

Annual Report 2020 – 2021

Section 2 - Additional Local Government Act Reporting Requirements



Acknowledgement of Country



We would like to acknowledge the Traditional Custodians of the land in which we gather upon today. We acknowledge their continuing connections to the land, culture and community. We pay respect to Elders past, present and future.

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About **this** Report

Shoalhaven City Council 2020-21 Annual Report was produced to comply with the Local Government Act 1993 (section 428) and the Local Government (General) Regulation 2021 (clauses 132, 217 and 224).

This document is Section 2 of the Annual Report and contains information which is a requirement under the Act to include in a Council's annual report. Section 1 contains performance against the Delivery Program goals and Section 3 are the Annual Financial Statements.



Details of Overseas Visits

Local Government (General) Regulation 2021 Section 217 Clause 1 (a1)

There was no overseas travel undertaken by Councillors or employees of the Council in the reporting period.

Fees Expenses & Facilities

Local Government (General) Regulation 2021 Section 217 Clause 1 (a1)

The following Councillor fees were expended during the year 2020/2021:

- Mayoral Fees - \$53,831
- Councillor Fees - \$317,768

The total costs associated with Council expenses and facilities including travel, allowances, expenses, computers, communication and other associated costs for Council and Committee meetings amounts to \$660,871.

Item	Investment
(i) Provision of facilities including dedicated office equipment allocated to Councillors	\$7,061
(ii) Cost of phone calls by Councillors	\$12,537
(iii) Councillor attendances at conferences and seminars	\$32,888
(iv) Training and skill development	\$400
(v) Interstate travelling expenses	\$2,092
(vi) Overseas expenses	\$0
(vii) Spouse/partner accompanying person expenses	\$0
(viii) Carer expenses	\$0
(ix) Committee sitting fees	\$721

Council at its meeting on 28 June 2011 (Min 11.674) resolved to disclose the following additional information to that prescribed in the Local Government (General) Regulation in the Annual report:

Item	Investment
Legal costs	\$0
Subsistence and out of pocket expenses	\$1,250
Travelling expenses	\$116,428
Mayoral vehicle	\$14,377
Printing and stationary/office expenses	\$390
Other expenses	\$3,771
Council & committee meetings, briefings, meals & sustenance	\$36,715
Secretarial support	\$60,641

Major Contracts

Local Government (General) Regulation 2021 – Section 217 Clause 1 (a2)

Contracts awarded in 2020/21 in excess of \$150,000

Service Provider	Nature of Goods or Service	Total Amount Inclusive of GST
Suez Recycling & Recovery Pty Ltd	Waste and Recycling Collection Services	\$1,662,440
Jirgens Civil P/L	Design & Construct Service Wharf - Woollamia Boat Ramp	\$1,410,027
Menai Civil Contractors Pty Ltd	Roundabout Construction - Illaroo Rd & West Cambewarra Rd North Nowra	\$1,614,813
Play by Design Pty Ltd	Boongaree Natural Play Park	\$2,346,158
Killard Infrastructure Pty Ltd	Lake Conjola TM20 Water Main Replacement Project	\$1,622,309
Fulton Hogan Industries Pty Ltd	Construction of Tumblebar Bridge, Brooman	\$772,678
Geelong Abrasive Blasting Pty Ltd	Fishermans Paradise Reservoir Repaint	\$497,672
Future Engineering Communication Pty Ltd	Red Rocks Telecommunication Tower Replacement	\$431,541
Murphy McCarthy & Assoc. P/L	SPS Emergency Storage Upgrade	\$2,448,650
Creative Recreation Solutions	Playground Replacement - Plantation Point	\$188,307
MMA Civil Contractors Pty Ltd	Sewer Pump Station Upgrades SPS02 (Lyrebird) and SPS03 (St Anns)	\$2,448,650
Jirgens Civil P/L	Woollamia Boat Ramp Civil & Concrete Slab Package	\$189,128
Uniplan Group	Manufacture & Installation - Relocatable Holiday Cabins	\$684,315
Hisway Pty Ltd	Design & Construct Single Vehicle Car Park - Woollamia Boat Ramp	\$192,753
Brewster Hjorth Architects	Design Consultancy & Construction - Sanctuary Point Library	\$613,927
Stefanutti Construction Pty Ltd	Reconstruction of Emmett Street Callala Bay Chn 806m-1500m	\$1,070,142
Schmidt Quarries	Coonemia Rd Wollumboola Road Gravel	\$288,750
Metroid Electrical Engineering	Manufacture Outdoor Electrical Control Panels	\$427,658
Batmac	Vincentia, Plantation Point Amenities Building	\$465,522
Specialized Fencing Solutions Pty Ltd	Fence Upgrades - Nowra & Kangaroo Valley Showgrounds	\$229,917
Terara Shoalhaven Sands	Supply and Spread of Sportsfield Top Dressing Material	\$227,694
Australian Lifeguard Service	Annual Professional Beach Patrol	\$395,802
Roadworx Surfacing Pty Ltd	Culburra Road Pavement Rehabilitation	\$509,651
Jane & Trent Robey - TNJ Turf Renos Pty Ltd	Management & Operation - Holiday Haven Swan Lake	\$ 712,942
Alluvium Consulting Australia Pty Ltd	South East Catchment and Waterways Fire Recovery Plan	\$383,348

Service Provider	Nature of Goods or Service	Total Amount Inclusive of GST
Regal Innovations Pty Ltd	Boongaree Natural Play Park Civil & Landscaping Package	\$3,068,978
Xylem Water Solutions Australia	Ulladulla and Sussex Inlet WWTP UV Upgrade - Concept and Detailed Design Services	\$367,928
Stefanutti Construction Pty Ltd	Road Widening & Geometry Improvements - Upgrade - Currarong Rd - Ch7.5 to 11.4Km	\$3,013,949
MGN Civil Pty Ltd	Shoalhaven Heads - River Rd - Demolition & Revetment	\$1,681,130
Hino Motors Sale Australia	Supply 16,000kg Tipper with Crane	\$252,437
GHD	Water - Concept & Detailed Design - Moss Vale Road Urban Release Area	\$172,119
GHD	Wastewater - Concept & Detailed Design - Moss Vale Road Urban Release Area	\$418,750
Hisway Pty Ltd	Targeted Tender - North Nowra Surcharge Main Upgrade Project	\$1,343,235
Hino Motors Sale Australia	8x4 Hooklift Truck	\$320,097
Fulton Hogan Industries Pty Ltd	Road Repair & Rehabilitation Works - Kangaroo Valley & Tourists Roads	\$445,138
Cardno Pty Ltd	Concept & Detailed Design - South Nowra Surcharge Main - Major Upgrades	\$209,038
Public Works Advisory	Shoalhaven Reclaimed Water Management Scheme 2.0 - 900ML Storage Dam at Coonemia	\$361,042
Illawarra Toyota	14,000kg Cab Chassis with Fuel Tanker Body - Replacement Fuel Truck Within Fleet	\$239,876
Clover Pipelines Pty Ltd	Public Tender - Supply of HDPE Pipe Fittings	\$344,916
Sutton Motors Arncliffe Pty Ltd	6x4 Prime Mover	\$321,750
Alsco Pty Ltd	Linen Hire Supply & Laundering Services Holiday Haven Tourist Parks	\$1,090,909
Downer EDI Work Pty Ltd	Road Rehabilitation - Hillcrest Ave South Nowra - Chainage 0.405-1.360km	\$1,053,948
CRS Creative Recreation Solutions Pty Ltd	Shoalhaven Playground Replacements - Blackett Park, Fire Brigade Park, Tilbury Reserve	\$373,391
Cardno Pty Ltd	Mains Replacement Program Design Services	\$1,769,446
Batmac	Boongaree Natural Play Park Amenities Building	\$402,113
Downer EDI Works Pty Ltd	Pavement Rehabilitation - Kinghorne St Nowra - CH 1.095 to 1.406km	\$508,346
Stabilised Pavements of Australia Pty Ltd	Road Rehabilitation - Comerong Island Rd Numbaa - Chainage 5.700-7.500km	\$689,559
WesTrac Pty Ltd	Two 4 x 4 Backhoe Loaders - Like for like Replacement	\$503,800
Pascall Group Pty Ltd	Development - Stage 5 Roads & Services - Albatross Aviation Technology Park	\$2,359,155
Downer EDI Works Pty Ltd	Tapitallee Road Pavement Rehabilitation	\$232,988
Hisway Pty Ltd	Water Main Construction - Main Rd & Moss Vale Rd Cambewarra	\$1,524,866
Royal HaskoningDHV	Lake Conjola Coastal Management Program	\$268,521

