

## CASUARINA & HONEYSUCKLE – BURRILL LAKE - PARKCARE ACTION PLAN

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### CONTACT INFORMATION

<b>Group Name:</b>	Casuarina & Honeysuckle Close Parkcare Group
<b>Contact:</b>	Parks Programmes Officer
<b>Reserve Name:</b>	Ireland St Reserve
<b>Location:</b>	Burrill Lake
<b>Reserve No:</b>	SBL856
<b>Land Tenure</b>	Freehold
<b>Comm Land Type</b>	Community Land

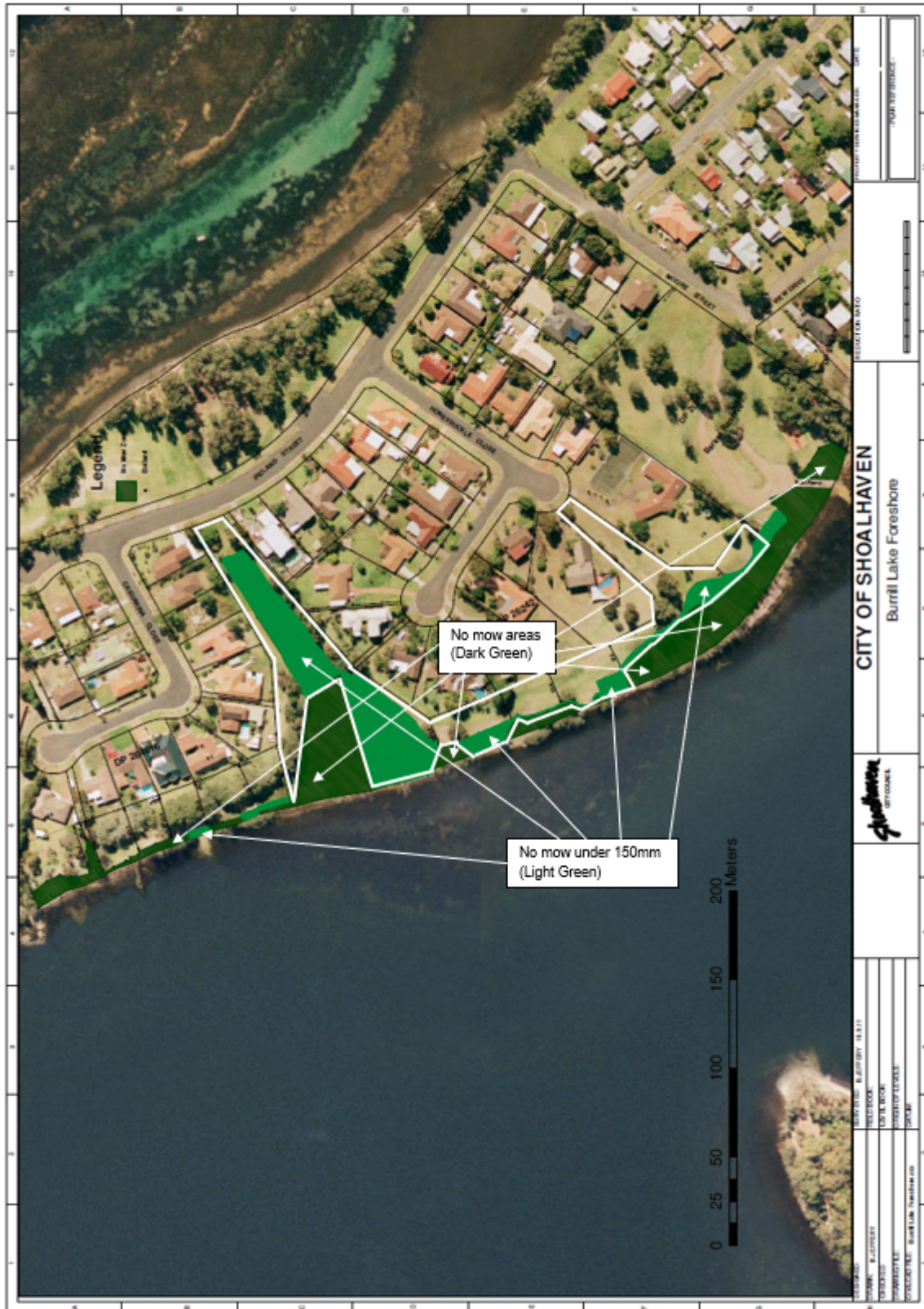
### 1. PARKCARE GROUP GOALS

To keep the parks mown, clean and tidy
Aid in the protection of the known salt marsh areas

