

**SHOALHAVEN CITY COUNCIL**

**SHOALHAVEN SPORTS BOARD**

to be held on Wednesday 3 August, 2016  
commencing at 5.00pm

City Administrative Centre  
Bridge Road  
NOWRA NSW

22 July, 2016

Dear Member

**NOTICE OF MEETING**

You are hereby requested to attend a meeting of the Shoalhaven Sports Board to be held on **Wednesday 3 August, 2016** commencing at **5.00pm** in the City Administrative Centre, Bridge Road, Nowra, in Jervis Bay Rooms 1 & 3 for consideration of the following business.

Yours faithfully

R D Pigg  
**General Manager**

**Please note that refreshments will not be supplied at this meeting**

**BUSINESS OF MEETING**

1. Apologies
2. Minutes of Previous Meeting
3. Declarations of Interest
4. Report General Manager
5. Report Corporate and Community Services
6. Addendum Reports
7. General Business  
    Report of Department of Sport and Recreation

**MEMBERSHIP - Quorum (8)**

Mr David Goodman - Chairperson	Mr Andrew Johnstone
Mayor, Clr Gash	Mr David Chapple
Clr White	Mr Syd Weller
Clr Robertson	Mr Ian Cockburn
Clr Guile	Ms Elaine Caswell
Clr Watson	Mr Roger Walker
Clr Kitchener	Mr Keith Wallace - NSW Sport & Rec Rep
General Manager or nominee	Mr Malcolm Campbell

Cell Phones: Council's Code of Meeting Practice states that "All cell phones are to be turned off for the duration of the meeting".

Note: The attention of Councillors is drawn to Section 451 of the Local Government Act and Regulations and Code of Conduct regarding the requirements to declare pecuniary and non-pecuniary Interest in matters before Council

**Purpose**

To coordinate sport in the Shoalhaven in accordance with the delegation set out below:

- To determine the strategic development of sports in the Shoalhaven to maximize the benefits to the people of Shoalhaven and make Recommendations to Council;
- Formulate Policies on the use of Grounds in the City of Shoalhaven;
- To determine and present recommendations to Council on the need for additional sporting facilities in the City;
- To establish priorities for the development of facilities in the City including both sport and recreation;
- To set priorities for Government Grants for sport and recreation facilities in the City;
- To provide recommendations to Council on strategic and financial matters relating to sport in the Shoalhaven;
- To promote the role and scope of sport and recreation to the Shoalhaven community.

**Delegated Authority**

- To commit expenditure up to the budget limits determined by Council and allocated to the Sports Board.

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**MINUTES OF THE SHOALHAVEN SPORTS BOARD MEETING HELD ON THURSDAY 19 MAY 2016 IN JERVIS BAY ROOM 1, CITY ADMINISTRATIVE CENTRE, BRIDGE ROAD, NOWRA, COMMENCING AT 5.00PM.**

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The following members were present:

David Goodman – Chairperson  
Clr White  
Clr Watson  
Clr Kitchener  
Jane Lewis (General Manager’s Nominee)  
Roger Walker  
Andrew Johnstone  
Elaine Caswell  
Ian Cockburn  
Syd Weller  
Keith Wallace – NSW Sport and Recreation

Others present:

Ray Whiting – Facilities Coordinator

Apologies:

Apologies were received from Clr Gash, Malcolm Campbell

1. Minutes of Previous Meeting

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MOTION:

Moved: Clr White / Second: Syd Weller

RESOLVED that the Minutes of the meeting of the Shoalhaven Sports Board held on Thursday 31 March 2016 be adopted.

CARRIED

**Matters Arising from the Previous Minutes**

Concern was raised in relation to Item 4 page 5 – Additional Item – Heating for Sporting Club Change Rooms regarding the security for the gas, Council is considering changing from a swap system to a refill system with larger bottles and a larger cage.

In relation to Item 3 Page 5 – Additional Item – Shipping Containers used at Sporting Grounds the Shoalhaven Sports Board were advised this will be a submission that is part of fees and charges DP/OP. Requested that the fee be waived and was captured via a subsidy. The Chairperson, David Goodman asked if this had something to do with it being classified as Crown Land. Staff advised there are statutory fees for a license on Crown Land managed through the Property Section of Council who manage the license and the Culture and Recreation Section manages the land and the request from sports groups and refer on to the Property Section. The Chair then asked if sporting clubs with containers already in place would be charged. Staff advised that it would be looked in to. Report – NSW Sport and Recreation

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NSW Sport and Recreation have continued to meet with individual clubs and personnel, including surf lifesaving who are now working on developing strategic plan. They previously had done the same in Wollongong.

NSW Sport and Recreation are encouraging programs for those with disabilities.

Junior Rugby League has a Committee of nine people. Rugby League Union has given them approval to work out of guidelines. They are trying to get juniors on the paddock at the moment and they need to look at long term jeopardy.

The Dragon Boat Club meet last week with NSW Sport and Recreation, the major issue is the lack of volunteers and numbers and developing skill sets to ensure progress continues. Strategies to increase numbers were discussed. Another issue is how to get boats out of shed and into the water.

The Netball clubs were advised by Netball NSW that there was an obligation to have a strategic plan developed by the end of the season. The netball groups have started to do things externally prior to working with NSW Sport and Recreation.

The major issue that is consistent amongst all sporting groups is lack of volunteers. After consultation with various sporting associations it was discovered that the majority do not have strategic plans, and therefore, no clear directions. They common revolve around facilities but require long term liability. NSW Sport and Recreation are identifying what key areas are and what to do about it. Some clubs contacted NSW Sport and Recreation individually and they will be in touch with them in the near future.