Service Provider	Nature of Goods or Service	Total Amount Inclusive of GST
Clark Equipment Sales Pty Ltd	Tracked Skid Steer Loader On Trailer	\$189,343
Mandalay Technologies Pty Ltd	Waste Tracking Management Solution	\$428,175
Hisway Pty Ltd	Stage 2 St Anns Sewer Rising Main Replacement	\$1,404,274
Ayling & Drury Landscaping	Artie Smith Oval Upgrade Detail Design	\$394,941
Lightmoves Pty Ltd	Auditorium LED Lighting Upgrade - Shoalhaven Entertainment Centre	\$491,322
The PA People	SEC Audio Upgrade	\$408,969
Illawarra Toyota	8500kg Service Truck with Crane	\$199,999
Pascall Group Pty Ltd	Flinders Estate Stage 10, Extend Norfolk Ave	\$5,633,502
Jirgens Civil P/L	Ferries - Comerong Island - Ramp Upgrades	\$720,625
Stabilised Pavements of Australia Pty Ltd	Road Rehabilitation - Greenwell Point Road, Pyree Chainage 8.380km-9.240km	\$561,395

Private Swimming Pools

Swimming Pools Act 1992, s22F(2) – Pools Regulation 2008 (SP Reg) cl18BC

- 187 - Non-Compliance Certificates issued
- 266 - Compliance Certificates issued
- 91 - Tourist & Visitor Certifications



Legal Proceedings

Local Government (General) Regulation 2021 – Section 217 Clause 1 (a3)

During 2020/2021 expenses incurred by Shoalhaven City Council for legal proceedings taken by or against the Council were as detailed below.

- Amounts paid in respect of legal proceedings - \$544,439.97
- Costs received in respect of proceedings - \$NIL

Below is a summary of the legal proceedings and the result if it has been finalised.

Matter Name	Court	Class/ Description	Status	Outcome
New Living Shoalhaven Pty Ltd	Land & Environment Court	Class 1 Planning Appeal	Ongoing	N/A
Hogan & Ors	Land & Environment Court	Class 1 Planning Appeal	Finalised	Discontinued by Applicant
Addison Puch Properties Pty Ltd	Land & Environment Court	Class 1 Planning Appeal	Finalised	Discontinued by Applicant
Beasley	Land & Environment Court	Class 1 Planning Appeal	Finalised	Resolved by s34 Agreement
Mascaro	Land & Environment Court	Class 1 Planning Appeal	Finalised	Resolved by s34 Agreement
TWA Developments Pty Ltd	Land & Environment Court	Class 1 Planning Appeal	Finalised	Appeal upheld
Sturt	Land & Environment Court	Class 1 Planning Appeal	Ongoing	N/A
Allen Price Scarratts	Land & Environment Court	Class 1 Planning Appeal	Finalised	Appeal upheld
Maund	Land & Environment Court	Class 4	Ongoing	N/A
DeBattista	Land & Environment Court	Class 4	Finalised	Dismissed in favour of Council
DeBattista	Land & Environment Court	Class 6	Finalised	Dismissed in favour of Council
Clark	Land & Environment Court	S56A Appeal	Finalised	Dismissed in favour of Council
Maund	Local Court	Development without consent	Ongoing	N/A
Scott	Local Court	Development without consent	Ongoing	N/A
South Coast People	Federal Court	Native Title	Ongoing	N/A
Knight	Federal Court	Cost Recovery/ Bankruptcy	Ongoing	N/A

Matter Name	Court	Class/ Description	Status	Outcome
Gibson	NSW Civil & Administrative Tribunal	Review of determination under Government Information (Public Access) Act 2009	Finalised	Dismissed in favour of council
ELY & ELZ	NSW Civil & Administrative Tribunal	Review of determination under Privacy and Personal Information Protection Act 1998	Finalised	Discontinued by applicant
Grosvenor	NSW Civil & Administrative Tribunal	Consumer claim	Finalised	Dismissed in favour of Council

Private Works

Local Government (General) Regulation 2021 – Section 217 Clause 1 (a4)

Nil to Report

Contributions & Donations

Local Government (General) Regulation 2021 - Section 217 Clause 1 (a5)

Council made grants, donations, subsidies and water/sewer development concessions totaling \$10,344,748 to local organisations and community groups in 2020/21

Beneficiary	Amount \$
Mollymook Surf Life Saving Club	\$5,000
Nowra Culburra Surf Life Saving Club	\$5,000
Shoalhaven Heads Surf Life Saving Club	\$5,000
Basin Villagers Forum	\$500
Bawley Point/Kioloa Progress Association	\$500
Berry Forum	\$500
Callala Bay Community Association	\$500
Callala Beach Progress Association	\$500
Cambewarra Residents & Ratepayers Association	\$500
Conjola Beach Progress Association	\$500
Culburra Beach Progress Association	\$500
Currarong Community Association Incorporated	\$500
Huskisson/Woollamia Community Voice	\$500
Hyams Beach Villagers Association	\$500
Pride of Bomaderry	\$500
Shoalhaven Heads Community Forum	\$500
Sussex Inlet & Districts Community Forum	\$500
Tabourie Lake Residents & Ratepayers Association	\$454.55
Ulladulla & Districts Community Forum	\$500
Vincentia Residents & Ratepayers Association	\$454.55
Wandandian Progress Association	\$500
Lions Club of Ulladulla Milton – Australia Day - Mollymook	\$11,945
Callala Bay Community Association – Australia Day – Callala Bay	\$1,200
Rotary Club of Berry – Australia Day – Berry	\$3,500
Rotary Club of Berry – Berry Celtic Festival	\$2,000
Milton Ulladulla Business Chamber – Carols by Candlelight	\$2,500
Lions Club of Bomaderry – Carols in Harry Sawkins Park	\$5,425
Shoalhaven Turf Club – Family Day Out	\$6,000
Huskisson Chamber of Commerce – New Year's Eve Fireworks Celebrations – Huskisson	\$4,000
Shoalhaven Turf Club – New Year's Eve Fireworks Celebrations - Nowra	\$7,500
Berry Historical Society Museum	\$2,000
Kangaroo Valley Pioneer Village Museum	\$2,000
Shoalhaven Historical Society Museum	\$2,000
Tabourie Museum	\$6,500

