

Annual Report 2021 - 2022

Section 2 - Additional Local Government Act Reporting Requirements



Acknowledgement of Country



We would like to acknowledge the Traditional Custodians of the land on which we gather upon today. We acknowledge their continuing connections to the land, culture and community. We pay respect to Elders past, present and future.

Contents

About this Report	4
Details of Overseas Visits	6
Fees Expenses & Facilities	6
Major Contracts	7
Private Swimming Pools	9
Legal Proceedings	10
Private Works	11
Contributions & Donations	12
External Bodies Exercising Functions Delegated by Council	15
Corporations, Partnerships, Trusts, Joint Ventures, Syndicates Or Other Bodies In Which Council Held A Controlling Interest	15
Participation: Corporations, Partnerships, Trusts, Joint Ventures	16
Workforce Diversity	18
Councillor Training & Professional Development	20
Senior Staff Remuneration Package	21
Stormwater Management Services	22
Companion Animals Act	24
Rates & Charges Written Off	27
Public Interest Disclosures Act 1994	28
Government Information (public access) Act 2009	29
Planning Agreements	33
Special Rate Variation Progress	34
Report On Certain Proposed Capital Works Projects where a Capital Expenditure Review had been Submitted	36
Financial Assistance Grants (FAG)	38
Environmental Upgrade Agreements	38
Recovery and Threat Abatement Plans	38
Shoalhaven City Council Disability Inclusion Action Plan 2021-22 Progress Report – Annual Report	40

About **this report**

Shoalhaven City Council 2021-22 Annual Report was produced to comply with the Local Government Act 1993 (section 428) and the Local Government (General) Regulation 2021 (clauses 132, 217 and 224).

This document is Section 2 of the Annual Report and contains information which is a requirement under the Act to include in a council's annual report. Section 1 contains performance against the Delivery Program goals and Section 3 are the Annual Financial Statements.



Details of overseas visits

Local Government (General) Regulation 2021 Section 217 Clause 1 (a1)

There was no overseas travel undertaken by Councillors or employees of the Council in the reporting period.

Fees expenses & facilities

Local Government (General) Regulation 2021 Section 217 Clause 1 (a1)

The following Councillor fees were expended during the year 2021/2022:

- Mayoral Fees - \$57,253
- Councillor Fees - \$305,925

The total costs associated with Council expenses and facilities including travel, allowances, expenses, computers, communication and other associated costs for Council and Committee meetings amounts to \$146,004.

Item	Investment
(i) Provision of facilities including dedicated office equipment allocated to Councillors	\$67,693
(ii) Cost of phone calls by Councillors	\$9,466
(iii) Councillor attendances at conferences and seminars	\$52,609
(iv) Training and skill development	\$14,632
(v) Interstate travelling expenses	\$156
(vi) Overseas expenses	\$0
(vii) Spouse/partner accompanying person expenses	\$67
(viii) Carer expenses	\$0
(ix) Committee sitting fees	\$1,382

Council at its meeting on 28 June 2011 (Min 11.674) resolved to disclose the following additional information to that prescribed in the Local Government (General) Regulation in the Annual report:

Item	Investment
Legal costs	\$0
Subsistence and out of pocket expenses	\$2,174
Travelling expenses	\$80,777
Mayoral vehicle	\$12,121
Printing and stationery/office expenses	\$336
Other expenses	\$39
Council & committee meetings, briefings, meals & sustenance	\$43,849
Secretarial support	\$80,291

Major contracts

Local Government (General) Regulation 2021 – Section 217 Clause 1 (a2)

Contracts awarded in 2021/22 in excess of \$150,000

Service Provider	Nature of Goods or Service	Total Amount Inclusive of GST
Pearce & Percy Pty Ltd	Sussex Inlet SLSC - Fire Services Upgrade & Building Renewal	\$332,156
Various - 10 x Suppliers	Shoalhaven Catchment - Panel of Suppliers - Stabilisation & Ecological Monitoring Project	\$643,500
IJED Electric & Data	Frogs Holla & West Ulladulla Sporting Complex - Rugby League Floodlighting Upgrade	\$278,278
Batmac Construction Pty Ltd	Construction of RFS IEMC CABA Store	\$181,600
Jirgens Civil Pty Ltd	Design & Construction of Viewing Platforms at Penguin Head, Culburra Beach	\$271,264
Endeavour Pools & Spas Pty Ltd	Design & Construction of Aquatic Recreation Facilities, Holiday Haven Lake Conjola	\$936,751
Programmed Property Services	Provision of Ground Maintenance Works	\$276,886
Innovation With Energy Pty Ltd	Ulladulla Lighthouse Oval / Huskisson Reserve / Sanctuary Point - Francis Ryan Reserve - Bulk Purchase of Floodlights	\$247,852
Water Technology Pty Ltd	Coastal Management Plan (CMP) - Shoalhaven / Jervis Bay Coastline	\$372,350
Komatsu Australia Pty Ltd	LGP - 5.5T Excavator on Trailer	\$163,160
Batmac Construction Pty Ltd	New Amenities Building, McDonald Pde Reserve Burrill Lake	\$279,640
Quay Civil Pty Ltd	Sewer Pump Station Upgrades SPS02 (Lyrebird) and SPS03 (St Anns)	\$4,727,051
Aussie Drain Pty Ltd	Sub Surface Drainage - Callala and Yulunga Reserve Sports Fields	\$214,929
P & D Envirotech Pty Ltd	Bomaderry Depot Asbestos Replacement – Stage 1	\$176,330
Aussie Drain Pty Ltd	Kangaroo Valley Showground Drainage	\$703,112
Hisway Pty Ltd	Shared Pathway - Sussex Inlet - Sussex / Iverison Road	\$326,689
Pearce & Percy Construction	Grandstand & Concrete Walkway - Rugby Park - South Nowra Flinders Road	\$236,445
InQuik Pty Ltd	Bridges Maintenance & Construction - Supply 6 Precast Bridge Structures	\$1,444,960
Brian Hayward Electrical	Installation - Floodlight Upgrades - Four Sites	\$261,861
Moduplay Group Pty Ltd	Shoalhaven playground replacements – Design and construct – 2 Locations	\$298,733
Simmark	Design, Supply and Install of Solar and Battery Systems for Local Information Hubs	\$281,829
SoilCo Pty Ltd	Control & Maintenance - Garden & Timber Organics Shredding Services	\$883,025

Service Provider	Nature of Goods or Service	Total Amount Inclusive of GST
Cleary Bros Concrete - Bomaderry	Road Rehabilitation - The Park Drive (Larmer to Boronia Avenue)	\$703,112
Lloyd Group Pty Ltd	Shoalhaven Water Flinders Depot Extension	\$8,570,863
Vicool Pty Ltd	Lyrebird Park Irrigation Installation	\$186,196
Fulton Hogan Industries Pty Limited	Coonemia Road Pavement Rehabilitation (Ch 2090-4520m)	\$2,288,172
Civil Ops Pty Ltd	Old Erawal Bay, The Wool Rd/Mernie St Channelised Right Turn	\$376,483
Project Co-Ordination (Australia) Pty Limited	Supply and Construct Building for Shoalhaven MRF Project	\$6,584,017
Essential Power Systems Pty Ltd	Bulk Generators 20-750KVA	\$816,548
14 Suppliers	Panel - Tree Services	\$1,500,000
Planet Civil Pty Ltd	Construction – Tallwood Ave & Bannister Head Rd Roundabout	\$277,613
Schindler Lifts Australia Pty Ltd	Nowra Administrative Centre Lift 2 Replacement	\$298,595
Rhelm Pty Ltd	Coastal Management Plan - Shoalhaven River Estuary	\$372,350
Hisway Pty Ltd	Moss Vale Rd - Sewer Pumping Stations (MVRN & SPS21)	\$5,434,869
Jirgens Civil Pty Ltd	Boat Launching Ramp Lake Conjola	\$1,430,004
A & D Tree Services Pty Limited, Shoalhaven Earthworks, A & R Rumble	External Plant Hire Preferred Suppliers Panel	\$5,000,000
Convic Pty Ltd	Construction & Demolition Works - Berry - Boongaree Skate Park & Pump Track	\$2,085,217
Moduplay Group Pty Ltd	Shoalhaven Playground Edwards Avenue - Bomaderry	\$297,000
Atturra Business Applications	IT Consulting Services - Regulatory	\$169,785
B Buckley & D Seaton	Holiday Haven Shoalhaven Heads Management	\$5,400,000
Advisian Pty Ltd	South Mollymook Beach Coastal Protection Design & Approvals	\$250,019
Illawarra Toyota	LGP - 11T GVM Service Truck with Crane	\$236,411
Zauner Construction Pty Ltd	Shared Pathway and Pedestrian Bridge Cudmirrah	\$1,289,530
Australian Bale Press Company Pty Ltd	Design Install & Commission - Shoalhaven Materials Recovery Facility (MRF)	\$18,210,500
Hisway Earthmoving	Construction of Far North Collector Road	\$6,255,736
ARA Electrical High Voltage Services Pty Ltd	Burrier WPS – Substation Renewal	\$674,013
Havencord Pty Ltd	Frogs Holla & West Ulladulla Sporting Complex Rugby League Floodlighting Update - Separable Portion 1	\$283,800
Lanluas Consulting Pty Ltd	Consulting Services – OneCouncil (Technology One) – Integration/Development/Support	\$181,500
Stabilcorp Pty Ltd	Milton Croobyar Rd - CH1.440KM to 2.180KM & Milton Wilfords Ln - CH0.004KM to 0.321KM Heavy Patching	\$220,000
Brian Hayward Electrical	Sportsfield Floodlights Upgrade - Bernie Regan Sporting Complex North Nowra	\$217,818

