

**SHOALHAVEN CITY COUNCIL**

**SHOALHAVEN SPORTS BOARD**

to be held on Thursday 19 May, 2016  
commencing at 5.00pm

City Administrative Centre  
Bridge Road  
NOWRA NSW

13 May, 2016

Dear Member

**NOTICE OF MEETING**

You are hereby requested to attend a meeting of the Shoalhaven Sports Board to be held on **Thursday 19 May, 2016** commencing at **5.00pm** in the City Administrative Centre, Bridge Road, Nowra, in the Jervis Bay Rooms 1 and 3 for consideration of the following business.

Yours faithfully

R D Pigg  
**General Manager**

**Please note that refreshments will not be supplied at this meeting**

**BUSINESS OF MEETING**

1. Apologies
2. Minutes of Previous Meeting
3. Declarations of Interest
4. Report Corporate and Community Services
5. Addendum Reports
6. General Business  
    Report of Department of Sport and Recreation
7. Workshop – Sports Board Review

**MEMBERSHIP - Quorum (8)**

Mr David Goodman - Chairperson  
Mayor, Clr Gash  
Clr White  
Clr Robertson  
Clr Guile  
Clr Watson  
Clr Kitchener  
General Manager or nominee

Mr Andrew Johnstone  
Mr David Chapple  
Mr Syd Weller  
Mr Ian Cockburn  
Ms Elaine Caswell  
Mr Roger Walker  
Mr Keith Wallace - NSW Sport & Rec Rep  
Mr Malcolm Campbell

Cell Phones: Council's Code of Meeting Practice states that "All cell phones are to be turned off for the duration of the meeting".

Note: The attention of Councillors is drawn to Section 451 of the Local Government Act and Regulations and Code of Conduct regarding the requirements to declare pecuniary and non-pecuniary Interest in matters before Council

## **Shoalhaven Sports Board**

### **Purpose**

To coordinate sport in the Shoalhaven in accordance with the delegation set out below:

- To determine the strategic development of sports in the Shoalhaven to maximize the benefits to the people of Shoalhaven and make Recommendations to Council;
- Formulate Policies on the use of Grounds in the City of Shoalhaven;
- To determine and present recommendations to Council on the need for additional sporting facilities in the City;
- To establish priorities for the development of facilities in the City including both sport and recreation;
- To set priorities for Government Grants for sport and recreation facilities in the City;
- To provide recommendations to Council on strategic and financial matters relating to sport in the Shoalhaven;
- To promote the role and scope of sport and recreation to the Shoalhaven community.

### **Delegated Authority**

- To commit expenditure up to the budget limits determined by Council and allocated to the Sports Board.

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**MINUTES OF THE SHOALHAVEN SPORTS BOARD MEETING HELD ON THURSDAY 31 MARCH 2016 IN JERVIS BAY ROOM 1, CITY ADMINISTRATIVE CENTRE, BRIDGE ROAD, NOWRA, COMMENCING AT 5.08 PM.**

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The following members were present:

David Goodman – Chairperson  
Clr White  
Clr Guile  
Clr Watson  
Clr Kitchener  
Clr Kearney  
Jane Lewis (General Manager’s Nominee)  
Roger Walker  
Andrew Johnstone  
Ian Cockburn  
Malcolm Campbell  
Syd Weller  
Keith Wallace – NSW Sport and Recreation

Others present:

Craig Milburn – Director Corporate and Community Services  
James Harris – Social and Infrastructure Planning Unit Manager  
Ray Whiting – Facilities Coordinator  
Michael Dobie – The Strategic Edge

Apologies:

Apologies were received from: Clr Robertson, Elaine Caswell, Clr Gash

Minutes of Previous Meeting

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MOTION: Moved: Clr Watson / Second: Clr Kitchener

RESOLVED that the Minutes of the meeting of the Shoalhaven Sports Board held on Thursday 10 December 2015 be adopted.

CARRIED

**CORPORATE AND COMMUNITY SERVICES**

1. Shoalhaven Sports Board Review - Final Report File 12623E
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The Committee discussed the recommendations. It was suggested that more time is required for members to consider the information contained in the review report and that further discussion is needed to attain the best model possible.

MOTION: Moved: Clr Watson / Second: Ian Cockburn

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RECOMMENDED that:

- a) The Shoalhaven Sports Board not adopt the recommendation and that the current structure remain.
- b) A workshop be scheduled, as soon as convenient, with a majority of members of the Shoalhaven Sports Board, to discuss the recommendation contained in the Shoalhaven Sports Board Review report with a view to adopting those deemed appropriate.