Beneficiary	Amount \$
Property & Public Halls – Rates – Various Recipients	\$32,266.65
Bomaderry High School	\$100
Nowra Anglican College	\$100
Nowra Christian Community School	\$100
Nowra High School	\$100
Shoalhaven High School	\$110
St John the Evangelist Catholic High School	\$100
Ulladulla High School	\$100
Friends of Callala Seniors Group	\$1,267
Sussex Inlet CTC	\$8,530
City of Shoalhaven Eisteddfod	\$12,630
Nowra RSPCA	\$1,000
Ulladulla RSPCA	\$1,000
Westpac Lifesaver Rescue Helicopter	\$5,000
Wildlife Rescue South Coast Inc	\$2,470
Shoalhaven Community Transport	\$10,513
Shoalhaven Youth Orchestra	\$8,000
Milton Ulladulla Driver Education Program	\$3,000
Bravehearts Inc Education	\$5,000
Illawarra Academy of Sport	\$17,000
Shoalhaven Emergency Services Community Awards – Rotary Clubs	\$2,000
Ulladulla SES – memorial plaque	\$100
Bomaderry Swamp Rats – installation of CCTV	\$1,500
Bawley Point Marine Rescue	\$1,000
Bomaderry Community Inc – Community Centre rejuvenation	\$3,000
Bomaderry Community Inc – Bringing the Blue Bus to Bomaderry	\$363
Cudmirrah Community Garden – setup costs	\$1,000
Sanctuary Point Community Pride – Fair Trading Charges	\$180
Slow Food Berry 2 Jervis Bay Inc	\$3,000
Tomerong School of Arts	\$5,000
Culburra Beach & Districts Garden Club Inc	\$1,000
Safe Waters Community Care Inc – Reimburse tip fees	\$851.90
Wandandian Progress Association – Hall Maintenance	\$5,000
Cudmirrah Berrara Swanhaven Progress Association Inc – Fire Warning Sign	\$2,000
Sussex Inlet Chamber of Commerce – Viking Festival event fees	\$1,000
Sanctuary Point Community Pride – Clifton Community Garden	\$453
Donations - Total	\$216,313.55

Programs	Subsidies
Tourism – event subsidies and community support	\$410,841
Cultural Activities	\$179,994
Holiday Haven	\$20,909
Planning	\$17,200
Development contribution concessions – water and sewer funds	\$8,003,419
Economic Development	\$46,350
Programs - Total	\$8,678,713
Subsidies provided to occupiers of Council assets	
Community Groups (53)	\$755,063
Men's Sheds (10)	\$16,529
Golf Club (1)	\$42,012
Preschool/childcare/playgroups (15)	\$487,692
Sports Groups (3)	\$20,402
Meals on Wheels (6)	\$45,107
Telco's (Community/Gov) (14)	\$40,917
Outdoor Dining	\$42,000
Subsidies provided to occupiers of Council assets - Total	\$1,449,722
Programs and Subsidies - Total	\$10,128,435
<i>Note: the above subsidies is a conservative estimate and does not take into account R & M, building insurance, water usage expensed not recovered</i>	
Donations, Programs and Subsidies - Total	\$10,344,748

External Bodies Exercising Functions Delegated By Council

Local Government (General) Regulation 2021 - Section 217 Clause 1 (a6)

Council has not given any delegation to external organisations during 2020/21.

Corporations, Partnerships, Trusts, Joint Ventures, Syndicates Or Other Bodies In Which Council Held A Controlling Interest

Local Government (General) Regulation 2021 Section 217 Clause 1 (a7)

During 2020/21 Shoalhaven City Council held a controlling interest in “Southern Water Services Pty Ltd.” This company was established by Council to develop its commercial interest in recognition of the National Competition Policy and to operate on a commercially viable basis.

Participation:

Corporations, Partnerships, Trusts, Joint Ventures

Local Government (General) Regulation 2021 – Section 217 Clause 1 (a8)

Water Services

During 2020/21 Shoalhaven City Council participated as a member of the NSW Water Directorate, member of the Water Services Association of Australia (WSAA), and as a corporate member of the Australian Water Association (AWA) and Water Aid Australia.

Illawarra Shoalhaven Joint Organisation

The Illawarra Shoalhaven Joint Organisation (ISJO) is a partnership between Wollongong City Council, Shellharbour City Council, Kiama Municipal Council and Shoalhaven City Council. ISJO provides a framework for member councils to work together in collaboration with the NSW Government to deliver outcomes for the communities of the Illawarra Shoalhaven.

Local Government Internal Auditors Network (LGIAN)

Involves Internal Auditors from various Councils in NSW as well as other professional bodies.

Local Heritage Assistance Fund

With the assistance of Heritage NSW through its Heritage Grants Program, Council runs the Shoalhaven Local Heritage Assistance Fund to promote cultural heritage across the Shoalhaven and assist owners of heritage listed properties and community groups with basic repairs, conservation works and small education and interpretation projects.

NSW Health

Shoalhaven City Council Environmental Health Officers are part of the Illawarra Shoalhaven Local Health District and Local Government Liaison Group. Under the Public Health Act mandatory reporting of notices issued by Council is required to be provided to NSW Ministry of Health.

2020/21 Improvement Notices issued: 5 on public swimming pools and 2 for Skin Penetration premises.

NSW Food Authority

Council is part of the NSW Food Regulation Partnership which with other local government areas and the NSW Food Authority work together towards safer food. Council's Environmental Health Officers are part of the Illawarra Regional Food Surveillance Group.

Under the NSW Food Regulation Partnership mandatory reporting by Council is required. The following statistics were provided for 2020/21 financial year.

Food Businesses	Number
High risk Fixed Food Premises	251
Medium risk Fixed Food Premises	272
Low risk Fixed Food Premises	331
Total	854
Temporary Food Premises	300
Mobile Food Premises	200
Inspections	
Number of Primary (1st) Inspections	700
Scores on Doors	
Businesses rated as 5 stars (Scores on Doors)	314
Businesses rated as 4 stars (Scores on Doors)	126
Businesses rated as 3 stars (Scores on Doors)	59
Businesses rated as 0 stars (Scores on Doors)	24
Enforcement	
Number of Warnings issued	94
Improvement Notices	22
Penalty Notices issued	5
Seizures	0
Prohibition Orders served	0
Prosecutions	0

South Coast Cooperative Libraries

The South Coast Cooperative Libraries is a co-operative comprising the two local government areas of Shoalhaven and Kiama. Kiama outsource most of the purchasing, cataloguing and processing of their book and non-book materials to Shoalhaven. The primary role of the Cooperative Libraries is to set budget estimates for the partner book and non-book resources, develop mutually beneficial partnerships and to apply for joint grants where appropriate.

Workforce Diversity

Local Government (General) Regulation 2021 - Section 217 Clause 1 (a9)

Council is committed to developing an equitable and diverse workforce which is representative of our community and the region. More importantly, Council aims to provide a working environment where all employees are welcomed, valued and differences are respected.

In Council's Workforce Plan for 2017 – 2021, strategies were identified to ensure Council's recruitment processes deliver a diverse workforce that is representative of the community and achieve the objectives of Council's Disability Inclusion Action Plan.

Council's offering of flexible work programmes including flexible work arrangements, transition to retirement, rostered days off, variable working hours and working from home opportunities support further the ability of staff to maintain a work / life balance.

In 2021, the overall percentage of women in the SCC workforce was 37%. Shoalhaven City Council has an ageing workforce, with 41% of staff aged 50 or Older, 24% of whom hold management/supervisory roles. Further, 3.5% are retirement ready (65+), 16% of these employees hold management/supervisor roles; 11% will be eligible to retire within the next 5 years (60+), with 20% in manager/supervisor roles. This contrasts to only 16.5% of workers aged 30 and under.

Council has in place an established traineeship and apprenticeship program to assist in attracting and retaining young people within the organisation through an agreement with a third-party provider with on average 65 participants involved. Council continues to provide work experience opportunities for high school students and internship opportunities to students studying in various disciplines at Universities across NSW.

Council currently has five indigenous identified positions in Community Connections, Building & Compliance and Library Services including a cadet position. These designated indigenous positions are authorised by Shoalhaven City Council's EEO Management Plan and Aboriginal Employment Strategy in accordance with Part 9A of the Anti-Discrimination Act 1977 (NSW).

Council's Workforce Plan will be reviewed and updated following the 2021 local government elections. This will enable development of renewed strategies to continue developing a diverse workforce.