Service Provider	Nature of Goods or Service	Total Amount Inclusive of GST
Sturdy Light Pty Ltd	Bulk Purchase of Floodlights	\$256,425
Clement Marine Constructions	Ulladulla Harbour Berth Facility – Rock Excavation & Disposal	\$3,104,531
Havencords Pty Ltd / Floodlighting Aus.	Ulladulla Tennis Floodlight Upgrade	\$715,000
Stefanutti Construction Pty Ltd	Construction – Matron Porter Dr Road Realignment & Regrading CH 3.68 – 3.95km	\$549,087
Fulton Hogan Industries	Tourist Road, Beaumont - Heavy Patching	\$289,816
Nowra Truck & Tractor Repair Pty Ltd	Iveco Daily 4.5T Cab	\$169,127
Computers Now Pty Ltd	Recovery into Resilience Project (RRP) – Digital Signage Solution	\$253,472
Cleary Bros (Bombo) Pty Ltd	Construction - Far North Collector Road & Bridges (5 Bridges)	\$21,644,312
CO-OP Studio	Bay & Basin Leisure Centre Extensions & Sporting Precinct Vincentia	\$1,415,893
Jirgens Civil Pty Ltd	Sporting Complex - Boongaree Stage 4 - Cricket Nets & Netball Court Upgrade - North Street Berry	\$875,460
Wollongong Linemarking Services	21/22 Annual Remark Program	\$169,235
Wirtgen Group	14T Smooth Drum Roller	\$198,000
Roadworx Surfacing Pty Ltd	Heavy Patching - Tapitalee Illaroo Road - Ch. 6.55km to 7.04km to 7.96km	\$285,500
Komatsu Australia Pty Ltd	20T Excavator	\$268,250
Westrac - Cat	2 x Graders	\$1,146,200
Lynch Civil Contractors P/L	Kangaroo Valley Showground – Carpark Resurfacing	\$165,685
Illawarra Toyota	Workshop Service Truck with Crane	\$173,189
JS & IS Management Pty Ltd	Management & Operation of Swan Lake Tourist Park	\$225,000
Fulton Hogan Industries Pty Ltd	Ulladulla – Village Dr – Ch. 0.007 to 0.100km – Road Rehabilitation	\$473,000
Kingsline Pty Ltd	Construction of a Roundabout at Osborne & Junction Streets Nowra	\$265,236
ARA Electrical High Voltage Solutions Pty Ltd	Burrier & Brundee Pump Station Switchgear Renewal (Stage 2 Works)	\$1,197,915
Stabilised Pavements of Aust	Upper Kangaroo River Road & Adjacent Roads	\$947,814
Jirgens Civil Pty Ltd	Construction of IEMC Secure Overflow Carpark	\$789,678
Illawarra Toyota	Supply 8x4 Hooklift Truck	\$378,869
Illawarra Toyota	Supply Garbage Compactor Truck 14m3	\$264,829
Fulton Hogan Industries Pty Ltd	Braidwood Road - Safer Roads Project – Ch52.68 to Ch 55.98	\$841,738
KGM Services Pty Ltd	Solar Photovoltaic (PV) Installations - Phase 4 - Shoalhaven Water Treatment Plants	\$168,843

Service Provider	Nature of Goods or Service	Total Amount Inclusive of GST
Stefanutti Construction Pty Ltd	Road Reconstruction Kings Point Dr CH975 to CH2040, Kings Point	\$767,956
Interflow Pty Ltd	WW Infrastructure (Water and Sewer Mains Construction Panel 2020-2024)	\$2,214,174
Moduplay Group Pty Ltd	Shoalhaven Playground Replacement Sampson Crescent Reserve & Sheraton Reserve Bomaderry	\$294,767
Vogue Landscapes & Design Pty Ltd	Construct Shared User Path SUP Murramarang Rd Bawley Point to Kioloa	\$659,069
Storm International Pty Ltd	Cleaning of Public Facilities - Public Toilet Network - Two Year Contract with Additional One Year Option	\$1,213,222
Stateline Asphalt Pty Ltd	Browns Road, South Nowra – Pavement Rehabilitation CH0.12 to 0.285km	\$520,300
Cleary Bros (Bombo) Pty Ltd	Worrigea Road Rehabilitation (Ch 800 to 1620) Worrigea	\$1,295,991
Illawarra Toyota	Plant & Equipment Acquisitions - Chipper Bin Truck 14T GVM	\$170,578
Denrith Pty Ltd	Cambewarra Main Road - Pavement Rehabilitation - Ch 1.56 km to 1.80km	\$681,376
Hisway Pty Ltd	Moss Vale Road – Wastewater Mains Infrastructure	\$9,471,892
Illawarra Toyota	6x4 Tipper and Dog Trailer	\$383,476
Jirgens Civil Pty Ltd	Civil & Landscape Upgrade Burton Street Mall	\$3,437,500
GC Civil Pty Ltd	Public RFT - Demolition and Construction of Accessible Boardwalk - Palm Beach - Sanctuary Point	\$527,122
Jirgens Civil Pty Ltd	Fixing Country Bridges Round One - Inquik Bridge along Tannery Road over Good Dog Creek, Cambewarra	\$249,575
Jirgens Civil Pty Ltd	Fixing Country Bridges Round One - Inquik Bridge along Main Road over Tapitallee Creek tributary, Cambewarra	\$286,369
GC Civil Contracting Pty Ltd	Fixing Country Bridges Round One - Inquik Bridge along Koloona Drive over Bengalee Creek, Bangalee	\$625,068
GC Civil Contracting Pty Ltd	Fixing Country Bridges Round One - Inquik Bridge along Croobyar Road, over Croobyar Creek tributary, Croobyar	\$459,694
LandHQ	Tractor Replacement	\$159,848
Illawarra Toyota	Plant & Equipment Acquisitions - Truck Mounted EWP 11T GVM	\$282,479
Cleary Bros Pty Ltd	Reconstruction Lake Conjola Entrance Road (Boeing Ave to Carroll Ave)	\$875,963
Davone Constructions Pty Ltd	New Public Amenities Building - Hyams Beach Foreshore Reserve	\$353,072

Private swimming pools

Swimming Pools Act 1992, s22F(2) – Pools Regulation 2018 (SP Reg) cl23

For the financial year 1 July 2021 to 30 June 2022, Council conducted 434 inspections of swimming pools and this resulted in the issuing of:

- 182 Certificates of Compliance
- 122 Certificates of Non-compliance

Legal proceedings

Local Government (General) Regulation 2021 – Section 217 Clause 1 (a3)

During 2021/2022 expenses incurred by Shoalhaven City Council for legal proceedings taken by or against the Council were as detailed below.

- Amounts paid in respect of legal proceedings - \$827,735.17
- Costs received in respect of proceedings - \$10,000

Below is a summary of the legal proceedings and the result if it has been finalised.

