

## SHOALHAVEN CITY COUNCIL

### YOUTH ADVISORY COMMITTEE

to be held on Wednesday 27 July, 2016  
Commencing at 10.00am

20 July, 2016

#### NOTICE OF MEETING

You are hereby requested to attend a meeting of the Youth Advisory Committee to be held on **Wednesday 27 July, 2016** commencing at **10.00am** in the City Administrative Centre, Bridge Road, Nowra, in Jervis Bay Room 1&3 for consideration of the following business. **If you are unable to attend the meeting please contact the Governance Unit on 4429 3264 to submit your apology.**

Yours faithfully

R D Pigg  
**General Manager**

#### **BUSINESS OF MEETING**

1. Election of Chairperson
2. Acknowledgement and Welcome to Country
3. Apologies
4. Minutes of Previous Meeting
5. Declaration of Interest
6. Report of Corporate and Community Services
7. Addendum Reports
8. General Business

#### **MEMBERSHIP - Quorum – 6**

Mayor – Clr Gash  
All Councillors  
General Manager or nominee Craig Milburn  
Jack Fishpool (Gareth Ward MP)  
Breanna Macey (Ann Sudmalis MP)  
Jacob Williams (Shelley Hancock MP)  
Shannen Karger  
Dean Naylor-Clark  
Scott Castelnoble  
Jonah Allen  
Kimberley Peat  
Chris Farley  
Nowra Christian School  
Shoalhaven High School  
Vincentia High School

St Johns the Evangelist  
Shoalhaven Anglican College  
Shoalhaven Anglican School  
Bomaderry High School  
Nowra High School  
Nowra Anglican College  
**Youth Services representatives**  
Rep - Shoalhaven Business Chamber  
Kyriana Van Den Belt– NSW Police  
Sharon O'Brien –Youth Services  
Coordinator – Community Centres  
Representatives Airforce Cadets  
Claire Short – Regional Development Aust.  
**Advisor** – Greg Hand, Dept of Education & Communities

Cell Phones: Council's Code of Meeting Practice states that "All cell phones are to be turned off for the duration of the meeting".

Note: The attention of Councillors is drawn to Section 451 of the Local Government Act and Regulations and Code of Conduct regarding the requirements to declare pecuniary and non-pecuniary Interest in matters before Council.

## **Youth Advisory Committee Aims are:-**

Shoalhaven City Council has a Youth Advisory Committee whose objective is to represent the interests and views of young people to Council and the Community.

- To provide an opportunity for youth to discuss issues of concern to young people.
- To provide a mechanism for youth to make representations to organisations and various spheres of Government requesting appropriate action to improve the facilities and services available to young people.
- To give young people experience in Local Government and community affairs.
- To create greater awareness and appreciation within the general community of the needs and talents of young people.
- To provide a mechanism for young people to address youth issues themselves.

## **Purpose and delegated authority**

To represent the interests and views of young people to Council and the Community in accordance with the delegation set out below:

- To advise and recommend to Council staff on matters of an operational nature and implement policy relating to the interests and views of young people and/or within adopted budgets;
- To recommend to Council on policy matters and other matters not able to be delegated by Council;
- To provide recommendations to Council on Strategic and Financial directions relating to Youth in the Shoalhaven;
- To commit expenditure up to the limits determined by Council, including grant funding.

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**MINUTES OF THE YOUTH ADVISORY COMMITTEE MEETING HELD ON WEDNESDAY 4 MAY 2016 IN THE JERVIS BAY ROOM 1 & 3, CITY ADMINISTRATIVE CENTRE, BRIDGE ROAD, NOWRA COMMENCING AT 10.06 AM**

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The following members were present:

Clr White  
Jayden Norsworthy  
Stuart Wright  
Elise Burge  
Taylah Anderson  
Tane Clarke  
Brodie Hobden  
Kaleb Fleming  
Riley Papworth  
Rachael Knight-Devkowski  
Libbi Ebsworth  
Remy Lees  
Erin McKay  
Lauren Allen  
Suzie Glenday  
Beatrix Brady

Others present:

Donna Corbyn – Youth Development Officer  
Alan Blackshaw – Community Development Coordinator  
Kaye Rhodes –  
Prisca Chimiti -  
Amanda Rachael – Uganda African Choir Student

Donna Corbyn opened the meeting and gave a brief overview of the Committee.

Apologies:

Apologies were received from Clr Gash, Janet Atkins, Greg Hand

1. Election of Chairperson

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Note: A Chairperson is to be elected for each meeting.

MOTION:

Moved: Consent

RESOLVED that Rachel Knight-Devkowski be appointed as the Chairperson for the Youth Advisory Committee meeting held on Wednesday 4 May 2016.

CARRIED

Note: The members of the Youth Advisory Committee introduced themselves.

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2. Acknowledgement to country

Rachel Knight-Devkowski gave the Acknowledgment to Country.