Councillor Training & Professional Development

Local Government (General) Regulation 2021 – Section 186

Conference Name	Date	Councillor Name										
		Clr. Aldrick	Clr. Digiglio	Clr. Findley	Clr. Gartner	Clr. Gash	Clr. Kitchener	Clr. Levett	Clr. Pakes	Clr. Wells	Clr. White	Clr. Guile
Roads Regions Resilience: A Special Local Roads and Transport Congress 2020	16-17 Nov									✓	✓	
2nd Sustainable Cities, Urban Regeneration and Sustainability Development Forum	09-11 Feb				✓							
10th Australian Small Bridges	15-16 Feb	✓				✓			✓			
2021 Australian Local Government Women’s Association NSW State Conference	18-20 Mar	✓		✓							✓	
LGNSW Locally Led Event Breakfast	21 Apr				✓						✓	
OzWater 2021 Conference	03-06 May							✓		✓		
2021 Waste Conference	04-06 May										✓	
Cities Power Partnership's National Summit 2021	26-27 May			✓								
2021 NSW Local Government Excellence Awards	03 Jun										✓	
National General Assembly 2021	20-23 Jun	✓	✓	✓					✓	✓	✓	✓

Senior Staff Remuneration Package

Local Government (General) Regulation 2021 – Section 217 Clause 1 (b) and (c)

Shoalhaven City Council is a multi-purpose Council administering traditional local government activities as well as other major activities such as the provision of water and sewerage services, tourism and industrial development.

The total assets of the City is over \$3 billion which would place the City, in asset value terms, among the top 10 percent of organisations within Australia.

Council employs over 1000 staff on a full-time equivalent basis including casual/temporary/fixed term staff as required.

Council administers approximately 99 Acts of Parliament and associated regulations and needs professional staff that have a wide-ranging appreciation of the legal requirements associated with a complex government instrumentality.

Council’s activities link strongly to other Government agencies, particularly at the State level, which requires sensitive handling where State Government changes the political emphasis from time to time.

The total amount of money payable for salary, fringe benefits, vehicle and other on-costs for Council’s senior staff, including the Chief Executive Officer and five Directors/Executive Manager Shoalhaven Water, in 2020/21 is summarised as follows:

- Chief Executive Officer - \$399,873 pa
- Combined Directors - \$1,630,622 pa



Stormwater Management Services

Local Government (General) Regulation 2021 – Section 217 Clause 1 (e)

Council's projected 2020/21 Stormwater Management Program was funded the following way:

- \$531,700 – Council revenue
- \$1,138,000 – Additional rates Stormwater Levy

The actual result was:

- \$759,816 – Spent from Council revenue
- \$465,405 – Spent from prior year rates Stormwater Levy
- \$992,335 – Spent from current year rates Stormwater Levy

Council also carried forward into 2021/22 unspent storm water funds on five projects that were not complete (total of \$152,843).

Project	Council Funds	Stormwater Levy 19/20	Stormwater Levy 20/21	Total
Drainage Investigation - Stormwater Enquires - Misc	\$11,949	\$0	\$0	\$11,949
Environmental Stormwater Management	\$6,168	\$0	\$0	\$6,168
St Andrews Way Coolangatta Stage 2	\$682	\$5,818	\$0	\$6,500
Prince Edward Ave Culburra	\$68	\$0	\$7,500	\$7,568
Forest Meadows Way Worrigeer	\$396	\$0	\$28,000	\$28,396
Meroo Road Bomaderry Drainage	\$4,154	\$0	\$0	\$4,154
St Vincent St Roundabout replace drains	\$5,052	\$0	\$0	\$5,052
South - Pipe inspection, renewal & refurbishment	\$0	\$0	\$113,259	\$113,259
Wheelbarrow Rd Culvert Drainage	\$1,540	\$0	\$0	\$1,540
Scott St easement piping-Shoalhaven Heads	\$69,948	\$0	\$0	\$69,948
Lake Conjola Ent Rd - Culvert Upgrade -	\$86,666	\$0	\$0	\$86,666
Orient Ave Orient Point	\$2,689	\$0	\$0	\$2,689
Waratah Cr Sanctuary Pt Drain	\$607	\$76,163	\$60,169	\$136,939
Orient Point Rd, Culburra Beach - Drain	\$19,921	\$0	\$0	\$19,921
River Road, Shoalhaven Heads - Drainage	\$35,725	\$22,112	\$142,917	\$200,755
North St - Ulladulla K&G	\$863	\$58,156	\$78,845	\$137,864
Racemosa Av/Cavanagh Ln - West Nowra	\$1	\$0	\$9,689	\$9,690
Nirimba Av - Sanctuary Point	\$629	\$0	\$3,668	\$4,297
Burralee Dr easement - Worrigeer	\$878	\$0	\$0	\$878
Did-dell St coastal erosion - Ulladulla	\$23,387	\$0	\$13,642	\$37,029
Surfers Av coastal erosion - Mollymook Beach	\$11,284	\$0	\$58,158	\$69,442

Project	Council Funds	Stormwater Levy 19/20	Stormwater Levy 20/21	Total
North St, Ulladulla - Pipe Open Drain	\$0	\$0	\$11,127	\$11,127
Curtis St/Village Dr - Ulladulla - Drainage	\$6,804	\$0	\$24,529	\$31,333
Woodglen Cres, Mollymook Beach - Improve Drainage	\$13,408	\$0	\$0	\$13,408
Bowen/Sydney St Drainage (S7.11)	\$768	\$0	\$0	\$768
North - Pipe inspection, renewal & refurbishment	\$0	\$0	\$168,298	\$168,298
Central - Pipe inspection, renewal & refurbishment	\$0	\$0	\$150,912	\$150,912
Basin - Pipe inspection, renewal & refurbishment	\$0	\$0	\$121,623	\$121,623
Edendale St, Woollamia – Culvert Wing Wall	\$17,146	\$0	\$0	\$17,146
Millards Ck & Ulladulla Hbr - GPT Water Quality Feasibility	\$102	\$0	\$0	\$102
Worrigeer - Worrigeer Rd/Isa Rd Intersection - Drainage Const	\$1,637	\$0	\$0	\$1,637
Repair Drainage Infrastructure - Graham St Milton - Disaster	\$22,066	\$0	\$0	\$22,066
Holly St, Nth Bendalong - Drainage Reconstruction - Disaster	\$8,880	\$0	\$0	\$8,880
Judith Drive, North Nowra - Pond & GPT	\$33,840	\$0	\$0	\$33,840
Vincentia- Bayswater St-Drainage and Boardwalk- Stage 1	\$31,376	\$0	\$0	\$31,376
S'Heads River Rd Foreshore Precinct Rehab	\$341,179	\$303,156	\$0	\$644,336
	\$759,816	\$465,405	\$992,335	\$2,217,557

Companion Animals Act

Local Government (General) Regulation 2021 – Section 217 Clause 1 (f)

Statement of activities relating to enforcing and ensuring compliance with the Companion Animals Act and Regulation including information on:

Lodgement of Pound data collection returns with the department

The information contained in this section of the Annual Report is reported to the Office of Local Government (OLG) in accordance with their guidelines. The data was lodged on 20 July 2021.

Lodgement of Data relating to dog attacks with the department

Dog Attacks were reported via OLG reporting system as incidents occurred. During the reporting period there were 220 dog attacks reported to the OLG by Shoalhaven City Council (SCC). Only dog attacks reported to Council are included in this figure.

Amount of funding spent relating to companion animal management activities

Shoalhaven City Council has spent a total of \$1,838,469 in respect of companion animal management and related activities during the reporting period.

Companion animal community education programs carried out

- Ranger Services continues to raise community awareness on companion animals' regulations via the media. Six media releases were created and distributed during the year. Each of these resulted in media interviews and social media posts on Council platforms as well as publication in Shoalhaven news outlets. Media enquires included responsible pet ownership, pet registration, and community awareness regarding the review of Council's Access Areas for Dogs Policy and information about the Shoalhaven Animal Shelter.
- Shoalhaven Animal Shelter's Facebook page now has over 16K followers. There were 32 "Did you know" posts sharing information about responsible pet ownership - including pet registration requirements, desexing assistance, dogs in hot cars, tick paralysis and feeding your pet.
- Three popup stalls were held where Rangers provide education and information to the public. COVID has impacted on community events.