CARRIED

The Chairperson thanked Mr Michael Dobie from The Strategic Edge on behalf of the Committee for all his hard work preparing the review.

Mr Dobie thanked the Committee members for their feedback.

2. Shoalhaven Sports Board - Sporting Projects Status Update  
FILE 12623E, 30436E, 14013E, 52005E, 52153E, 51987E, 49929E, 38429E, 35382E

# Craig Milburn gave an update on the Shoalhaven Indoor Sports Centre and provided a PowerPoint presentation.

James Harris spoke to the Sporting Projects Status Update Report.

David Goodman advised that the Inaugural National Indigenous Football Championships will be held from 3 to 5 November 2016 at the South Nowra Sporting Complex.

Keith Wallace, NSW Sport and Recreation provided an update.

Craig Milburn provided an update on the international sailing regatta held in February, which included racing specifically for sailors with an intellectual disability.

The Committee discussed accessible toilet facilities and Mr Milburn advised that Sailability are able to provide portable accessible toilets for events until a more permanent arrangement can be made.

MOTION:

Moved: Clr Watson / Second: Clr White

RESOLVED that:

- a) The report of the General Manager (Corporate & Community Services) concerning the status of various sporting projects detailed in this report be received for information.
- b) Exclude fees and charges comments to be subject of a second resolution.

CARRIED

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With regard to the fees and charges review, Craig Milburn noted that this is a council wide review of fees and charges.

Lighting at the Ulladulla Sports Park was raised and James Harris confirmed that there is no budget for lighting in the project.

### **GENERAL BUSINESS**

3. Additional Item – Shipping Containers used at Sporting Grounds File 6320E

The issue of sporting clubs being charged an annual licence fee of \$518 to use shipping containers for club storage at sporting grounds was raised. Mr Milburn noted that Council is working with clubs regarding the concept of container use and the Property Unit is developing a standard agreement. It will be recommended to Council to waive these fees.

4. Additional Item – Heating for Sporting Club Change Rooms File 4538E

The issue of water heating for sporting club change rooms was raised, for example, recently at Vincentia oval, the visiting teams could not shower because gas had run out. It was suggested that this may also be an issue for other clubs.

James Harris spoke about on-demand heating systems and advised that all options are being considered and the preferred option is gas.

The formal part of the meeting concluded at 6.16 pm and the Committee moved into a workshop to discuss the review of fees and charges.

5. Additional Item – Workshop on Review of Fees and Charges File 52812E

MOTION: Moved: Clr Watson / Second: Roger Walker

RECOMMENDED that:

- a) the Shoalhaven Sports Board indicate to Council that it is opposed to the introduction of any fees for groups currently not charged fees on sporting grounds.
- b) Should Council consider the introduction of fees, the proposals be workshopped with the Shoalhaven Sport Board prior to Council's final determination.

CARRIED

There being no further business, the meeting concluded, the time being 7.07 pm.

David Goodman  
CHAIRPERSON

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## **SHOALHAVEN SPORTS BOARD**

**THURSDAY, 19 MAY 2016**

### **CORPORATE AND COMMUNITY SERVICES**

1. **Shoalhaven Sports Board - Sporting Projects Status Update**  
**File 12623E, 30436E, 52005E, 52153E, 49929E, 38429E, 35382E**
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**SECTION MANAGER: Jane Lewis**

#### **PURPOSE:**

To provide an update on the following sporting projects.

**RECOMMENDED that the report of the General Manager (Corporate & Community Services) concerning the status of various sporting projects detailed in this report be received for information.**

#### **OPTIONS**

1. Adopt the recommendation and continue progressing the status of various sporting projects detailed in this report.
2. Not adopt the recommendation and provide an alternative resolution with direction for staff.

#### **DETAILS**

The following is a brief summary of sporting/active recreation projects which are currently being undertaken by Council's Social & Infrastructure Planning Unit. Additional information will be verbally presented at the meeting.

#### **Shoalhaven Sports Board Review**

Upon the Board considering a report and final findings of the Sports Board Review, the Board recommended to Council that:

- a) The Shoalhaven Sports Board not adopt the recommendation and that the current structure remain.*
- b) A workshop be scheduled, as soon as convenient, with a majority of members of the Shoalhaven Sports Board, to discuss the recommendation contained in the Shoalhaven Sports Board Review report with a view to adopting those deemed appropriate*

# Attached is a copy of the Strategic Edge Report that was presented at the last Board Meeting. A workshop will be undertaken at part of today's meeting.

