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**MINUTES OF THE SHOALHAVEN ARTS BOARD MEETING HELD ON THURSDAY 11 AUGUST 2016 IN THE JERVIS BAY MEETING ROOMS 1 & 3, CITY ADMINISTRATIVE CENTRE, NOWRA COMMENCING AT 1.00 PM**

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The following members were present:

Clr Baptist - Chairperson  
Clr Kearney – left 2.17pm  
Clr White – Arrived 1.17pm  
Merilynn Weiss  
Warwick Keen  
Ian Grant  
Alison Chiam – via teleconference arrived 1.34pm

Others Present:

Jane Lewis – Community and Culture Manager  
Bronwyn Coulston – Unit Manager, Arts and Culture  
Sarah Taylor – Library Services Manager  
Wayne Pryor – President of Jervis Bay & Basin Arts Inc. – left 1.34pm

1. Note from the Chairperson

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Clr Baptist addressed the Board and thanked them for the last 4 years and the strong relationship that the Board has formed and the vision that the Board has created to take into the next 10 years.

As a Board and as individuals, members should be very proud for what they have achieved and he is very happy to have worked with the members. He hopes that the Board will continue the great work and vision in his absence and wished the Shoalhaven Arts Board all the best for the future.

Apologies: Robert Swieca and Troy Lenihan

2. Minutes of Previous Meeting

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MOTION: Moved: Ian Grant / Second: Merilynn Weiss

RESOLVED that the minutes from the meeting of the Shoalhaven Arts Board of Wednesday 22 June 2016 be confirmed.

CARRIED

3. Additional Item – See Change 2016

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The Chair welcomed Wayne Pryor, President of Jervis Bay & Basin Arts Inc.

# Mr Pryor addressed the Committee and showed a PowerPoint presentation on the following topics:

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- Overview of the Jervis Bay & Basin Arts organisation
  - The See Change 2016 Arts Festival
  - NOW Contemporary Art Prize and Exhibition
  - Arts Board and Council interactions
  - Opportunities

Clr Baptist noted that the brochure is very exciting, the closing ceremony holds an element of anticipation and excitement which will become big and on the verge of the next level.

Congratulations and thanks to those involved and particularly Jenny, Creative Director. The City needs an Artistic Director which is something to think about for the future.

If the See Change Festival was to go National the question would be raised, what activities would be gained and what would be lost.

Gathering of statistical information e.g. attendance numbers helps to apply for grant funding, relevant events, and assists in identifying how funding benefits the community.

Note: Alison Chaim joined the meeting via teleconference, the time being 1.34pm.

Note: Wayne Prior left the meeting, the time being 1.34pm.

## **CORPORATE AND COMMUNITY SERVICES**

### 4. Grant Program - 2016/17

File 53032E

*In 2016/2017 more workshops are required as applicants must attend a workshop. One key element to be covered is "themes".* Mentor workshops are a condition of grants and as part of the process to attend. Workshops offered at several points during the process with one in the final week.

MOTION:

Moved: Warwick Keen / Second: Clr Kearney

RESOLVED that in accordance with the Committee's delegated authority from Council, that the \$20,000 Shoalhaven Arts Board Grants Program be structured as follows:

- a) Program 1 – Two (2) Grants of up to \$5,000 be offered on a *Developing the Arts – Themes and Sense of Place – Shoalhaven.*
- b) Program 2 – One (1) grant of up to \$10,000 be offered for a *Developing the Arts – Themes and Sense of Place – Shoalhaven.*
- c) Attendance at Mentor workshops be a condition of the grants.
- d) Collaboration projects will be viewed favourably but not necessarily a condition of the grant.

CARRIED

Note: Text in *italics* in the above item was amended at the meeting held 16 November 2016

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5. Shoalhaven Arts Board Art Acquisition Sub-Committee File 2123E, 18106E

It was advised \$34,500 is left in the Arts Reserve, the cost of the works is \$2,800. Please note: the Shoalhaven Arts Board is able to transfer funds from collections to operation at a later date if necessary. The Shoalhaven Arts Board are considering major acquisitions from significant contemporary artists with a connection to the Shoalhaven.

MOTION: Moved: Ian Grant / Second: Merilynn Weiss

RESOLVED that, in accordance with the Committee's delegated authority from Council, that:

- a) The three (3) donations from Phillip Cooper be accepted into the Shoalhaven City Art Collection and that a letter thanking and accepting the works be sent to Mr Cooper
- b) That the work Bundanon by Randall Sinnamon be purchased for the Shoalhaven City Art Collection
- c) That the work Quasi Dependence by Elyssa Sykes-Smith be hired for a period of 18 months (including the 6 months it has already been on show for)

CARRIED

6. Legislative Council Enquiry into Museums and Galleries File 2123E

There will be combined submissions submitted, i.e. from Shoalhaven City Council and Shoalhaven Arts Board.

