

## SHOALHAVEN CITY COUNCIL

### EXTRA – ORDINARY MEETING

To be held on Tuesday, 14 June, 2016  
Commencing at the conclusion of the Strategy and Assets Committee (which commences at 4.00 pm).

City Administrative Centre  
Bridge Road  
NOWRA NSW 2541

8 June, 2016

Councillors,

#### NOTICE OF MEETING

You are hereby requested to attend the Extra-Ordinary Meeting of the Council of the City of Shoalhaven, **to be held in the Council Chambers at the City Administrative Centre, Bridge Road, Nowra on Tuesday, 14 June, 2016 commencing at the conclusion of the Strategy and Assets Committee (which commences at 4.00 pm)** for consideration of the following business.

R D Pigg  
**General Manager**

**Membership**  
All Councillors

#### BUSINESS OF MEETING

1. **Apologies / Leave of Absence**
2. **Declarations of Interest**
3. **Deputations**
4. **Report of the General Manager**

Corporate and Community Services

- Cheque Signatories
- Adoption of Draft Delivery Program 2013 - 2017: Submissions – Fees, Charges and Rentals
- Public Exhibition - Draft Delivery Program & Operational Plan 2016 – 2017
- Making of the Rates and Charges for 2016/2017

Note:- This meeting has been called in accordance with section 366 of the Local Government Act.

#### Cell Phones:

Council's Code of Meeting Practice states that "All cell phones are to be turned off for the duration of the meeting".

# LOCAL GOVERNMENT ACT 1993

## Chapter 3

### Section 8(1) - The Council's Charter

(1) The council has the following charter:

- to provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively
- to exercise community leadership
- to exercise its functions in a manner that is consistent with and actively promotes the principles of multiculturalism
- to promote and to provide and plan for the needs of children
- to properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development
- to have regard to the long term and cumulative effects of its decisions
- to bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible
- to facilitate the involvement of councillors, members of the public, users of facilities and services and council staff in the development, improvement and co-ordination of local government
- to raise funds for local purposes by the fair imposition of rates, charges and fees, by income earned from investments and, when appropriate, by borrowings and grants
- to keep the local community and the State government (and through it, the wider community) informed about its activities
- to ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected
- to be a responsible employer.

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**REPORT OF GENERAL MANAGER**

**EXTRA ORDINARY MEETING**

**TUESDAY, 14 JUNE 2016**

**CORPORATE AND COMMUNITY SERVICES**

**1. Cheque Signatories**

**File 2665E**

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**SECTION MANAGER: Pamela Gokgur.**

**PURPOSE:**

To update the list of Council's authorised cheque signatories to reflect recent staff changes within the Corporate and Community Services Group.

**RECOMMENDED that:**

**a) Council authorise any two of the following persons:**

<b>Russell Desmond PIGG</b>	<b>General Manager</b>
<b>Craig Laurence MILBURN</b>	<b>Director Corporate &amp; Community Services</b>
<b>John Gerard LENEHAN</b>	<b>Information Services Manager</b>
<b>Pamela Kaye GOKGUR</b>	<b>Chief Financial Officer</b>
<b>Melissa Jayne MCCOY</b>	<b>HR, Governance &amp; Customer Services Manager</b>
<b>Vanessa Jane PHELAN</b>	<b>Financial Accountant</b>
<b>Karen Louise HENRY</b>	<b>Accounting Officer</b>
<b>Graham David LONGFIELD</b>	<b>Accounting Officer</b>
<b>Stephanie Jane MOORLEY</b>	<b>Budget Accountant</b>
<b>Brittany Anne MURPHY</b>	<b>Assistant Financial Accountant</b>
<b>Stephen Graeme WATSON</b>	<b>Relieving Assistant Financial Accountant (until 30 June 2017)</b>

**i) to operate on any account(s) now opened or to be opened by the Shoalhaven City Council with Financial Institutions so long as the account(s) shall be in credit or at the Financial Institutions' discretion notwithstanding that they shall become thereby or be already overdrawn;**

**ii) to sign, draw, make, accept and negotiate cheques on behalf of the Shoalhaven City Council.**

**b) This authority will cancel and supersede all previous authorities except in respect of cheques and other instruments dated prior to this authority.**

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## OPTIONS

1. The proposed cheque signatory amendments are accepted to reflect changes in staff in the Corporate and Community Services Group
2. The proposed cheque signatory amendments are not accepted and Council's existing signatories are maintained. This option may cause limitations on Council's ability to manage its finances in a timely matter.

## DETAILS

The Financial Accountant is currently on secondment to the CASSI project. To enable coverage during this time it is recommended to add Stephen Watson as a cheque signatory whilst he is acting in the position of Assistant Financial Accountant, until 30<sup>th</sup> June 2017.

The cheque signatories will have the authority to operate on any account(s) now opened or to be opened by the Shoalhaven City Council with Financial Institutions so long as the account(s) shall be in credit or at the Financial Institutions' discretion notwithstanding that they shall become thereby or be already overdrawn.

Authority is given for staff to sign, draw, make, accept and negotiate cheques on behalf of the Shoalhaven City Council.

The above list of authorised cheque signatories does not serve as authority to negotiate fixed deposits, bills of exchange, promissory notes or any other negotiable instruments. These instruments can only be acted upon by staff with the General Managers Delegated Authority under Section 378 of Local Government Act 1993.

## FINANCIAL IMPLICATIONS:

The suggested signatories are existing staff who have been selected according to their current positions and thus no further resources are required.

## 2. Adoption of Draft Delivery Program 2013 - 2017: Submissions – Fees, Charges and Rentals File 53200E

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**SECTION MANAGER:** Pamela Gokgur

**PURPOSE:** To meet Council's obligations under the Local Government Act 1993 – Section 532 by providing an Operational Plan which describes Council's Revenue Policy and includes its proposed fees and charges.

**RECOMMENDED that Council adopts changes to the Fees, Charges and Rentals 2016-2017 as detailed in this report.**

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## OPTIONS

1. Council decide to adopt the Fees, Charges and Rentals document 2016 – 2017 with the recommended changes as detailed below
2. Council decide to adopt an alternate recommendation.

## DETAILS

Council received 64 submissions relating to the document - draft Fees and Charges and Rentals. Of these submissions 53 related to the proposed increase in Jetty License Fees, 8 were internal to correct anomalies with prices exhibited, or to add new fees to cover new services. There was 1 in relation to increased fees for Swimming Pool water quality testing and another in respect to Inspection Fees for Hair and Nail Salons, and 1 to support the increase in Fees for Milton Showground and 1 with regard to a request for Green Waste bins.

### Submissions:

A summary of feedback and suggested changes is below:

#### 1. Jetty Fees

Most submissions followed a standard letter format, stating that the fee increase from \$91 per year to \$275 per year was excessive at nearly 300%.

The following suggestions were made:

- the fee should be charged to all waterfront properties – with or without a jetty or boat ramp and to visitors as well.
- that the fee suggested by the Safe Navigation Action Group of \$150 plus \$25 admin fee per annum to all waterfront properties and an additional \$25 for those with a jetty to cover Councils Public Risk insurance, might be a fairer scheme.
- a levy should be charged as opposed to a fee, to ensure that funds are ring fenced, rather than just by use of a Reserve Account.
- That any contribution from land owners should be apportioned to maintenance costs in the future
- Charge hire boat agency's an excess to cover damage from tourists
- Charge Caravan parks and rental properties more
- Public Liability insurance should not be covered in rental fees, as most include in home insurance
- Sell any sand removed as part of dredging and utilise towards jetty maintenance
- Charge mobile or floating jetties also
- there was also mention that the fee being proposed had been reduced by NSW Crown Lands in June 2015 to \$214 (excl of GST).

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**Details:**

This fee relates to an annual administration fee, also covering compliance and insurance for occupation and use of Council land and has no impact on canal maintenance or dredging activities. As part of the implementation of this fee, staff will undertake an audit to identify all unauthorised structures within the canal and take appropriate compliance action. There will be no application of the annual rental charge (currently charged by Crown Lands), which covers the occupation and use of public land. There will also be no charge against anyone who does not have a wharf or jetty.

**Recommendation: Reduce the Jetty License Fee to align to the amount proposed by the Safe Navigation Action Group of \$150 plus \$25 to cover administration and \$25 for Public Risk Insurance currently paid by Council ie \$200 plus GST.**

**2. Swimming Pool Inspection Fee**

There was a disapproval of the \$230 inspection fee for water sampling, that the fee was outrageous and adversely affected small privately owned swim schools, which would affect the community through loss of service.

There are currently 72 Public Swimming Pools and Spa's registered for inspection in the Local Government Area.