Matter Name	Court	DA/PIN	Class/Description	Status	Outcome
New Living Shoalhaven Pty Ltd	Land and Environment Court	DA20/1349	Class 1 Planning Appeal	Finalised	Appeal dismissed; development consent refused
Sturt	Land and Environment Court	DA20/1676	Class 1 Planning Appeal	Finalised	Appeal dismissed; development consent refused
TWA Developments Pty Ltd	Land and Environment Court	DA19/1857	Class 1 Planning Appeal	Finalised	Appeal upheld; development consent granted subject to conditions
Mascaro	Land and Environment Court	DA20/1579	Class 1 Planning Appeal	Finalised	s34 conciliation agreement; Appeal upheld; development consent granted subject to conditions

Matter Name	Court	DA/PIN	Class/Description	Status	Outcome
Scarf	Land and Environment Court	DS20/1397 BC21/1050	Class 1 Planning Appeal	Finalised	Discontinued
Scarr	Land and Environment Court	DA20/1494 BC21/1056	Class 1 Planning Appeal	Finalised	s34 conciliation agreement; Appeal upheld; development consent granted subject to conditions
Ocean Point Assets Pty Ltd	Land and Environment Court	DA19/1102	Class 1 Planning Appeal	Finalised	Appeal upheld; development consent granted subject to conditions
Hartwig	Land and Environment Court	DA20/2061	Class 1 Planning Appeal	Finalised	Appeal upheld; development consent granted subject to conditions
R & G Creations Pty Ltd	Land and Environment Court	DA20/1466	Class 1 Planning Appeal	Ongoing	N/A
St Georges Basin Developments Pty Ltd	Land and Environment Court	DA21/1480	Class 1 Planning Appeal	Ongoing	N/A
Heir Asquith Pty Ltd	Land and Environment Court	SF10921	Class 1 Planning Appeal	Ongoing	N/A
Kamsley Pty Ltd	Land and Environment Court	N/A	Class 4	Finalised	Discontinued
Narrawallee Beach Environmental Group Inc	Land and Environment Court		Class 4	Ongoing	N/A
Maund	Local Court	3166511069	Development without consent	Finalised	Dismissed
Martin	Local Court	N/A	Dangerous Dog declaration	Finalised	Withdrawn; consent orders entered
Grima	Local Court	3207301754	Development without consent	Finalised	Fine imposed

Matter Name	Court	DA/PIN	Class/Description	Status	Outcome
Mallia	Local Court	3207301763	Development without consent	Finalised	Dismissed pursuant to s 10(1)(a) of the Crimes (Sentencing Procedures) Act 1999
Algie	Local Court	3216631276	Dog off Leash	Finalised	Fine imposed
Bakas	Local Court	3166481102	Failure to comply with prevention notice	Finalised	Conviction; fine imposed
Woolfrey	Local Court	3207231720	Dog attack	Finalised	Withdrawn
South Coast People	Federal Court	N/A	Native Title	Ongoing	N/A
Ferguson	NSW Civil and Administrative Appeal	N/A	Discrimination	Ongoing	N/A

Private works

Local Government (General) Regulation 2021 – Section 217 Clause 1 (a4)

Nil to Report



Contributions & donations

Local Government (General) Regulation 2021 - Section 217 Clause 1 (a5)

Council made grants, donations, subsidies and water/sewer development concessions totaling \$9,961,423 to local organisations and community groups in 2021/22

Beneficiary	Amount \$
Bawley Point / Kioloa Progress Association	\$500
Berry Forum	\$454.55
Burrill Lake Community	\$500
Basin Villages Community Forum	\$454.55
Callala Bay Community Association	\$454.55
Callala Beach Progress Association	\$454.55
Cambewarra Residents & Ratepayers Association	\$454.55
Conjola Community Association	\$454.55
Red Head Villages Association	\$454.55
Shoalhaven Heads Community Forum	\$454.55
Sussex Inlet & Districts Community Forum	\$454.55
Tabourie Lake Residents & Ratepayers Association	\$454.55
Ulladulla & Districts Community Forum	\$454.55
Vincentia Residents & Ratepayers Association	\$454.55
Wandandian Progress Association	\$454.55
Nowra Anglican College	\$100
Illawarra Academy of Sport	\$17,000
Lions Club of Ulladulla Milton - Australia Day	\$12,930
Rotary Club of Nowra	\$15,000
Callala Bay Community Association	\$1,100
Rotary Club of Berry - Australia Day	\$4,250
Rotary Club of Berry - Celtic Festival	\$2,000
Rotary Club of Berry - New Years Eve Celebrations	\$7,500
Huskisson Chamber of Commerce - New Years Eve Celebrations	\$7,500
Lions Club of Ulladulla Milton - New Years Eve Fireworks Celebration	\$8,500
Shoalhaven Heads Chamber of Commerce & Tourism Inc. - New Years Eve Celebrations	\$5,000
Berry Historical Society Museum	\$2,000
Kangaroo Valley Pioneer Village Museum	\$2,000
Shoalhaven Historical Society Museum	\$2,000
Tabourie Museum	\$6,500
RSPCA Shoalhaven Volunteer Branch	\$2,000
Westpac Lifesaver Rescue Helicopter	\$5,000
Wildlife Rescue South Coast Inc.	\$2,470
Lay Missionaries of Charity	\$4,227
Albatross Musical Theatre Company	\$8,925
Music Shoalhaven	\$717
Youth Orchestra	\$8,000

Beneficiary	Amount \$
City of Shoalhaven Eisteddfod	\$10,514.94
Friends of Callala Seniors Group	\$1,750.32
Sussex Inlet CTC	\$8,530
Shoalhaven Community Transport	\$10,307
Milton Ulladulla Driver Education Program	\$3,000
Bravehearts Inc. Education	\$5,000
Property & Public Halls - Rates - Various Recipients	\$32,790.76
Dr Michael Davey - Postie Bike Ride around Australia - raise PTSD Awareness	\$1,000
Big Fat Smile Conference	\$1,500
Five Villages Community Garden - Yulunga Playground Manyana	\$1,500
Rotary Shoalhaven Emergency Services Community Awards	\$5,000
Green Mountain Community School	\$2,500
Safewaters Community Care	\$739.22
Millhouse Art Society	\$1,900
Ulladulla Pistol Club - Plant Purchase	\$125
Ulladulla Milton Lions Club - Local Farmers Produce Market	\$2,200
Culburra Beach Orient Point RSL Sub-Branch	\$1,000
Sanctuary Point Community Pride Inc	\$633
Culburra Beach & District Mens Shed	\$264
Dunn & Lewis Centre	\$25,000
Donations - Total	\$246,882.39

Programs	Subsidies
Events - Tourism	\$412,095
Business Awards	\$57,402
Planning Service - Heritage Programs	\$22,272
Development contribution concessions – water and sewer funds	\$8,003,419
Other Programs - Total	\$8,495,188

Subsidies provided to occupiers of Council assets	
Community Groups (56)	\$755,000
Mens Sheds (8)	\$16,500
Golf Clubs (2)	\$64,615
Preschool/ childcare/ playgroups (14)	\$487,700
Sports Groups (3)	\$20,400
Meals on Wheels (6)	\$45,100
Telco's (Community / Gov) (14)	\$40,920
Outdoor Dining (60)	\$36,000
Subsidies provided to occupiers of Council assets - Total	\$1,466,235

Note: the above subsidies is a conservative estimate and does not take into account R & M, building insurance, water usage expensed not recovered

Donations, Programs and Subsidies - Total	\$9,961,423
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External bodies exercising functions delegated by Council

Local Government (General) Regulation 2021 - Section 217 Clause 1 (a6)

Council has not given any delegation to external organisations during 2021/22.

Corporations, partnerships, trusts, joint ventures, syndicates or other bodies in which Council held a controlling interest

Local Government (General) Regulation 2021 Section 217 Clause 1 (a7)

During 2021/22 Shoalhaven City Council held a controlling interest in "Southern Water Services Pty Ltd." This company was established by Council to develop its commercial interest in recognition of the National Competition Policy and to operate on a commercially viable basis.



Participation:

Corporations, partnerships, trusts, joint ventures

Local Government (General) Regulation 2021 – Section 217 Clause 1 (a8)

Water Services

During 2021/22 Shoalhaven City Council participated as a member of the NSW Water Directorate, member of the Water Services Association of Australia (WSAA), and as a corporate member of the Australian Water Association (AWA) and Water Aid Australia.

Illawarra Shoalhaven Joint Organisation

The Illawarra Shoalhaven Joint Organisation (ISJO) is a partnership between Wollongong City Council, Shellharbour City Council, Kiama Municipal Council and Shoalhaven City Council. ISJO provides a framework for member councils to work together in collaboration with the NSW Government to deliver outcomes for the communities of the Illawarra Shoalhaven.

Local Government Internal Auditors Network (LGIAN)

Involves Internal Auditors from various Councils in NSW as well as other professional bodies.

Local Heritage Assistance Fund

With the assistance of Heritage NSW through its Heritage Grants Program, Council runs the Shoalhaven Local Heritage Assistance Fund to promote cultural heritage across the Shoalhaven and assist owners of heritage listed properties and community groups with basic repairs, conservation works and small education and interpretation projects.