It is necessary to look at both angles of having an emergency service and sporting facility.

## **CORPORATE AND COMMUNITY SERVICES**

### **2. Shoalhaven Sports Board - Sporting Projects Status Update File 12623E**

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There is additional consultation with stakeholders being undertaken in relation to the **Shoalhaven Indoor Multipurpose Sporting Centre**. The Development Application still has to go to Joint Regional Planning Panel. In the meantime the Projects Delivery team are still working on this in parallel with the Development Application approval.

Jane Lewis provided a Confidential Presentation on the Draft Bomaderry Nowra Regional Sports and Community Precinct Master Plan.

A report will be brought back to the Shoalhaven Sports Board after the exhibition period.

**Bay & Basin Community Hub Master Plan** - Updates of Draft Master Plan will be sent out to the board for information when available. It is centred around the library development and community development. The addition of netball courts and capital investment within the constraints of the site is being considered. This component is not funded.

### **Shoalhaven Equestrian Centre of Excellence**

The tenders are approved and there is a successful contractor selected through Council. The work is due to commence in late August or early September.

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Concerns were raised in relation to other equestrian groups attempting to use the Land that an individual group currently have a license where delegation is not in place. Elaine suggested that not one equestrian group should be in charge.

Jane Lewis advised that any organisations who have concerns should contact Shoalhaven City Council so that Council can gain a better understanding of the difficulties.

Funds have come from Roads and Maritime Services to Council for the current hike for hike development.

The Berry Riding Club have been temporarily relocated on to the aforementioned land uses license.

Elaine Caswell suggested someone separate from the equestrian organisations should organise the bookings.

### **Berry District Park Master Plan**

It has gone back out on public exhibition following feedback including the proposed cycle facility and playground. Further information will be provided back to Shoalhaven Sports Board

**South Nowra Soccer Fields Amenities Building** the design has been finalised and tender documentation is being prepared to progress the project.

**The Fees and Charges Review** continues as part of the broader review across Council.

**The Draft Community Infrastructure Strategic Plan** is on exhibition, David Goodman encouraged the Board Members to read through it.

MOTION:

Moved: Roger Walker

RESOLVED that all Shoalhaven Sports Board members all receive the link to the Draft Community Infrastructure Plan.

CARRIED

**Action:** Jane Lewis will arrange to send a link for the website location to all Sports Board Members. Jane will also enquire whether five hard copies for those present can be printed at Council's expense.

**Non-Motorised Watersports Master Plan – Paringa Park** – The group have been working on a Master Plan with Council and the project has come together with the Sailing Club. This will be going on public exhibition and Council will keep the Shoalhaven Sports Board updated.

Clr Watson advised there needs to be a secure location for storage in relation to water levels.

### **Other projects**

The Shoalhaven Sports Board were advised that the Learn to Ride at Sussex Inlet received \$20,000 funding through Federal Government stronger communities program.

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MOTION: Moved: Elaine Caswell / Second: Andrew Johnstone

RESOLVED that the report of the General Manager (Corporate & Community Services) concerning the status of various sporting projects detailed in this report be received for information.

CARRIED

3. Tourism Events & Investment Specialist Update File 12623E

Please let Council's Tourism Section Manager, Coralie Bell and David Goodman, know of other events happening that you are aware of and are not mentioned in the Events Schedule.

MOTION: Moved: Consent

RESOLVED that the report regarding Tourism Events and Investment Specialist Update be received for information.

CARRIED

**GENERAL BUSINESS**

4. Additional Item – Workshop – Sports Board Review File 12623E

Clr White suggested that the Shoalhaven Sports Board needs to think more strategically and include strategic planning moving forward.

There will be up to 30,000 people move into the Shoalhaven by 2045.

A barrier for the Shoalhaven Sports Board is that a lot of groups don't understand what the Board does or whether it exists

Clr White suggested there is no need for more members but the members do need to represent cross sections of sport. For e.g. if you are involved in soccer you may also need to take on swimming as well as soccer/football as some sports are not represented here. We need to represent all sporting groups and all localities.

Clr White cited the Mayor of Ballina being *"thankful to the previous Council 30 years ago for their strategic approach and who thought about the future of the Council."* Clr White would like the Board to make good decisions and plan for the future for the benefit of Sport in 30 years' time.

We need to facilitate discussion with the community, which means Board members advertising within their own circles. E.g. if there is something on exhibition, represent Council through your circles to advocate for those sports.to get the news out!

The Shoalhaven Sports Board are not going to lose oversight of the voluntary users Scheme Grant Program.

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The Board are to consider the Transformation process and Fit for the Future processes and there are new staff now managing the Board with a strategic focus not an operational focus.

For the future we need to take a more strategic approach and refer to Ross Report. i.e. regional and district centres. Centres that maybe smaller size than in the central location, then a similar facility in southern region.

Clr White saw no problem with the membership.

The Shoalhaven Sports Board was decided the name would remain and not be changed to an Advisory Group

Elaine raised concerns from the Ulladulla community from their meeting in Ulladulla, there were older residents that said they wanted to be looked after as well as the younger generation in relation to sport. She also passed on their comments regarding the alterations to Ulladulla Pool that they deemed inappropriate and not discussed with the residents. The barrier exposed was that a lot of people don't know who to raise concerns to (staff queried what there charges were and asked for details).

Clr Watson saw not much that needed to be changed. He advised those writing reports need to steer the direction of the Shoalhaven Sports Board but still provide enough flexibility for the Board. The General Manager and his staff need to continue to provide the information.

