

BADGEE CREEK – SUSSEX INLET PARKCARE ACTION PLAN

Document Number: D22/299842 • **Approved** 10/1/2023
Approval Document Number: D22/511955 • **File:** 31954E
Produced By: City Services • **Review Date:** 10/1/2029

RESERVE INFORMATION

Group Name:	Badgee Creek Parkcare Group
Reserve Name:	Sussex Inlet Foreshore,
Location:	Sussex Inlet
Reserve No:	BSU924
Land Tenure	Crown
Comm Land Type	Park/Natural Area

1. PARKCARE GROUP GOALS

Supplement Council’s maintenance schedule with additional mowing and brush cutting edges

2. SHOALHAVEN PARKCARE GROUP ACTIVITIES TABLE

GROUP ACTION	PRIORITY	METHOD	TIMING
Mow grass with ride on	H	Ride on	Ongoing
Litter control by hand	H	Ride on	Ongoing
Whipper snip path edges	H	Ride on	Ongoing

3. PARKCARE GROUP ACTION PLAN MAP



4. PARKCARE GROUP WHS DOCUMENTS

Type of Activity	WHS Document Name	Document No.
Litter pick up	Roadside Waste, Biological Waste & Park Litter Collection	SWMS1417 (v9)
Mowing	Mower Walk Behind Mower – Ride On	SWI51 (v2) SWI51 (v23)
Whipper snipping	Line Trimmer	SWI41 (v2)

WHS Document Name	Document No.
Workplace Inspection Checklist	D13/177520
Incident Reporting, Investigation and Corrective Action	PRD22/123
Bushcare/Parkcare Policy	POL22/29

Bushcare/Parkcare Procedure	PRD22/208
Contractor & Volunteer Management	PRD22/122
Personal Protective Equipment (PPE)	PRD21/68
Work Health & Safety Policy	POL20/12
Risk Management	PRD22/22

WHS Incident Documents	Document No.
Incident Note – No Injury	P21.F02 - Sample
Incident Report – Injury	P21.F01 - Sample
Hazard & Incident Note – No Injury	P21.F03 - Sample

5. COUNCIL SUPPORT

Technical advice and support
Tools
Materials and plants

6. HAS A SITE HAZARD AND RISK ASSESSMENT BEEN COMPLETED FOR THE PARKCARE SITE?

Risk assessments are completed daily as part of the Site Recording Group Sheet & Site Specific Risk Assessment Form.

7. LIST THE PERSONAL PROTECTION EQUIPMENT REQUIRED FOR VOLUNTEERS WHILST WORKING ON THE SITE

PPE Equipment Required	Date issued
First Aid Kit	As Required
Gloves	As Required
Sunscreen	As Required
Insect repellent	As Required

8. POSSIBLE FUTURE FUNDING

Project	Funding source
Nil	

9. PLAN WILL BE REVIEWED EVERY SIX YEARS

This plan will be reviewed six years from its approval but can be reviewed sooner if agreed.

The group should review a summary of the Parkcare Policy & Procedures at the time of each annual review.

10. LOCAL OR REGIONAL MANAGEMENT PLANS OR STRATEGIES THAT THIS PLAN RELATES TO

Name of document	Year it was produced	Produced by
Plan of Management Generic Community Land – Natural Areas	2001	Shoalhaven City Council
Plan of Management Generic Community Land – Parks	2001	Shoalhaven City Council
Foreshore Reserves Policy	2017	Shoalhaven City Council

**11. RECOMMENDED PLANTING SPECIES LIST
(NO VIEWS TO BE IMPACTED)**

Name or type of plant	Maximum Height	Structural Role in the park vegetation	Number
N/A			

All works undertaken pursuant to this action plan are to be to the satisfaction of the Open Spaces Assets Coordinator

Parkcare Group Name Badgee Creek Parkcare Group

Coordinator Name

Signature

Date/.../...