NSW Health

Shoalhaven City Council Environmental Health Officers are part of the Illawarra Shoalhaven Local Health District and Local Government Liaison Group.

Under the Public Health Act 2010 mandatory reporting of notices issued by Council is required to be provided to NSW Ministry of Health.

2021/22 Improvement Notices issued: 13 on semi-public swimming pools and 0 for skin penetration premises.

Due to the COVID 19 Pandemic and Orders issued, Skin Penetration Premises were not operating during the September/October months of 2021. Therefore, no inspections were undertaken during this time.

NSW Food Authority

Council in conjunction with the NSW Food Authority form the NSW Food Regulation Partnership. This partnership works together to ensure food retail outlets in the Shoalhaven LGA are Food Act 2003 and Food Regulation 2015 compliant and are processing and selling safe food.

Under this Partnership, mandatory annual reporting by Council is required. The following statistics were provided for 2021/22 financial year.

Food Businesses	Number
High risk Fixed Food Premises	275
Medium risk Fixed Food Premises	290
Low risk Fixed Food Premises	297
Total	862
Temporary Food Premises	225
Mobile Food Premises	149
Inspections	
Number of Primary (1st) Inspections	577
Scores on Doors	
Businesses rated as 5 stars (Scores on Doors)	309
Businesses rated as 4 stars (Scores on Doors)	158
Businesses rated as 3 stars (Scores on Doors)	79
Businesses rated as 0 stars (Scores on Doors)	19
Enforcement	
Number of Warnings issued	98
Improvement Notices	3
Penalty Notices issued	3
Seizures	0
Prohibition Orders served	0
Prosecutions	0

South Coast Cooperative Libraries

The South Coast Cooperative Libraries is a co-operative comprising the two local government areas of Shoalhaven and Kiama. Kiama outsource most of the purchasing, cataloguing and processing of their book and non-book materials to Shoalhaven. The primary role of the Cooperative Libraries is to set budget estimates for the partner book and non-book resources, develop mutually beneficial partnerships and to apply for joint grants where appropriate.

Workforce diversity

Local Government (General) Regulation 2021 - Section 217 Clause 1 (a9)

Shoalhaven City Council (SCC) is committed to providing an inclusive workplace culture that values the diversity of our local community and one that is responsive to their needs. We will achieve this by having a workplace culture which provides equity of access to employment opportunity to improve the diversity of Council's workforce.

Council's Equal Employment Opportunity (EEO) Management Plan 2022-2025 outlines Council's EEO strategies which are underpinned by Council's Core Values of Respect Integrity, Adaptability and Collaboration.

Council aims to create a diverse and skilled workforce that will have the capabilities to deliver quality services to our community and to build on what has already been accomplished. It is Council's aim to provide a workplace which is free from discrimination, harassment and bullying and one that is safe for all employees, contractors, customers and agents.

In Council's Workforce Plan for 2022 - 2026, strategies were identified to ensure Council's recruitment processes deliver a diverse workforce that is representative of the community and achieve the objectives of Council's Disability Inclusion Action Plan.

Council's offering of flexible work programmes including flexible work arrangements, remote working, transition to retirement, rostered days off, variable working hours and working from home opportunities support further the ability of staff to maintain a work/life balance.

In 2022, the overall percentage of women in the SCC workforce was 45%. Shoalhaven City Council has an ageing workforce, with 38.9% of staff aged 50 or older. This contrasts to only 20.1% of workers aged 30 and under.

Council has in place an established traineeship and apprenticeship program to assist in attracting and retaining young people within the organisation through an agreement with a third-party provider with on average 65 participants involved. Council continues to provide work experience opportunities for high school students and internship opportunities to students studying in various disciplines at Universities across NSW.

Council currently has six indigenous identified positions in Community Connections, Building & Compliance and Library Services including a cadet position. These designated indigenous positions are authorised by Shoalhaven City Council's EEO Management Plan and Aboriginal Employment Strategy in accordance with Part 9A of the Anti-Discrimination Act 1977 (NSW).



Senior staff remuneration package

Local Government (General) Regulation 2021 – Section 217 Clause 1 (b) and (c)

Shoalhaven City Council is a multi-purpose Council administering traditional local government activities as well as other major activities such as the provision of water and sewerage services, tourism and industrial development.

The total assets of the City is over \$5.5 billion which would place the City, in asset value terms, among the top 10 percent of organisations within Australia.

Council employs over 1000 staff on a full-time equivalent basis including casual/temporary/fixed term staff as required.

Council administers approximately 99 Acts of Parliament and associated regulations and needs professional staff that have a wide-ranging appreciation of the legal requirements associated with a complex government instrumentality.

Council's activities link strongly to other Government agencies, particularly at the State level, which requires sensitive handling where State Government changes the political emphasis from time to time.

The total amount of money payable for salary, fringe benefits, vehicle and other on-costs for Council's senior staff, including the Chief Executive Officer and five Directors, in 2021/22 is summarised as follows:

- Chief Executive Officer - \$400,556 pa
- Combined Directors - \$1,382,295 pa

Annual reporting of labour statistics

Local Government (General) Regulation 2021 - Section 217 Clause 1 (d)

On the 'relevant day' of 25 May 2022, Council had total number of the following:

Category	Number
Persons directly employed by the council on a permanent full-time basis	942
Persons directly employed by the council on a permanent part-time basis	89
Persons directly employed by the council on a casual basis	176
Persons directly employed by the council under a fixed-term contract	84
Persons employed by the council who are "senior staff" for the purposes of the Local Government Act 1993	7
Persons engaged by the council, under a contract or other arrangement with the person's employer, that is wholly or principally for the labour of the person	59
Persons supplied to the council, under a contract or other arrangement with the person's employer, as an apprentice or trainee	47



Stormwater management services

Local Government (General) Regulation 2021 – Section 217 Clause 1 (e)

Council's projected 2021/22 Stormwater Management Program was funded the following way:

- \$503,300 – Council revenue
- \$1,181,600 – Additional rates Stormwater Levy

The actual result was:

- \$724,307 – Spent from Council revenue
- \$152,843 – Spent from prior year rates Stormwater Levy
- \$724,307 – Spent from current year rates Stormwater Levy

Council also carried forward into 2022/23 unspent storm water funds on three projects that were not complete (total of \$430,685).

Project	Council Funds	Stormwater Levy 20/21	Stormwater Levy 21/22	Total
Drainage - Investigations - Stormwater Enquiries	\$12,708	\$0	\$0	\$12,708
Environmental Stormwater Management	\$0	\$0	\$32,691	\$32,691
St Andrews Way Coolangatta Stage 2	\$2,873	\$0	\$0	\$2,873
Meroo Road Bomaderry Drainage	\$9,583	\$0	\$0	\$9,583
South - Pipe inspection, renewal & refurbishment	\$0	\$0	\$13,867	\$13,867
Scott St easemnt piping-Shoalhaven Heads	\$57,847	\$0	\$0	\$57,847
Lake Conjola Ent Rd - Culvert Upgrade	\$5,310	\$0	\$0	\$5,310
Strategic Stormwater Catchment Studies	\$926	\$0	\$944	\$1,870
Waratah Cr Sanct Point Drain	\$1,097	\$0	\$0	\$1,097
River Road, Shoalhaven Heads - Drainage	\$225	\$73,143	\$0	\$73,368
Timbs St pipe renewal - Ulladulla	\$128	\$0	\$0	\$128
Did-dell St coastal erosion - Ulladulla	\$3,526	\$2,057	\$0	\$5,583
Surfers Av coastal erosion - Mollymook Beach	\$89,228	\$8,835	\$0	\$98,062
Shoalhaven Heads - DiscoveryPI/NoakesSt - Sinkholes - Remediation	\$1,715	\$0	\$0	\$1,715
North St, Ulladulla - Pipe Open Drain	\$0	\$0	\$43,889	\$43,889
Curtis St/Village Dr - Ulladulla - Drainage	\$196,080	\$68,809	\$20,112	\$285,001
Woodglen Cres, Mollymook Beach - Improve Drainage	\$0	\$0	\$5,917	\$5,917
North - Pipe Inspection/Renewal/Refurbishment	\$0	\$0	\$74,306	\$74,306
Central - Pipe Inspection/Renewal/ Refurbishment	\$0	\$0	\$115,264	\$115,264
Basin - Pipe Inspection/Renewal/Refurbishment	\$0	\$0	\$92,837	\$92,837