Clr Watson suggested that the Shoalhaven Sports Board could invite a group or a few groups to their meetings (a different group each meeting) to hear their concerns and what their priorities are and it is also an opportunity for staff to tune in.

David Goodman advised that there are five or six associations that meet once a month. .e.g. football the Shoalhaven Sports Board members could attend the meetings and explain how we can help them

Roger Walker suggested that the Shoalhaven Sports Board could discuss a zone individually each meeting to look at the best interests of the sporting groups of each zone.

Note: Clr Watson left the meeting – 6.24pm

It was agreed that the membership remain six members plus three named councillors.

Clr Kitchener enquired what and who determines '*skills based*' in relation to membership. It was decided to remove the wording '*skills based*'.

The Board requested the Minute's Clerk to send out both the previous Terms of Reference and the new proposed Terms of Reference to each member for review at the conclusion of the meeting. Any changes the members would like to make would need to be sent to Jane Lewis within seven days.

Note: Members were given seven days from the date of this meeting to advise Jane any further changes.

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MOTION:

Moved: Clr White / Second: Elaine Caswell

RECOMMENDED that the terms of reference be adopted with the following changes:

- The wording 'skills based' where it makes reference to the members be removed;
- The Board Remain titled Shoalhaven Sports Board;
- A Strategic planning nature to be introduced for the future;
- The interview panel of community member appointments to include the chairperson of the Shoalhaven Sports Board.

CARRIED

5. Additional Item – The Ross Community Infrastructure Strategic Plan File 35382E

The Board decided to work through the Ross Community Infrastructure Strategic Plan document in a workshop format facilitated by a staff member at a later date.

Please note there is a Draft Community Infrastructure Strategic Plan Stakeholder Workshop already scheduled to discuss this here at Council - 12pm – 3pm Tuesday 7 June 2016. The Chairperson requested the members to attend if possible.

MOTION:

Moved: Clr White / Second: Elaine Caswell

RESOLVED that a workshop be held for the Shoalhaven Sports Board to discuss the Ross Community Infrastructure Strategic Plan to be held Wednesday 8 June 2016.

CARRIED

There being no further business, the meeting concluded, the time being 6.40 pm.

David Goodman  
CHAIRPERSON



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## **SHOALHAVEN SPORTS BOARD**

**WEDNESDAY, 3 AUGUST 2016**

### **GENERAL MANAGER**

1. **Proposal to include Shoalhaven Sports Star of the Year Awards (currently hosted by Bernie Regan Memorial Sporting Trust) in the Shoalhaven Australia Day Medal Awards** **File 53061e**
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#### **PURPOSE:**

To consider a request from the Bernie Regan Memorial Sporting Trust to include their annual awards (Shoalhaven Sports Star of the Year) in the Shoalhaven Australia Day Medal Awards.

#### **RECOMMENDED that:**

- a) **Council accept the request from the Bernie Regan Memorial Sporting Trust to include a category for Sports Person in the annual Shoalhaven Australia Day Medal Awards;**
- b) **The Sports Person categories be determined by the Shoalhaven Australia Day Medal Awards Committee;**
- c) **A member of the Bernie Regan Memorial Sporting Trust be invited to be part of the Shoalhaven Australia Day Medal Awards Committee; and**
- d) **Bernie Regan Memorial Sporting Trust be thanked for their efforts in supporting young sporting prospects in the Shoalhaven through their annual grants program.**

#### **OPTIONS**

1. Council accept the request as outlined in the recommendation.
2. Council not support the request and provide an alternative recommendation.

#### **DETAILS**

- # Council has been approached by the Bernie Regan Memorial Sporting Trust to accept stewardship of the Shoalhaven Sports Star of the Year Annual Awards and include a sporting category in the annual Shoalhaven Australia Day Medal Awards (see **Attachment A**).

The Bernie Regan Memorial Sporting Trust will continue to be active with their annual grants program however no longer wish to hold the annual awards.

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Council currently holds an annual Shoalhaven Australia Day Medal Awards ceremony. One of the categories that the NSW Australia Day Committee suggests councils include in their local Australia Day Awards is a sporting category.

Council has previously included a sporting category in their local Australia Day Awards. For the awards in 2016, the sporting category was removed as nominations for the sporting category in previous years had been declining. This was thought to be due to the other significant sporting awards held i.e. Hall of Sporting Fame (held by council every 4 years) & the Bernie Regan Memorial Sporting Trust Sports Star of the Year.

The Shoalhaven Sports Board, at its meeting of 9 April 2014, resolved:

*“That the General Manager:*

- a) Advertise for nominations for suitably qualified nominees to be entered into the Shoalhaven Sporting Hall of Fame; a media release and advice to sports organisations should begin prior to August.*
- b) Advise that nominations are to be submitted between 1 August and 31 August 2014 and advertising to include the relevant criteria that must be addressed;*
- c) Identify an appropriate panel to recommend to Council through the Sports Board the successful nominees;*
- d) Identify and set aside a date in November for a significant induction ceremony to be conducted; and*
- e) Investigate the major awards ceremonies within the Shoalhaven.”*

In a report to the Sports Board Meeting of 5 June 2014, it was reported that:

*“Internal consultation is in progress investigating the rationalisation/consolidation of the major awards ceremonies within the Shoalhaven. Report is to be made to Shoalhaven Sports Board if recommendations are determined appropriate.”*

This proposal is in line with discussions of the Sports Board at that time.

