

PLANTATION POINT PARKCARE ACTION PLAN

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CONTACT INFORMATION

Group Name:	Plantation Point Parkcare Group
Reserve Name:	Plantation Point
Location:	Vincentia
Reserve No:	BVI507 / BVI623
Land Tenure	Freehold / Crown
Comm Land Type	Park / Natural Area

1. PARKCARE GROUP GOALS

To maintain the visual integrity and enhance the physical amenity of parks in the Vincentia area, with priority to be Plantation Point Rd Reserve and Plantation Point Reserve.

2. SHOALHAVEN PARKCARE GROUP ACTIVITIES TABLE

GROUP ACTION	PRIORITY	METHOD	TIMING
Area 1 Plantation Point Road Maintain current area. Weeding, trimming, mowing, rubbish clean up on mown areas only	M	By hand and motorised equipment	Ongoing
Area 2 Plantation Point Reserve Maintain garden bed opposite southern walkway access to Nelson Beach on mown areas only	M	By hand and motorised equipment	Ongoing
Other parks repainting Park furniture, maintaining landscape areas	M	Using hand tools supplied by Council	Ongoing

3. PARKCARE GROUP ACTION PLAN MAP



4. PARKCARE GROUP WHS DOCUMENTS

Type of Activity	WHS Document Name	Document No.
Painting of furniture	Park Furnishings and Play Equipment Maintenance	SWMS1263
Weeding	Hazardous Manual Tasks	PRD22/3
Litter pick up	Roadside Waste, Biological Waste and Park Litter Collection	SWMS1417 (v9)
Mowing	Mower – Ride On	SWI50 (v3)
Minor pruning	Tree removal & pruning	SWMS1453 V7)
	Hedge Trimmer	SWI243
	Saw- Reciprocating	SWI85 (v2)

WHS Document Name	Document No.
Site Safety Plan	As per site document
Operational Risk Assessment	As per site document
Workplace Inspection Checklist	As per each group
Incident Reporting, Investigation and Corrective Action	PRD22/123
Bushcare/Parkcare Policy	POL22/29
Bushcare/Parkcare Procedure	PRD22/208
Contractor & Volunteer Management	PRD22/122
Personal Protective Equipment (PPE)	PRD21/68
Work Health & Safety Policy	POL20/12
Risk Management	PRD22/22

5. COUNCIL SUPPORT

Provision of building materials and paints as budget permits
Provision of landscape materials including plants and mulch as budget permits
Disposal of waste as necessary

6. HAS A SITE HAZARD AND RISK ASSESSMENT BEEN COMPLETED FOR THE PARKCARE SITE?

Risk assessments are completed daily as part of the Site Recording Group Sheet & Site Specific Risk Assessment Form.

7. LIST THE PERSONAL PROTECTION EQUIPMENT REQUIRED FOR VOLUNTEERS WHILST WORKING ON THE SITE

PPE Equipment Required	Date issued
First Aid Kit	As required
Gloves	As required
Sunscreen	As required
Insect Repellent	As required

8. POSSIBLE FUTURE FUNDING

Project	Funding source
Nil	

9. REVIEW

This plan will be reviewed six years from its approval but can be reviewed sooner if agreed.

The group should review a summary of the Parkcare Policy & Procedures at the time of each annual review.

10. LOCAL OR REGIONAL MANAGEMENT PLANS OR STRATEGIES THAT THIS PLAN RELATES TO

Name of document	Year it was produced	Produced by
Vincentia – Plantation Point Reserve Plan of Management	2012	Shoalhaven City Council
Generic Community Land – Parks Plan of Management	2001	Shoalhaven City Council
Generic Community Land – Natural Areas Plan of Management	2001	Shoalhaven City Council

11. RECOMMENDED PLANTING SPECIES LIST

Name or type of plant	Maximum Height	Structural Role in the park vegetation	Number
No trees required at this site			

12. SITE WEED LIST

Common Name	Extent	Control method used by group
Various non-native weeds	L	By hand

Parkcare Group Name Plantation Point Parkcare Group

Coordinator Name John Ross

Signature

Date .../...