MOTION: Moved: Ian Grant / Second: Merilynn Weiss

RESOLVED that, in accordance with the Committee's delegated authority from Council, that the Shoalhaven Arts Board and Council develop a submission that responds to those elements of the Terms of Reference that are relevant.

CARRIED

7. Rebranding of the Shoalhaven City Arts Centre - Discussion Paper File 31553E, 2123E

The decision behind the name change is that the current branding does not provide clarity for a role, function and location. Visitors to the region want to attend a gallery and the Shoalhaven City Arts Centre doesn't tell them who, what or where we are. There needs to be an inclusion of the geographical location in the name.

Bronwyn Coulston strongly recommended that the "Regional Gallery" be a very strong part of our brand as we are an accepted member of the Regional Public Galleries NSW Galleries. Board members discussed that the Tourism branding is "Unspoilt Shoalhaven", we are known as Shoalhaven for the Tourism Award. Destination NSW we are known as Shoalhaven.

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MOTION:

Moved: Warwick Keen / Second: Merilynn Weiss

RECOMMENDED that the Shoalhaven Arts Board recommend the Shoalhaven City Arts Centre be renamed to Shoalhaven Regional Gallery, Nowra.

CARRIED

Option 1: Shoalhaven Regional Gallery, Nowra

Option 2: Nowra Regional Gallery – NRG

Option 3: Shoalhaven Nowra Regional Gallery – SNRG

# Bronwyn tabled graphics and suggestions (Attached).

Note: Clr Kearney left the meeting

### **ADDENDUM REPORT 1**

8. Shoalhaven Arts Board Art Acquisition Sub-Committee - File 18106E, 2123E

MOTION:

Moved: Warwick Keen / Second: Ian Grant

RESOLVED that, in accordance with the Committee's delegated authority from Council, that the work *The Baron Falls* by Louis Frank, c. 1884 be accepted as a donation into the Regional Gallery Collection.

CARRIED

Note: This would be the oldest painting in the Shoalhaven City Art Collection. A welcome event will be hosted due to the significance of the works.

### **GENERAL BUSINESS**

9. Additional Item – Future Strategic Plan File 29691E

*Clr Baptist tabled an amendment to the Draft Future Strategic Plan, which was a revision to the Draft prepared by Alison Chiam and Ian Grant with the endorsement of and following workshopping with Clr Baptist. The Draft tabled by Clr Baptist had not been discussed prior to tabling. Clr Baptist then invited Ian Grant to present the Draft resulting from the workshopping between him, Alison and Ian. The Strategic Plan will market strongly beyond the Region so it can be viewed by the rest of Australia to make the Region an arts destination.*

Alison Chaim advised this could be an interim strategic plan and a working document. It was created by a working party with a strong vision and value.

Alison Chaim and Ian Grant suggested that another option would be to hire a professional strategic planner as we don't have an adequate strategic plan.

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Ian Grant and Alison Chaim have experience in the field and together have offered to develop a strategic plan over 6 months.

Jane Lewis presented a visual overview model and requested that the Draft Strategic Plan document in discussion, be viewed by staff and the Director of Corporate and Community Services. Members must recognise that there are already strategic documents in place and the budgets as part of the DPOP to deliver these. Jane Lewis also advised that the detail of the Shoalhaven Arts Board Terms of References needs to be involved and developed by the Board for the Strategic Plan for Libraries, Arts Centre and Shoalhaven Entertainment Centre (e.g. Arts Foundation, Awards and Recognition, Sponsorship, Arts Board Grants, Grant Application Panel, Art Acquisition).

It was decided to amalgamate ideas and frameworks as a working party. Cllr Baptist praised the Shoalhaven Arts Board for their very strong heart for change and intellectual capacity to achieve.

A Project Plan needs to be developed collaboratively including the key milestones and engagement process (a Project Control Group).

Cllr Baptist advised he is willing to be included as part of a peer panel.

MOTION: Moved: Ian Grant / Second: Warwick Keen

RESOLVED that, in accordance with the Committee's delegated authority from Council, that a project plan (timeline, methodology, communication engagement) be developed collaboratively as a working group (project control group) in regard to developing the Future Strategic Plan over a 6 month period.