**Recommendation: Maintain the published fee.**

**3. Business Instructions under Public Health**

There was a submission in relation to the excessive charge for Nail and Hair Salons from a small business owner who has 2 part time businesses, so has to pay the fee twice.

There are currently 64 Skin Penetration premises registered for inspection in the Local Government Area.

**Recommendation: Maintain the published fee.**

**4. Milton Showground Committee Fees**

This submission supported the 5% increase in fees due to the increase in costs year on year for the management Committee, in terms of maintenance of roads, grounds and general.

**Recommendation: No change to published fees.**

## 5. Green Waste

There was a request included in one of the Jetty submissions to investigate the implementation of Green Waste Bins, with options to pay a minimal charge on a weekly/monthly basis.

This will come as an additional cost to ratepayers of approximately \$100 per annum and half of the community do not want.

**Recommendation: To wait for the finalisation of the review of the long term waste strategy to set direction.**

## 6. Internal Submissions:

There were 8 internal submissions related to the following:

### 1. Arts Centre – Correction of fees as shown below:

Fee Descriptions	Purpose	2016/17 revised amount	Published amount
Side Gallery per week	Cover costs with holding exhibitions that allow meetings to continue in the space simultaneously	\$150.00 per week	\$580.00 per week
Shoalhub/Hotdesk	To recover costs of hire of Shoalhub/Hotdesk – per half day	Remove from database	\$24.75 per session
Shoalhub/Hotdesk – Category 1 community per day	To recover costs of hire of Shoalhub/Hotdesk – per day	\$38.00 per day	\$38.25 per day
Shoalhub/Hotdesk – Category 1 community per half day	To recover costs of hire of Shoalhub/Hotdesk – per half day	\$21.00 per half day	\$21.20 per half day
Shoalhub/Hotdesk – Category 1 community per hour	To recover costs of hire of Shoalhub/Hotdesk – per hour	\$12.00 per hour	\$12.75 per hour
Shoalhub/Hotdesk – Category 2 Commercial per half day	To recover costs of hire of Shoalhub/Hotdesk – per half day	\$25.00 per half day	\$24.95 per half day

### 2. Library – New fees in relation to 3D Printing and Site Visits as shown below:

Fee Name	Purpose	Amount (incl GST)
3D Printing Community/Private/Student Use	Cover Running costs	\$1.50 per 10 mins



<b>Fee Name</b>	<b>Purpose</b>	<b>Amount (incl GST)</b>
3D Printing Commercial/Business use	Cover Running costs	\$3.00 per 10 mins
3D Printer and design software training	To train the public in the basic use of 3D printer functionality and associated design software	\$25.00 per hour
Site visits	To allow use of printer at public events and external facilities. Covers cost of staff and printing	\$30.00 per hour

### 3. Waste Fees

Bin changeover fees show as \$35 in the DPOP document and \$34 in the Fees and Charges document. This fee should be \$34 in both documents.

Commercial Waste shows as \$605, \$346.50 and \$264 in fees and charges – no GST from August 2015. These should read \$550, \$315 and \$264 respectively.

### 4. Interest Rate on overdue rates

In accordance with Section 566(3) of the LG Act 1993 it has been determined that the maximum rate of interest payable on overdue rates and charges for the 2016/17 rating year will be 8.0%, rather than 8.5%.

### 5. Dishonour Fees for Direct Debits Rejections

Change wording on the dishonoured cheque fee to include direct debit rejections also, to cover bank fees and admin costs.

### 6. Water Industrial Pricing – update industrial pricing per kilolitre as shown below:

- First 3MI per average day – \$0.527/kilolitre
- Next 0.5MI per avg day – \$0.704/kilolitre
- Next 0.50MI per avg day - \$0.880 per kilolitre
- Above 4MI per avg day - \$0.966 per kilolitre
- Untreated water - \$0.306 per kilolitre

These fees showed as negotiated arrangement per MI in the document on exhibition

### 7. License fee for temporary storage (shipping) container on public land

It was suggested that this fee be removed from the Fees and Charges document, but it is a general fee which does not apply specifically to shipping containers and therefore will need to remain in the document.

8. Make the following changes to Fees in the Public Building and Facility section of the document as per the below list. All changes relate to rounding issues.

feelD	Name	Purpose	GSTIncl	Fee	Amended amount (ex GST)	Amended amount (incl GST)
14527	Security Bond for hire of facilities, parties, weddings, functions, events, etc	To cover costs associated with cleaning and any damage which may occur	\$2,080.00	\$2,000.00 maximum bond - determined by type of booking	\$2,000.00	GST free
14528	Key Bond	Issue of one key to regular hirer	\$104.00	\$100.00 Refundable on return of key	\$100.00	GST free
13526	Bond for use	In case of cleaning/damage etc	\$2,080.00	\$2,000.00 maximum - determined by type of booking	\$2,000.00	GST free
13584	Bond for use	In case of cleaning/damage etc	\$2,080.00	\$2,000.00 maximum - determined by type of booking	\$2,000.00	GST free
13543	Meeting room - Lake Conjola Community Centre	Includes use of kitchen facilities	\$8.25	\$8.20 per hour - minimum 2 hours	\$7.45	\$8.20
13544	Meals on Wheels - Kitchen - Lake Conjola Community Centre	Frozen meal collection	\$8.25	\$8.20 per hour	\$7.45	\$8.20
13546	Meeting room	Excludes main hall - Includes use of kitchen facilities	\$10.95	\$10.90 per hour - minimum 2 hours	\$9.91	\$10.90
12939	Bond for use	In case of cleaning / damage.	\$2,080.00	\$2,000.00 maximum - determined by type of booking	\$2,000.00	GST free
12484	Main Hall	Excludes use of kitchen facilities	\$19.35	\$19.30 per hour	\$17.55	\$19.30

feeID	Name	Purpose	GSTIncl	Fee	Amended amount (ex GST)	Amended amount (incl GST)
12483	Main Hall	Excludes use of kitchen facilities	\$17.05	\$17.00 per hour	\$15.45	\$17.00
12482	Kitchen - luncheon rates		\$11.45	\$11.40 per function	\$10.36	\$11.40
14765	Bond	In case of cleaning / damage	\$2,080.00	\$2,000.00 maximum - determined by type of booking	\$2,000.00	GST free
14797	Meeting Room - per half day	Use of meeting room - per half day (maximum 6 hours)	\$48.35	\$48.30 per half day	\$43.91	\$48.30
12490	All function users - All hire events	Bond - in case of damage or additional cleaning required.	\$2,080.00	\$2,000.00 maximum - determined by type of booking	\$2,000.00	GST free
12491	Main Hall	Includes use of kitchen facilities	\$9.15	\$9.10 per hour - minimum 2 hours	\$8.27	\$9.10
13002	Bond - All users	Hire of any equipment (Including Bain Marie, Sound System or Microphone)	\$52.00	\$50.00	\$50.00	GST free
14410	Main Hall - Weekends	Hall hire - Saturday or Sunday	\$14.55	\$14.50 per hour - minimum 2 hours	\$13.18	\$14.50
14411	Main Hall - Weekdays	Hall hire - Monday to Friday	\$10.95	\$10.90 per hour - minimum 2 hours	\$9.91	\$10.90
14412	Main Hall - Weekends	Hall hire - Saturday or Sunday	\$14.55	\$14.50 per hour - minimum 2 hours	\$13.18	\$14.50

feeID	Name	Purpose	GSTIncl	Fee	Amended amount (ex GST)	Amended amount (incl GST)
13012	Bond	In case of cleaning / damage	\$2,080.00	\$2,000.00 maximum - determined by type of booking	\$2,000.00	GST free
12379	Functions - Half Day	Includes use of kitchen facilities.	\$160.15	\$160.10 per half day	\$145.55	\$160.10
12377	Functions - Full Day	Includes use of kitchen facilities	\$274.55	\$274.50 per day	\$249.55	\$274.50
14401	Weekdays - Night Hire	Hall hire between 5pm and midnight Monday to Friday. Includes use of kitchen facilities.	\$13.65	\$13.60 per hour - minimum 2 hours	\$12.36	\$13.60
12980	Casual Hire - All Hire Events		\$2,080.00	\$2,000.00 maximum - determined by type of booking	\$2,000.00	GST free
12982	Hall hire - day rate - 9am till 5pm		\$6.25	\$6.20 per hour - minimum 2 hours	\$5.64	\$6.20
14141	Bond for use	In case of cleaning / damage etc	\$2,080.00	\$2,000.00 maximum - determined by type of booking	\$2,000.00	GST free
14327	Regular Hirer	Includes 1 key. Additional or replacement key @ \$25 per key.	\$104.00	\$100.00 Refundable on return of key	\$100.00	GST free
14345	Waratah or Banksia Hall - 5:00pm to midnight	Hire fee per hall - Includes use of kitchen facilities for tea / coffee making only. Bump in / out outside these hours to be charged at casual hire hourly rate.	\$260.05	\$260.00 per event	\$236.36	\$260.00