- Shelter staff participate in regular radio interviews with numerous local stations and discuss pet ownership, kitten season and a special initiative 'The Cat Project' which focuses on desexing cats to reduce unwanted litters and feral cats in collaboration with the Animal Welfare League and the RSPCA.
- Information on Council's website, along with posters, brochures and flyers are made available to the public. Ranger vehicles are enhanced with Responsible Pet Ownership material with pictures and key messaging.
- Rangers conduct proactive patrols of beaches to identify owners and their dogs not complying with the Companion Animals Act. This is especially relevant when it is shorebird nesting season. Approximately 5,600 patrols were undertaken this financial year.
- Council's library has made available books, e-books, DVD's and CD's to help pet owners with a variety of dog and cat issues. The library has a movie streaming service called Kanopy which has documentary titles such as Dog Training 101 and Understanding Your Dogs Behaviour. Due to COVID19 attending or coordinating many events has not occurred. The Paws'n'Tails reading program is currently on hold due to COVID19 which usually runs at the Nowra library where trained volunteers provide weekly sessions for children where they read aloud to a well-trained dog.

Strategies Council has in place to promote and assist the desexing of dogs and cats

- Shoalhaven Animal Shelter promotes the desexing of dogs and cats in conjunction with the Animal Welfare League. Pet owners bring their animal to the shelter to be microchipped and to provide supporting documents. Their details are forwarded to Animal Welfare League who arranges for the desexing with local veterinarians.
- All animals adopted from the Shelter are desexed. This shows Council's commitment to the importance of desexing animals. Rangers, Shelter Animal Attendants and Administration staff regularly provide educational and regulatory information to the public to promote desexing.

- Owners of non-desexed pets who come to the attention of Council as a result of enforcement programs and Council's regular 'lifetime registration due' mail-outs, are encouraged to take advantage of the discounted registration fee for desexed animals.
- The Shoalhaven Animal Shelter won the Outstanding Council Animal Shelter at the 2021 Jetpets Companion Animal Rescue Awards. This recognises the Shelter for its achievements in the rescue, rehabilitation, and rehoming of companion animals.

Strategies to comply with Section 64 (Companion Animals Act) to seek alternatives to euthanasia for unclaimed animals

Since Council has been managing the Animal Shelter from June 2018 the Shelter has had a zero-euthanasia rate of healthy, adoptable animals. Council has achieved this rate by adopting the following for its shelter residents:

- Transfer to breed specific rescue groups
- Transfer to rescue groups specialising in older dogs and cats which may require medical treatment
- Weekly training from local dog trainers to work on minor behavioural issues that could complicate adoption
- Decrease in adoption fees for older dogs and cats and long term residents

Shoalhaven Animal Shelter is embarking on a program to work with other Council managed Shelters in NSW to cross transfer long term residents who may have a higher chance of adoption in another LGA.

Off-Leash Areas provided in the Council area

Shoalhaven City Council's Access Areas for Dogs Policy and Dog Off-Leash Guide provides dog owners who utilise the public domain with conduct guidelines in line with the Companion Animals Act 1998. The identified purpose of Council's Access Areas for Dogs Policy [POL16/173] is:

"to provide dog owners with public domain conduct guidelines as well as to define off-leash, on-leash and prohibited dogs areas for land and assets within the ownership, management, care and control of Council."

Council's policies are subject to review every four years in line with the Local Government election cycle. With the postponement of the Local Government elections in 2020 due to COVID-19, the comprehensive review of the Access Areas for Dogs Policy is now being undertaken. As part of this a thorough review of existing areas, dog access categorisation, and signage will be undertaken. The Policy review involves extensive community consultation with key stakeholders and community using a variety of mediums such as workshops, survey and public drop-in sessions.

The outcome of the revised Policy will aim to improve the overall Policy operation with regard to the approach to dogs in the public domain and encourage greater awareness for our community and visitors of the relevant requirements for dogs that apply to the area which they are using.

Further details regarding the Policy Review can be found on Council's Get Involved page at the link below:

<https://getinvolved.shoalhaven.nsw.gov.au/review-of-access-areas-for-dogs-policy>

<https://www.shoalhaven.nsw.gov.au/For-Residents/Pets-Animals/Off-leash-Prohibited-Areas>

<https://doc.shoalhaven.nsw.gov.au/displaydoc.aspx?record=POL16/173>

Detailed financial information on the use of companion animals fund money for management and control of companion animals in the area.

Statement of Income and Expenditure for Companion Animals for the Year Ended 30 June 2021

Item	Cost	Totals
Income		
Registrations	\$195,837	
Fines and Costs	\$429,514	
Other	\$14,180	
Subtotal		\$639,532
Expenditure		
Salaries	\$1,152,347	
On Costs	\$286,392	
Training and conferences	\$2,903	
Motor Vehicle Costs	\$132,202	
Pound Costs	\$190,766	
Revenue NSW infringement processing fees	\$53,708	
Other Costs	\$20,151	
Subtotal		\$1,838,469
Surplus/(Deficit)		(\$1,198,937)



Rates & Charges Written Off

Local Government (General) Regulation 2021 – Reg 132

The following is a summary of rates and charges written off during the period 1 July 2020 to 30 June 2021.

Abandoned rates and charges are determined under various sections of the Local Government Act 1993 which include:

Write Off Type	Amount	Rebates affecting Revenue	Amount
Abandoned – Rates	\$7,337.04	Bushfire - Write off Charges	\$2,707.57
Postponed Abandoned – Rates	\$6,046.90	Leak Reduction Rebate	\$59,530.20
Pensioner Rebates – Rates	\$2,822,607.22	Drought Rebate	\$25,197.30
Adjustments – Water	\$48,541.59	Water Usage Payment Assistance	\$8,053.23
Abandoned – Water	\$2,496.07	Total	\$95,488.30
Write off Balance – Water	\$0.47		
Pensioner Rebates – Water	\$2,015,576.17		
Total	\$4,902,605.46		

- Section 564(2) of the Local Government Act 1993, which states Council may abandon interest charges on ratepayers who make periodical payments of their rates and charges to Council.
- Section 567 of the Local Government act 1993, which enables Council to abandon interest on rate accounts whereby in Council's opinion, the person is unable to pay the accrued interest "for reasons beyond the person's control" or payment of the accrued interest would cause the person hardship.
- Section 595 of the Local Government Act 1993 requires Council to write off postponed rates and charges which have accrued for more than five years.
- Section 583 of the Local Government Act 1993 requires Council to write off rates, charges and interest for an eligible pensioner who is entitled to a pensioner rebate.

NOTE – abandonments do not include sale of land properties held in July 2020 - June 2021

Public Interest Disclosures Act 1994

The Public Interest Disclosures Act, 1994 (PID Act) requires that Council report annually on its obligations under the Act. This report is made in accordance with Sections 31 and 6E of the PID Act, and Clause 4 of the associated regulations.

The PID Act encourages and facilitates the disclosure, by public officials, of:

- Corrupt conduct
- Maladministration
- Serious and substantial waste of public money
- A breach of the Government Information (Public Access) Act, 2009
- A breach of pecuniary interest obligations under the Local Government Act, 1993.

The Act sets out a comprehensive framework for protecting public officials who disclose wrongdoing and provides clear pathways for those wanting to make disclosures.

Council’s internal reporting policy contains the procedures relating to the lodgment, receipt, assessment and handling of public interest disclosures.

Council’s internal reporting policy and other information about the Act has been made available to staff through Council’s intranet and staff induction sessions.

In the reporting period 1 July 2020 and 30 June 2021 Council received no Public Interest Disclosures.

Government Information (Public Access) Act 2009

Under Section 7 of the GIPA Act, agencies must review their programs for the release of government information to identify the kinds of information that can be made publicly available. This review must be undertaken at least once every 12 months.

Council’s Program for the proactive release of information involves the review of all access applications to ascertain if there is certain information that is continually being requested and if so deciding if that information can be placed on Council’s website. As a result of this review, Council has not released any further information proactively.

Council has actively sought to place information on its website identified as being readily available (having regard to its format etc.) for viewing by the public. Council, as a practice, gives consideration to public access availability of all new projects, initiatives and developments.