#### **FINANCIAL IMPLICATIONS:**

This proposal will add additional costs to the Shoalhaven Australia Day Medal Awards Ceremony (i.e. additional attendees, additional awards) however this can be absorbed in the current budget.

#### **COMMUNITY ENGAGEMENT:**

N/A.

R.D Pigg  
**GENERAL MANAGER**

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## SHOALHAVEN SPORTS BOARD

WEDNESDAY, 3 AUGUST 2016

### CORPORATE AND COMMUNITY SERVICES

#### 2. Tourism Events & Investment Specialist Update

File 12623E

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**SECTION MANAGER: Coralie Bell.**

#### **PURPOSE:**

To advise members of the Shoalhaven Sports Board of upcoming events.

**RECOMMENDED that the report be received for information.**

#### **OPTIONS**

1. Receive the report for information.

#### **DETAILS**

<b>Events complete:</b>	<b>Event Date</b>
Southern X SUP Festival – Surfing NSW	04/2016
Kidgeeridge	04/2016
Xterra	04/2016
Athletics Nowra Fun Run	05/2016
Mountain Bike Australia Interschool's Challenge – Shoalhaven	06/2016

<b>Events secured:</b>	<b>Event Date</b>
Surf Lifesaving NSW IRB State Championships	07/2016
State Team Time Trial Championship	07/2016
Surf Lifesaving NSW IRB National Championships	07/2016
Motocross Nationals	07/2016
4Slam Basketball (2 events) – July and October	07/2016
Men's Bowls NSW State Pennant Finals	08/2016
Women's Bowls NSW State Pennant Finals	08/2016
Husky Running Festival	08/2016
Calisthenics NSW Team Championships	09/2016

Inaugural National Indigenous Football League	09/2016
Bridge to Bridge Running Festival	09/2016
XPD World Championship Adventure Race	10/2016
Huskisson Triathlon Festival	10/2016
Callala Ultimate Triathlon Festival	12/2016
Fairgrounds incl. Flash Camp	12/2016
Nowra Triathlon Festival	01/2017
National Pop Up Cinema	02/2017
Huskisson Long Course Triathlon Festival	02/2017
Long Course Weekend Jervis Bay	05/2017
Mountain Bike Australia Interschool's Challenge - Shoalhaven	06/2017
4Slam Basketball (2 events) - July and October	07/2017
Calisthenics NSW Team Championships	09/2017

#### Events under offer:

2017 Nitro Circus
2017 Golf NSW Women's Senior Championships
2017 NSW Country Junior Rugby Union Country Championships
2017 (option for 2018-2019) Outrigging NSW OC6 State Championships

#### Working Events Calendar:

JULY		
2/03/2007	2016 NSW IRB State Championships	Mollymook Beach Reserve
2-3/07/2016	Shoalhaven Orchid Society Winter Show 2016	Berry Showground Hall
6/07/2016	NAIDOC Day	Bomaderry Sporting Complex
8-13/07/2016	61st Sussex Inlet Annual Family Fishing Carnival	Sussex Inlet
13/07/2016	Shoalhaven Superheroes Volunteers Day	Shoalhaven
22-24/07/16	SLSNSW National IRB Championships	Mollymook Beach Reserve
30-31/07/2016	Berry Camellia and Floral Show 2016	Berry School of Arts
AUGUST		
19-21/08/2016	Capital to Coast	Canberra to White Sands Park
20/08/2016	Third Fleet Discovery Cruise of Jervis Bay	Huskisson Wharf
21/08/2016	Gumboots & Glamour Race Day	Archer Racecourse
21/08/2016	Husky Half Marathon	White Sands Park, Huskisson

<b>SEPTEMBER</b>		
2-3/09/2016	Spring Orchid Show	Presbyterian Church Hall, Nowra
3/09/2016	MAKAI PNSW Marathon Series Rd 8	Burrill Lake
9-10/09/2016	Berry Small Farm Field Day	Berry Showground
10/09/2016	Grand Fondo	Nowra Showground & Surrounding Area
17/09/2016	Shoalhaven Superheroes Pop Culture	Ulladulla
24/09 - 8/10/2016	Escape ArtFest	Milton
<b>OCTOBER</b>		
8/10/2016	Basin Lure & Fly Southern Bream Series Grand Final	Titania Park, Greenwell Point
9/10/2016	Basin Lure & Fly Southern Bream Series Grand Final	Ray Brook Reserve, Palm Beach St, Sanctuary Point
9/10/2016	Motokhana - Miniature Railway	Shoalhaven City Turf Club
13-16/10/2016	Berry Gardens Festival	Berry
14-16/10/2016	Kangaroo Valley Folk Festival	Kangaroo Valley
16/10/2016	Wandandian Community Expo & Annual Woodchop	Wandandian
17/10/2016	Cambewarra Calf and Craft Fair 2016	Cambewarra Public School
	Mollymook Cup Saddle Up Race Day	Shoalhaven City Turf Club
	Mollymook Cup	Shoalhaven City Turf Club
	Towing Training	Shoalhaven City Turf Club
22-23/10/2016	Shoalhaven River Festival	Nowra
	Shoalhaven River Colour Me Fun Run	Shoalhaven River Foreshore
	Spring into Sanctuary Point	Francis Ryan Reserve
30/10/2016	Huskisson Triathlon Festival	White Sands Park/Voyager Park
<b>NOVEMBER</b>		
	Bike & Car Show	Huskisson Sportsfield
3-5/11/2016	National Indigenous Football Championships	South Nowra Sporting Complex
8/11/2016	XPD Expedition - Adventure Racing World Championships 2016	Mollymook
	Melbourne Cup Race Day	Shoalhaven City Turf Club
	South Coast Par 3 Championships	Nowra Golf Club
13/11/2016	Motokhana - Miniature Railway	Shoalhaven City Turf Club
	Mud Muster 2016	Albatross Road
19 & 20/11/2016	Sussex Inlet Waterfest	Sussex Inlet
	SKDAC Meeting	Shoalhaven City Turf Club
	Ulladulla Harbourfeast	Ulladulla Civic Centre grounds
	Towing Training	Shoalhaven City Turf Club
	Christmas Racing	Shoalhaven City Turf Club