Project	Council Funds	Stormwater Levy 20/21	Stormwater Levy 21/22	Total
Moss Vale Road South URA Drainage	\$0	\$0	\$0	\$0
Edendale St, Woollamia - Culvert Wing Wall	\$225	\$0	\$0	\$225
Worrigeer - Worrigeer Rd/Isa Rd Intersection - Drainage Construction	\$143,236	\$0	\$220,000	\$363,236
Holly St, Nth Bendalong - Drainage Reconstruction - Disaster	\$423	\$0	\$0	\$423
Vincentia- Bayswater St-Drainage and Boardwalk - Stage 1	\$160,862	\$0	\$0	\$160,862
Conjola Park - Cameron/Hayward St - Drainage Improvement	\$0	\$0	\$16,277	\$16,277
Hyams Beach - Cyrus St - S'water Pipe Outlet rehab (design)	\$3,150	\$0	\$0	\$3,150
Nowra - Greenwell Point Rd - Drainage (Surv/Invest/Des)	\$0	\$0	\$14,605	\$14,605
Nowra - Hyam St - Marshland water quality assessment	\$0	\$0	\$7,670	\$7,670
Prince Edward Av - Drainage SkatePk Water Qul Urban Upgrade/New	\$0	\$0	\$10,350	\$10,350
Sussex Inlet - River Rd (129) / Lagoon Cr - Drainage	\$0	\$0	\$3,250	\$3,250
Sussex Inlt Rd - Drainge Subsoil Drn Stg1 Urban Upgrade/New	\$0	\$0	\$462	\$462
Elmoos Reserve - Drainage Improvement Works Urban Upgrade	\$14,026	\$0	\$0	\$14,026
Bawley Point Rd - Drainage CH0.46 Culv Works Urban Renewal	\$3,565	\$0	\$971	\$4,536
Poole Av - Drainage Improvement Works Urban Upgrade	\$0	\$0	\$11,551	\$11,551
Bomaderry - Halstead Place - Drainage Improvement	\$90	\$0	\$0	\$90
Brooks Ln - Drainage Urban Upgrade	\$2,545	\$0	\$0	\$2,545
K&G - Shoalhaven Heads Rd - Nth side Matthews St & Loyd St	\$2,762	\$0	\$8	\$2,770
Culburra Beach - Orient Point Rd Reserve CCU272-Drainage Construction	\$0	\$0	\$39,339	\$39,339
Bitumen Road Edge - Ravenscliffe Rd, Shoalhaven Heads	\$23,897	\$0	\$0	\$23,897
Cambewarra Cemetery – Stormwater Drainage	\$12,772	\$0	\$0	\$12,772
	\$748,798	\$152,843	\$724,307	\$1,625,948

Companion animals act

Local Government (General) Regulation 2021 – Section 217 Clause 1 (f)

Statement of activities relating to enforcing and ensuring compliance with the Companion Animals Act and Regulation including information on:

Lodgement of Pound data collection returns with the department

The information contained in this section of the Annual Report is reported to the Office of Local Government (OLG) in accordance with their guidelines. The data was lodged on 16 August 2022.

Lodgement of Data relating to dog attacks with the department

Dog Attacks were reported via OLG reporting system as incidents occurred. During the reporting period there were 220 dog attacks reported to the OLG by Shoalhaven City Council (SCC). Only dog attacks reported to Council are included in this figure.

Amount of funding spent relating to companion animal management activities

Shoalhaven City Council has spent a total of \$1,393,778 in respect of companion animal management and related activities during the reporting period.

Companion animal community education programs carried out

- Ranger Services continue to raise community awareness on companion animals via Council's website and by staff when communicating with pet owners and the general public
- In July 2021 Council was successful in a submission to receive funding and work with RSPCA on a four-year project – Keeping Cats Safe at Home. Education via RSPCA generated media releases and online content continues. A Healthy Pet Day was held in Nowra on 25 June 2022 to provide microchipping and discount desexing vouchers
- Preliminary work on a new responsible dog ownership campaign commenced – "Your Dog, Your Responsibility". This campaign will commence in the 2022/2023 financial year
- Shoalhaven Animal Shelter's Facebook page now has over 16K followers. During the period, there were 52 "Did you know" posts sharing information

about responsible pet ownership. This included pet registration requirements, desexing assistance, surrendering your pet, keeping cats safe at home and socialising your dog

- Shelter staff provided information sessions to a number of schools and after care groups. This was an opportunity to discuss responsible pet ownership to the younger generation
- Shelter staff participate in regular radio interviews with numerous local stations where responsible pet ownership is discussed. This includes matters such as the high number of dogs and cats surrendered due to lack of housing and living costs
- Information on Council's website, along with posters, brochures and flyers are made available to the public. Ranger vehicles are enhanced with Responsible Pet Ownership material with pictures and key messaging
- Rangers conduct proactive patrols of beaches to identify owners and their dogs not complying with the Companion Animals Act. This is especially relevant when it is shorebird nesting season. Approximately 2,170 patrols were undertaken this financial year
- Shoalhaven Libraries have made available books, e-books, DVD's and CD's to help pet owners with a variety of dog and cat issues. The library has a movie streaming service called Kanopy which has documentary titles such as "Dog Training 101" and "Understanding Your Dogs Behaviour". Due to COVID19 attending or coordinating many events has not occurred and the Paws'n'Tails reading program is currently on hold. This activity usually runs at the Nowra library where trained volunteers provide weekly sessions for children where they read aloud to a well-trained dog

Strategies Council has in place to promote and assist the desexing of dogs and cats

- Shoalhaven Animal Shelter promotes the desexing of dogs and cats in conjunction with the Animal Welfare League. Pet owners bring their animal to the shelter to be microchipped and to provide supporting documents. Their details are forwarded to Animal Welfare League who arrange desexing with local Veterinarians

- All dogs and cats that are not desexed which are reclaimed from the Shelter are provided with information about discounted or free desexing programs offered by the Animal Welfare League and the RSPCA
- All animals adopted from the Shelter are desexed. This shows Council's commitment to the importance of desexing animals. Rangers, Shelter Animal Attendants and Administration staff regularly provide educational and regulatory information to the public to promote animal desexing
- Owners of non-desexed pets who come to the attention of Council are encouraged to take advantage of the discounted registration fee for desexed animals

Strategies to comply with Section 64 (Companion Animals Act) to seek alternatives to euthanasia for unclaimed animals

Council commenced managing the Animal Shelter in June 2018. Since this time, the Shelter has had a zero-euthanasia rate of healthy adoptable animals. Council has achieved this result by implementing the following procedures:

- Providing the public with information on rehoming before using the Shelter as a last resort to surrender their animal
- Referrals to working dog rescues or breed specific groups who offer assisted rehoming
- Transfer to rescue groups specialising in older dogs and cats which may require medical treatment
- Weekly training from local dog trainers to work on minor behavioural issues that could complicate adoption
- Decrease in adoption fees when the animal has been available for adoption for more than 50 days

Off-Leash Areas provided in the Council area

Shoalhaven City Council's Access Areas for Dogs Policy and Dog Off-Leash Guide provides dog owners who utilise the public domain with conduct guidelines in line with the Companion Animals Act 1998. The identified purpose of Council's Access Areas for Dogs Policy [POL16/173] is:

"to provide dog owners with public domain conduct guidelines as well as to define off-leash, on-leash and prohibited dogs areas for land and assets within the ownership, management, care and control of Council."

Council's policies are subject to review every four years in line with the Local Government election cycle. With the postponement of the Local Government elections until late 2021 due to COVID-19, the comprehensive review of the Access Areas for Dogs Policy is now being undertaken. As part of this a thorough review of existing areas, their access categorisation, and signage will be undertaken. The Policy review involves extensive community consultation with key stakeholders and community using a variety of mediums such as workshops, survey and public drop-in sessions.

The various off-leash, on-leash and prohibited areas that result from the policy review will be subject to the required environmental studies.

The Policy aims to improve and encourage greater dog awareness in the community. The revised Policy will also ensure environmental legislation is taken into consideration.

<https://getinvolved.shoalhaven.nsw.gov.au/review-of-access-areas-for-dogs-policy>

<https://www.shoalhaven.nsw.gov.au/For-Residents/Pets-Animals/Off-leash-Prohibited-Areas>

<https://doc.shoalhaven.nsw.gov.au/displaydoc.aspx?record=POL16/173>

Rates & charges written off

Detailed financial information on the use of companion animals fund money for management and control of companion animals in the area.