Whilst Council reviews its decision about proactively releasing information on an annual basis, it will also release information proactively as and when required.

Number of Formal access applications received - Clause 7(b)

- During the reporting period, our agency received a total of 34 formal access applications and one application was carried forward for processing from the previous reporting period.
- 34 applications were processed during this reporting period as one of the applications received during this reporting period was carried forward to be processed in the next reporting year.

- Of the 34 applications processed during this reporting period, seven were withdrawn.
- Attached are the schedule 2 tables with the relevant statistics about the applications received and the decisions made during the reporting year.

Number of Formal access applications refused either wholly or partly because the application was for the disclosure of information referred to in Schedule 1 of the Act – Clause 7(c)

- During the reporting period 5 applications were refused in part because the applications were for the disclosure of information referred to in Schedule 1 of the Act.

Statistical information about access applications - Clause 7(d) and Schedule 2

Table A: Number of applications by type of applicant and outcome *

Applicant	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/deny whether information is held	Application withdrawn	Total
Media	0	0	0	0	0	0	0	0	0
Members of Parliament	0	1	0	0	0	0	0	0	0
Private sector business	3	2	0	0	0	0	0	0	5
Not for profit organisations or community groups	1	1	0	0	0	0	0	0	2
Members of the public (application by legal representative)	1	4	0	0	0	0	0	1	6
Members of the public (other)	5	6	4	0	0	0	0	6	21
Total	10	13	4	0	0	0	0	7	34

*More than one decision can be made in respect of a particular access application. If so, a recording must be made in relation to each such decision. This also applies to Table B.

Table B: Number of applications by type of application and outcome

Applicant	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/deny whether information is held	Application withdrawn	Total
Personal information applications*	0	1	0	0	0	0	0	0	1
Access applications (other than personal information applications)	10	6	3	0	0	0	0	7	27
Access applications that are partly personal information and partly other applications	0	6	1	0	0	0	0	0	7
Total	10	13	4	0	0	0	0	7	35

*A personal information application is an access application for personal information (as defined in clause 4 of Schedule 4 to the Act) about the applicant (the applicant being an individual).

The total number of decisions in Table B should be the same as Table A.

Table C: Invalid applications

Reason for invalidity	Number of applications
Application does not comply with formal requirements (section 41 of the Act)	4
Application is for excluded information of the agency (section 43 of the Act)	0
Application contravenes restraint order (section 110 of the Act)	0
Total number of invalid applications received	0
Invalid applications that subsequently became valid applications	0

Table D: Conclusive presumption of overriding public interest against disclosure: matters listed in Schedule 1 of the Act

Item	Number of times consideration used*
Overriding secrecy laws	0
Cabinet information	0
Executive Council information	0
Contempt	0
Legal professional privilege	4
Excluded information	0
Documents affecting law enforcement and public safety	0
Transport safety	1
Adoption	0
Care and protection of children	0
Ministerial code of conduct	0
Aboriginal and environmental heritage	0

*More than one public interest consideration may apply in relation to a particular access application and, if so, each such consideration is to be recorded (but only once per application). This also applies in relation to Table E.

Table E: Other public interest considerations against disclosure: matters listed in table to section 14 of the Act

Item	Number of times consideration used
Responsible and effective government	12
Law enforcement and security	0
Individual rights, judicial processes and natural justice	13
Business interests of agencies and other persons	3
Environment, culture, economy and general matters	0
Secrecy provisions	0
Exempt documents under interstate Freedom of Information legislation	0

Planning Agreements

Section 7.5(5) of the Environmental Planning and Assessment Act 1979

The following planning agreements were in force in the year 2020/21. Note:

- Status 'executed' refers to planning agreements that were entered into at some time before or during 2020/21 and remained in force during 2020/21.
- Status 'finalised' refers to executed agreements where the obligation/agreement ended at some time in 2020/21.

Table F: Timeliness

Item	Number of applications
Decided within the statutory timeframe (20 days plus any extensions)	34
Decided after 35 days (by agreement with applicant)	0
Not decided within time (deemed refusal)	0
Total	34

Table G: Number of applications reviewed under Part 5 of the Act (by type of review and outcome)

Item	Decision varied	Decision upheld	Total
Internal review	0	0	0
Review by Information Commissioner*	1	0	1
Internal review following recommendation under section 93 of Act	1	0	1
Total	2	0	2

*The Information Commissioner does not have the authority to vary decisions but can make recommendation to the original decision-maker. The data in this case indicates that a recommendation to vary or uphold the original decision has been made.

Table H: Applications for review under Part 5 of the Act (by type of applicant)

Applicant	Number of applications for review
Applications by access applicants	2
Applications by persons to whom information the subject of access application relates (see section 54 of the Act)	0

Table I: Applications transferred to other agencies

Transfer type	Number of applications transferred
Agency Initiated Transfers	0
Applicant Initiated Transfers	0

VPA Ref.	Address	Suburb	Other party to VPA	Description of Works	Date Executed	Status
VPA002	Lot 33 Ross Avenue and Lot 29 Seascape Close	Narawallee	Hanson South Coast Pty Ltd	Rezone the land to residential, submit subdivision application and transfer land to Council.	08/07/2011	Executed
VPA006	Bishop Drive	Mollymook	LEDA Holdings (formerly Greslon Pty Ltd)	Dedication of land required for Bishop Drive and construction of certain road works.	29/09/2014	Executed
VPA008	Comerong Island Road	Numbaa	Albury Holdings SA	Monetary contribution for every tonne of excess material removed from the site by road transportation along Comerong Island Road, Numbaa.	22/05/2015	Executed
VPA013	Cunjurong Point Road, Berringer Road and Sunset Strip	Manyana	Ozy Homes Pty Ltd	Monetary contribution for the extension of the Yulunga Reserve Community Hall, upgrade of foreshore facilities, provision of parking, road upgrade works	26/11/2018	Executed

Special Rate Variation Progress

Council’s projected 2020/21 Special Rate Variation Program (approved in 2013/14) was funded the following way:

- \$2,698,737 – additional rates Special Rate Variation
- \$1,040,497 – previous year’s SRV carried forward

\$1,989,950 was spent with the remaining \$1,749,284 carried forward into 2021/22 unspent funds on three projects that were in progress (contracts let) or at practical completion.

Project - SRV Reporting Year 8 of 10	Special Rate Variation
Main Road, Cambewarra	\$28,908
Emmett Street, Callala Bay	\$392,092
Village Drive, Ulladulla	\$341,756
Broughton St, Kangaroo Valley	\$28,000
Bawley Point Rd, Termeil	\$86,286
BTU Road, Nowra Hill	\$5,016
Warrain Cres, Culburra	\$15,000
Narang Rd, Bomaderry	\$18,300
Coonemia Rd, Wollumboola	\$991,856
Lamond Street, Currarong	\$82,735
	\$1,989,950

Council’s projected 2020/21 Special Rate Variation Program (approved in 2018/19) was funded the following way:

- \$11,543,574 – additional rates Special Rate Variation
- \$2,269,141 – previous year’s SRV carried forward

\$11,746,069 was spent with the remaining \$2,066,646 carried forward into 2021/22 unspent funds on six projects.

Project - SRV Reporting Year 2 of 10	Special Rate Variation
Assist to Cover Existing Operating Costs	\$3,026,666
Additional Operations	\$2,101,250
Verons Loan Repayments	\$148,981
Additional Maintenance:	
Roads	\$630,375
Buildings and Facilities	\$215,984
Parks and Reserves	\$210,125
Additional Capital:	
Roads and Transport Renewals	\$4,062,403
Building and Facilities Renewal	\$1,165,066
Sports Field Upgrade	\$185,220
	\$11,746,069

Report On Certain Proposed Capital Works Projects Where A Capital Expenditure Review Had Been Submitted

OLG Capital Expenditure Guideline

Boongaree – Staged Delivery – North Street Berry

Shoalhaven City Council has committed to a seven (7) stage development of community infrastructure at Boongaree. The first stage is Boongaree's inclusive Rotary Nature Play Park which is due for completion in December 2021. Stages two and three include the skatepark and pump track which will start construction in January 2022.