DECEMBER		
	Cinema under the stars	Berry showground
	Fairground Music Festival	Berry Showground
	Penwood Miniature Railway	Jaspers Brush
	Towing Training	Shoalhaven City Turf Club
	Miniature Railway	Shoalhaven City Turf Club
	Berry Merry Christmas	Queen Street
	Husky Santa Ride	Vincentia to Huskisson
	Callala Beach Triathlon	Callala Community Hall
	Sanctuary Point Carols in the Park	Paradise Beach Reserve
	Currarong Carols & BBQ	Dolphin Reserve Currarong
	Huskisson Christmas Carnival	Huskisson Sportsfield
	Callala Christmas Carols	Callala Bay Sports Oval
	Carols In The Park	Harry Sawkins
	Carols in the Park	Apex Park Berry
	Ulladulla Harbour NYE Fireworks	Ulladulla Harbour
	Huskisson NYE Fireworks	White Sands & Voyager Parks, Huskisson
	Nowra NYE Fireworks	Archer Racecourse
	Race Day	Shoalhaven City Turf Club
	Berry NYE Fireworks	Berry Showground

### 3. **Voluntary User Contribution Scheme - Round 1 Funding 2016/2017** **File 24899E**

**SECTION MANAGER: Jane Lewis.**

#### **PURPOSE:**

To advise the Sports Board and Council of the first round of funding applications for the Voluntary User Contribution Scheme (VUCS) 2016/2017 and to seek Council endorsement for allocating funding to the recommended applications.

#### **RECOMMENDED that:**

- a) **The Voluntary User Contribution Scheme – Round 1 Funding - 2016/2017, be approved for:**
- **Milton Ulladulla RLFC (Inc) – Electronic Scoreboard (\$4,077.00)**
  - **Huskisson Vincentia Football Club – Subsoil drainage Field 2 (\$24,896.67)**
  - **St Georges Basin RLFC – Upgrade reserves bench, officials shelters & shipping container storage (\$26,320.30)**
  - **Illaroo Football Club – Install canteen steel shutter & shipping container storage (\$4,550.40)**
  - **Milton Ulladulla Athletics Club – Cement runways, supply & install synthetic turf (\$10,333.00)**

- b) **Remaining VUCS funds of \$69,822.63 be made available for second round applications in 2016/17.**

## OPTIONS

1. As recommended (preferred option).
2. Provide an alternative recommendation which provides direction to staff.

## DETAILS

### Background

The purpose of the VUCS is to assist Shoalhaven sporting groups to undertake new works or improvements to existing fixed assets at sporting facilities on Council managed land. It is not for maintenance activities.

As per the VUCS Policy (POL12/315), applications for funding occur twice each year. Letters were sent to all sporting clubs on Council's database reminding clubs of the scheme and requesting that clubs make application prior to 30 June 2016.

### Applications Received

Eleven applications were received for round one funding totalling funding requests of \$183,559 and the total available from Council this financial year is \$148,000.

A summary of five conforming applications for round one and staff recommendation if the project should be considered for funding is outlined in Table 1. Information outlining why some projects are not recommended for funding consideration at this time is detailed in Table 2. It is important to recognise that the projects not recommended for funding should be considered again in the near future if supporting requirements are undertaken. Nonconforming application information is provide in Table 3.

Table 1 - Summary of Conforming Applications

Club	Ground	Project	Est. Cost of Project without In-Kind Labour	Funds Requested	Club Contribution	Fund. Consid
Milton Ulladulla RLFC (Inc)	Bill Andriski Oval	Electronic Scoreboard	\$9,116.00	\$4,077.00	\$5,039.00	Yes
Huskisson Vincentia Football Club	Huskisson Sports Fields	Sub surface drainage to Field 2	\$37,345.00	\$24,896.67	\$12,448.33	Yes
St Georges Basin JRLFC	Francis Ryan Sportsfield	Upgrade reserves bench, officials shelter and external storage	\$39,483.50	\$26,320.30	\$13,163.20	Yes

Club	Ground	Project	Est. Cost of Project without In-Kind Labour	Funds Requested	Club Contribution	Fund. Consid.
Illaroo Football Club	Bernie Regan Sportsfield	Install canteen steel shutter & shipping container storage	\$6,825.60	\$4,550.40	\$2,275.20	Yes
Milton Ulladulla Athletics Club	Frogs Holla Sporting Complex	Cement runways supply & install synthetic turf	\$15,499.00	\$10,333.00	\$5,166.00	Yes
Total			\$108,269.10	\$70,177.37	\$38,091.73	

Table 2 – Projects not recommended to be considered for funding at this time

Club	Project	Supporting requirements to be undertaken
Shoalhaven District Football Association	Top dress Fields 4 & 5	Installation of subsoil drainage on these fields as funded in VUCS 2015/2016 is yet to commence and Council is waiting on final details from the Association. Application to be considered after completion of drainage works.
Milton Ulladulla Croquet Club Inc	Construct Second Croquet Court	The final second croquet design has not yet been signed off before application can be further considered.
Culburra Cougars Football Club	Upgrade canteen, toilets, change rooms and awning. Improve lighting & seating. Upgrade disabled toilet facilities	No design or construction plans (which the club were to undertake) have been provided to Council to consider and agree upon. Application to be considered after supply of these plans.
Culburra Touch Football	Install Subsurface drainage	Quotes only received, no application received. Application to be considered after supply of this information.