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## **Report from the Department of Sport and Recreation**

The Department of Sport and Recreation staff in attendance at this meeting are invited to provide a verbal report to the meeting.

### **Shoalhaven Indoor Multipurpose Sporting Centre**

Construction of the Sports Centre is pending development approval consideration from the Joint Regional Planning Panel and construction of the Centre is anticipated to commence midyear. Information related to the Centre can be viewed at:

<http://shoalhaven.nsw.gov.au/My-Council/Current-Projects/Shoalhaven-Indoor-Sports-Stadium>

Sporting Association Stakeholders participated in a 90% design review and comments workshop on 30 March 2016. A Safety in Design Workshop was also held on 30 March 2016 with professional staff, architects, builders and project management.

### **Bomaderry Regional Sporting & Community Hub Master Plan Investigations**

Public exhibition of a draft Master Plan is pending Council endorsement which is anticipated to be considered by Council in May. The Master Plan will be presented at this Sports Board meeting.

### **Bay & Basin Community Hub Master Plan**

Development of a draft Master Plan is currently undertaking stakeholder consultation with key interest groups and wider community input will be encouraged through public exhibition of the document. A draft Master Plan will be presented to an upcoming Sports Board meeting.

### **Shoalhaven Equestrian Centre of Excellence**

Tenders have been endorsed by Council for Stage 1 development to commence following DA approval. On ground works are anticipated to commence in August 2016.

Consultants have been appointed for Financial & Business modelling of the adopted site Master Plan including Stage 2. Further information will be provided to the Board once this is completed.

### **Berry District Park Master Plan**

The Master Plan has been endorsed by Council and includes a cycling complex. Implementation of the Plan is pending future funding from Council, grant programs and/or in-kind community group support.

### **South Nowra Soccer Fields Amenities Building**

The design of the replacement South Nowra Soccer Fields Amenities is now being finalised for tender advertisement. The building has been co funded by the Shoalhaven Soccer Association.

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## **Fees & Charges review**

Council's fees & charges review being undertaken by LKS Quaero (who presented at the last Sports Board meeting) continues.

## **Draft Community Infrastructure Strategic Plan**

Council has endorsed public exhibition of the draft Community Infrastructure Strategic Plan. Sports Board members are encouraged to view, provide feedback and encourage community feedback related to the draft Plan. The draft Plan can be viewed at <http://shoalhaven.nsw.gov.au/My-Council/Current-Projects/Community-Infrastructure-Plan>

## **Non-Motorised Watersports Master Plan – Parringa Park**

Council has been working with the non-motorised water sports user groups to develop a facility at Parringa Park. The facility is to provide a multipurpose space for sailing, water dragons, sea scouts, rowing to:- meet, provide storage along with redesign of foreshore to allow for parking and launching facilities. The concept plans have been presented to the user groups and Council is currently requesting funds from Council (May report) to progress this project to detail design so that the project is 'shovel ready' and grant funding can be sought.

## **Brief Summary of Other Projects Under Development**

<b>Project</b>	<b>Comment</b>
Ulladulla Sports Park Access Road / Car park	Due to be completed at the end of May 2016
Round The Bay Walk (Orion Beach)	Due to be completed at the end of May 2016
Mollymook Beach Reserve All Inclusive Playground	Draft design circulated for stakeholder feedback
Mollymook Beach Basketball Half Court	Due to be completed at time of meeting
Culburra Skate Park	Preparing detailed design
Wool Lane Netball Resurface	Due to be completed at the end of May 2016
Nowra skate park half pipe	Quotations being sourced for works
Sussex Inlet BMX Track / Learn to ride	Working with community to finalise design
Ulladulla Sports Park Netball Courts	Looking for grant programs to seek additional project funding

## **Outstanding Sports Board Resolutions/Actions**

# A list of current outstanding resolutions/actions is provided as Attachment "A".



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## FINANCIAL IMPLICATIONS:

Each of the above sporting/active recreation projects has a financial implication to Council which are being managed within existing budget allocations. Where funding is not sufficient for the project to be delivered a report will be presented to Council seeking direction of resolve the matter.

## COMMUNITY ENGAGEMENT:

Where appropriate, community engagement has been detailed in the above Sporting Projects summaries.

## 2. Tourism Events & Investment Specialist Update

File 1490E

**SECTION MANAGER: Coralie Bell.**

### PURPOSE:

To advise members of the Shoalhaven Sports Board of upcoming events.