Statement of Income and Expenditure for Companion Animals for the Year Ended 30 June 2022

Item	Cost	Totals
Income		
Registrations	\$172,123	
Fines and Costs	\$273,356	
Other	\$23,430	
Subtotal		\$468,909
Expenditure		
Salaries	\$1,081,075	
On Costs	\$305,938	
Training and conferences	\$154	
Motor Vehicle Costs	\$135,180	
Shelter Costs	\$192,033	
Revenue NSW infringement processing fees	\$148,307	
Other Costs	\$0	
Subtotal		\$1,862,687
Surplus/(Deficit)		(\$1,393,778)

Local Government (General) Regulation 2021 – Reg 132

The following is a summary of rates and charges written off during the period 1 July 2021 to 30 June 2022. Abandoned rates and charges are determined under various sections of the Local Government Act 1993 which include:

Write Off Type	Amount	Rebates affecting Revenue	Amount
Abandoned – Rates	\$3,012.56	Bushfire - Write off Charges	Nil
Postponed Abandoned – Rates	\$3,812	Leak Reduction Rebate	\$45,005.08
Pensioner Rebates – Rates	\$2,737,931.57	Drought Rebate	Nil
Adjustments – Water	\$22,097.85	Water Usage Payment Assistance	\$9,434.49
Abandoned – Water	\$1,397.53	Total	\$54,439.57
Write off Balance – Water	\$0.18		
Pensioner Rebates – Water	\$1,950,324.32		
Total	\$4,718,576.01		

- Section 564(2) of the Local Government Act 1993, which states Council may abandon interest charges on ratepayers who make periodical payments of their rates and charges to Council.
- Section 567 of the Local Government Act 1993, which enables Council to abandon interest on rate accounts whereby in Council's opinion, the person is unable to pay the accrued interest "for reasons beyond the person's control" or payment of the accrued interest would cause the person hardship.
- Section 595 of the Local Government Act 1993 requires Council to write off postponed rates and charges which have accrued for more than five years.
- Section 583 of the Local Government Act 1993 requires Council to write off rates, charges and interest for an eligible pensioner who is entitled to a pensioner rebate.

NOTE – abandonments do not include sale of land properties held in July 2020 - June 2021



Public interest disclosures act 1994

The Public Interest Disclosures Act, 1994 (PID Act) requires that Council report annually on its obligations under the Act. This report is made in accordance with Sections 31 and 6E of the PID Act, and Clause 4 of the associated regulations.

The PID Act encourages and facilitates the disclosure, by public officials, of:

- Corrupt conduct
- Maladministration
- Serious and substantial waste of public money
- A breach of the Government Information (Public Access) Act, 2009
- A breach of pecuniary interest obligations under the Local Government Act, 1993

The Act sets out a comprehensive framework for protecting public officials who disclose wrongdoing and provides clear pathways for those wanting to make disclosures.

Council's internal reporting policy contains the procedures relating to the lodgment, receipt, assessment and handling of public interest disclosures.

Council's internal reporting policy and other information about the Act has been made available to staff through Council's intranet and staff induction sessions.

In the reporting period 1 July 2021 and 30 June 2022 Council received no Public Interest Disclosures.

Government information (public access) act 2009

Under Section 7 of the GIPA Act, agencies must review their programs for the release of government information to identify the kinds of information that can be made publicly available. This review must be undertaken at least once every 12 months.

Council's Program for the proactive release of information involves the review of all access applications to ascertain if there is certain information that is continually being requested and if so deciding if that information can be placed on Council's website. As a result of this review, Council has not released any further information proactively.

Council has actively sought to place information on its website identified as being readily available (having regard to its format etc.) for viewing by the public. Council, as a practice, gives consideration to public access availability of all new projects, initiatives and developments.

Whilst Council reviews its decision about proactively releasing information on an annual basis, it will also release information proactively as and when required.

Number of Formal access applications received - Clause 7(b)

- During the reporting period, our agency received a total of 25 formal access applications and one application was carried forward for processing from the previous reporting period
- 21 applications were processed during this reporting period as five of the applications received during this reporting period were carried forward to be processed in the next reporting year

- Of the 21 applications processed during this reporting period, one was withdrawn
- Attached are the schedule 2 tables with the relevant statistics about the applications received and the decisions made during the reporting year

Number of Formal access applications refused either wholly or partly because the application was for the disclosure of information referred to in Schedule 1 of the Act - Clause 7(c)

- During the reporting period no applications were refused in part because the applications were for the disclosure of information referred to in Schedule 1 of the Act

Statistical information about access applications - Clause 7(d) and Schedule 2

Table A: Number of applications by type of applicant and outcome *

Applicant	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/deny whether information is held	Application withdrawn	Total
Media	0	0	0	0	0	0	0	0	0
Members of Parliament	0	1	0	0	0	0	0	0	1
Private sector business	1	0	0	0	0	0	0	0	1
Not for profit organisations or community groups	0	0	0	0	0	0	0	0	0
Members of the public (application by legal representative)	3	3	0	1	0	0	0	0	7
Members of the public (other)	4	5	1	1	0	0	0	1	12
Total	8	9	1	2	0	0	0	1	21

*More than one decision can be made in respect of a particular access application. If so, a recording must be made in relation to each such decision. This also applies to Table B.

Table B: Number of applications by type of application and outcome

Applicant	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/deny whether information is held	Application withdrawn	Total
Personal information applications*	0	1	1	0	0	0	0	0	2
Access applications (other than personal information applications)	6	3	0	2	0	0	0	0	11
Access applications that are partly personal information and partly other applications	2	5	0	0	0	0	0	1	8
Total	8	9	1	2	0	0	0	1	21

*A personal information application is an access application for personal information (as defined in clause 4 of Schedule 4 to the Act) about the applicant (the applicant being an individual).

The total number of decisions in Table B should be the same as Table A.

Table C: Invalid applications

Reason for invalidity	Number of applications
Application does not comply with formal requirements (section 41 of the Act)	1
Application is for excluded information of the agency (section 43 of the Act)	0
Application contravenes restraint order (section 110 of the Act)	0
Total number of invalid applications received	0
Invalid applications that subsequently became valid applications	0

Table D: Conclusive presumption of overriding public interest against disclosure: matters listed in Schedule 1 of the Act

Item	Number of times consideration used*
Overriding secrecy laws	0
Cabinet information	0
Executive Council information	0
Contempt	0
Legal professional privilege	0
Excluded information	0
Documents affecting law enforcement and public safety	0
Transport safety	0
Adoption	0
Care and protection of children	0
Ministerial code of conduct	0
Aboriginal and environmental heritage	0

*More than one public interest consideration may apply in relation to a particular access application and, if so, each such consideration is to be recorded (but only once per application). This also applies in relation to Table E.

Table E: Other public interest considerations against disclosure: matters listed in table to section 14 of the Act

Item	Number of times consideration used
Responsible and effective government	4
Law enforcement and security	0
Individual rights, judicial processes and natural justice	12
Business interests of agencies and other persons	0
Environment, culture, economy and general matters	0
Secrecy provisions	0
Exempt documents under interstate Freedom of Information legislation	0

Planning agreements

Section 7.5(5) of the Environmental Planning and Assessment Act 1979

The following planning agreements were in force in the year 2021/22. Note:

- Status 'executed' refers to planning agreements that were entered into at some time before or during 2020/21 and remained in force during 2021/22
- Status 'finalised' refers to executed agreements where the obligation/agreement ended at some time in 2021/22

Table F: Timeliness

Item	Number of applications
Decided within the statutory timeframe (20 days plus any extensions)	6
Decided after 35 days (by agreement with applicant)	8
Not decided within time (deemed refusal)	7
Total	21

Table G: Number of applications reviewed under Part 5 of the Act (by type of review and outcome)

Item	Decision varied	Decision upheld	Total
Internal review	1	1	1
Review by Information Commissioner*	0	0	0
Internal review following recommendation under section 93 of Act	0	0	0
Total	1	0	1

*The Information Commissioner does not have the authority to vary decisions but can make recommendation to the original decision-maker. The data in this case indicates that a recommendation to vary or uphold the original decision has been made.