Table 3 - Summary of Nonconforming Applications

Club	Project	Reason for nonconformance
Huskisson Vincentia Football Club	Grounds Fencing	Works have been completed prior to application being submitted
Milton Ulladulla Touch Association	Ride on Mower Purchase	Capital improvements do not include provision of machinery



## Assessment of Projects Recommended for Funding Consideration

The applications recommended to receive funding in this round were assessed against the criteria outlined in the policy to prioritise allocations and are summarised in Table 4.

Table 2 - Assessment of projects recommended for funding

Club (Project)	Compliance with Strategic and other Plans of Council – 50%	Value of additional in-kind labour to contribute – 15%	VUCS funding received by applicant over last 4 years – 10%	Percentage of funding club is contributing – 15%	The apparent “readiness” of the project to proceed – 5%	Benefit to other users of the reserve – 5%	Total Score Using Selection Criteria
Milton Ulladulla RLFC (Electronic Scoreboard)	25%	15%	10%	15%	5%	0%	<b>70%</b>
Huskisson Vincentia Football Club (Sub surface drainage to Field 2)	50%	15%	5%	15%	5%	5%	<b>95%</b>
St Georges Basin JRLFC (Upgrade reserves bench, officials shelter and external storage)	40%	15%	10%	15%	2.5%	5%	<b>87.5%</b>
Illaroo Football Club (Install canteen steel shutter & shipping container storage)	40%	15%	10%	15%	5%	5%	<b>85%</b>
Milton Ulladulla Athletics Club (Cement runways supply & install synthetic turf)	50%	15%	10%	15%	5%	0%	<b>95%</b>

### FINANCIAL IMPLICATIONS:

Upon receiving the above information, it is recommended that the following projects be allocated VUCS from the available \$148,000.

Club (Project)	Funding
Milton Ulladulla RLFC (Electronic Scoreboard)	\$4,077.00
Huskisson Vincentia Football Club (Sub surface drainage to Field 2)	\$24,896.67
St Georges Basin JRLFC (Upgrade reserves bench, officials shelter and external storage)	\$26,320.30

Illaroo Football Club (Install canteen steel shutter & shipping container storage)	\$4,550.40
Milton Ulladulla Athletics Club (Cement runways supply & install synthetic turf)	\$10,333.00
<b>Total</b>	<b>\$70,177.37</b>

The remaining VUCS funds of \$69,822.63 be made available for second round applications in 2016/2017.

#### **COMMUNITY ENGAGEMENT:**

Council wrote to all sports clubs in the Shoalhaven in May 2016 advising applications for VUCS Round 1 funding would be received up to close of business at 5pm, 30th June 2016.

#### **4. Shoalhaven Sports Board - Sporting Projects Status Update**

**File 12623e, 1783e, 30436e, 52005e, 52153e, 48794e,  
49929e, 38429e, 2525e, 52027e, 35382e**

**SECTION MANAGER: Jane Lewis.**

#### **PURPOSE:**

To provide an update on the following sporting projects.

#### **RECOMMENDED that**

- a) **The report of the General Manager (Corporate & Community Services) concerning the status of various sporting projects detailed in this report be received for information.**
- b) **Council staff discuss with the Ulladulla Sports Park User Group the proposal of naming a field and/or building at the Sports Park after Mr Turley and Mr Blundell and also seek feedback from all sporting users at the Sports Park before reporting this feedback to the next Sports Board meeting.**

#### **OPTIONS**

1. Adopt the recommendation and continue progressing the status of various sporting projects detailed in this report.
2. Not adopt the recommendation and provide an alternative resolution with direction for staff.

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## DETAILS

The following is a brief summary of sporting/active recreation projects which are currently being undertaken by Council's Social & Infrastructure Planning Unit. Additional information will be verbally presented at the meeting.

### **Shoalhaven Sports Board Terms of Reference (File 12623E)**

In response to a workshop held at the Sports Board meeting on 19 May 2016, Council at its Ordinary Meeting held on 28 June 2016 resolved that the terms of reference be adopted with the following changes:

- The wording 'skills based' where it makes reference to the members be removed;
- The Board remain titled Shoalhaven Sports Board;
- A Strategic planning nature to be introduced for the future;
- The interview panel of community member appointments to include the chairperson of the Shoalhaven Sports Board.

# The above changes have now been included in the attached final Shoalhaven Sports Board Terms of Reference. (See Attachment A)

### **Sports Board Membership Training (File 12623E)**

Once the upcoming vacant Sports Board positions have been filled, staff will facilitate a number of training sessions as part of future Sports Board meetings. This training will be aimed at ensuring a clear understanding of the Shoalhaven Sports Board Terms of Reference and supporting Council's strategies and policies which guide sports planning and facility provision in the Shoalhaven along with an inductions workshop which will include advice of governance obligations, meeting conduct and code of conduct responsibilities.

### **Sports Board Strategic Objectives (File 12623E)**

Through undertaking the Sports Board Review and developing the Community Infrastructure Strategic Plan, it has become evident of the need to develop key strategic objectives for the Sports Board which aligns with the elected Councillor term. It is proposed that part of the next Sports Board meeting will commence framing up strategic objectives of the Sports Board for the next 4 years. In setting these objectives, it is proposed that objectives will detail items specifically for Council staff and Sports Board members to action.