CARRIED

Note: Text in *italics* in the above item was amended at the meeting held 16 November 2016

## 10. Verbal Update – SEC

File 2123E

Recent/Upcoming Events:

- SEC Live matinee *Country Gold* this week sold well over 400 tickets. New record for SEC LIVE branded weekday matinee.
- Today – two performances of *Sugarland* (sponsored by SEC)
  - *Sugarland* is being presented as part of SSPAN's 'Healthy Minds', youth help seeking and resilience strategies. This will be SSPAN's major youth suicide prevention activity for 2016 and compliments our other youth suicide prevention activities. The day will be promoted amongst secondary schools of the Shoalhaven, as 'Healthy Minds: Youth Wellbeing Expo'.
- Contemporary music: Dami Im concert on Saturday: 800+ tickets likely
- Musica Viva's *Don Juan* next Thursday. If Arts Board members would like to come with a guest (with our compliments) please let me know and I will arrange tickets. Good introduction to high-end performing arts.

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- *Letters to Lindy* August 30. Receiving extensive national media coverage and rave reviews.
  - *Erth's Dinosaur Zoo* – family shows – September 7-8.

SEC Restructure is currently in recruitment phase for new and acting positions.

#### VISITORS CENTRE /SEC

- Integration almost complete with tourism branding installed this week.
- Gala launch next Friday 19<sup>th</sup>

SEC Catering is currently out to tender and the SEC will submit internal tender.

#### 2017 Curated Season

- Almost finalised with a broad range of arts and entertainment
- Up to 28 productions under the SEC LIVE brand (budgeted as close to cost-neutral)

11. Verbal Update – Shoalhaven Arts Centre File 2123E

- South Coast Register now has a monthly 2 page spread advertisement for the Arts in the Shoalhaven on the first Wednesday of each month.
- Working on various long term Memorandum of Understandings and Discussions with Design Tech Teachers for an exhibition highlighting HSC students in Shoalhaven. It was noted that a HSC Student from Bomaderry High School received equal top in state in textile design last year.
- The Shoalhaven Arts Centre will be closed for the first week of September for the floors to be re-sanded and polished and the downstairs office to be refreshed.
- The recruitment of 2 Shoalhaven Arts Centre positions close next week. By the end of September a full team will be back on board.
- Audience Development Fund Grant Application is being submitted a new Custom Collection Management System, which supports, enhances and digitalises our collection, to make use of the grant will enable opportunities to explore the collection.

12. Verbal Update – Recreation, Community and Culture File 2123E

- Staff are in negotiation for the management of the Ulladulla Civic Centre tender.
- Stephen Donnelly and Sarah Taylor are working on partnership on the Memorandum of Understanding with community partners.
- There will be a Professional Development Workshop on Audience Development on 15 September 2016 speeches include with Angela Casey National Museum Australia, Linda Kelly Australian National Maritime Museum, Visitor Research and Anne Frederick Trainworks.
- Applications have been submitted for the Tourism Destination Driver Infrastructure Grants for Callala, Mollymook and Jervis Bay Maritime Museum
- An Arts Grant of \$8,500 has been received for the restoration of the Nowra Flood Boat.

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MOTION:

Moved: Clr Baptist / Second: Merilynn Weiss

RESOLVED that, in accordance with the Committee's delegated authority from Council, a letter of thanks be written to the following people:

- *Jennifer Robertson* and Wayne Prior for the production of the Sea Change Festival
- Tania Morandini and *George Timothy* from the Arts Board thanking them for their contribution to the Arts Centre.
- Derrilyn Marshall and Sarah Taylor for their work on the flood boat grant application
- Albatross Musical Society for their production of Oliver

CARRIED

Note: Text in *italics* in the above item was amended at the meeting held 16 November 2016

13. Additional Item – Appreciation from the Eisteddfod File 2123E

Clr Baptist advised the Shoalhaven Arts Board that two certificates had been presented to the Shoalhaven Arts Board for Appreciation from the Shoalhaven Eisteddfod and for Continued Appreciation from the Eisteddfod.

14. Additional Item – Thank you to Clr Baptist File 2123E

MOTION:

Moved: Ian Grant / Second: Merilynn Weiss

RESOLVED that, in accordance with the Committee's delegated authority from Council, that Clr Baptist be thanked for his work on the Shoalhaven Arts Board.

CARRIED

There being no further business, the meeting concluded, the time being 3.15 pm.

Clr Baptist  
CHAIRPERSON