Table H: Applications for review under Part 5 of the Act (by type of applicant)

Applicant	Number of applications for review
Applications by access applicants	0
Applications by persons to whom information the subject of access application relates (see section 54 of the Act)	1

Table I: Applications transferred to other agencies

Transfer type	Number of applications transferred
Agency Initiated Transfers	0
Applicant Initiated Transfers	0

VPA Ref.	Address	Suburb	Other party to VPA	Description of Works	Date Executed	Status
VPA002	Lot 33 Ross Avenue and Lot 29 Seascape Close	Narrawallee	Hanson South Coast Pty Ltd	Rezone the land to residential, submit subdivision application and transfer land to Council.	08/07/2011	Executed
VPA006	Bishop Drive	Mollymook	LEDA Holdings (formerly Greslon Pty Ltd) Hazcorp Pty Ltd Revesby-Padstow Modern Homes Pty Ltd	Dedication of land required for Bishop Drive and construction of certain road works.	29/09/2014	Executed
VPA008	Comerong Island Road	Numbaa	Albury Holdings SA	Monetary contribution for every tonne of excess material removed from the site by road transportation along Comerong Island Road, Numbaa.	22/05/2015	Executed
VPA013	Cunjurong Point Road, Berringer Road and Sunset Strip	Manyana	Ozy Homes Pty Ltd	Monetary contribution for the extension of the Yulunga Reserve Community Hall, upgrade of foreshore facilities, provision of parking, road upgrade works	26/11/2018	Executed
VPA015	Hitchcocks Lane	Berry	Peter Aubrey Bice and Pamela Lynton Bice 2535 No2 Pty Ltd	Carry out and maintain landscaping works, construct and maintain stock exclusion fence, and monetary contribution for Council's maintenance of the landscaping works.	24/08/2021	Executed

Special rate variation progress

Council's projected 2021/22 Special Rate Variation Program (approved in 2013/14) was funded the following way:

- \$2,752,712 – additional rates Special Rate Variation
- \$1,749,284 – previous year's SRV carried forward

\$4,068,700 was spent with the remaining \$433,296 carried forward into 2022/23 unspent funds on three projects that were in progress (contracts let) or at practical completion.

Project - SRV Reporting Year 9 of 10	Special Rate Variation
Callala Beach Road, Callala Beach	\$450,000
Matron Porter Drive, Narrawallee	\$244,259
Meroo Road, Bomaderry	\$5,218
Old Southern Road, South Nowra	\$0
Tourist Road, Beaumont	\$283,600
Village Drive, Ulladulla	\$0
Owen Street Footpath, Huskisson	\$2,426
Murramarang Road, Bawley Point	\$294,937
Lake Conjola Entrance Road, Lake Conjola	\$51,067
Jacobs Drive, Sussex Inlet	\$132,287
Main Road, Cambewarra	\$400,000
Village Drive, Ulladulla	\$350,000
BTU Road, Nowra Hill	\$7,028
Milton Showground Road, Milton	\$0
Browns Road, South Nowra	\$500,000
Shoalhaven Heads River Road Shared User Path	\$335,670
Comerong Island Road	\$256,544
Hillcrest Avenue, South Nowra	\$162,440
Mt Scanzi Road, Budgong	\$121,093
Woodhill Mountain Road, Woodhill Mountain	\$142,132
Fairlands Drive, Culburra Beach	\$185,000
Riversdale Road, Tapitallee	\$145,000
	\$4,068,700

Council's projected 2021/22 Special Rate Variation Program (approved in 2018/19) was funded the following way:

- \$11,774,444 – additional rates Special Rate Variation
- \$2,066,646 – previous year's SRV carried forward

\$12,507,573 was spent with the remaining \$1,333,517 carried forward into 2022/23 unspent funds on six projects.

Project - SRV Reporting Year 2 of 10	Special Rate Variation
Assist to Cover Existing Operating Costs	\$2,838,413
Additional Operations	\$2,143,275
Verons Loan Repayments	\$148,981
Additional Maintenance:	
Roads	\$166,637
Buildings and Facilities	\$214,328
Parks and Reserves	\$214,328
Additional Capital:	
Roads and Transport Renewals	\$3,867,010
Building and Facilities Renewals	\$1,916,210
Sports Field Upgrade	\$998,391
	\$12,507,573

Report on certain proposed capital works projects where a capital expenditure review had been submitted

OLG Capital Expenditure Guideline

Boongaree – Staged Delivery – North Street Berry

Shoalhaven City Council has committed to a seven (7) stage development of community infrastructure at Boongaree. The first stage is Boongaree's inclusive Rotary Nature Play Park which is due for completion in December 2021. Stages two and three include the skatepark and pump track which will start construction in May 2022.

Stage one was completed in early 2022 and includes an early childhood zone with accessible adventure play equipment and numerous opportunities for nature play, including sand and water play, climbing logs, bridges, tunnels, cubby house and tractor. Other elements include a flying fox, climbing nets, sensory play, family picnic and BBQ spaces, amenities with lift and change facilities, exercise equipment and many more elements to create an exciting and inclusive play space for the community and visitors to enjoy.

Stage 1 for the project is approximately \$6,500,000 and has been funded by Council with further funding from the Federal Government Building Better Region fund and the NSW Government Building Stronger Country Communities fund and Everyone Can Play grant, which was awarded to the Rotary Club of Berry. Council and the Rotary Club project managed and delivered Stage 1 of the project.

Stages 2 and 3 of Boongaree are the pump track and new skatepark. Construction is scheduled to be completed in early December. The contract value is \$2.2 million.

Stage 4 consists of Netball Courts and Cricket Nets and construction is due to be completed on 30 October. The construction contract value is \$1.6 million. The project will be delivered by Council.

Stage 5 and 7 involve the development of the main and junior football fields. This stage is currently in the design phase. Construction should commence around June 2023 and be completed in March 2024. The preliminary construction cost estimate for this stage of the project is \$5.0 million.

Future stages including a dog off leash park, way finding, pathways and landscaping and are being planned for delivery.

Shoalhaven Community & Recreation Precinct (SCaRP) – Artie Smith Stage 1

The vision of the Shoalhaven Community and Recreation Precinct (SCaRP) is an integrated community and recreational precinct to meet the needs of the region, operating on a commercially viable and sustainable basis seven days a week.

To deliver Stage 1, Council secured \$8 million to upgrade Artie Smith Oval in Bomaderry thanks to the Bushfire Local Economic Recovery Fund, co-funded by the Australian and NSW governments. Council has allocated match funding towards the delivery of the project and to progress the planning and investigations for future stages of the broader SCaRP precinct.

The new Artie Smith Oval will provide a state-level standard facility including a new AFL /Cricket oval with 5 turf pitches, lighting, irrigation drainage, picket fencing electronic scoreboard, sight screens, and spectator seating/mounding as well as a clubhouse and amenities. Four croquet courts, a croquet clubhouse and amenities. Onsite car parking, fencing and open space embellishments (pathways, landscaping, furniture). Other elements include a cricket practice facility with four synthetic pitches, four turf pitches and a storage shed.

The construction contract value is \$14.3 million and the total project budget is \$17.9 million. The project is scheduled to be completed in April 2023.

New Sanctuary Point District Library

Shoalhaven City Council has committed funding towards the design and construction of a new Regional Library for the Bay and Basin area in Sanctuary Point. An application for a grant of \$8.5 million was submitted in February 2022.

The Sanctuary Point District Library will be a significant project in the Sanctuary Point township CBD by providing a hub of community activity; access to technology and information; a place for meeting, collaborating, connecting, studying; and access to business spaces, reader services and collections.

This project involves the preparation of a concept design, community consultation, preparation of documentation for lodgment of a Development Application, preparation of detailed designs and preparation of documentation for the Tender for Construction.

The project will provide a range of economic and social benefits to the region and will respond to high levels of socio-economic and health disadvantage.

The project will also support economic activity in and around the library precinct through on-site job creation, higher visitation and activation levels, place making and on-site spending.

The projects current status includes completion of the detailed design of the Library to 100%. A DA was submitted in February 2022 and a decision on approval had not been made at the time of writing. Construction could potentially commence in April 2023 pending approval of the DA. The construction tender documentation is 70% completed. A panel of approved builders has been established for the tender process.

The Public Art works schedule is being aligned with the construction tender and construction periods and the contract for the artists will be awarded in the coming weeks following the request for an expression of interest. The construction cost estimate was being updated at the time of writing. The current estimate for the construction and fit-out costs is \$15 million.



Financial assistance grants (FAG)

The Financial Assistance Grants (FAG) received by Shoalhaven City Council this financial year equated to \$16,909,840.

Of this, \$10,245,672 was a prepayment of the 2022/23 financial year entitlement. Council recognises the importance of the FAG funding source in delivering vital infrastructure and services to the local government area.

Environmental upgrade agreements

Include particulars of any environmental upgrade agreement entered into by the Council – Act s 54P(1)

Council has not entered into any environmental upgrade agreements under s 54P(1) of the LG Act during the 2021/22 financial year.

Recovery and threat abatement plans

Recovery and threat abatement plans - Councils identified in a plan as responsible for implementation of measures included in the plan, to report on actions taken to implement measures as to the state of the environment in its area – Fisheries Management Act 1994, s220ZT (2)

During the 2021/22 financial year, Shoalhaven City Council was not identified as being responsible for implementing any measures included in a recovery or threat abatement plan under s 220ZT(2) of the Fisheries Management Act 1994.



