
**MINUTES OF THE EXTRAORDINARY ABORIGINAL ADVISORY COMMITTEE MEETING
HELD ON MONDAY 20 JUNE 2016 IN MEETING ROOM, LEVEL 2 SHOALHAVEN ARTS
CENTRE COMMENCING AT 4.00 PM**

The following members were present:

Clr Kitchener
Sue Cutmore
Leslie Halls
Sylvia Timbery
Valda Corrigan
Patricia Lester
Troy Lenihan
Leonie Ebzery
Janet Atkins

Others Present:

Margaret Simoes – Aboriginal Community Development Officer
Peter McLaughlin – Principal, Calibrations Consulting

Apologies:

Apologies were received from Clr Findley, Clr Gash, Christine Finney

The Committee participated in a minute of silence in respect of Aboriginal Elders, past and present.

1. Nomination of Chairperson

In the absence of Clr Findley, the Committee nominated Clr Kitchener as acting Chairperson for the meeting.

MOTION:

Moved: By Consensus

RESOLVED that Clr Kitchener be nominated to act as Chairperson of the Extraordinary Aboriginal Advisory Committee meeting held on 20 June 2016.

CARRIED

2. Minutes of Previous Meeting

MOTION:

Moved: By Consensus

RESOLVED that the Minutes of the meeting of the Aboriginal Advisory Committee held on Monday 9 May 2016 be confirmed.

CARRIED

3. Aboriginal Advisory Committee Governance Training Proposal

File 1209E

Peter McLaughlin from Calibrations Consulting, introduced himself and gave a brief overview of his background.

Mr McLaughlin distributed a document which provided members with an outline of the content of the proposed training.

The Committee members were asked to consider the following:

- How can the committee become more effective in the work it does?
- How can the committee be effective and not just be a token committee?
- Why do we exist?
- What do we do?
- How do we know if we are doing a good job i.e. how do we measure if we are making a difference as a committee?
- How should we behave as a committee and how do others want us to behave as a committee?
- What is important to us right now? Committees should be able to answer this at all times, and should know how information is being gathered.
- Who is doing what i.e. what are the particular responsibilities of members.

It was noted that:

- The elements covered under the Committee's Terms of Reference is important.
- The Committee should have a plan of action that is based on need.

Mr McLaughlin noted that Council has good governance structures in place and can provide training for members with regard to the Code of Conduct and Code of Meeting Practice, and that this should not be the main focus of the training for the Committee.

The Committee agreed that the committee effectiveness training program as proposed by Mr McLaughlin would be appropriate for the needs of the members. Mr McLaughlin noted that the training would take approximately 2.5 hours.

The resource kit titled *Engaging with local Aboriginal Communities, A Resource Kit for Local Government in New South Wales* was discussed.

Action: The Aboriginal Community Development Officer to organise for copies of the *Engaging with local Aboriginal Communities, A Resource Kit for Local Government in New South Wales* to be provided to Committee members.

4. Draft Aboriginal Advisory Committee Terms of Reference

File 1209E

Committee members reviewed the draft Terms of Reference. It was agreed that the changes suggested by the Committee be incorporated in to the document.

MOTION:

Moved: By Consensus

RESOLVED that a report be provided to the Aboriginal Advisory Committee providing the Terms of Reference document for formal adoption of the Committee.

CARRIED

The Committee discussed whether the Committee should have delegated authority and it was agreed that, should a requirement be identified it will be proposed to Council after the finalisation of the Terms of Reference and the committee effectiveness training.

5. Additional Item – Statement of Commitment File 1209E

The Committee discussed the Aboriginal Statement of Commitment Shoalhaven City Council 2009/2010.

Members agreed that Mr McLaughlin should consider this document when delivering the training.

Action: The Aboriginal Community Development Officer to advise Mr McLaughlin that the “Statement of Commitment” document should be an underlying consideration in respect of the proposed committee effectiveness training for the Aboriginal Advisory Committee members.

The Committee agreed that the Statement of Commitment should be updated. In order to facilitate this it will be first reviewed by the Committee and then a draft amended statement will be recommended to Council for adoption.

MOTION: Moved: Leslie Halls / Second: Pat Lester

RESOLVED that a report on the Shoalhaven City Council Statement of Commitment 2009/2010 be provided to the Aboriginal Advisory Committee to facilitate consideration of amendment of this document.

CARRIED

6. 2016 Regional Local Government NAIDOC Awards File 43400E

Shellharbour City Council will host the 2016 Regional Local Government NAIDOC Awards Dinner on 23 July 2016 at WIN Entertainment Centre Wollongong. The Committee discussed the event and agreed that members would attend at their own expense. Leonie Ebzery offered to organise the tickets.

Actions:

1. Committee members to advise Leonie Ebzery if they wish to attend the 2016 Regional Local Government NAIDOC Awards dinner on 23 July 2016 at WIN Entertainment Centre Wollongong. Note: this will be at the members own expense.
2. Leonie Ebzery to organise the booking of a table for interested members to attend the Awards Dinner.

7. Local Government NSW Aboriginal Network Conference

File 24224E

The Local Government NSW Aboriginal Network Conference will be held at Tweed Heads from 24 to 26 August 2016. It is anticipated that the Aboriginal Development Officer will attend the conference.

The members discussed the possibility of a representative from the Committee attending the conference.

MOTION:

Moved: By Consensus

RECOMMENDED that

- a) An Aboriginal Advisory Committee member attend the Local Government NSW Aboriginal Network Conference at Tweed Heads from 24 to 26 August 2016 at a cost of \$780, not including accommodation and travel expenses.
- b) The cost of attending the conference to be allocated from the Aboriginal Advisory Committee budget (Job number 13710).

CARRIED

8. Shoalhaven City Council NAIDOC Morning Tea

File 30080E

The Committee nominated Sue Cutmore and Troy Lenihan to provide a presentation at the Shoalhaven City Council NAIDOC morning tea scheduled for Monday 4 July 2016.

Actions:

The Aboriginal Community Development Officer to:

- Liaise with Sue Cutmore and Troy Lenihan with regard to presenting at the Shoalhaven City Council NAIDOC Morning Tea event on Monday 4 July 2016.
- Develop the PowerPoint presentation for the Shoalhaven City Council NAIDOC Morning Tea event on Monday 4 July 2016.

GENERAL BUSINESS

9. Additional Item – Walking Tourism for Shoalhaven

File 1490E

Clr Kitchener advised the Committee, that he is participating in a Shoalhaven Tourism Board working group which is looking at developing a southern coastal walk.

There being no further business, the meeting concluded, the time being 6.00 pm.

Clr Kitchener
ACTING CHAIRPERSON