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**MINUTES OF THE SHOALHAVEN SPORTS BOARD MEETING HELD ON THURSDAY 19 MAY 2016 IN JERVIS BAY ROOM 1, CITY ADMINISTRATIVE CENTRE, BRIDGE ROAD, NOWRA, COMMENCING AT 5.00PM.**

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The following members were present:

David Goodman – Chairperson  
Clr White  
Clr Watson  
Clr Kitchener  
Jane Lewis (General Manager’s Nominee)  
Roger Walker  
Andrew Johnstone  
Elaine Caswell  
Ian Cockburn  
Syd Weller  
Keith Wallace – NSW Sport and Recreation

Others present:

Ray Whiting – Facilities Coordinator

Apologies:

Apologies were received from Clr Gash, Malcolm Campbell

1. Minutes of Previous Meeting

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MOTION:

Moved: Clr White / Second: Syd Weller

RESOLVED that the Minutes of the meeting of the Shoalhaven Sports Board held on Thursday 31 March 2016 be adopted.

CARRIED

**Matters Arising from the Previous Minutes**

Concern was raised in relation to Item 4 page 5 – Additional Item – Heating for Sporting Club Change Rooms regarding the security for the gas, Council is considering changing from a swap system to a refill system with larger bottles and a larger cage.

In relation to Item 3 Page 5 – Additional Item – Shipping Containers used at Sporting Grounds the Shoalhaven Sports Board were advised this will be a submission that is part of fees and charges DP/OP. Requested that the fee be waived and was captured via a subsidy. The Chairperson, David Goodman asked if this had something to do with it being classified as Crown Land. Staff advised there are statutory fees for a license on Crown Land managed through the Property Section of Council who manage the license and the Culture and Recreation Section manages the land and the request from sports groups and refer on to the Property Section. The Chair then asked if sporting clubs with containers already in place would be charged. Staff advised that it would be looked in to. Report – NSW Sport and Recreation

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NSW Sport and Recreation have continued to meet with individual clubs and personnel, including surf lifesaving who are now working on developing strategic plan. They previously had done the same in Wollongong.

NSW Sport and Recreation are encouraging programs for those with disabilities.

Junior Rugby League has a Committee of nine people. Rugby League Union has given them approval to work out of guidelines. They are trying to get juniors on the paddock at the moment and they need to look at long term jeopardy.

The Dragon Boat Club meet last week with NSW Sport and Recreation, the major issue is the lack of volunteers and numbers and developing skill sets to ensure progress continues. Strategies to increase numbers were discussed. Another issue is how to get boats out of shed and into the water.

The Netball clubs were advised by Netball NSW that there was an obligation to have a strategic plan developed by the end of the season. The netball groups have started to do things externally prior to working with NSW Sport and Recreation.

The major issue that is consistent amongst all sporting groups is lack of volunteers. After consultation with various sporting associations it was discovered that the majority do not have strategic plans, and therefore, no clear directions. They common revolve around facilities but require long term liability. NSW Sport and Recreation are identifying what key areas are and what to do about it. Some clubs contacted NSW Sport and Recreation individually and they will be in touch with them in the near future.

It is necessary to look at both angles of having an emergency service and sporting facility.

## **CORPORATE AND COMMUNITY SERVICES**

### **2. Shoalhaven Sports Board - Sporting Projects Status Update File 12623E**

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There is additional consultation with stakeholders being undertaken in relation to the **Shoalhaven Indoor Multipurpose Sporting Centre**. The Development Application still has to go to Joint Regional Planning Panel. In the meantime the Projects Delivery team are still working on this in parallel with the Development Application approval.

Jane Lewis provided a Confidential Presentation on the Draft Bomaderry Nowra Regional Sports and Community Precinct Master Plan.

A report will be brought back to the Shoalhaven Sports Board after the exhibition period.

**Bay & Basin Community Hub Master Plan** - Updates of Draft Master Plan will be sent out to the board for information when available. It is centred around the library development and community development. The addition of netball courts and capital investment within the constraints of the site is being considered. This component is not funded.

### **Shoalhaven Equestrian Centre of Excellence**

The tenders are approved and there is a successful contractor selected through Council. The work is due to commence in late August or early September.

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Concerns were raised in relation to other equestrian groups attempting to use the Land that an individual group currently have a license where delegation is not in place. Elaine suggested that not one equestrian group should be in charge.

Jane Lewis advised that any organisations who have concerns should contact Shoalhaven City Council so that Council can gain a better understanding of the difficulties.

Funds have come from Roads and Maritime Services to Council for the current hike for hike development.

The Berry Riding Club have been temporarily relocated on to the aforementioned land uses license.

Elaine Caswell suggested someone separate from the equestrian organisations should organise the bookings.

### **Berry District Park Master Plan**

It has gone back out on public exhibition following feedback including the proposed cycle facility and playground. Further information will be provided back to Shoalhaven Sports Board

**South Nowra Soccer Fields Amenities Building** the design has been finalised and tender documentation is being prepared to progress the project.

**The Fees and Charges Review** continues as part of the broader review across Council.

**The Draft Community Infrastructure Strategic Plan** is on exhibition, David Goodman encouraged the Board Members to read through it.

MOTION:

Moved: Roger Walker

RESOLVED that all Shoalhaven Sports Board members all receive the link to the Draft Community Infrastructure Plan.