**RECOMMENDED that the report be received for information.**

### OPTIONS

1. Receive the report for information.

### DETAILS

#### Events complete:

Outrigging NSW OC1 & OC2 and OC6 Series	03/2016
Nowra Triathlon	04/2016

#### Events secured:

Athletics NSW Shoalhaven Fun Run	04/2016
Southern X SUP Festival – Surfing NSW	04/2016
Kidgeeridge	04/2016
Xterra	04/2016
Athletics Nowra Fun Run	05/2016
Mountain Bike Australia Interschool's Challenge – Shoalhaven	06/2016
Surf Lifesaving NSW IRB State Championships	07/2016
Surf Lifesaving NSW IRB National Championships	07/2016

Motocross Nationals	07/2016
4Slam Basketball (2 events) – July and October	07/2016
State Team Time Trials Weekend	08/2016
Men’s Bowls NSW State Pennant Finals	08/2016
Women’s Bowls NSW State Pennant Finals	08/2016
Calisthenics NSW Team Championships	09/2016
Inaugural National Indigenous Football League	09/2016
XPD World Championship Adventure Race	10/2016
Fairgrounds	12/2016
Mountain Bike Australia Interschool’s Challenge - Shoalhaven	06/2017
4Slam Basketball (2 events) - July and October	07/2017
Calisthenics NSW Team Championships	09/2017

#### Events under offer:

2017 Country Junior Rugby Union Country Championships - Under 12,13,14
2017 Golf NSW Women’s Senior Championships
2017 Athletics NSW Shoalhaven Fun Run
2016 National Cinema Pop Up

#### Working Events Calendar:

Date	Event	Location
<b>APRIL</b>		
2 & 3/04/2016	Relay for Life	Nowra Showground Main Arena
9/04/2016	Nowra Speedway	Albatross Road, Nowra
10/04/2016	Miniature Railway	Shoalhaven City Turf Club
15-17/04/2016	Ocean & Earth Southern Cross SUP Festival	Narrawallee Beach, Mollymook Beach, Sussex Inlet Beach
16 & 17/04/2016	Young Coasties Festival	Culburra Beach
16/04/2016	SHUF - Shoalhaven Heads Ukulele Festival	Shoalhaven Heads
17/04/2016	Nowra Triathlon	Mavromattes Reserve
17/04/2016	Sussex Inlet Annual Charity Car Show	Sussex Inlet
20/04/2016	Lake Conjola Tours	Lake Conjola
22 & 23/04/2016	Kidgeeridge Music Festival 2016	Milton Showground
23/04/2016	Nowra Speedway	Albatross Road, Nowra

24/04/2016	Race Day	Shoalhaven City Turf Club
23 & 24/04/2016	XTERRA - Asia Pacific Championships	Callala Beach
<b>MAY</b>		
1-3/05/2016	Arts in the Valley & Sculpture in the Valley	Kangaroo Valley
6-8/05/2016	Outdoor Living Show	Archer Racecourse Nowra
7/05/2016	Lake Conjola Tours	Lake Conjola
7-8/05/2016	Berry Jazz Festival 2016	Berry
8/05/2016	Miniature Railway	Shoalhaven City Turf Club
15/05/2016	Noah's Challenge 2016	Shoalhaven Campus of Wollongong Uni, West Nowra
15/05/2016	Hobie Kayak Bream Qualifiers	Foreshore near Basin View Boat Ramp
15/05/2016	National Motoring Heritage Day	Berry Showground
20/05/2016	Lake Conjola Tours	Lake Conjola
21/05/2016	SeeChange Opening Ceremony - Lantern Ceremony	Moona Moona Creek Reserve
21/05/2016	See Food for See Change	Emporium, Old Petrol Station Site, Huskisson
21/05 - 13/06/2016	SeeChange Arts Festival 2016	Huskisson, Vincentia, Tomerong
22/05/2016	King of the Mountain and Fun Run 2016	Kangaroo Valley
22/05/2016	Nowra Cup/Girls Day Out	Shoalhaven City Turf Club
28/05/2016	Berry Celtic Festival	Berry Showground
<b>JUNE</b>		
4 & 5/06/2016	Basin Lure & Fly Southern Bream Series	Palm Beach, Sanctuary Point
11-13/06/2016	Shoalhaven Coast Winter Wine Festival	Various
12/06/2016	Sussex Inlet RSL Annual Fireworks	Jim Cater Reserve
12/06/2016	Miniature Railway	Shoalhaven City Turf Club
28/06/2016	Race Day	Shoalhaven City Turf Club
<b>JULY</b>		
2-3/07/2016	Shoalhaven Orchid Society Winter Show 2016	Berry Showground Hall
6/07/2016	NAIDOC Day	Bomaderry Sporting Complex
8-13/07/2016	61st Sussex Inlet Annual Family Fishing Carnival	Sussex Inlet
	Ulladullirious 2016 Comedy Festival	Various – Milton/Ulladulla area
19-25/07/16	SLSNSW State IRB Championships	Mollymook Beach Reserve
30-31/07/2016	Berry Camellia and Floral Show 2016	Berry School of Arts
<b>AUGUST</b>		
19-21/08/2016	Capital to Coast	Canberra to White Sands Park
	Race Day	Shoalhaven City Turf Club
<b>SEPTEMBER</b>		
	Race Day	Shoalhaven City Turf Club