### **Request to Change Name of Ulladulla Sports Park (File No. 1783E)**

The Secretary of Ulladulla Sports Park User Group (Mr Tony Hardman) has advised Council that those members in attendance at the recent User Group Meeting voted to have what is presently known as Ulladulla Sports Park renamed Turley Blundell Park.

#### Rational for Name Change (Supplied by User Group)

In the early 1960's Bob Turley (Dozer Operator) and Stan Blundell ( Bobcat/Tipper Operator) felled, cleared, windrowed, burned and levelled the area now known as Ulladulla

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Sports Park. They conducted the operation after the end of their work day and at weekends. The intention at the time was to establish a local Polo Cross ground at the site. Both had lifetime involvement with this sport and are now deceased.

Both men carried out the work at their own expense in what was probably one of the greater community voluntary contributions in the history of the Council. They operated under somewhat difficult conditions knowing if they bogged their machinery they would not be able to work next day. Each day to commence work on the Polo Cross ground they had to unload and load their machinery onto trucks.

Legend has it that when told to desist by a senior Council employee they replied that they had just finished. Priorities changed over the years and we now have what we have, with 5/6 sports making full use of facility.

The Ulladulla Sports Park User Group are seeking the support of the Sports Board and also your advice as to the correct procedure to follow to implement the name change.

#### Staff Comment

Whilst both Council and the wider community are very grateful of the contributions of Mr Turley and Mr Blundell to commence initial development of the Ulladulla Sports Park site, the Board must consider the benefits of the current name which is easily identifiable with the location and has become a common name. In addition, it must also be recognised that original work and intent of these gentleman has since changed and the Sports Park does not necessarily reflect its previous intended purpose of Polo Cross grounds. Another option to consider may be name a field and/or building at the Sports Park after Mr Turley and Mr Blundell.

#### Process Moving Forward

Upon considering this information, it is recommended that Council staff discuss with the Ulladulla Sports Park User Group the proposal of naming a field and/or building at the Sports Park after Mr Turley and Mr Blundell and also seek feedback from all sporting users at the Sports Park before reporting this feedback to the next Sports Board meeting.

Upon the Sports Board receiving more information on this matter, it is then recommended that the preferred name be publicly exhibited and wider community feedback is encouraged which includes seeking feedback from the Ulladulla Community Forum.

#### **Report from the Department of Sport and Recreation (File 12623E)**

The Department of Sport and Recreation staff in attendance at this meeting are invited to provide a verbal report to the meeting.

#### **Shoalhaven Indoor Multipurpose Sporting Centre (File 30436E)**

Joint Regional Planning Panel development approval for construction of the Sports Centre is anticipated to be received in August and construction to commence after this date. Information related to the Centre can be viewed at:

<http://shoalhaven.nsw.gov.au/My-Council/Current-Projects/Shoalhaven-Indoor-Sports-Stadium>

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## **Draft Bomaderry Nowra Regional Sporting & Community Hub Master Plan Investigations (File 52005E)**

The draft Master Plan exhibition has been extended to till 15 August 2016 and information related to the Master Plan can be viewed at: <https://www.shoalhaven.nsw.gov.au/Regional-Sports-and-Community-Precinct-Masterplan>

[A workshop for Sports Boards member was held on Monday 11 July 2016 and public drop in sessions were held on 6 and 20 July 2016.](#) In addition, Sports Board members are encouraged to seek feedback from their sporting contacts.

## **Draft Bay & Basin Community Hub Master Plan (File 52153E)**

Community input is currently be sought for the draft Master Plan and further information can be viewed at: <https://www.shoalhaven.nsw.gov.au/Bay-and-Basin-Community-Hub-Masterplan>

## **Shoalhaven Equestrian Centre of Excellence (File 48794E)**

DA approval has been granted for stage one of this project and on ground works are anticipated to commence in September 2016. The tender process for Stage 1 works has also been completed and awarded. The program of works is anticipated to commence in September and the facility available for use in early to mid-2017.

## **Berry District Park Master Plan (49929E)**

Re-exhibition of the Master Plan has been endorsed by Council for further community feedback and to demonstrate inclusion of the cycling complex and a number of minor amendments to the Plan. The revised Master Plan can be viewed at: <http://shoalhaven.nsw.gov.au/My-Council/Current-Projects/Berry-District-Park>

## **South Nowra Soccer Fields Amenities Building (File 38429E)**

Tenders have now been advertised for replacement of the South Nowra Soccer Fields Amenities Building which has been co funded by the Shoalhaven Soccer Association. The outcome of tender assessment is anticipated to be reported to Council in the upcoming weeks.

## **Frogs Holla Sporting Complex - Wastewater Upgrade (File 2525E)**

Frogs Holla Sporting Complex is the only Council managed sporting facility where wastewater is treated via a treated septic system whilst all other facilities are connected to a town sewer system. The main advantage of being connected to a sewer system is to minimise potential wastewater failures created by peak usage loading.

Recent inspections and feedback from the Frogs Holla Management Committee have identified that the current waste water system appears to be failing as the surface soil surrounding the wastewater tanks is moist and sprinklers are not working. To resolve this wastewater issue, Council in the upcoming months will commence urgent wastewater

upgrade works at Frogs Holla Sporting Complex to provide a rising main connection to the adjacent Milton town sewer system.