3. Minutes of Previous Meeting

Note: There was no quorum for the meeting of the Committee held on 3 February 2016. Those present held a discussion and notes were taken and distributed to members for information.

MOTION:

Moved: Consent

RESOLVED that the Minutes of the meeting of the Youth Advisory Committee held on Wednesday 11 November 2015 be confirmed.

**Business arising from the previous minutes**

Donna Corbyn reminded the members of the Committee that, Mikayla Barnes is trying to arrange a successful Zone Student Representative Council, it was advised she is still trying to get the word out and get more people involved, however her idea is progressing. There have been two meetings held so far. Mikayla Barnes has made offers to other schools attend in attempt to reach out her vision.

**CORPORATE AND COMMUNITY SERVICES**

4. Youth Advisory Committee Planning Day

File 1506E

Donna Corbyn confirmed that the budget for the Youth Advisory Committee has not been expended for this financial year. The importance of allocating the funds was highlighted to the Committee, as a way to achieve the goals of the Committee.

The Planning Day (8 June 2016) is to plan how the budget will be used throughout the upcoming year. Donna Corbyn explained she is sending requests through the Planning and Business Sectors and Shoalhaven Schools for events requiring funding for the Youth Advisory Committee to review on the Planning Day and a report be submitted back to the Youth Advisory Committee to outline the choices and preferences for the funding.

Applications for funding have be sought from relevant groups and organisations. Donna will present the applications to the Planning Day for consideration. There will be a guest speaker arranged for the Planning Day which will finish in time for buses and for students to return to school. The planning Day will cover funds for next financial year 2016/2017. The new budget will be in force 1 July 2016.

MOTION:

Moved: Consent

RESOLVED that:

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- a) The Youth Advisory Committee 2016-2017 Planning Day be scheduled for Wednesday 8 June 2016
- b) The agenda be as follows:

10.00am - 10.30am	-	Morning Tea & Meet & Greet
10.30am - 12.00pm	-	Training and or Guest Speaker (TBA)
12.00pm - 12.30pm	-	Lunch Provided
12.30pm - 2.30pm	-	Review YAC Aims and Objectives Future Direction Community Strategic Plan Funding Allocations Planning - Discussion and Brainstorming
2.30pm - 3.00pm	-	Debrief - Question & Answer time

CARRIED

5. Additional Item – International Youth Awards

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Kay Rhodes presented information on the International Youth Awards. The United Nations decided that 12 August would be known as International Youth Day. The awards are for everyday heroes; young people doing things in the community and making a difference.

There will be an awards night dinner and a guest speaker arranged (possibly the Youth Australian of the Year 2015 - Drisana Levitzke-Gray and also entertainment over dinner. Currently Kay Rhodes is looking for one other person.

A working group will be formed to help with the planning as well as an MC and Ushers. If there is anyone wanting to get involved please pass names and contact details to Donna and Kaye Rhodes. Kaye passed around contact sheet to those present. Persons who are not in attendance at the meetings can also volunteer for the working group. Kaye requested those present to mention this at the next Student Representative Committee meeting (we are seeking approximately 12).

There is expected to be a total 150-200 people (maximum) in attendance. The working group for the awards night will create a table menu and table place settings. Ushers would be showing people to their seats.

It is a drug and alcohol free dinner and awards ceremony.

The nomination forms are available through Kaye and the age limit for nominees is 12-24 and nominations can be made by all members of the community.

The judges will be Alan Blackshaw, Clr White and Donna Corbyn.

There will be good prizes available too. We have Good Guys vouchers to spend to purchase the prizes, however we cannot purchase anything electrical, otherwise they have to be tagged and tested. Fitbits were a popular choice suggested, other choices were slinky apple corers. The vouchers do expire in December and can only be used in Warrawong. The Committee suggested that perhaps the vouchers can be used as prize and spent by the winners online. If anyone has any ideas for awards and/or speakers please email Donna Corbyn.

6. Youth Advisory Committee Unspent Funds 2015 - 2016 Financial Year File 1506E

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MOTION:

Moved: Jacob Williams / Second: Tane Clarke

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RESOLVED that under delegated authority the Youth Advisory Committee commit any unspent funds in the Youth Advisory Committee budget at the end of the 2015/2016 financial year to be allocated equally to Regional Development Australia to support the South Coast Youth Leadership Conference, formally Gilmore Youth Leadership Forum and to the International Youth Awards in August.

CARRIED

7. Additional Item – Youth Week 2016

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Donna Corbyn advised the Committee that Youth Week was successful and there were 1000's in attendance. Some events included the Bay and Basin Youth Community Awards, the free Young Coasties Festival at Culburra Beach, and the free 3D Printing Workshop & Competition in the Nowra Library.

8. Presentation – Jacob Williams

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Jacob Williams was the School Captain of Ulladulla High School last year. He has attended Youth Parliament twice and advised the Committee that it was well worth sending representatives along. Jacob Williams was lucky enough to be funded through \$400 that was set aside from the Youth Advisory Committee planning day. Jacob is also the Deputy Vice Chairperson for Sussex Inlet Community Forum.