feeID	Name	Purpose	GSTIncl	Fee	Amended amount (ex GST)	Amended amount (incl GST)
12548	All other users - All hire events		\$2,080.00	\$2,000.00 maximum - determined by type of booking	\$2,000.00	GST free
14436	Hall Hire - Week Days 8am - 5pm	Excludes use of kitchen facilities	\$11.45	\$11.40 per hour - minimum 2 hours	\$10.36	\$11.40
14335	Main Hall		\$8.25	\$8.20 minimum 2 hours	\$7.45	\$8.20
13033	All users - All events		\$2,080.00	\$2,000.00 maximum - determined by type of booking	\$2,000.00	GST free
12569	Main Hall		\$11.45	\$11.40 per hour	\$10.36	\$11.40
12568	Main Hall		\$4.15	\$4.10 per hour	\$3.73	\$4.10
12789	All Users - All Hire Events		\$2,080.00	\$2,000.00 maximum bond - determined by type of booking	\$2,000.00	GST free
12783	Main Hall	Includes use of kitchen facilities	\$16.65	\$16.60 per hour - minimum 2 hour hire	\$15.09	\$16.60
12784	Main Hall - Includes use of kitchen facilities		\$17.65	\$17.60 per hour - minimum 2 hour hire	\$16.00	\$17.60
14456	Main hall	Includes use of kitchen facilities	\$14.55	\$14.50 per hour - minimum 2 hours	\$13.18	\$14.50

feeID	Name	Purpose	GSTIncl	Fee	Amended amount (ex GST)	Amended amount (incl GST)
14502	Security Bond for hire of facility for parties, weddings, functions, events etc.	To cover costs associated with cleaning and any damage which may occur	\$1,890.90	\$2,000.00 maximum bond - determined by type of booking	\$2,000.00	GST free
14687	Additional cleaning fee	To cover extra cleaning required (minimum 2 hours @ \$50 per hour pro rata thereafter	\$108.05	\$108.00 Per booking	\$98.18	\$108.00
10992	Community Hire of Annex for meetings, rehearsals, musicals, etc.	To cover costs of hiring venue.	\$18.15	\$18.10 per hour	\$16.45	\$18.10
12950	All Hirers	For repairs or cleaning required	\$2,080.00	\$2,000.00 maximum bond - determined by type of booking	\$2,000.00	GST free
12955	Main Hall including Craft room - Regular		\$24.95	\$24.90 per hour - minimum 2 hours	\$22.64	\$24.90
14337	Use of Kitchen	Does not include use of stove or crockery / cutler	\$32.75	\$32.70 per event	\$29.73	\$32.70
14338	Use of Stove	In addition to kitchen use	\$9.65	\$9.60 per event	\$8.73	\$9.60
14339	Use of crockery & cutlery	In addition to kitchen use	\$27.05	\$27.00 per event	\$24.55	\$27.00
13445	Private Functions - Craft & Medical rooms		\$21.65	\$21.60 per hour	\$19.64	\$21.60
12962	Main Hall including Craft Room		\$14.55	\$14.50 per hour - minimum 2 hours	\$13.18	\$14.50

feeID	Name	Purpose	GSTIncl	Fee	Amended amount (ex GST)	Amended amount (incl GST)
12974	Craft and Medical Rooms		\$8.95	\$8.90 per hour - minimum 2 hours	\$8.09	\$8.90
14340	Use of Kitchen	Does not include use of stove or crockery/cutlery	\$8.95	\$8.90 per event	\$8.09	\$8.90
14341	Use of Stove	In addition to kitchen use	\$9.55	\$9.50 per event	\$8.64	\$9.50
12898	Hall and/or carpeted area - night	Session (8.5 hours)	\$56.00	\$56.00 per session	Should be 3.5 hours	

**Recommendation: Adopt all corrections for internal submissions to the Fees and Charges document.**

#### **COMMUNITY ENGAGEMENT:**

The Draft Fee and Charges were put on Public Exhibition from Wednesday 23<sup>rd</sup> March 2016 to Friday 6<sup>th</sup> May 2016 inclusive, in accordance with the provisions of the *Local Government Act, 1993*.

Public notices were placed in local newspapers the South Coast Register and the Ulladulla Times over a range of dates. Community announcements were placed on the community radio station, Shoalhaven FM 2UUU and the Bay & Basin 92.7 FM advising of the details of the public exhibition and the dates and times of public meetings.

Exhibition locations included Council's Nowra and Ulladulla offices as well as the City's libraries in Nowra, Sanctuary Point, Ulladulla and the Bookmobile. The exhibition material was also placed on Council's website with the provision for members of the public to make an online submission. Further to this CCBs and Business Chambers were notified of these meetings via email and a copy of the Executive Summary was forwarded to same.

There has been rolling media coverage of the draft plans across all platforms and social media posts on Council's Facebook and Twitter sites.

Three public meetings were also held to explain the proposals in the Draft Delivery Program and Operational Plan. Presentations were given by the General Manager and Group Directors and other senior staff on the proposed works program, financial analysis and the water and wastewater capital works and pricing. A period of questions and comments was made available after each presentation.

LOCATION	DATE	ATTENDEES
Jervis Bay Maritime Museum	Wednesday 27 <sup>th</sup> April 2016	Approximately 40 people
Nowra School of Arts	Thursday 28 <sup>th</sup> April 2016	Around 10 people
Ulladulla Civic Centre	Wednesday 4 <sup>th</sup> May 2016	Around 25 people

### FINANCIAL IMPLICATIONS:

The Council's Fees, Charges and Rental Document has a significant impact on Councils revenue. It is therefore important to ensure the right pricing structures are in place to ensure optimum recoveries are in place accounting for community obligations as well.

### 3. Public Exhibition - Draft Delivery Program & Operational Plan 2016 - 2017 File 52309E/1

**SECTION MANAGER:** Jessica Rippon/Pamela Gokgur

#### PURPOSE:

Provide Council with details on submissions received during the exhibition period and suggested responses and budget impact.

**RECOMMENDED that Council adopts the Draft Delivery Program 2014 – 2017 and Operational Plan 2016 – 2017 with the changes as detailed in this report.**

#### OPTIONS

1. Council decide after considering all submissions to adopt the Draft Delivery Program 2014 – 2017 and Operational Plan 2016 – 2017 with the changes as detailed in this report.
2. Council decide after consideration of all submissions to adopt the Draft Delivery Program 2014 – 2017 and Operational Plan 2016 – 2017 as exhibited with no changes (Not recommended)

#### DETAILS

Shoalhaven City Council's Delivery Program and Operational Plan 2016 – 2017 details Council's response to the Community Strategic Plan: ***Shoalhaven 2023***.

It sets out how Council will work with the community to achieve its priorities over the remaining life of this elected council and describes the key actions that will help achieve these priorities.



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A number of requests for additional funding were for local issues over and above Councils current maintenance regime or capital works program and if these were to be included in the budget then other areas would suffer. Below is a summary of the issues raised and Councils responses:

1. Collingwood Beach – request to include funding in the budget for the implementation and ongoing management of the Collingwood Beach Dune Vegetation management Plan, including a strategy to remove vegetation, maintain grasses and small shrubs, remove vandalised signs and replace with educational signs, install safety signs and create a care plan and provide ongoing collaboration for the next phase.

**Response**

**This document is currently on exhibition and as per Min16.375 \$120,000 will be allocated in the 2016/17 budget to activate the plan.**

2. Coastal Planning – due to council voting a lower sea level than used by its consultants, current hazard lines unnecessarily burden water front property owners and result in reduced property values. New studies will need to be undertaken and funding allocated.

**Response**

**A review of the coastal hazard lines is currently being undertaken this financial year, therefore no changes to 2016/17 budget recommended.**

3. Playground Equipment at Bayswood Estate – Bayswood Park Care Group have requested funding for a playground for 1-5 year olds with the current equipment not fit for purpose and it is in fact dangerous.

