

SHOALHAVEN CITY COUNCIL

SHOALHAVEN CITY MAYOR'S RELIEF FUND

to be held on Wednesday 3 August, 2016
commencing at 4.00pm

City Administrative Centre
Bridge Road
NOWRA NSW 2541

26 July, 2016

Dear Member

NOTICE OF MEETING

You are hereby requested to attend a meeting of the Shoalhaven City Mayor's Relief Fund to be held on **Wednesday 3 August**, 2016 commencing at **4.00pm** in the City Administrative Centre, Bridge Road, Nowra in Jervis Bay Rooms 1 & 3 for consideration of the following business.

Yours faithfully

R D Pigg
General Manager

BUSINESS OF MEETING

1. Apologies
2. Minutes of the Previous Meeting
3. Declarations of Interest
4. Annual Report & Financial Statements
5. Addendum Reports
6. General Business

MEMBERSHIP – Quorum (3)

Mayor, Cllr Gash (Chairperson)
All Councillors
General Manager or nominee
Director Corporate & Community Services Group
Shoalhaven City Fire Control Officer
Coordinator Shoalhaven SES
Chairman, Nowra Ministers Association or nominee

Cell Phones:

Council's Code of Meeting Practice states "All cell phones are to be turned off for the duration of the meeting".

Shoalhaven City Mayor's Relief Fund

Purpose

- The fund has been established and maintained as a public fund for the relief of persons in Australia who are in necessitous circumstances and it is intended that the public be invited to contribute to the fund.
- A person will be in necessitous circumstances where his or her financial resources are insufficient to obtain all that is necessary, not only for a bare existence, but for a modest standard of living in the Australian community.
- Necessitous circumstances may result from a disaster caused by flood, fire, drought, tempest or other calamity.

Delegated Authority

The management of the fund is vested in the Shoalhaven City Mayor's Relief Fund Committee. Rules have been adopted by Council.

MINUTES OF THE SHOALHAVEN CITY MAYOR'S RELIEF FUND MEETING HELD ON WEDNESDAY, 2 SEPTEMBER 2015 IN JERVIS BAY ROOMS 1 & 3, CITY ADMINISTRATIVE CENTRE, BRIDGE ROAD, NOWRA COMMENCING AT 3.37PM

The following members were present:

Clr Gash – Chairperson
Clr White
Clr Baptist
Clr Findley – arrived at 3.48pm
Clr Watson
Clr Kitchener
Russ Pigg – General Manager
Craig Milburn – Director Corporate and Community Services
Inspector Paul Gooley – Acting Shoalhaven City Fire Control Officer

The Mayor thanked the Committee for their attendance.

1. Minutes of Previous Meeting

MOTION: Moved: White / Second: Watson

RESOLVED that the Minutes of the meeting of the Shoalhaven City Mayor's Relief Fund Committee held on Monday 18 August 2014 be confirmed.

CARRIED

2. Financial Reports File 3926E

MOTION: Moved: By Consent

RESOLVED that the financial reports be received for information.

CARRIED

3. Additional Item – August 2015 – Flood Disaster File 3926E

Note: Clr Findley arrived during discussion.

Staff provided a report on the August Floods as follows:

- Since the floods Council has received 23 calls for assistance from residents, 1 being a business
- Out of the 23, 6 have been contacted requesting relief funding, most coming from the Sanctuary Point/St Georges Basin and Sussex Inlet areas
- Council has applied for a Natural Disaster Zone and is yet to be confirmed.
- Council has setup an online link for Donations
- To date Council has donated \$565 in way of relief funding
- Reports were received that 70 dwellings had been impacted by water inundation

MOTION:

Moved: Watson / Second: White

RESOLVED that:

- a) Council check with the Disaster Relief Hotline
- b) Staff to investigate each residents requests, taking into account if other assistance is available and report back to the Mayor;
- c) Delegation be given to the Mayor and General Manager to make the final decision on the donation of funds with a limit of \$20,000

CARRIED

There being no further business, the meeting concluded, the time being 3.59pm.

Clr Gash
CHAIRPERSON

**SHOALHAVEN CITY MAYOR'S RELIEF FUND
OPERATING STATEMENT
for the period 1 July 2015 to 30 June 2016**

	Actual 2016	Actual 2015
OPERATING REVENUE		
Donations Received	9,633.25	-
Interest Received	<u>\$3,053.48</u>	<u>\$3,936.60</u>
TOTAL OPERATING REVENUE	<u>12,686.73</u>	<u>3,936.60</u>
 OPERATING EXPENSES		
Donations made	-	-
Appeals Expenditure	<u>\$18,800.00</u>	<u>\$0.00</u>
TOTAL OPERATING EXPENSES	<u>18,800.00</u>	<u>-</u>
 OPERATING RESULT	<u>- 6,113.27</u>	<u>3,936.60</u>

SHOALHAVEN CITY MAYOR'S RELIEF FUND
STATEMENT OF FINANCIAL POSITION
as at 30 June 2016

	Actual 2016	Actual 2015
CURRENT ASSETS		
Cash at Bank	500.00	500.00
Investments	99,808.07	105,921.34
TOTAL CURRENT ASSETS	<u>100,308.07</u>	<u>106,421.34</u>
CURRENT LIABILITIES		
Creditors	<u> </u>	<u> </u>
TOTAL CURRENT LIABILITIES	<u> </u>	<u> </u>
NET CURRENT ASSETS	<u>100,308.07</u>	<u>106,421.34</u>
NON-CURRENT ASSETS		
Other	<u> </u>	<u> </u>
TOTAL NON-CURRENT ASSETS	<u> </u>	<u> </u>
NON-CURRENT LIABILITIES		
Creditors	<u> </u>	<u> </u>
TOTAL NON-CURRENT LIABILITIES	<u> </u>	<u> </u>
NET ASSETS	<u>100,308.07</u>	<u>106,421.34</u>
EQUITY		
Accumulated Surplus	<u>100,308.07</u>	<u>106,421.34</u>
TOTAL EQUITY	<u>100,308.07</u>	<u>106,421.34</u>