CARRIED

**Action:** Jane Lewis will arrange to send a link for the website location to all Sports Board Members. Jane will also enquire whether five hard copies for those present can be printed at Council's expense.

**Non-Motorised Watersports Master Plan – Paringa Park** – The group have been working on a Master Plan with Council and the project has come together with the Sailing Club. This will be going on public exhibition and Council will keep the Shoalhaven Sports Board updated.

Clr Watson advised there needs to be a secure location for storage in relation to water levels.

### **Other projects**

The Shoalhaven Sports Board were advised that the Learn to Ride at Sussex Inlet received \$20,000 funding through Federal Government stronger communities program.

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MOTION: Moved: Elaine Caswell / Second: Andrew Johnstone

RESOLVED that the report of the General Manager (Corporate & Community Services) concerning the status of various sporting projects detailed in this report be received for information.

CARRIED

3. Tourism Events & Investment Specialist Update File 12623E

Please let Council's Tourism Section Manager, Coralie Bell and David Goodman, know of other events happening that you are aware of and are not mentioned in the Events Schedule.

MOTION: Moved: Consent

RESOLVED that the report regarding Tourism Events and Investment Specialist Update be received for information.

CARRIED

### **GENERAL BUSINESS**

4. Additional Item – Workshop – Sports Board Review File 12623E

Clr White suggested that the Shoalhaven Sports Board needs to think more strategically and include strategic planning moving forward.

There will be up to 30,000 people move into the Shoalhaven by 2045.

A barrier for the Shoalhaven Sports Board is that a lot of groups don't understand what the Board does or whether it exists

Clr White suggested there is no need for more members but the members do need to represent cross sections of sport. For e.g. if you are involved in soccer you may also need to take on swimming as well as soccer/football as some sports are not represented here. We need to represent all sporting groups and all localities.

Clr White cited the Mayor of Ballina being *"thankful to the previous Council 30 years ago for their strategic approach and who thought about the future of the Council."* Clr White would like the Board to make good decisions and plan for the future for the benefit of Sport in 30 years' time.

We need to facilitate discussion with the community, which means Board members advertising within their own circles. E.g. if there is something on exhibition, represent Council through your circles to advocate for those sports.to get the news out!

The Shoalhaven Sports Board are not going to lose oversight of the voluntary users Scheme Grant Program.

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The Board are to consider the Transformation process and Fit for the Future processes and there are new staff now managing the Board with a strategic focus not an operational focus.

For the future we need to take a more strategic approach and refer to Ross Report. i.e. regional and district centres. Centres that maybe smaller size than in the central location, then a similar facility in southern region.

Clr White saw no problem with the membership.

The Shoalhaven Sports Board was decided the name would remain and not be changed to an Advisory Group

Elaine raised concerns from the Ulladulla community from their meeting in Ulladulla, there were older residents that said they wanted to be looked after as well as the younger generation in relation to sport. She also passed on their comments regarding the alterations to Ulladulla Pool that they deemed inappropriate and not discussed with the residents. The barrier exposed was that a lot of people don't know who to raise concerns to (staff queried what there charges were and asked for details).

Clr Watson saw not much that needed to be changed. He advised those writing reports need to steer the direction of the Shoalhaven Sports Board but still provide enough flexibility for the Board. The General Manager and his staff need to continue to provide the information.

Clr Watson suggested that the Shoalhaven Sports Board could invite a group or a few groups to their meetings (a different group each meeting) to hear their concerns and what their priorities are and it is also an opportunity for staff to tune in.

David Goodman advised that there are five or six associations that meet once a month. .e.g. football the Shoalhaven Sports Board members could attend the meetings and explain how we can help them

Roger Walker suggested that the Shoalhaven Sports Board could discuss a zone individually each meeting to look at the best interests of the sporting groups of each zone.

Note: Clr Watson left the meeting – 6.24pm

It was agreed that the membership remain six members plus three named councillors.

Clr Kitchener enquired what and who determines '*skills based*' in relation to membership. It was decided to remove the wording '*skills based*'.

The Board requested the Minute's Clerk to send out both the previous Terms of Reference and the new proposed Terms of Reference to each member for review at the conclusion of the meeting. Any changes the members would like to make would need to be sent to Jane Lewis within seven days.

Note: Members were given seven days from the date of this meeting to advise Jane any further changes.

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MOTION:

Moved: Clr White / Second: Elaine Caswell

RECOMMENDED that the terms of reference be adopted with the following changes:

- The wording 'skills based' where it makes reference to the members be removed;
- The Board Remain titled Shoalhaven Sports Board;
- A Strategic planning nature to be introduced for the future;
- The interview panel of community member appointments to include the chairperson of the Shoalhaven Sports Board.

CARRIED

5. Additional Item – The Ross Community Infrastructure Strategic Plan File 35382E

The Board decided to work through the Ross Community Infrastructure Strategic Plan document in a workshop format facilitated by a staff member at a later date.

Please note there is a Draft Community Infrastructure Strategic Plan Stakeholder Workshop already scheduled to discuss this here at Council - 12pm – 3pm Tuesday 7 June 2016. The Chairperson requested the members to attend if possible.

MOTION:

Moved: Clr White / Second: Elaine Caswell

RESOLVED that a workshop be held for the Shoalhaven Sports Board to discuss the Ross Community Infrastructure Strategic Plan to be held Wednesday 8 June 2016.

CARRIED

There being no further business, the meeting concluded, the time being 6.40 pm.

David Goodman  
CHAIRPERSON