**Response**

**Council will reconsider this request after drainage works planned to be undertaken in the park are completed.**

4. Water Sensitive Urban Design – Bayswood Estate – Bayswood Park Care Group suggested that Council accepted a Water Saving Urban Design in lieu of stormwater drainage system which would result in higher maintenance costs in the future. They have requested a “ring fenced” annual maintenance allocation and they have also suggested that the Park care group will maintain and improve the landscaping areas of the park and surrounds

**Response**

**The structures have not been accepted from the developer due to further works being necessary prior to hand over, these works will include clearing of structures to ensure they are operating as intended. The developer has made a**

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**special contribution for ongoing maintenance of WSUD structures which will be used only within Bayswood precinct. No further action required.**

5. Pathway from Bayswood Estate to Bay and Basin Leisure Centre – there has been a request for a cost estimate to be prepared and funding provided to construct a concrete or asphalt pathway

**Response**

**That a concrete pathway be jointly funded from within the existing budget for 2016/17.**

6. There was a submission requesting a revamp of Vincentia Mall, along with a plan for improvement

**Response**

**This would require a detailed landscape plan and cost estimate and confirmation of community requirements, however given the impending sale by Stocklands it is prudent to wait until more clarity around the transaction. Therefore no changes are recommended to 2016/17 budget.**

7. There was a request for information with regard to the \$150k in the budget for the Vincentia Community Hub and what this included.

**Response**

**The \$150k in the budget is for preliminary design work for a Library and Community Hub at Vincentia, no further action required.**

8. The wording on the Donation to the Aerial Beach Patrol was requested to be changed with regard to current issues with the Australian Aerial Patrol

**Response**

**Recommended to Change the DPOP wording to be: *“The subsidy to Australian Aerial Patrol proposed at Page 65 of the DPOP for the purpose of Beach Patrol Services; will not be paid until such time that Council has further clarified the NSW Government’s Aerial Program and the functioning of the Australian Aerial Patrol Service”*.**

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9. Internal Submission – Update the budget with donations adopted in MIN16.265 and MIN16.267 from the Council Meeting 19 April 2016.

**Response**

**Recommended that the following donations be included in the allocated donations budget for 2016/17:**

- a) **\$500 to the Hyams Beach Villagers Association to assist them with their administrative costs &/or hall hire expenses as they were recognised as a CCB on 19 April 2016 (see MIN16.265)**
  - b) **Waiving the cost of the hire and cleaning fees for the use of the Ulladulla Civic Centre & grounds and foreshore reserve for the Ulladulla Blessing of the Fleet Festival (see MIN16.267)**
10. Future Management of Shoalhaven River Estuary – on behalf of Shoalhaven Crookhaven Shellfish QAP a request has been made for long term ongoing funding of \$75k to assist the Shoalhaven Quality Assurance program, which will benefit all river users, local business, employment, tourism and river festivals. Request for the funds to be used to monitor desalination, identify hotspots causing pollution and instigate measures to eliminate these hotspots. They included a sample hotspot costing for Crookhaven Creek and the sampling regime for one hotspot is \$15k over 5 years. There are 11 hotspots in the Shoalhaven

**Response**

**Council currently contributes \$15k annually to the QAP through Shoalhaven Water. Further contribution via economic development funding (\$10k) to supplement this amount be provided subject to a formal MOU with the Shoalhaven Crookhaven QAP that sets out the responsibility of the QAP to provide water quality testing data in agreed formats and time frames. This funding would come from the Strategic Economic Development Reserve and will not impact the deficit.**

11. Funding for Shoalhaven District Football Association – a request was received for funding to be increased from \$400k to \$800k for replacement of the old amenities at South Nowra Football Grounds.

**Response**

**Council is unable to provide additional funding to this project, given competing priorities. Council will however look to a staged approach to completing this work and will look for funding opportunities to complete it in the shortest possible time. No change to the budget required.**

12. Roadworks in Berry area – there was a request for funding for roadworks in the following Roads at Berry – Woodhill, Kangaroo Valley, Coolangatta Road and Beach Rd between Berry Hospital and Gerroa Roads

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## **Response**

**The section near 500 Woodhill Mountain Road is included in the reseal program but the remainder will be considered in future budgets.**

**Kangaroo Valley Road was reviewed as part of the 2016/17 budget process but not included, routine maintenance will continue to be carried out.**

**The proposed allocation of \$500k for road rehabilitation is for the section between Harley Hill Rd and Toolijooa Rd. Further sections of Beach Rd will be prioritised for inclusion in future Capital Works Program.**

**A proposed allocation of \$1.2m is included in the 2016/17 operating plan to reconstruct the 700m “missing link” of Coolangatta Rd, funded from the Special Rate Variation.**

13. Dairy Farmers Rates – there was a submission from the South coast & Highlands Dairy Industry Group representing 40 members paying rates on 120 assessments, along with submissions from other individual dairy farmers stating that the increase was too great and highlighting the economic factors affecting dairy farmers in terms of exclusive supply contracts with variable pricing, set at “market rate”, with no ability to negotiate, along with increasing prices and supermarket pricing pressures and drops in purchases from China.

There was an appreciation letter received from the Shoalhaven Business Chamber for the changes to rates for businesses across the Shoalhaven.

## **Response**

**Dairy Farmers rates have been recalculated to be the same as 2015/16 with the rate increase to be rate peg of 1.8% plus catch up from previous years resulting in a 2.1% increase in line with Farmers.**

**The revised rates for all categories are shown in the below table:**

Category	Sub Category	No Assess	Land Value	Avg Land Value	Ad Valorem (c in \$) amount	Base Rate		Yield - Base/Ad Valorem	Total Rate Yield (\$)
						Amount	%		
Residential		52,097	\$ 11,280,006,101	\$ 216,519	0.24153	505	49%	\$ 26,308,985	\$53,553,914
Residential	Non Urban	1,065	\$ 23,616,370	\$ 22,175	0.24153	35	40%	\$ 37,275	
Farmland		833	\$ 683,849,550	\$ 820,948	0.19165	505	24%	\$ 420,665	\$ 1,731,265
Farmland	Dairy Farmers	127	\$ 137,608,000	\$ 1,083,528	0.09868	505	32%	\$ 64,135	
Business	Commercial/Industrial	1,594	\$ 606,835,817	\$ 380,700	0.30133	505	31%	\$ 804,970	\$ 2,633,566
Business	Nowra	359	\$ 161,240,000	\$ 449,136	0.61143	505	16%	\$ 181,295	
Business	Ulladulla	125	\$ 66,097,800	\$ 528,782	0.30133	505	24%	\$ 63,125	\$ 262,299
Business		183	\$ 1,947,650	\$ 10,643	0.30133	0	0%	\$ -	
									\$ 5,869
									\$59,648,319

14. Plantation Point improvements – a request from the VRRRA included additional barbeques and shelter, along with improvements to the show/toilet block area by way of a concrete slab for the shower, a pathway to the carpark, to pipe the storm water away from the toilet block and to generally clean up the area.

#### **Response**

**Additional barbeque and shelter construction are currently unfunded but Council will investigate options for Community Grants. The construction of a concrete slab and path can be included in the 2016/17 Parks Minor Improvements Program.**

15. Pathways in Vincentia – a request from the VRRRA included a number of improvements in relation to pathways in the Vincentia area, including some existing pathways, creation of some new pathways and drainage and general maintenance of vegetation and slip hazards near Moona Moona Creek.

#### **Response**

**There is currently a budget allocation for the investigation and design to provide a safe shared user path crossing Moona Moona Creek. The design of a retaining wall and path realignment can be included in the crossing investigation.**

**The sealing of 10 metres of the Berry Street path can be included in the 2016/17 Roads program.**

**The clearing of the Wool Road cycle way will be carried out under the Roads Maintenance Program.**

**New path construction priorities are currently based on either completing primary routes for which grant funding is available, or paths which are**

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**constructed by community groups. The proposed paths connecting Elizabeth Drive are considered as secondary routes and do not qualify for grant funding. However, they may be considered in Capital Works Programs after 2016/17.**

**Any path maintenance will be included in the ongoing maintenance program using the 2016/17 operational budgets at current levels. Any increase in services would require additional funding. At this stage no change to existing budget for 2016/17.**

16. Callala Bay – Round the Bay Walk, there was a funding request for \$55k to extend the existing pathway from Watts Street Boat Ramp to Sheaffe Street, Callala Bay.

**Response**

**Council has currently committed funds to progress design and construction on the Callala Bay Foreshore Headland Reserve as the top priority. Extending the Round the Bay Walk from Watts Street Boat Ramp to Sheaffe Street is the next priority but not included in the Operating Plan for 2016/17.**

17. Internal Submission to update the Special Rate Variation detail for Verons Estate. A preliminary design and cost estimate has now been completed by Council's Project Delivery Section for the road upgrades that will be required in Verons Estate. The estimated cost of the project is **\$2.1m**, including approx. \$331K for the upgrade of the intersection of Sussex Inlet Road and Mokau Road. The previous total cost estimate was **\$1.9m**. The design of the Sussex Inlet Rd intersection was informed by a Traffic Assessment completed by Bitzios in early 2016.