2-3/09/2016	Spring Orchid Show	Presbyterian Church Hall, Nowra
3/09/2016	MAKAI PNSW Marathon Series Rd 8	Burrill Lake
9-10/09/2016	Berry Small Farm Field Day	Berry Showground
10/09/2016	Grand Fondo	Nowra Showground & Surrounding Area
23-25/09/2016	Nowra Caravan, Camping & Outdoor Living Show	Shoalhaven City Turf Club
17/09/2016	Shoalhaven Superheroes Pop Culture	Ulladulla
24/09 – 8/10/2016	Escape ArtFest	Milton
<b>OCTOBER</b>		
	Race Day	Shoalhaven City Turf Club
13-16/10/2016	Berry Gardens Festival	Berry
	Motokhana - Miniature Railway	Shoalhaven City Turf Club
14-16/10/2016	Kangaroo Valley Folk Festival	Kangaroo Valley
	Cambewarra Calf and Craft Fair 2016	Cambewarra Public School
	Wandandian Community Expo & Annual Woodchop	Wandandian
	Mollymook Cup Saddle Up Race Day	Shoalhaven City Turf Club
	Mollymook Cup	Shoalhaven City Turf Club
	Towing Training	Shoalhaven City Turf Club
22-23/10/2016	Shoalhaven River Festival	Nowra
	Shoalhaven River Colour Me Fun Run	Shoalhaven River Foreshore
	Spring into Sanctuary Point	Francis Ryan Reserve
<b>NOVEMBER</b>		
	Bike & Car Show	Huskisson Sportsfield
3-5/11/2016	National Indigenous Football Championships	South Nowra Sporting Complex
	Melbourne Cup Race Day	Shoalhaven City Turf Club
	Basin Lure & Fly Flathead Classic	Palm Beach, Sanctuary Point
	South Coast Par 3 Championships	Nowra Golf Club
	Motokhana - Miniature Railway	Shoalhaven City Turf Club
	Mud Muster 2016	Albatross Road
19 & 20/11/2016	Sussex Inlet Waterfest	Sussex Inlet
	Husky 1 Triathlon	White Sands Park/Voyager Park
	Motokhana	Shoalhaven City Turf Club
	SKDAC Meeting	Shoalhaven City Turf Club
	Ulladulla Harbourfeast	Ulladulla Civic Centre grounds
	Towing Training	Shoalhaven City Turf Club
	Christmas Racing	Shoalhaven City Turf Club

DECEMBER		
	Cinema under the stars	Berry showground
	Fairground Music Festival	Berry Showground
	Penwood Miniature Railway	Jaspers Brush
	Towing Training	Shoalhaven City Turf Club
	Miniature Railway	Shoalhaven City Turf Club
	Berry Merry Christmas	Queen Street
	Husky Santa Ride	Vincentia to Huskisson
	Callala Beach Triathlon	Callala Community Hall
	Sanctuary Point Carols in the Park	Paradise Beach Reserve
	Currarong Carols & BBQ	Dolphin Reserve Currarong
	Huskisson Christmas Carnival	Huskisson Sportsfield
	Callala Christmas Carols	Callala Bay Sports Oval
	Carols In The Park	Harry Sawkins
	Carols in the Park	Apex Park Berry
	Ulladulla Harbour NYE Fireworks	Ulladulla Harbour
	Huskisson NYE Fireworks	White Sands & Voyager Parks, Huskisson
	Nowra NYE Fireworks	Archer Racecourse
	Race Day	Shoalhaven City Turf Club
	Berry NYE Fireworks	Berry Showground

Craig Milburn  
**DIRECTOR CORPORATE & COMMUNITY SERVICES**