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**MINUTES OF THE BUSINESS AND EMPLOYMENT DEVELOPMENT COMMITTEE MEETING  
HELD ON WEDNESDAY 25 MAY 2016 IN COMMITTEE ROOMS 1, 2 & 3, CITY  
ADMINISTRATIVE CENTRE, BRIDGE ROAD, NOWRA COMMENCING AT 4.00 PM.**

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The following members were present:

Clr Watson  
Clr Baptist  
Clr Kitchener  
Clr Kearney  
Clr White  
Clr Wells  
Russ Pigg – General Manager  
Robbie Collins  
Paul Goodwin  
David Goodman  
Lexie Meyer  
Adrian Stam  
Steven Bayer  
Peter Dryer

Others Present:

Tim Fletcher – Director Planning and Development  
Greg Pullen – Economic Development Manager  
Marianne Jones – Economic Development Officer  
Cathy Bern – Development Services Manager  
Coralie Bell – Tourism Manager  
Catherine Shields

Apologies:

Apologies were received from Clr Gash, Clr Tribe, Ann Sudmalis MP, Shelley Hancock MP, John Lamont, Megan Cleary, Fiona Hatcher

1. Nomination of Chairperson

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In the absence of John Lamont and Clr Tribe, the Committee nominated an acting Chairperson for the meeting.

MOTION: Moved: David Goodman / Second: Clr Kearney

RESOLVED that Clr Wells be nominated to act as Chairperson of the Business and Employment Development Committee meeting held on 25 May 2016.

CARRIED

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2. New Members

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New committee members, Peter Dryer, James Coburn and Steven Bayer were welcomed to the meeting and they introduced themselves.

3. Minutes of Previous Meeting

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MOTION: Moved: David Goodman / Second: Clr White

RESOLVED that the Minutes of the meeting of the Business and Employment Development Committee, held on Monday 15 February 2016, be confirmed.

CARRIED

There were no declarations of interest.

**GENERAL MANAGER**

4. HVSPP, Fixing Country Roads and Fixing Country Rail File 40290E

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The Economic Development Manager provided an overview of the contents of the report.

MOTION: Moved: Clr White / Second: Lexie Meyer

RESOLVED that the report on HVSPP, Fixing Country Roads and Fixing Country Rail be received for information.

CARRIED

5. Procedural Motion – Item Be Brought Forward

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PROCEDURAL MOTION: Moved: Clr Baptist / Second: Clr White

That Item 11 - Development not Commenced in the Shoalhaven - Update be brought forward.

CARRIED

6. (Item 11) Development not Commenced in the Shoalhaven - Update File 38821E

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The Development Services Manager provided an overview of the contents of the report and advised the Committee that there was a typographical error in table two appended to the report. RA15/1000 should read \$15 million not \$1.5million. This brings the grand total of development to \$606,310,768.

MOTION: Moved: David Goodman / Second: Steven Bayer

RESOLVED that the Committee receive the report of the General Manager (Planning & Development Services) regarding the update on development not commenced in the Shoalhaven.

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CARRIED

7. Flinders Road Drop In Session File 5279E

The Economic Development Manager provided an overview of the contents of the report.

It was noted that the planned works have been approved and a traffic management plan will be in place when work begins.

MOTION: Moved: Clr White / Second: Paul Goodwin

RESOLVED that the report on the Flinders Road Drop In Session be received for information.

CARRIED

8. Business Development Programs File 38975E

MOTION: Moved: Clr Wells / Second: Clr Baptist

RESOLVED that that the report on Business Development Programs be received for information.

CARRIED

9. NBN Business Information Session File 47827E

The Economic Development Manager advised the Committee that the Community Affairs Manager NSW NBN will provide an information session for Councillors on the roll out of the NBN. An invitation to the information session has also been extended to local businesses.

It was noted that the information session is being held for the Nowra area in the first instance as the roll out is almost complete in Bomaderry.

**Action** – The Economic Development Officer to raise the issue of providing an information session for the Ulladulla region with the NBN.

MOTION: Moved: Lexie Meyer / Second: Clr Baptist

RESOLVED that the report on the NBN Business Information Session be received for information.

CARRIED

10. Smart Cities Plan File 31157E

The Economic Development Manager provided an overview of the contents of the report.

The Director Planning and Development provided an update on the Australian Government's Smart Cities Plan and advised that more information can be found on the

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website, where the plan can also be downloaded <https://cities.dpmc.gov.au/smart-cities-plan> .

The Committee discussed what Council's proposed response to the Plan may be and it was noted that submissions close on 24 June 2016.

MOTION: Moved: Clr Wells / Second: Clr Baptist

RECOMMENDED that:

- a) The Business and Economic Development Committee receive the report on the Smart Cities Plan for information.
- b) Council notify relevant federal agencies of its interest in the Smart Cities Program and make appropriate submissions.

