

SHOALHAVEN HEADS MEMORIAL PARK - PARKCARE ACTION PLAN

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CONTACT INFORMATION

Group Name:	Shoalhaven Heads Memorial Park Parkcare Group
Contact:	Parks Programmes Officer
Reserve Name:	Shoalhaven Heads Memorial Park
Location:	Shoalhaven Heads
Reserve No:	NSH155
Land Tenure	Crown
Comm Land Type	Park

1. PARKCARE GROUP GOALS

To maintain the visual integrity of the memorial in Shoalhaven Heads Memorial Park.

2. SHOALHAVEN PARKCARE GROUP ACTIVITIES TABLE

GROUP ACTION	PRIORITY	METHOD	TIMING
Paint Parks infrastructure	M	Hand Tools	Ongoing
Memorial cleaning & maintenance	H	Hand Tools	Ongoing
Keep reserve litter free	M	Hand Tools	Ongoing
Fertilise lawn area around memorial	H	By hand	Ongoing

3. PARKCARE GROUP ACTION PLAN MAP



4. PARKCARE GROUP WHS DOCUMENTS

Type of Activity	WHS Document Name	Document No.
Painting & maintaining park furniture	Park Furnishings and Play Equipment Maintenance	SWMS1201
Litter pickup	Roadside Waste, Biological Waste & Park Litter Collection	SWMS1417
Landscape construction & maintenance	Operational Risk Assessment	FM18/139

WHS Document Name	Document No.
Workplace Inspection Checklist	D13/177520
Incident Reporting, Investigation and Corrective Action	PRD18/118
Bushcare/Parkcare Policy	POL18/43
Bushcare/Parkcare Procedure	PRD18/9
Contractor & Volunteer Management	PRD18/165

Personal Protective Equipment (PPE)	PRD16/257
Work Health & Safety Policy	POL20/12
Risk Management	PRD18/135

5. COUNCIL SUPPORT

Provision of cleaning materials and paints as necessary
Provision of fertiliser

6. HAS A SITE HAZARD AND RISK ASSESSMENT BEEN COMPLETED FOR THE PARKCARE SITE?

Risk assessments are completed daily as part of the Site Recording Group Sheet & Site Specific Risk Assessment Form.

7. LIST THE PERSONAL PROTECTION EQUIPMENT REQUIRED FOR VOLUNTEERS WHILST WORKING ON THE SITE

PPE Equipment Required	Date issued
First Aid Kit	As Required
Gloves	As Required
Sunscreen	As Required
Insect repellent	As Required

8. POSSIBLE FUTURE FUNDING

Project	Funding source
Nil	

9. PLAN WILL BE REVIEWED EVERY SIX YEARS

10. LOCAL OR REGIONAL MANAGEMENT PLANS OR STRATEGIES THAT THIS PLAN RELATES TO

Name of document	Year it was produced	Produced by
Generic Plan of Management - Parks	2001	Shoalhaven City Council

**11. RECOMMENDED PLANTING SPECIES LIST
(NO VIEWS TO BE IMPACTED)**

Name or type of plant	Maximum Height	Structural Role in the park vegetation	Number
Nil – Group not planting			

All works undertaken pursuant to this action plan are to be to the satisfaction of the Open Spaces Assets Coordinator

Parkcare Group Name Shoalhaven Heads Memorial Park Parkcare Group

Coordinator Name Brian Curran

Signature

Date/...