Stage one includes an early childhood zone with accessible adventure play equipment and numerous opportunities for nature play, including sand and water play, climbing logs, bridges, tunnels, cubby house and tractor. Other elements include a flying fox, climbing nets, sensory play, family picnic and BBQ spaces, amenities with lift and change facilities, exercise equipment and many more elements to create an exciting and inclusive play space for the community and visitors to enjoy.

Stage 1 for the project is approximately \$6,500,000 and has been funded by Council with further funding from the Federal Government Building Better Region fund and the NSW Government Building Stronger Country Communities fund and Everyone Can Play grant, which was awarded to the Rotary Club of Berry. Council and the Rotary Club project managed and delivered Stage 1 of the project.

Stages 2 and 3 of Boongaree are the pump track and new skatepark. Detailed design for skatepark has been completed, a contract has been approved by Council to be awarded.

Stage 4 consists of Netball Courts and Cricket Nets and a tender will be issued in mid 2022. The project will be delivered by Council. Future stages including a dog off leash park, way finding, pathways and landscaping and are being planned for delivery.

Shoalhaven Community & Recreation Precinct (SCARP) – Artie Smith Stage

The vision of the Shoalhaven Community and Recreation Precinct (SCARP) is an integrated community and recreational precinct to meet the needs of the region, operating on a commercially viable and sustainable basis seven days a week.

To deliver Stage 1, Council secured \$8 million to upgrade Artie Smith Oval in Bomaderry thanks to the Bushfire Local Economic Recovery Fund, co-funded by the Australian and NSW governments. Council has allocated match funding towards the delivery of the project and to progress the planning and investigations for future stages of the broader SCaRP precinct.

The new Artie Smith Oval will provide a state-level standard facility including a new AFL /Cricket oval with 5 turf pitches, lighting, irrigation drainage, picket fencing electronic scoreboard, sight screens, and spectator seating/mounding as well as a clubhouse and amenities. Four croquet courts, a croquet clubhouse and amenities. Onsite car parking, fencing and open space embellishments (pathways, landscaping, furniture). Other elements include a cricket practice facility with four synthetic pitches, four turf pitches and a storage shed.

The tender for construction closed on 5 October 2021, with the successful submission being approved by Council at the Ordinary Meeting on 2 November 2021. The recommended tenderers pricing is within budget and allows for contingency. The project remains on the critical path with site establishment due to commence in late 2021 and construction in early 2022.

New Sanctuary Point District Library

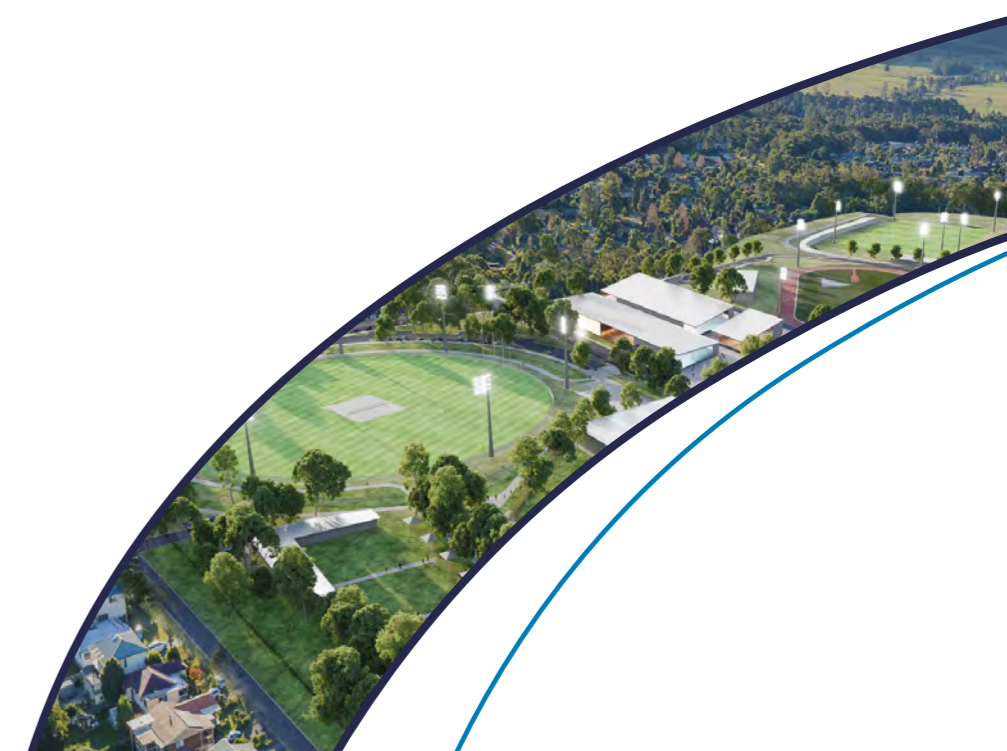
Shoalhaven City Council has committed funding towards the Development Application (DA) ready design of a new District Library for the Bay and Basin area in Sanctuary Point.

The Sanctuary Point District Library will be a significant project in the Sanctuary Point township CBD by providing a hub of community activity; access to technology and information; a place for meeting, collaborating, connecting, studying; and access to business spaces, reader services and collections.

This project involves the preparation of a concept design, community consultation, preparation of documentation for lodgement of a Development Application, preparation of detail designs and preparation of documentation for the Tender for Construction.

The projects current status includes completion of the detailed design of the Library to 85% and the documentation for the DA is being prepared by the lead architect. The Public Art works schedule is being aligned with the construction tender and construction periods and the contract for the artists is in the market.

The project will provide a range of economic and social benefits to the region and will respond to high levels of socio-economic and health disadvantage. The project will also support economic activity in and around the library precinct through on-site job creation, higher visitation and activation levels, place making and on-site spending.



Financial Assistance Grants (FAG)

The Financial Assistance Grants (FAG) received by Shoalhaven City Council this financial year equated to \$12,484,287.

Of this, \$6,455,566, was a prepayment of the 2021/22 financial year entitlement. Council recognises the importance of the FAG funding source in delivering vital infrastructure and services to the local government area.

Environmental Upgrade Agreements

Include particulars of any environmental upgrade agreement entered into by the Council – Act s 54P(1)

Council has not entered into any environmental upgrade agreements under s 54P(1) of the LG Act during the 2020/21 financial year.

Recovery and Threat Abatement Plans

Recovery and threat abatement plans - Councils identified in a plan as responsible for implementation of measures included in the plan, to report on actions taken to implement measures as to the state of the environment in its area – Fisheries Management Act 1994, s220ZT (2)

During the 2020/21 financial year, Shoalhaven City Council was not identified as being responsible for implementing any measures included in a recovery or threat abatement plan under s 220ZT(2) of the Fisheries Management Act 1994.



Shoalhaven City Council Disability Inclusion Action Plan 2020-21

Progress Report – Annual Report

Shoalhaven City Council's (SCC) Disability Inclusion Action Plan (DIAP) was adopted on 27th June 2017. The DIAP was prepared in accordance with the NSW Disability Inclusion Act (2014) and was prepared in consultation with community members living with disability, their supporters and service providers.

The DIAP demonstrates Council's commitment to building an accessible and inclusive community to ensure that people with disability enjoy the right to live their lives as they choose and enjoy the opportunities and benefits of living and working in the Shoalhaven.

Aligned with the NSW Disability Inclusion Plan, our plan organises actions into the following areas of focus that people with disability said were priority areas.