### 2. SHOALHAVEN PARKCARE GROUP ACTIVITIES TABLE

GROUP ACTION	PRIORITY	METHOD	TIMING
Dark Green Areas - <b>No mowing permitted as per the Permit to Harm PN22/238</b>	H	Ride on and hand mowers	Ongoing
Light Green Areas - <b>Mowing to a height of 150mm only as per the Permit to Harm – PN22/238 and only once per month</b> Council has laid markers to delineate this area			
Other areas – Normal mowing permitted			
Litter pick up in all areas	H	By hand	Ongoing
Graffiti removal	H	By hand	Ongoing

### 3. PARKCARE GROUP ACTION PLAN MAP



#### 4. PARKCARE GROUP WHS DOCUMENTS

Type of Activity	WHS Document Name	Document No.
Litter pick up	Roadside Waste, Biological Waste & Park Litter Collection	SWMS1417
Mowing with handheld	Mower – Walk Behind	SWI51 (v2)
Mowing with ride on	Operate & Maintain Ride On Mower / Tractor	SWI50 (v2)

#### 5. COUNCIL SUPPORT

Supply materials and advice
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#### 6. HAS A SITE HAZARD AND RISK ASSESSMENT BEEN COMPLETED FOR THE PARKCARE SITE?

Risk assessments are completed daily as part of the Site Recording Group Sheet & Site Specific Risk Assessment Form.

#### 7. LIST THE PERSONAL PROTECTION EQUIPMENT REQUIRED FOR VOLUNTEERS WHILST WORKING ON THE SITE

PPE Equipment Required	Date issued
First Aid Kit	As Required
Gloves	As Required
Sunscreen	As Required
Insect repellent	As Required

#### 8. POSSIBLE FUTURE FUNDING

Project	Funding source
Nil	

#### 9. PLAN WILL BE REVIEWED WHEN THE CURRENT PERMIT TO HARM EXPIRES

The Permit to Harm – PN22/238 expires on the 14/6/2025 and a new Permit to Harm will be reissued along with an update of the Parkcare Action Plan at that time

**10. LOCAL OR REGIONAL MANAGEMENT PLANS OR STRATEGIES THAT THIS PLAN RELATES TO**

<b>Name of document</b>	<b>Year it was produced</b>	<b>Produced by</b>
Permit to Harm PN22/238	2022	Department of Primary Industries
Plan of Management Generic Community Land - Parks	2001	Shoalhaven City Council
Foreshore Reserves Policy	2017	Shoalhaven City Council

**11. RECOMMENDED PLANTING SPECIES LIST  
(NO VIEWS TO BE IMPACTED)**

<b>Name or type of plant</b>	<b>Maximum Height</b>	<b>Structural Role in the park vegetation</b>	<b>Number</b>
N/A			

**All works undertaken pursuant to this action plan are to be to the satisfaction of the Open Spaces Assets Coordinator**

**Parkcare Group Name** Casuarina & Honeysuckle Close Parkcare Group

**Coordinator Name** Brian Smith

**Signature** .....

**Date** ..../....



## Department of Primary Industries

### Permit under Part 7 of the *FISHERIES MANAGEMENT ACT 1994*

<b>Permit Number:</b>	PN22/238
<b>Permit Holder:</b>	The General Manager Shoalhaven City Council 36 Bridge Street, NOWRA NSW 2541 RESPONSIBLE PERSON: Parks Programme Officer Ph: 4429 3111
<b>Permit Area:</b>	Council Foreshore Reserve , Burrill Lake, Lot 36 DP262421 and Lot A DP21307
<b>Permit Activity:</b>	to harm marine vegetation in association with or in relation to mowing of saltmarsh in designated areas
<b>Departmental Contact Officer:</b>	Carla Ganassin Ph: (02) 4428 3007 Email: jillian.reynolds@dpi.nsw.gov.au
<b>District Fisheries Officer:</b>	Owen McTavish Ph: 0410 724 466 Email: owen.mctavish@dpi.nsw.gov.au
<b>Expiry Date:</b>	Unless cancelled or suspended sooner, this permit shall remain in force until 14 June 2025

This permit is subject to the following Conditions:

#### ADMINISTRATIVE CONDITIONS

- 1) The **Acceptance of Conditions** form (attached) must be completed and returned to the Officers listed at the bottom of the form before commencing any works authorised by this permit.  
*Reason – To remove any doubt that the Permit Holder understands and accepts the Conditions before work commences.*
- 2) This permit (or a true copy) and a copy of the finalised Construction Environmental Management Plan (CEMP) must be carried by the permit holder or sub-contractor operating on-site at all times during work activity in the permit area.  
*Reason – DPI Fisheries staff may wish to check compliance of works with imposed conditions.*

