rescue NSW - Shoalhaven File 32996E

Note: Ctrs Kearney and Tribe had left the meeting.

MOTION:

Moved: White / Second: Kitchener

RECOMMENDED that Council waive the fee of \$2,652 for the hire of Titania Park, Greenwell Point for Marine Rescue NSW - Shoalhaven, to conduct their monthly markets for 2013/2014.

CARRIED

27. Princes Highway Upgrade - Nowra Bridges Project File 6852E, 28392E & 28985E

Note: Ctrs Kearney and Tribe had left the meeting.

MOTION:

Moved: Guile / Second: White

RECOMMENDED that Council write to the RMS project team to:

- a) Advise of Council's strategic objectives that should be addressed as part of the project, as detailed in the report; and
- b) Request further briefings of Council at key stages throughout the project development.

CARRIED

PLANNING AND DEVELOPMENT

28. Request from Basin Villages Forum – “No Cats” File 8416e

Note: Ctrs Kearney and Tribe had left the meeting.

MOTION:

Moved: White / Second: Findley

RESOLVED in accordance with the Committee's delegated authority from Council, that 'No Cat' stickers be added to the signs on Gurumbi Reserve, Boobook Reserve, Tallyan Point Reserve, John Williams Reserve and Pelican Point Reserve.

CARRIED

FOR: White, Findley, Watson, Kitchener, Wells and Russ Pigg

AGAINST: Guile

29. Draft Shoalhaven Bike Plan – Public Exhibition Report

File 1366E

Note: Cllrs Kearney and Tribe had left the meeting.

MOTION:

Moved: Findley / Second: White

RECOMMENDED that Council:

- a) Adopt the draft Shoalhaven Bike Plan as publicly exhibited with the recommended changes as detailed in this report;
- b) Write to all groups/persons who made a submission on the draft Shoalhaven Bike Plan, to thank them for their contribution.
- c) Consider funding the Shoalhaven Bike Plan's priority projects in the upcoming Delivery Program and Operational Plans, and available grant programs.
- d) Establish a cycling committee to annually review the Bike Plan priority projects and recommend to Council the Shoalhaven Bike Plan's annual works program.

CARRIED

SHOALHAVEN WATER

30. Tender Process - Minor Mains Replacement Panel - Construction Package 1A

File 48201E

Note: Cllrs Kearney and Tribe had left the meeting.

MOTION:

Moved: Findley / Second: White

RECOMMENDED that Council, in accordance with Section 10A(2)(d)(i) of the Local Government Act (2003), consider a separate confidential report on this matter.

CARRIED

ADDENDUM REPORT 1 - ASSETS AND WORKS

31. Tender Process - Ison Park Amenities

File 48125E

Note: Cllrs Kearney and Tribe had left the meeting.

MOTION:

Moved: by Consent

RECOMMENDED that in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, Council consider a separate confidential report on this matter.

CARRIED

GENERAL BUSINESS

32. Additional Item – Bawley Point Community Footpath File 43859E, 3611E

Note: Cllrs Kearney and Tribe had left the meeting.

Cllr Findley raised concerns that the funding for the Bawley Point Community Footpath has been removed.

Staff advised that this would be investigated and advice provided to Councillors.

33. Additional Item – Footpath Extension – Milton File 4622E, 47767E

Note: Cllrs Kearney and Tribe had left the meeting.

Cllr Findley raised concerns about the footpath on the Highway in Milton from the corner of Thomas Street, Northbound near the bus stop.

Staff advised that Councillors will be provided information on this project at the Budget Briefings for 2014/15.

34. Additional Item – Orion Beach Reserve File 46712E

Note: Cllrs Kearney and Tribe had left the meeting.

Cllr Findley requested clarification about the community consultation and project team regarding Orion Reserve.

Staff advised that the relevant staff (Project Team) will attend the Community Consultation.

35. Additional Item – Blue Tourist/Directional Sign – Berry Community Church File 4050E

Note: Cllrs Kearney and Tribe had left the meeting.

MOTION:

Moved: Guile / Second: Watson

RECOMMENDED that Council waive the fees for the implementation of a Blue Directional sign for the Berry Community Church on Schofields Lane.

CARRIED

FOR: White, Findley, Guile, Watson, Kitchener, Wells

AGAINST: Russ Pigg

CONFIDENTIAL REPORT

CONSIDERATION OF ITEMS OF A CONFIDENTIAL NATURE

Item	Reason
Abandonment of Debt	Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege 10A(2)(g)
Tender Process – Minor Mains Replacement panel – Construction package 1A	Commercial information of a confidential nature that would if disclosed prejudice the commercial position of the person who supplied it. 10(A)(2)(d)(i)
Addendum Report 1 – Tender Process – Ison Park Amenities	Commercial information of a confidential nature that would if disclosed prejudice the commercial position of the person who supplied it. 10(A)(2)(d)(i)

Pursuant to Section 10(A)(4), the public were invited to make representations to the Policy and Resources Committee before any part of the meeting is closed, as to whether that part of the meeting should be closed. The Chairperson asked the General Manager if any written representations had been received as to whether that part of the meeting should be closed.

MOTION:

Moved: Guile / Second: White

That the Policy and Resources Committee Meeting exclude the press and public from the Meeting pursuant to Section 10(A)(1)(a) of the Local Government Act, 1993 as it was to consider items of a confidential nature in relation to matters pursuant to Section 10(A)(2)(d)(i) and 10A(2)(g).

The public interest in preserving the confidentiality of information outweighs the public interest in maintaining openness and transparency in Council decision making, as it may impact on the ability of Council to conduct appropriate legal proceedings.

- Abandonment of Debt

The public interest in preserving the confidentiality of information outweighs the public interest in maintaining openness and transparency in Council decision making, as it may impact on the ability of Council to attract competitive tenders in the future.

- Tender Process – Minor Mains Replacement Panel – Construction package 1A
- Addendum Report 1 – Tender Process – Ison Park Amenities

Note: Cllrs Findley and Kitchener left the meeting.

CARRIED.

The meeting moved into confidential the time being 6.26pm.

The meeting moved into open session, the time being 6.28pm.

There being no further business, the meeting concluded, the time being 6.29pm.

Clr Wells
CHAIRPERSON