He recommended the Youth Parliament highly as you get to work with and meet high end students with same passion. It has boosted his leadership, interpersonal and public speaking skills. Youth parliament leads to other things. It all started here in the Youth Advisory Committee for Jacob. The YMCA NSW run the Youth parliament. You can get involved through FaceBook and their website if you type in google search. If you apply direct you are guaranteed position. Bear in mind the State MP can only nominate one person.

Jacob thought it was fantastic as there are constructive arguments as it is dealing with the policies only.

Jacob is undertaking work experience in the Green Army Monday and Tuesday and on Wednesdays he is here at Council in the Environmental planning section and Thursday and Fridays he is working for MP Ann Sudamalis.

He is taking a gap year from university to make money and gain experience.

Jacob really wants other schools to get involved in the Youth Advisory Committee as it is a Committee lucky enough to have delegated authority and the Committee have a say what happens with the community where you can continue to add ideas for the community to benefit from.

Jacob re-enforced that the Green Army is not Work for the Dole. There are projects coming up all the time. If you are interested, look at project names and the areas on the organisational websites. To anyone interested Jacob can send through further information. Through the Green Army work experience Jacob is also gaining training and accredited units towards a TAFE Certificate. You are working with likeminded participants and because they have to apply they want to do them. The project Jacob is

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working on is alongside Charlie Weire (the Founder Of RiverWatch) stabilising the Shoalhaven River and keeping it healthy to stop erosion with the mangroves.

Jacob said the morals and values he holds are those of the defence, as well as self-respect valuing the community and this comes from his role as a sergeant air force cadets. Jacob believes listening and understanding is key to being key to great leader. Jacobs emphasised to get involved in things.

## **GENERAL BUSINESS**

### 9. Additional Item – Importance of the Youth Advisory Committee

Clr White emphasised the importance of the Youth Advisory Committee. The minutes of this meeting are seen by the Councillors and the Mayor and gives them an insight to what young people want in their community. In 2030 there is expected to be another 30-40,000 people living in the Shoalhaven.

Council is planning for the future in regards to infrastructure over the Shoalhaven region. The Councillors want to know what you think from potholes on a road to what the city should look like in the future.

Sometimes other departments of Council will come along to present ideas to Youth Advisory Committee too.

### 10. Additional Item – Snap Send Solve

Clr White also advised the Committee of the mobile app “Snap Send Solve”. If you download the app and you see a problem you can take a picture and write a message regarding the problem and the app sends it to the Council Maintenance Department. The location of the photograph is automatic and works anywhere in Australia. The app sends the information to the relevant Council.

The response time varies, however, snap send solve considerably faster – approximately a two week turn around.

There being no further business, the meeting concluded, the time being 11.20 am.

Rachel Knight-Devkowski  
CHAIRPERSON

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## YOUTH ADVISORY COMMITTEE

WEDNESDAY, 27 JULY 2016

### CORPORATE AND COMMUNITY SERVICES

#### 1. Youth Advisory Committee Budget Allocations from Planning Day 2016 File 1506E

**SECTION MANAGER: Jane Lewis.**

#### **PURPOSE:**

To advise of the outcomes of Youth Advisory Committee Planning Day 2016 with budget allocations for youth specific projects to be delivered for the 2016 – 2017 financial year.

**RECOMMENDED that in accordance with the Committee's delegated authority from Council, that the Youth Advisory Committee resolve to allocate funds from their budget to projects as described below.**

#### **OPTIONS**

1. To accept the recommendation.
2. To reject the recommendation and provide an alternative recommendation.

#### **DETAILS**

At the recent planning day the Youth Advisory Committee allocated funds to projects to be delivered for the 2016 – 2017 financial year in partnership with community service organisations as listed in the table below

Organisation	Project/Activity	Funded amount
Ulladulla High School P&C	Youth Activities to prevent bullying	\$ 900
Nowra Youth Centre	Youth Cooking program and development of recipe book	\$1000
Vincentia High School P&C	Resources to support students with a disability to participate in Sailability course	\$1000
Ulladulla Youth Centre	Free school holiday youth activities and programs	\$1000
Southern Cross Community Housing	Resources to support youth at the Youth Shack	\$ 300
PCYC Nowra	Youth resources for youth outreach program to hotspots and for activation	\$1000
Essential Employment & Training	EDG Cycling Centre Vincentia	\$1000



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**FINANCIAL IMPLICATIONS:**

There are sufficient funds in the Youth Advisory Committee budget to support the listed projects.

**COMMUNITY ENGAGEMENT:**

Community engagement and consultation has been in line with Council's strategies for a local area, low impact and to inform and consult.

Craig Milburn

**DIRECTOR CORPORATE AND COMMUNITY SERVICES**