These focus areas are:

1. Developing positive community attitudes towards disability
2. Creating liveable communities
3. Improving access to mainstream services through improved systems and processes
4. Increasing access to meaningful employment

Annual Progress

Completed	Commenced	Not resourced / funded
32	12	7

Status

 Complete
  Commenced
  Due for review

Glossary

DIAP	Disability Inclusion Action Plan
IAAG	Inclusion and Access Advisory Group
CCB's	Community Consultative Bodies
RMS	Roads and Maritime Services
NDIS	National Disability Insurance Scheme
SDCP	Shoalhaven Development Control Plan
GIS	Geographical Information System
WCAG	Web Content Accessibility Guidelines

Action No.	Actions	Status
Strategy	S1.1 Demonstrate and promote a culture of disability awareness and inclusion	
A1.1.1	Provide training on disability access and inclusion within staff induction training program and as part of toolbox talk resources.	
A1.1.2	Conduct a training needs analysis to support Disability Inclusion Action Plan and implementation.	
A1.1.3	Source or develop training for staff to support Disability Inclusion Action Plan implementation.	
A1.1.4	Allocate a specific budget to the Disability Inclusion Action Plan	
A1.1.5	Incorporate Disability Inclusion Action Plan measures into Council's existing process for collecting Delivery Program and Operational Plan measures.	
A1.1.6	Update and increase the photo stock available to staff to enable broader depiction of disability diversity in general publications.	
A1.1.7	Promote events supporting disability inclusion and awareness e.g. International Day of People with Disability, Mental Health Week etc.	
Strategy	S2.1 Progressively increase the availability of accessible toilets across the Shoalhaven	
A2.1.1	Plan to progressively increase the number of accessible public toilets within the local government area reflecting the priorities identified by people with disability.	
A2.1.2	Identify Council projects that could accommodate a lift and change facility and lobby for funds to provide them.	
A2.1.3	Make available current and accurate information on the location of accessible toilets.	
Strategy	S2.2 Plan to progressively increase the amount of continuous accessible paths of travel to key destinations within the Shoalhaven	
A2.2.1	Consult annually with people with disability on priorities for the maintenance and upgrade of footpaths, kerbs, and ramps.	
A2.2.2	Identify priority locations to increase the continuous paths of accessibility travel across the Shoalhaven in consultation with people with disability.	
A2.2.3	Collaborate with NSW Government agencies (e.g. NSW Roads and Maritime Services, Transport for NSW) to improve access and to Transport within the Shoalhaven local government area.	
A2.2.4	Review the accessible pathways and crossings around Nowra Aquatic Park, Nowra Youth Centre.	
Strategy	S2.3 Increase accessibility and inclusion of events held in the Shoalhaven and of Council meetings.	
A2.3.1	Source or develop accessible and inclusive event and meeting guidelines for use within Shoalhaven City Council.	
A2.3.2	Progressively increase the number of Council events that have an access and inclusion plan.	
A2.3.3	Create an access checklist to support the inclusion of people with disability to attend meetings held at Council.	
A2.3.4	Support Shoalhaven Aboriginal Network of Disability Services, Aboriginal Ability Linkers and other community organisers of cultural events e.g. NAIDOC Week, Reconciliation Week to include access and inclusion plans.	

Action No.	Actions	Status
Strategy	S2.4 Progressively increase accessibility and inclusion of places of recreation, learning and leisure.	
A2.4.1	Continue to deliver acquire and promote library and art gallery resources in accessible formats and accessible technologies.	✓
A2.4.2	Deliver 4 "Art Engage" type sessions within the workshops that incorporate access and inclusion elements (budget dependent)	✓
A2.4.3	Commission art exhibitions and/or touring shows exploring the experience of living with disability or catering to people with specific types of disability	✓
A2.4.4	Investigate working in partnership with Aboriginal Ability Linkers to promote library and art gallery workshops and programs supporting inclusion.	✗
A2.4.4	Investigate working in partnership with Aboriginal Ability Linkers to promote library and art gallery workshops and programs supporting inclusion.	✗
A2.4.5	Develop a range of inclusive and accessible activities at Council's pools, swim and fitness centers	✓
A2.4.6	Improve the availability of access and inclusion information on beaches, waterways and other sites of interest to residents, tourists and visitors.	✓
A2.4.7	Investigate options for beach access for people using wheelchairs and/or for access to calm water non- beach swim sites.	➤
A2.4.8	Promote information to a fenced play area for families seeking these facilities.	✓
A2.4.9	Strategically identify parks for provision of accessible pathways, toilets, accessible park tables and barbecues.	✓
A2.4.10	Plan for progressively increasing the accessibility of sporting ovals including parking, toilets and pathways.	➤
Strategy	S2.5 Increase awareness of accessible parking in the Shoalhaven	
A2.5.1	Correct and/or clarify the controls relating to accessible parking in relevant Development Control Plan chapters.	✗
A2.5.2	Map the accessible parking spaces in commercial centres and points of public destination.	✗
A2.5.3	Develop a strategy for Ranger Services to patrol accessible parking spaces particularly in commercial centres and points of public destination.	✓
Strategy	S2.6 Improve access to Council operated buildings and providing better way finding.	
A2.6.1	Improve signage in Council Administration building to support access to meeting rooms, lift and accessible toilet.	✗
A2.6.2	Investigate the feasibility of having lower height service desks at the Entertainment Centre Kiosk and Bar	✓
A2.6.3	Investigate how the accessibility of the Entertainment Centre can be improved for people who are blind (such as blue tooth beacons in conjunction with smart phones)	✗
A2.6.4	A2.6.4 Investigate reserving accessible places in the Entertainment Centre for early booking and internet booking by people with disability	✓
A2.6.6	Review the placement of stalls at the Information Centre (Nowra) to enhance access by people using wheelchairs, walking frames or prams.	✓

Action No.	Actions	Status
Strategy	S2.7 Continue to encourage, support and promote accessible tourism in the Shoalhaven	
A2.7.1	Promote and highlight accessible tourism product throughout the region.	✓
A2.7.2	Include accessible tourism itineraries	✓
A2.7.3	Ensure tourism website is at WCAG 2.0 AA standard	✓
Strategy	S3.1 Progressively enable the provision of inclusive forms of communications and alternative formats when required.	
A3.1.1	Develop guidelines for staff to author accessible and inclusive documents (including to enable web accessibility)	➤
A3.1.2	Develop guidelines or procedures to produce documentation in alternative formats for attendees of Council hosted meetings.	➤
Strategy	S3.2 Progressively improve Council websites accessibility and publications posted on the website and on social media.	
A3.2.1	Undertake an audit of Council websites and intranet against Web Content Accessibility Guidelines2.0 standards and develop a staged and costed implementation plan to improve web accessibility.	✓
A3.2.2	Ensure all contact details on Council websites also refer to the National Relay Service and how to access or request alternative format documents.	✓
Strategy	S3.3 Incorporate accessibility and inclusion considerations in procurement decisions and contracts	
A3.3.1	Source or develop guidelines for incorporating accessibility and inclusion considerations in procurement contracts	✗
Strategy	3S.4 Review all Council complaint and feedback processes to ensure they are accessible to people with disability	
A3.4.1	Incorporate information from resources from NSW Ombudsman into feedback and complaints information across Council in relation to making these accessible to people with disability.	➤
Strategy	3S.5 Develop a process to ensure that access and inclusion is systematically incorporated into policy development.	
A3.5.1	Progressively review and update Council policies (prioritising service delivery focused policies) to ensure access and inclusion are addressed.	➤
A3.5.2	Develop a check list for policy developers to consider impacts on access and inclusion for people with disability.	➤
Strategy	4S.1 Review recruitment and employment processes to ensure they are barrier free to candidates who have a disability	
A.4.1	Review Equal Employment opportunity policy to reflect the organisation's commitment to disability inclusion in the workplace.	➤
A4.1.2	Establish relationships with local Disability Employment Service organisations	✓
A4.1.3	Collect data in relation to disability access and inclusion as part of the on-line recruitment process.	✓



Address all correspondence to:

The Chief Executive Officer

PO Box 42, Nowra NSW 2541

shoalhaven.nsw.gov.au/contact

1300 293 111

shoalhaven.nsw.gov.au     