#### NATURE AND EXTENT OF WORKS

- 3) The permit holder must ensure that all works authorised by this permit are restricted to the permit area and are undertaken in a manner consistent with those described in the permit application dated 8 March 2018 and **Figure 1** attached to this permit. Other works, which have not been described, are not to be undertaken.  
*Reason – This permit has been granted following an assessment of the potential impacts of the described works upon the aquatic and neighbouring environments. Other works, which were not described in the application have not been assessed and may have significant adverse impacts.*

#### AVOIDING HARM TO MARINE AND RIPARIAN VEGETATION

- 4) Shoalhaven City Council is to maintain bollards to delineate the boundary between areas of the foreshore reserve that can be mowed from those where no mowing is permitted. The bollards are to remain located along the boundary lines agreed on-site with DPI staff

In September 2011 and no mowing or vegetation maintenance activities are to occur within the agreed no mowing areas of the reserve, as shown in dark green shading in the attached Figure 1 diagram.

*Reason – To restrict and minimise harm to saltmarsh plants from ongoing mowing and vegetation maintenance activities.*

- 5) In the areas of the Council reserve where mowing or trimming of saltmarsh or other vegetation is permitted, mowing or trimming must be undertaken to a height of no lower than 150mm, as shown in light green shading in the attached Figure 1 diagram.  
*Reason – To minimise harm to saltmarsh plants from ongoing mowing and vegetation maintenance activities.*
- 6) Mowing or trimming of saltmarsh or other vegetation in the reserve is only to be undertaken by Shoalhaven City Council staff or volunteers or sub-contractors registered by Shoalhaven City Council.  
*Reason – To ensure that all individuals undertaking activities authorised by this permit understand and adhere to the conditions of the permit.*
- 7) Mowing or trimming of saltmarsh or other vegetation in the reserve is not to be undertaken more than once per calendar month.  
*Reason – To minimise harm to saltmarsh plants from ongoing mowing and vegetation maintenance activities.*
- 8) Harm to saltmarsh, other marine vegetation, riparian vegetation or water land outside the work footprint approved under the authority of this permit is not permitted and any harm caused is to be documented and reported to the contact officer. Any harm caused is to be restored in accordance with directions provided by the contact officer.  
*Reason – To ensure that impacts on aquatic habitats and the riparian zone are minimised.*

#### FISH KILL CONTINGENCY

- 9) A visual inspection of the waterway for dead or distressed fish (Indicated by fish gasping at the water surface, fish crowding in pools or at the creek's banks) is to be undertaken daily during the works. Observations of dead or distressed fish are to be immediately reported to the Contact Officer by the Permit Holder. In such a case all works are to cease until the issue is rectified and approval is given to proceed. If requested, the Permit Holder is to commit resources to the satisfaction of the Contact Officer for an effective fish rescue, if in the view of that officer, a fish kill event is imminent and likely to occur within or adjacent to the works area due to conditions associated with weather, water quality and other parameters.  
*Reason – DPI Fisheries needs to be aware of fish kills so that it can assess the cause and mitigate further incidents in consultation with relevant authorities. They are also potentially contentious incidents from the public perspective. Work practices may need to be modified to reduce the impacts upon the aquatic environment.*

#### IMPORTANT NOTE:

In the event of any inconsistency between the conditions of this approval and:

- the drawings / documents referred to above, the conditions of this approval prevail to the extent of the inconsistency;
- any Government publication referred to in this permit, the most recent document shall prevail to the extent of the inconsistency; and
- the proponent's mitigation measures outlined in the application, the conditions of this approval prevail to the extent of the inconsistency.

#### STOP WORK ORDERS

A Fisheries Officer or other appropriate delegate, who has reasonable cause to suspect that the conditions of this permit have not been complied with, may order the work to stop immediately. The order may be given to the permit holder or any person who informs the officer that they are acting in any capacity on behalf of the permit holder. Any damage caused to the habitat outside the specified permit area, or the carrying out of works not in accordance with the conditions specified in this permit and/or the application and that were accepted by the permit holder, could result in a breach of the *Fisheries Management Act 1994* or *Regulations*, and penalties of up to

\$220,000 may apply. Orders may also be made requiring work to rectify any damage caused by unauthorised works. Breaching a condition of a permit can incur an on-the-spot penalty notice of \$500 or up to \$11,000 through the courts pursuant to clause 225 of the *Fisheries Management (General) Regulation 2019*.

Yours sincerely,



**Sarah Conacher**  
A/Senior Fisheries Manager – Coastal Systems, Central  
Authorised delegate of the Minister for Agriculture & Western NSW

14/6/2022

cc: Owen McTavish - District Fisheries Officer, Batemans Fisheries Office

cc: Mick Bettanin - Conservation Officer, South