As a result of the estimated increase in overall cost of \$200K, the DPOP will need to be revised prior to submitting a special rate variation application to IPART.

**Response**

**Council to make the necessary changes to the DPOP document and 2016/17 Budget.**

18. There was a thank you from the Tomerong Community Forum for the allocation of \$200k for pedestrian facilities on Pine Forest Road which the community has been waiting 15 years for. They have also offered assistance to perform this work.

**COMMUNITY ENGAGEMENT:**

The Draft DP/OP was put on public exhibition from Wednesday 20 April 2016 to Wednesday 18 May 2016 inclusive, in accordance with the provisions of the *Local Government Act, 1993*.

Public notices were placed in local newspapers the South Coast Register and the Ulladulla Times over a range of dates. Community announcements were placed on the community

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radio station, Shoalhaven FM 2UUU and the Bay & Basin 92.7 FM advising of the details of the public exhibition and the dates and times of public meetings.

Exhibition locations included Council's Nowra and Ulladulla offices as well as the City's libraries in Nowra, Sanctuary Point, Ulladulla and the Bookmobile. The exhibition material was also placed on Council's website with the provision for members of the public to make an online submission. Further to this CCBs and Business Chambers were notified of these meetings via email and a copy of the Executive Summary was forwarded to same.

There has been rolling media coverage of the draft plans across all platforms and social media posts on Council's Facebook and Twitter sites.

Three public meetings were also held to explain the proposals in the Draft Delivery Program and Operational Plan. Presentations were given by the General Manager and Group Directors and other senior staff on the proposed works program, financial analysis and the water and wastewater capital works and pricing. A period of questions and comments was made available after each presentation.

LOCATION	DATE	ATTENDEES
Jervis Bay Maritime Museum	Wednesday 27 <sup>th</sup> April 2016	Approximately 40 people
Nowra School of Arts	Thursday 28 <sup>th</sup> April 2016	Around 10 people
Ulladulla Civic Centre	Wednesday 4 <sup>th</sup> May 2016	Around 25 people

A summary of DPOP document changes is shown below:

***Suggested changes to Budget:***

As an outcome of the feedback received from the community and staff during the exhibition period, along with Council Minutes subsequent to the exhibition period, it is recommended that the following changes to the budget be made for 2016/17:

1. Collingwood Beach Sand Dunes Management Plan

**Recommended to allocate \$120,000 to the 2016/17 budget to activate the plan at Collingwood Beach.**

2. Donations

**Recommended to change the DPOP wording to be: *"The subsidy to Australian Aerial Patrol proposed at Page 65 of the DPOP for the purpose of Beach Patrol Services; will not be paid until such time that Council has further clarified the NSW Government's Aerial Program and the functioning of the Australian Aerial Patrol Service"*.**

**Recommended that the following donations be included in the allocated donations budget for 2016/17:**

- a) **\$500 to the Hyams Beach Villagers Association to assist them with their administrative costs &/or hall hire expenses as they were recognised as a CCB on 19 April 2016 (see MIN16.265)**

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**b) Waiving the cost of the hire and cleaning fees for the use of the Ulladulla Civic Centre & grounds and foreshore reserve for the Ulladulla Blessing of the Fleet Festival (see MIN16.267)**

3. March Quarterly Review Adjustments – cashflow adjustments approved as part of March QBR, for transfer of capital works and grant funding where applicable from 2015/16 to 2016/17 including:

- Supply Unit Capital - \$30,000
- Sign Shop Relocation - \$20,000
- Time and Attendance system - \$40,000
- CCTV renewal - \$350,000
- Lakehaven Drive, Sussex – income and expense - \$120,000
- Dent Street Waterways – income and expense - \$8,000
- Nowra Gateway park - \$120,000
- Nowra Pool - \$325,000
- Shoalhaven Indoor Sports - \$7,500,000
- Ison Park Amenities upgrade - \$500,000
- Ulladulla Netball resurfacing - \$125,000
- Ulladulla Sports park AFL drainage - \$122,442
- Grey's Beach Boat Ramp – income and expense - \$20,000
- Ulladulla Traffic and Pedestrian improvements - \$480,000
- SUP Bridges Moona Moona – income and expense - \$480,000
- Flinders income and expense - \$2,085,000
- Lake Conjola Entrance Road – income and expense - \$340,000
- Sussex Inlet Road – income and expense - \$500,000
- The Springs Road – income and expense - \$100,000
- Central Avenue/Bellevue – income and expense - \$286,000
- Bring forward \$100,000 for investigation and design of Admin building and fire compliance matters.

**Recommended to make the above changes to the 2016/17 Budget.**



4. Recommended to update roadwork allocations as shown below:

DESCRIPTION	BUDGET	DESCRIPTION	BUDGET
Callala Beach Rd	\$200,000	Turpentine Rd	\$2,750,000
Meroo Rd	\$200,000	Boree St Ulladulla	\$300,000
Prince Edward Ave	\$600,000	Sussex Inlet Rd	\$465,000
Beach Rd Berry	\$500,000	The Springs Rd	\$297,000
Currarong Rd	\$500,000	Lake Conjola Rd	\$222,000
Green St	\$356,000	Naval College Rd Black Spot widening	\$700,000
Hillcrest Ave	\$400,000	Albatross Rd	\$600,000
Mt Scanzi Rd - embankment remediation	\$150,000	Prentice Ave	\$100,000
Naval College Road/ Huskinson Rd intersection	\$660,000	Local Road Reseal	\$3,056,000
Coolangatta Rd	\$1,200,000	Local Road Resheet	\$550,000
Agars Lane Sealing	\$300,000	Minor Road Works	\$250,000

5. Changes to Activities

**Recommend to make the below changes to Activities in the DPOP document**

15 Activities have been completed and will be removed from the 2016/17 DPOP.

14 Activities have had minor wording changes, shown below:

Activity number	Current Activity	Changes requested
1.1.09	Promote maintenance schedules to the local community	Promote works schedules to the local community
1.2.05	Increase the provision of recreational and other facilities that meet the needs and expectations of young people	Facilitate the provision of recreational and other facilities that meet the needs and expectations of young people
2.1.04	Complete the waterfront strategy and implement priority actions	Facilitate the delivery of priority actions from the Waterfront Strategy
2.1.08	Improving traffic and parking	Improving traffic and parking in the CBDs
2.1.11	Coordinate the Nowra CBD Revitalisation Strategy	Coordinate implementation of the Nowra CBD Revitalisation Strategy

Activity number	Current Activity	Changes requested
3.1.05	Attract and facilitate the development of built tourist assets consistent with the Tourism Master Plan	Attract and facilitate the development of built tourist assets consistent with the Economic Development Strategy
3.1.07	Develop and implement the events strategy in line with the Tourism Master Plan	Develop a strategic Events and Investment plan with emphasis on driving visitation and spend in the region, identifying key opportunities and relevant measures and KPI's.
4.1.07	Economic activity will be guided by Shoalhaven City Council's Economic Development Strategy, <i>Shoalhaven - an enterprising alternative; An economic development strategy</i>	Economic activity will be guided by Shoalhaven City Council's Economic Development Strategy
5.1.03	Develop prioritised strategies to address the maintenance and repair backlog of Council building	Develop prioritised strategies to address the maintenance, renewal and repair backlog of Council building components
5.1.08	Implement business strategies that align with Shoalhaven Bereavement Services - strategic plan 2050 and the Cemeteries and Crematoria Act 2013 and Regulation 2014 to ensure a viable Bereavement Services Unit.	Implement business strategies that align with Shoalhaven Bereavement Services - strategic plan 2050 to ensure a viable Bereavement Services Unit.
5.1.09	Identify and pursue opportunities and proactively manage Council's property portfolio to maximise returns.	Identify and pursue opportunities for investment in property and proactively manage Council's property portfolio to maximise returns.
5.1.10	Ensure service delivery costs in Asset Construction and Maintenance compare favourably to industry standards	Review service delivery approach in Asset Construction and Maintenance against industry standards
5.1.13	Formulate a new and revised Planning Works Program to recognise and complete priority strategic planning initiatives	Formulate a new Planning Works Program to recognise and complete priority strategic planning initiatives
5.1.14	Ensure that plans are prepared to support appropriate population growth in Shoalhaven	Prepare strategies and Plans to support appropriate population growth in Shoalhaven
5.2.03	Review finance processes	Review finance processes and structures

## 6. Dairy Farmers Rates

**Recommended that the increase to Dairy Farmers be in line with the increase to Farmers rates for 2016/17, this being rate peg of 1.8% plus \$195k (spread across all ratepayers) catch up from previous years in line with Section 511 of the *Local Government Act 1993* which states the following with regard to catching up of shortfall in general income:**

*(1) If the rates and charges made by a council for a year that produce its general income produce an amount of general income that is less than the maximum amount permissible under section 509 for that year because the council did not apply a full percentage increase applicable to it under section 506, 508 (2) or 508A for the year for which the rates and charges were made, the council may make rates and charges for either or both of **the next 2 years after the year for which the shortfall occurred** so as to produce the maximum amount so permissible of the general income plus the whole or any part of the shortfall.*

Below is a summary showing changes to all rating categories, the change column on the right shows the difference between what the increase would have been with consistency from 2015/16 rating categories plus rate peg, against the increase with the changes to standardise ad valorem across all residential and all business categories with an additional \$500k allocation across all business categories and an additional \$500k solely on Nowra CBD.