CARRIED

11. Proposed Business Rates for 2016/2017 File 38821E

The General Manager provided an overview of the contents of the report.

MOTION: Moved: David Goodman / Second: Lexie Meyer

RESOLVED that the Business and Economic Development Committee support and endorse Council's proposed reduction in business rates in the City as follows:

- A decrease in rates of approx. 34% for the Nowra CBD
- A decrease in rates of approx. 31% for the Ulladulla CBD
- A decrease in rates of approx. 3% for other Business rates

CARRIED

Note: Clr Kitchener voted against the motion.

12. Facilitating employment growth File 38821E

The General Manager provided an overview of the contents of the report noting that an independent consultancy has been engaged to undertake the review to gain a broader perspective and draw on their greater experience and exposure.

MOTION: Moved: Clr Kitchener / Second: Clr Baptist

RESOLVED that the Business and Economic Development Committee note the information provided with regard to facilitating employment growth.

CARRIED

13. Shoalhaven River - Riverfront Infrastructure File 38821E

The General Manager provided an overview of the contents of the report.

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The Economic Development Manager advised that it is proposed to moor the pontoons at Greys Beach, North Nowra where they will be deployed as required. It was noted that precautions will be in put place to safeguard the pontoons should a flood event occur.

It was also noted that more information will be provided to the Committee as the project progresses.

The Committee discussed how functions and events on Shoalhaven's waterways might be promoted.

The Tourism Manager advised that a review will be undertaken by Council to consider the capacity and capability of events in the Shoalhaven. Part of the outcome of the review will be to identify gaps such as utilising Shoalhaven's waterways.

Catherine Shields suggested that use of Shoalhaven's waterways for events could be raised at next Shoalhaven Tourism Advisory Group meeting for discussion.

MOTION: Moved: Clr Wells / Second: Clr Kearney

RESOLVED that:

- a) The Business and Economic Development Committee endorse Council's actions to invest in, and facilitate the activation of the Shoalhaven riverfront.
- b) Plans for the pontoon infrastructure be provided to the Committee after they have been considered by Council.

CARRIED

14. Illawarra Shoalhaven Youth Employment Action Plan File 38821E

The General Manager provided an overview of the contents of the report.

MOTION: Moved: Russ Pigg / Second: Paul Goodwin

RESOLVED that the Business and Economic Development Committee note the work being undertaken at a regional level to address youth employment opportunities.

CARRIED

15. Land Sales & Business Enquiries File 38821E

The Economic Development Manager provided an update regarding the increase in land sale enquiries and other contracts.

MOTION: Moved: Clr Wells / Second: Lexie Meyers

RESOLVED that that the Business and Economic Development Committee note the information regarding increase in land sale enquiries and other contracts for information.

CARRIED

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## EXTERNAL MEMBERS REPORTS

16. Southern Region BEC File 38821E

Adrian Stam provided an overview of the contents of the report noting that since the release of the SRBEC facebook page on Friday 20 May 2016, 122 businesses have joined.

MOTION: Moved: Adrian Stam / Second: David Goodman

RESOLVED that the Committee receive the report submitted by Adrian Stam on the Southern Region BEC for information.

CARRIED

17. NSW Department of Industry File 38821E

The Economic Development Manager provided an overview of the contents of the report.

MOTION: Moved: Clr Wells / Second: David Goodman

RESOLVED that the Committee receive the report submitted by Megan Cleary on the NSW Department of Industry Update for information.

CARRIED

## GENERAL BUSINESS

18. Additional Item – Shoalhaven Careers Expo File 38821E

Robbie Collins advised the Committee that the Shoalhaven Careers Expo will be held on 22 July 2016 from 9.30am to 12.30pm and attendance of approximately 300 is expected. Approximately 30 businesses have registered and registrations are still being accepted.

19. Additional Item - National Indigenous Football Championships File 38821E

Robbie Collins advised that the National Indigenous Football Championships are scheduled to be held from 3-5 November 2016 at the Shoalhaven Sporting Complex Nowra noting that sponsorships are still being sought.

20. Additional Item – Business and Employment Development Committee Membership  
File 38821E

Catherine Shields, Chairperson of the Shoalhaven Tourism Advisory Group, addressed the Committee on the issue of membership.

Catherine requested that the Committee consider including a representative from the Shoalhaven Tourism Advisory Group in the Committee membership.

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MOTION:

Moved: Cllr Watson / Second: Cllr Wells

RECOMMENDED that Council approve the appointment of a representative from the Shoalhaven Tourism Advisory Group to the Business and Employment Development Committee.

CARRIED

There being no further business, the meeting concluded, the time being 5.09 pm.

Cllr Wells  
ACTING CHAIRPERSON