### **Future of Ulladulla Future Park (File 1783e)**

Council has recently resolved (MIN16.393) *That the General Manager develop a report to Council on the proposed sale and options for future use of the Council owned land known as 'Future Park' on Camden St West Ulladulla.*

Currently staff are investigating the options for the use of the 'Future Park' site and will report back to Council in due course.

### **Fees & Charges review (File 52027E)**

Council's fees & charges review that is being undertaken by LKS Quaero continues. Board members will recall the consultants introducing a workshop with Sports Board members i.e. May 2016. Further feedback will be provided in accordance with the request from Sports Board as this project concludes.

### **Draft Community Infrastructure Strategic Plan (File 35382E)**

Public exhibition of the draft Community Infrastructure Strategic Plan has concluded and a submission was received from the Sports Board members. It is anticipated that this feedback will be reported to an upcoming meeting of Council.

### **Brief Summary of Other Projects Under Development**

<b>Project</b>	<b>Comment</b>
Non-Motorised Watersports Master Plan – Parringa Park	Project required funding to advance project detailed design
Ulladulla Sports Park Access Road / Car park	Completed
Round The Bay Walk (Orion Beach)	Completed
Mollymook Beach Reserve All Inclusive Playground	Detailed design being prepared for construction in upcoming months
Mollymook Beach Basketball Half Court	Completed
Culburra Skate Park	Preparing detailed design
Wool Lane Netball Resurface	Completed
Nowra skate park half pipe repairs	Completed
Sussex Inlet BMX Track / Learn to ride	Working with community to finalise design
Ulladulla Sports Park Netball Courts	Looking for grant programs to seek additional project funding
Gateway Park	Working on concept designs

### **Outstanding Sports Board Resolutions/Actions**

# A list of current outstanding resolutions/actions is provided as Attachment "B".

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## GRANT APPLICATIONS

Council staff are working with Community Consultative Bodies & local stakeholders groups (such as sports organisations and special users groups) to secure grant funding. Recent applications have been/are being submitted to the following programs:

- Community Building Partnerships
- Velolia Mulwaree Trust Round 3
- Tourism Demand Driver Infrastructure Project

## FINANCIAL IMPLICATIONS:

Each of the above sporting/active recreation projects has a financial implication to Council which are being managed within existing budget allocations. Where funding is not sufficient for the project to be delivered a report will be presented to Council seeking direction of resolve the matter.

## COMMUNITY ENGAGEMENT:

Where appropriate, community engagement has been detailed in the above Sporting Projects summaries.

## 5. Shoalhaven Sports Board Community Membership Update File 12623e

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**SECTION MANAGER: Jane Lewis.**

### PURPOSE:

To provide an update on the following process to renew and update current Shoalhaven Sports Board Community Memberships.

### RECOMMENDED that

- a) The Sports Board determine which 3 current community membership positions be retained for another 2 years.**
- b) Council advertise for 3 community membership positions on the Sports Board for a 4 year appointment.**
- c) Council formally thank those Sports Board community members who's positions are not renewed for their contribution on the Sports Board.**

### OPTIONS

1. Adopt the recommendation.
2. Not adopt the recommendation and provide an alternative resolution with direction for staff.

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## **DETAILS**

### **Shoalhaven Sports Board - Terms of Reference (Board Makeup)**

As outlined in the Terms of Reference, the Sport Board will have a total membership of nine (9) positions which include:

- Six (6) local community members.
- Three (3) Councillors be nominated by the elected Council.

In addition a member of NSW Sport & Recreation will be invited to attend Board meetings but will have no voting privilege.

### **Community Member Appointments**

As outlined in the Terms of Reference;

- Nominations should be advertised throughout the community.
- Appointment to the Board can be for a maximum four (4) years with a set commencement and finish date.
- Vacancies will be advertised locally via media and Council communication networks.
- Council will manage the application process.
- An interview panel consisting of a Council staff member, the Chairperson of the Board and one (1) suitably qualified independent representative will assess the applications and make recommendations for appointments to the Board.

### **Term of Office**

As outlined in the Terms of Reference;

- Community membership will be renewed every 4 years and ideally during the midterm of the elected Council.
- Councillor membership will be renewed at following normal Council elections.
- Should there be a casual Community membership vacancy, it may be filled upon the resignation of a Community member and will align with set fixed finish dates.

### **Community Membership**

Through undertaking the Sports Board Review and finalising the Shoalhaven Sports Board Terms of Reference it is acknowledged that all community memberships have subsequently lapsed. Therefore, all community memberships need to be reaffirmed and the periods of appointment confirmed.

However, recognising that community memberships will be renewed every 4 years (ideally during the midterm of the elected Council) and the need to keep consistency and knowledge retention in the Sports Board community membership, it is recommended that 3 current positions be retained for another 2 years and the remainder 3 positions be advertised as soon as possible. This approach will allow for 3 community membership positions to be appointed during the midterm of the elected Council.



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## **Community Membership Appointment Process**

Based on the above information, it is recommended that the Board at this meeting determine and vote which 3 current community membership positions be retained for another 2 years. The remaining 3 community membership positions for a 4 year appointment will be advertised.

### **FINANCIAL IMPLICATIONS:**

The advertising and appointment of the remaining 3 community membership positions will be managed within existing Social & Infrastructure Planning Resources.

### **COMMUNITY ENGAGEMENT:**

The advertising of the 3 vacant community membership positions will be advertised through local media, Council website and facebook, media release and information sent to sports groups/organisations listed on the Shoalhaven Community Directory, internal sports user mailing lists, Community Consultative Bodies and Chambers of Commerce.

Craig Milburn

**DIRECTOR CORPORATE & COMMUNITY SERVICES**