Description	No. of ass.	Ad Valorem	Base	Notional Yield	Maximum Income	New Average Rates Calculated	2016/17 Rates based on 2015	Change
Ordinary Residential Rates	52,097	0.24153	\$505.00	\$ 53,553,914	\$ 52,657,397	\$ 1,028	\$ 1,011	\$ 17
Ordinary Business Rates	183	0.30133	\$0.00	\$ 5,869	\$ 5,921	\$ 32	\$ 32	-\$ 0
Ordinary Farmland Rates	833	0.19165	\$505.00	\$ 1,731,265	\$ 1,731,265	\$ 2,078	\$ 2,078	\$ -
Residential Non Urban Rates	1,065	0.24153	\$35.00	\$ 94,316	\$ 67,539	\$ 89	\$ 63	\$ 25
Business Nowra Rates	359	0.61143	\$505.00	\$ 1,167,164	\$ 1,824,636	\$ 3,251	\$ 5,083	-\$ 1,831
Business Ulladulla Rates	125	0.30133	\$505.00	\$ 262,299	\$ 393,710	\$ 2,098	\$ 3,150	-\$ 1,051
Business Commercial / Industrial Rates	1,594	0.30133	\$505.00	\$ 2,633,566	\$ 2,767,925	\$ 1,652	\$ 1,736	-\$ 84
Farmland - Dairy Farmers Rates	127	0.09868	\$505.00	\$ 199,926	\$ 199,926	\$ 1,574	\$ 1,574	\$ -

## 7. Recommend to make the following changes to the DPOP document in relation to the Special Rate Variation for Veron's Estate:

The following changes are suggested to the paragraphs under the heading "INTRODUCTION OF A NEW SPECIAL RATE VARIATION" (page 43 of the draft DPOP).

*Given the proposal by the OLG to merge Kiama and Shoalhaven City Councils the recommended Special Rate Variation Application for Verons Estate has been disallowed. However now that a merger determination has been made, Council proposes to seek approval from IPART for a special variation to fund the infrastructure requirements to enable property owners to develop their allotments in this Estate. The project is estimated to cost \$2.1m and has been moved out to the 2017/18 financial year. This is expected to increase Council's rates by approximately .41% to 2.21% (assuming the rate peg is 1.8%). The additional rates will be levied on up to 31 affected*

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*ratepayers in the Verons Estate and will have a resultant impact on rates for this Estate only, in the vicinity of \$237k for the first year, increasing by the rate peg thereafter, based on a 10 year loan. Further discussion will be held with landowners in this subdivision to determine the most appropriate term for the loan. For those owners without the financial capacity to pay the rates levied, they will have the option of selling their land, or if they cannot find a buyer, offering their land to Council in lieu of unpaid rates.*

*This work is necessary to minimise bushfire risk and enable the Estate's development potential to be realised. Without this work, development of lots in this subdivision cannot progress safely.*

**Recommended to update the financials in relation to Verons Estate to reflect the above changes.**

8. As per Min 16.325 Council will allocate additional project funding of \$31,664 in the 2016/17 budget to meet the shortfall plus any minor project variations for The Shoalhaven Equestrian Centre of Excellence – Stage 1 Construction.

**Recommended to update the 2016/17 financials for \$31,664 in capital costs for MIN16.325.**

9. As per Min 16.272 Council to allocate \$105,000 from the 2016/17 Operational Budget within the Public Toilets Replacement Program to the Mollymook Changing Places room and accessible toilet construction, to also allocate **\$8,000 in 2016/17** and \$17,200 in subsequent financial years to Operating Expenses for Toilet maintenance.

**Recommended to update the 2016/17 financials for \$8,000 in operation costs for MIN16.272**

10. As per Min 16.119 Council to allocate \$200,000 from the 2016/17 Capital Budget for the high priority flood levee repair works identified in the recent levee audit conducted by Royal HaksoningDHV.

**Recommended to update the 2016/17 financials for \$200,000 in capital costs for MIN16.119**

11. In recent weeks, the rapid deterioration in the condition of two bridges on the Bugong Fire Trail has been recognised. One bridge has been temporarily bypassed and the other requires urgent repairs. The draft Bridge Program currently has an allocation of \$500,000 to replace the bridge over Yarramunmun Creek at Yalwal. It is proposed that \$250,000 of the \$500,000 are re-allocated to the replacement of bridges on Bugong Fire Trail. In this case, the replacement of the Yarramunmun Creek bridge will carry over into the 2017/18 financial year, as well as one of the Bugong Fire Trail bridges. The amount of carry-over can only be finalised after detailed design and cost estimates are produced for the three bridges.

**Recommended to update the allocation of bridge funding in the 2016/17 financials for the above change.**

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12. Fit for the Future – continue works to determine the required rate increase to enable Council to meet the Fit for the Future ratios by 2020.

The overall impact to the budget operating result for 2016/17 is \$2,825,000, made up of the following:

MIN16.272 – Increase in operational spend for Changing Places	- \$8,000
MIN16.375 – Collingwood Dunes management plan	- \$120,000
MIN16.119 – Terara Flood Levee Repair	-\$200,000
Project Manager	-\$90,000
Grant Funding carry forwards 2016/17	<u>\$3,243,000</u>
Total	<u>\$2,825,000</u>

Resulting in an operating result of \$2,768,000 and a net result before Grants and Contributions for Capital purposes of (\$14,001,000). These changes result in a deficit cashflow of \$2,773,958. As previously reported this deficit is predominantly driven by increases to Emergency Services of \$811,000, rate peg reductions of \$448,000 and reductions in interest of \$387,000, along with additional minutes of \$359,664.

#### **FINANCIAL IMPLICATIONS:**

The Council's Operational Plan is a critical document that allocates funding towards works and services by Council to its community. It enables the many programs and services provided by Council to be adequately resourced. Adoption of the 2016 – 2017 Budget will allow Council to commence delivery of the multi-million dollar Capital Works Program contained in the Budget and continue down the path of Transformation.

#### **4. Making of the Rates and Charges for 2016/2017**

**File 52309E**

**SECTION MANAGER:** Pamela Gokgur

#### **PURPOSE:**

Levy annual rates and charges in accordance with legislative requirements under the Local Government Act 1993

**RECOMMENDED that Council adopts the making of the rates and charges for 2016-2017 as detailed in the Delivery Program and Operational Plan 2016-2017 which was placed on public exhibition from 20 April 2016 to the 18 May 2016.**

#### **OPTIONS**

1. To endorse the recommendation
2. Not endorse the recommendation and change the rates & charges

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## **DETAILS**

The Draft Delivery Program and Operational Plan 2016-2017 was placed on public exhibition from 20 April 2016 to the 18 May 2016 not being less than 28 days in accordance with Sections 404 (4) & 405 (3) of the Local Government Act, 1993.

In December 2015, the Independent Pricing and Regulatory Tribunal (IPART) announced the rate pegging limit for 2016/2017 would be 1.8%.

Council has considered all written submissions that were made concerning the Draft Delivery Program and Operational Plan 2016-2017 and has adopted some changes in relation to the Farming category and sub category of Dairy Farmer to the Draft Delivery Program and Operational Plan 2016-2017 for the period 1 July 2016 to 30 June 2017 in accordance with Section 532 of the Local Government Act, 1993. It is therefore appropriate, in accordance with Sections 534 and 535 of the Local Government Act 1993, for Council to make the rates and charges for the 2016/2017 rating year.

## **RATES**

### **1. RESIDENTIAL**

An ordinary rate, consisting of an Ad Valorem Rate, of zero point two four one five three cents (0.24153c) in the dollar in addition to a base amount of five hundred and five dollars (\$505.00) per rateable assessment in accordance with Section 537 of the Local Government Act 1993 on all rateable land categorised as "RESIDENTIAL" in accordance with Section 516 BE NOW MADE FOR THE PERIOD 1 JULY 2016 TO 30 JUNE 2017 and in accordance with Section 543 (1) this rate be named "RESIDENTIAL". Further, to comply with Section 500 of the Act, the total amount payable by the levying of the base amount of five hundred and five dollars (\$505.00) per rateable assessment for the "RESIDENTIAL" category will produce forty nine (49%) percentum of the total amount payable by the levying of the "RESIDENTIAL" rate in accordance with Section 537 (b).