Shoalhaven City Council disability inclusion action plan 2021-22

progress report – annual report

Shoalhaven City Council's (SCC) Disability Inclusion Action Plan (DIAP) was adopted on 27 June 2017. The DIAP was prepared in accordance with the NSW Disability Inclusion Act (2014) and was prepared in consultation with community members living with disability, their supporters and service providers.

The DIAP demonstrates Council's commitment to building an accessible and inclusive community to ensure that people with disability enjoy the right to live their lives as they choose and enjoy the opportunities and benefits of living and working in the Shoalhaven.

Aligned with the NSW Disability Inclusion Plan, our plan organises actions into the following areas of focus that people with disability said were priority areas.

These focus areas are:

1. Developing positive community attitudes towards disability
2. Creating liveable communities
3. Improving access to mainstream services through improved systems and processes
4. Increasing access to meaningful employment

Annual Progress

Completed	Commenced	Not resourced / funded
31	17	3

Status

 Complete
  Commenced
  Due for review

Glossary

DIAP	Disability Inclusion Action Plan
IAAG	Inclusion and Access Advisory Group
CCB's	Community Consultative Bodies
RMS	Roads and Maritime Services
NDIS	National Disability Insurance Scheme
SDCP	Shoalhaven Development Control Plan
GIS	Geographical Information System
WCAG	Web Content Accessibility Guidelines

Action No.	Actions	Status
Strategy	S1.1 Demonstrate and promote a culture of disability awareness and inclusion	
A1.1.1	Provide training on disability access and inclusion within staff induction training program and as part of toolbox talk resources.	
A1.1.2	Conduct a training needs analysis to support Disability Inclusion Action Plan and implementation.	
A1.1.3	Source or develop training for staff to support Disability Inclusion Action Plan implementation.	
A1.1.4	Allocate a specific budget to the Disability Inclusion Action Plan.	
A1.1.5	Incorporate Disability Inclusion Action Plan measures into Council's existing process for collecting Delivery Program and Operational Plan measures.	
A1.1.6	Update and increase the photo stock available to staff to enable broader depiction of disability diversity in general publications.	
A1.1.7	Promote events supporting disability inclusion and awareness e.g. International Day of People with Disability, Mental Health Week etc.	
Strategy	S2.1 Progressively increase the availability of accessible toilets across the Shoalhaven	
A2.1.1	Plan to progressively increase the number of accessible public toilets within the local government area reflecting the priorities identified by people with disability.	
A2.1.2	Identify Council projects that could accommodate a lift and change facility and lobby for funds to provide them.	
A2.1.3	Make available current and accurate information on the location of accessible toilets.	
Strategy	S2.2 Plan to progressively increase the amount of continuous accessible paths of travel to key destinations within the Shoalhaven	
A2.2.1	Consult annually with people with disability on priorities for the maintenance and upgrade of footpaths, kerbs, and ramps.	
A2.2.2	Identify priority locations to increase the continuous paths of accessibility travel across the Shoalhaven in consultation with people with disability.	
A2.2.3	Collaborate with NSW Government agencies (e.g. NSW Roads and Maritime Services, Transport for NSW) to improve access and to Transport within the Shoalhaven local government area.	
A2.2.4	Review the accessible pathways and crossings around Nowra Aquatic Park, Nowra Youth Centre.	
Strategy	S2.3 Increase accessibility and inclusion of events held in the Shoalhaven and of Council meetings	
A2.3.1	Source or develop accessible and inclusive event and meeting guidelines for use within Shoalhaven City Council.	
A2.3.2	Progressively increase the number of Council events that have an access and inclusion plan.	
A2.3.3	Create an access checklist to support the inclusion of people with disability to attend meetings held at Council.	
A2.3.4	Support Shoalhaven Aboriginal Network of Disability Services, Aboriginal Ability Linkers and other community organisers of cultural events e.g. NAIDOC Week, Reconciliation Week to include access and inclusion plans.	

Action No.	Actions	Status
Strategy	S2.4 Progressively increase accessibility and inclusion of places of recreation, learning and leisure	
A2.4.1	Continue to deliver acquire and promote library and art gallery resources in accessible formats and accessible technologies.	✓
A2.4.2	Deliver 4 "Art Engage" type sessions within the workshops that incorporate access and inclusion elements (budget dependent).	✓
A2.4.3	Commission art exhibitions and/or touring shows exploring the experience of living with disability or catering to people with specific types of disability	✓
A2.4.4	Investigate working in partnership with Aboriginal Ability Linkers to promote library and art gallery workshops and programs supporting inclusion.	✗
A2.4.5	Develop a range of inclusive and accessible activities at Council's pools, swim and fitness centers.	✓
A2.4.6	Improve the availability of access and inclusion information on beaches, waterways and other sites of interest to residents, tourists and visitors.	✓
A2.4.7	Investigate options for beach access for people using wheelchairs and/or for access to calm water non- beach swim sites.	➤
A2.4.8	Promote information to a fenced play area for families seeking these facilities.	✓
A2.4.9	Strategically identify parks for provision of accessible pathways, toilets, accessible park tables and barbecues.	✓
A2.4.10	Plan for progressively increasing the accessibility of sporting ovals including parking, toilets and pathways.	➤
Strategy	S2.5 Increase awareness of accessible parking in the Shoalhaven	
A2.5.1	Correct and/or clarify the controls relating to accessible parking in relevant Development Control Plan chapters.	✗
A2.5.2	Map the accessible parking spaces in commercial centres and points of public destination.	✗
A2.5.3	Develop a strategy for Ranger Services to patrol accessible parking spaces particularly in commercial centres and points of public destination.	✓
Strategy	S2.6 Improve access to Council operated buildings and providing better way finding	
A2.6.1	Improve signage in Council Administration building to support access to meeting rooms, lift and accessible toilet.	✗
A2.6.2	Investigate the feasibility of having lower height service desks at the Entertainment Centre Kiosk and Bar.	✓
A2.6.3	Investigate how the accessibility of the Entertainment Centre can be improved for people who are blind (such as blue tooth beacons in conjunction with smart phones).	✗
A2.6.4	Investigate reserving accessible places in the Entertainment Centre for early booking and internet booking by people with disability.	✓
A2.6.5	Review Council halls and progressively replace stairs with ramps of suitable gradient and install accessible toilets.	✓
A2.6.6	Review the placement of stalls at the Information Centre (Nowra) to enhance access by people using wheelchairs, walking frames or prams.	✓

Action No.	Actions	Status
Strategy	S2.7 Continue to encourage, support and promote accessible tourism in the Shoalhaven	
A2.7.1	Promote and highlight accessible tourism product throughout the region.	✓
A2.7.2	Include accessible tourism itineraries.	✓
A2.7.3	Ensure tourism website is at WCAG 2.0 AA standard.	✓
Strategy	S3.1 Progressively enable the provision of inclusive forms of communications and alternative formats when required	
A3.1.1	Develop guidelines for staff to author accessible and inclusive documents (including to enable web accessibility).	✓
A3.1.2	Develop guidelines or procedures to produce documentation in alternative formats for attendees of Council hosted meetings.	✓
Strategy	S3.2 Progressively improve Council websites accessibility and publications posted on the website and on social media	
A3.2.1	Undertake an audit of Council websites and intranet against Web Content Accessibility Guidelines 2.0 standards and develop a staged and costed implementation plan to improve web accessibility.	✓
A3.2.2	Ensure all contact details on Council websites also refer to the National Relay Service and how to access or request alternative format documents.	✓
Strategy	S3.3 Incorporate accessibility and inclusion considerations in procurement decisions and contracts	
A3.3.1	Source or develop guidelines for incorporating accessibility and inclusion considerations in procurement contracts.	✗
Strategy	S3.4 Review all Council complaint and feedback processes to ensure they are accessible to people with disability	
A3.4.1	Incorporate information from resources from NSW Ombudsman into feedback and complaints information across Council in relation to making these accessible to people with disability.	➤
Strategy	S3.5 Develop a process to ensure that access and inclusion is systematically incorporated into policy development	
A3.5.1	Progressively review and update Council policies (prioritising service delivery focused policies) to ensure access and inclusion are addressed.	➤
A3.5.2	Develop a check list for policy developers to consider impacts on access and inclusion for people with disability.	➤
Strategy	S4.1 Review recruitment and employment processes to ensure they are barrier free to candidates who have a disability	
A.4.1	Review Equal Employment opportunity policy to reflect the organisation's commitment to disability inclusion in the workplace.	➤
A4.1.2	Establish relationships with local Disability Employment Service organisations.	✓
A4.1.3	Collect data in relation to disability access and inclusion as part of the on-line recruitment process.	✓



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