### **2. FARMLAND**

An ordinary rate, consisting of an Ad Valorem Rate, of zero point one nine one six five cents (0.19165c) in the dollar in addition to a base amount of five hundred and five dollars (\$505.00) per rateable assessment in accordance with Section 537 of the Local Government Act 1993 on all rateable land categorised as "FARMLAND" in accordance with Section 515 BE NOW MADE FOR THE PERIOD 1 JULY 2016 TO 30 JUNE 2017 and in accordance with Section 543 (1) this rate be named "FARMLAND". Further, to comply with Section 500 of the Act, the total amount payable by the levying of the base amount of five hundred and five dollars (\$505.00) per rateable assessment for the "FARMLAND" category will produce twenty four (24%) percentum of the total amount payable by the levying of the "FARMLAND" rate in accordance with Section 537 (b).

### **3. FARMLAND – DAIRY FARMERS**

An ordinary rate, consisting of an Ad Valorem Rate, of zero point zero nine eight six eight cents (0.09868c) in the dollar in addition to a base amount of five hundred and five dollars (\$505.00) per rateable assessment in accordance with Section 537 of the Local Government Act 1993 on all rateable land categorised as "FARMLAND" Sub Category

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“DAIRY FARMERS” and in accordance with Section 515 AND 529 (b) BE NOW MADE FOR THE PERIOD 1 JULY 2016 TO 30 JUNE 2017 and in accordance with Section 543 (1) this rate be named “FARMLAND” sub category “DAIRY FARMERS”. Further, to comply with Section 500 of the Act, the total amount payable by the levying of the base amount of five hundred and five dollars (\$505.00) per rateable assessment for the “FARMLAND – DAIRY FARMERS” category will produce thirty two (32%) percentum of the total amount payable by the levying of the “FARMLAND – DAIRY FARMERS” rate in accordance with Section 537 (b).

#### **4. RESIDENTIAL NON-URBAN**

An ordinary rate, consisting of an Ad Valorem rate, of zero point two four one five three cents (0.24153c) in the dollar in addition to a base amount of thirty five dollars (\$35.00) per rateable assessment in accordance with Section 537 of the Local Government Act, 1993 on all rateable land in the city of Shoalhaven which is zoned so as not to permit any building (ie; Small Lot Rural Subdivisions) and categorised as “RESIDENTIAL” in accordance with Section 516, Sub-Category “NON-URBAN” in accordance with Section 529 (1) BE NOW MADE FOR THE PERIOD 1 JULY 2016 TO 30 JUNE 2017. Further, to comply with Section 500 of the Act, the total amount payable by the levying of the base amount of thirty five dollars (\$35.00) per rateable assessment for the “RESIDENTIAL NON-URBAN” category will produce forty (40%) percentum of the total amount payable by the levying of the “RESIDENTIAL NON-URBAN” rate in accordance with Section 537 (b).

#### **5. BUSINESS - GENERAL**

An ordinary rate, consisting of an Ad Valorem Rate, of zero point three zero one three three cents (0.30133c) in the dollar be made on all rateable land in the City of Shoalhaven in accordance with Section 518 of the Local Government Act 1993 – Land is to be categorised as ‘business’ if it cannot be categorised as farmland, residential or mining. Excepting all rateable land in the City of Shoalhaven determined to be in the Business – GENERAL Sub-Categories of Commercial/Industrial, Nowra and Ulladulla BE NOW MADE FOR THE PERIOD OF 1 JULY 2016 TO 30 JUNE 2017 and in accordance with Section 543 (1) this rate be named “BUSINESS - GENERAL”.

#### **6. BUSINESS – COMMERCIAL / INDUSTRIAL**

An ordinary rate, consisting of an Ad Valorem Rate, of zero point three zero one three three cents (0.30133c) in the dollar in addition to a base amount of five hundred and five dollars (\$505.00) per rateable assessment in accordance with Section 537 of the Local Government Act 1993 on all rateable land in the City of Shoalhaven and used or zoned for professional/commercial trade or industrial purposes determined to be a centre of activity and categorised as “BUSINESS” in accordance with Section 529 (1) BE NOW MADE FOR THE PERIOD OF 1 JULY 2016 TO 30 JUNE 2017 and in accordance with Section 518 sub-category “COMMERCIAL/INDUSTRIAL’ in accordance with Section 529 (1). Further, to comply with Section 500 of the Act, the total amount payable by the levying of the base amount of five hundred and five dollars (\$505.00) per rateable assessment for the category “BUSINESS –COMMERCIAL/INDUSTRIAL” will produce thirty one (31%) percentum of the total amount payable by the levying of the “BUSINESS – COMMERCIAL/INDUSTRIAL” rate in accordance with Section 537 (b).

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## **7. BUSINESS NOWRA**

An ordinary rate, consisting of an ad Valorem Rate, of zero point six one one four three cents (0.61143c) in the dollar in addition to a base amount of five hundred and five dollars (\$505.00) per rateable assessment in accordance with Section 537 of the Local Government Act 1993 on all rateable land in the City of Shoalhaven as shown on a map made available for display at Council's Administrative Offices located at Nowra and Ulladulla during the period 20 April 2016 to the 18 May 2016, determined to be a centre of activity and categorised as "BUSINESS" in accordance with Section 518 sub-category "NOWRA" in accordance with Section 529 (1) BE NOW MADE FOR THE PERIOD 1 JULY 2016 TO 30 JUNE 2017 and in accordance with Section 543 (1) this rate be named "BUSINESS NOWRA". Further, to comply with Section 500 of the Act, the total amount payable by the levying of the base amount of five hundred and five dollars (\$505.00) per rateable assessment for the "BUSINESS NOWRA" sub-category will produce sixteen (16%) percentum of the total amount payable by the levying of the "BUSINESS NOWRA" rate in accordance with Section 537 (b).

## **8. SUSSEX AREA SPECIAL**

In accordance with Section 538 a special rate, consisting of an Ad Valorem Rate, of zero point zero three three three five cents (0.03335c) in the dollar be made on part of Council's rateable land as shown on maps made available for display at Council's Administrative Offices located at Nowra and Ulladulla during the period 20 April 2016 to the 18 May 2016. In accordance with Section 495 (1) the rate, proposed to be levied, is to meet the costs of business promotions for the Sussex Inlet area and surrounds for the period 1 July 2016 to 30 June 2017, which in the opinion of Council is of special benefit to the rateable assessments subject to the rate in accordance with Section 495 (2) (a) (b) and (c). The special rate BE NOW MADE FOR THE PERIOD 1 JULY 2016 TO 30 JUNE 2017 and in accordance with Section 543 (2) this rate be named "SUSSEX AREA SPECIAL RATE".

## **9. JERBERRA ROAD INFRASTRUCTURE SPECIAL RATE**

In accordance with Section 538, a special rate, consisting of an Ad Valorem Rate, of seven point six three nine eight zero cents (7.63980c) in the dollar in addition to a base amount of two thousand six hundred and five dollars (\$2,605.00) be made for the cost associated with the Jerberra road infrastructure project. In accordance with Section 495 (1) the special rate is to be levied only on those rateable properties within the Jerberra estate in which it is the opinion of Council derives special benefit and is subject to this rate in accordance with Section 495 (2) (a) (b) and (c). The special rate BE NOW MADE FOR THE PERIOD 1 JULY 2016 TO 30 JUNE 2017 and in accordance with Section 543 (2) this rate be named "JERBERRA ROAD INFRASTRUCTURE SPECIAL RATE". Further, to comply with Section 500 of the act, the total amount payable by the levying of the base amount of two thousand six hundred and five dollars (\$2,605.00) per rateable assessment for the "JERBERRA ROAD INFRASTRUCTURE SPECIAL RATE" and will produce fifty (50%) percentum of the total amount payable by the levying of the "JERBERRA ROAD INFRASTRUCTURE SPECIAL RATE" in accordance with Section 537 (b).

## **10. JERBERRA ELECTRICITY INFRASTRUCTURE SPECIAL RATE**

In accordance with Section 538, a special rate, consisting of an Ad Valorem Rate, of two point five seven three eight six cents (2.57386c) in the dollar in addition to a base amount



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of eight hundred and seventy eight dollars (\$878.00) be made for the cost associated with the Jerberra electricity infrastructure project. In accordance with Section 495 (1) the special rate is to be levied only on those rateable properties within the Jerberra estate in which it is the opinion of Council derives special benefit and is subject to this rate in accordance with Section 495 (2) (a) (b) and (c). The special rate BE NOW MADE FOR THE PERIOD 1 JULY 2016 TO 30 JUNE 2017 and in accordance with Section 543 (2) this rate be named "JERBERRA ELECTRICITY INFRASTRUCTURE SPECIAL RATE". Further, to comply with Section 500 of the act, the total amount payable by the levying of the base amount of eight hundred and seventy eight dollars (\$878.00) per rateable assessment for the "JERBERRA ELECTRICITY INFRASTRUCTURE SPECIAL RATE" and will produce fifty (50%) percentum of the total amount payable by the levying of the "JERBERRA ELECTRICITY INFRASTRUCTURE SPECIAL RATE" in accordance with Section 537 (b).

#### **11. JERBERRA ROAD E2 INFRASTRUCTURE SPECIAL RATE**

In accordance with Section 538, a special rate, consisting of an Ad Valorem Rate, of one nine point three one three six four cents (19.31364c) in the dollar in addition to a base amount of six hundred and fifty three dollars (\$653.00) be made for the cost associated with the Jerberra road E2 infrastructure project. In accordance with Section 495 (1) the special rate is to be levied only on those rateable properties within the Jerberra estate in which it is the opinion of Council derives special benefit and is subject to this rate in accordance with Section 495 (2) (a) (b) and (c). The special rate BE NOW MADE FOR THE PERIOD 1 JULY 2016 TO 30 JUNE 2017 and in accordance with Section 543 (2) this rate be named "JERBERRA ROAD E2 INFRASTRUCTURE SPECIAL RATE". Further, to comply with Section 500 of the act, the total amount payable by the levying of the base amount of six hundred fifty three dollars (\$653.00) per rateable assessment for the "JERBERRA ROAD E2 INFRASTRUCTURE SPECIAL RATE" and will produce fifty (50%) percentum of the total amount payable by the levying of the "JERBERRA ROAD E2 INFRASTRUCTURE SPECIAL RATE" in accordance with Section 537 (b).

#### **12. VERON'S ROAD CONSTRUCTION SPECIAL RATE**

In accordance with Section 538, a special rate, consisting of an Ad Valorem Rate, of zero point one eight one four two cents (0.18142c) in the dollar in addition to a base amount of four hundred and twenty seven dollars (\$427.00) be made for the cost associated with the Veron's road construction project. In accordance with Section 495 (1) the special rate is to be levied on all rateable properties within the Veron's estate in which it is the opinion of Council derives special benefit and is subject to this rate in accordance with Section 495 (2) (a) (b) and (c). The special rate BE NOW MADE FOR THE PERIOD 1 JULY 2016 TO 30 JUNE 2017 and in accordance with Section 543 (2) this rate be named "VERON'S ROAD CONSTRUCTION SPECIAL RATE". Further, to comply with Section 500 of the Act, the total amount payable by the levying of the base amount of four hundred and twenty seven dollars (\$427.00) per rateable assessment for the "VERON'S ROAD CONSTRUCTION SPECIAL RATE" and will produce fifty (50%) percentum of the total amount payable by the levying of the "VERON'S ROAD CONSTRUCTION SPECIAL RATE" in accordance with Section 537 (b).

#### **13. NEBRASKA ROAD CONSTRUCTION SPECIAL RATE**

In accordance with Section 538, a special rate, consisting of an Ad Valorem Rate, of zero point one nine seven seven six cents (0.19776c) in the dollar in addition to a base amount

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of one hundred and sixteen dollars (\$116.00) be made for the cost associated with the Nebraska road construction project. In accordance with Section 495 (1) the special rate is to be levied only on those rateable properties within the Nebraska estate in which it is the opinion of Council derives special benefit and is subject to this rate in accordance with Section 495 (2) (a) (b) and (c). The special rate BE NOW MADE FOR THE PERIOD 1 JULY 2016 TO 30 JUNE 2017 and in accordance with Section 543 (2) this rate be named "NEBRASKA ROAD CONSTRUCTION SPECIAL RATE". Further, to comply with Section 500 of the Act, the total amount payable by the levying of the base amount of one hundred and sixteen dollars (\$116.00) per rateable assessment for the "NEBRASKA ROAD CONSTRUCTION SPECIAL RATE" and will produce fifty (50%) percentum of the total amount payable by the levying of the "NEBRASKA ROAD CONSTRUCTION SPECIAL RATE" in accordance with Section 537 (b).

## **CHARGES**

### **1. WATER USAGE AND WATER AVAILABILITY CHARGE**

In accordance with Section 502 and 552 (1) (a) and (b) a water usage and water availability charge, (based on the size of the meter) and as listed in the Draft Delivery Program and Operational Plan 2016-2017 (Fees and Charges), BE NOW MADE FOR THE PERIOD 1 JULY 2016 TO 30 JUNE 2017 and in accordance with Section 543 (3) the charges be named "WATER USAGE CHARGE and WATER AVAILABILITY CHARGE".

### **2. SEWER USAGE AND SEWER AVAILABILITY CHARGE**

In accordance with Section 502 and 552 (3) a sewer usage and sewer availability charge, (based on the size of the meter) and as listed in the Draft Delivery Program and Operational Plan 2016-2017 (Fees and Charges), BE NOW MADE FOR THE PERIOD 1 JULY 2016 TO 30 JUNE 2017 and in accordance with Section 543 (3) the charge be named "SEWER USAGE and SEWER AVAILABILITY CHARGE".

### **3. DOMESTIC WASTE MANAGEMENT SERVICE**

That Council provides a weekly domestic waste management service. That Council makes an annual charge for the provision of that service pursuant to Section 496 of the Local Government Act 1993 and as listed in the Draft Delivery Program and Operational Plan 2016-2017 (Fees and Charges), BE NOW MADE FOR THE PERIOD 1 JULY 2016 TO 30 JUNE 2017. That the amount of the Domestic Waste Management Charges during the period 1 JULY 2016 TO 30 JUNE 2017 for each assessment for which the service is available be \$550.00 for each 240 litre size bin, \$315.00 for each 120 litre size bin, \$240.00 for each 80 litre size bin and \$54.00 for any additional 240 litre Recycling bin be made in accordance with Section 543 (3) the charge be named "DOMESTIC WASTE MANAGEMENT CHARGE".

### **4. WASTE MANAGEMENT SERVICE – NEW WORKS**

That Council make an annual charge for the purposes of administration and new works associated with the future provision of domestic waste management services to properties described below in (a) and (b) pursuant to Section 496 of the Local Government Act 1993, and as listed in the Draft Delivery Program and Operational Plan 2016-2017 (Fees and Charges), BE NOW MADE FOR THE PERIOD 1 JULY 2016 TO 30 JUNE 2017. That the

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amount of the Administration/New Works Waste Management Charge during the year commencing 1 JULY 2016 TO 30 JUNE 2017 for each assessment described below be \$64.00 and in accordance with Section 543 (3) the charge be named "ADMINISTRATION/NEW WORKS WASTE MANAGEMENT CHARGE".

- a) All vacant land within the waste management service collection area;
- b) All residential properties that are within the waste management service collection area but the dwelling is situated more than 100 metres from the nearest roadway from which the service would be made available.

## **5. EFFLUENT REMOVAL CHARGE**

That the Council make annual charges for the provision of effluent removal pursuant to Section 501 (1) of the Local Government Act 1993. That these charges apply to all properties utilising the effluent removal service for the year commencing 1 JULY 2016 TO 30 JUNE 2017. That the amount of those charges are listed in the Draft Delivery Program and Operational Plan 2016-2017 (Fees and Charges), BE NOW MADE FOR THE PERIOD 1 JULY 2016 TO 30 JUNE 2017 and in accordance with Section 543 (3) this charge be named "EFFLUENT REMOVAL CHARGE".

## **6. STORMWATER MANAGEMENT SERVICE CHARGE**

That council make an annual charge for the provision of stormwater management services pursuant to section 496A of the Local Government Act 1993. That this charge applies to all privately owned, developed rateable properties within the Shoalhaven for the year commencing 1 JULY 2016 TO 30 JUNE 2017. That the amount of this charge be \$25.00 per privately owned, developed rateable properties and \$12.50 per strata allotment and in accordance with Section 543 (3) the charge be named "STORMWATER MANAGEMENT SERVICE CHARGE".

### **FINANCIAL IMPLICATIONS:**

There are no resource implications.

### **COMMUNITY ENGAGEMENT:**

Council is required to levy annual rates and charges in accordance with legislative requirements under the New South Wales Local Government Act, 1993.

Jane Lewis  
**ACTING DIRECTOR CORPORATE & COMMUNITY SERVICES**

R.D Pigg  
**GENERAL MANAGER**