

SHOALHAVEN HEADS LIONS PARKCARE ACTION PLAN

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CONTACT INFORMATION

Group Name:	Shoalhaven Heads Lions Parkcare Group
Contact:	Parks Programmes Officer
Reserve Name:	Shoalhaven Heads Road footpath, Park surrounding tennis courts, River Road, road reserve (inc carpark area of Surf Club) Shorebird airport park at River Road, Jerry Bailey Oval (inc Lions Park), Golden Hill Ave Reserve and Pepper Reserve
Location:	Shoalhaven Heads
Reserve No:	NSH041, NSH149, NSH044, NSH034
Land Tenure	Freehold & Crown Land
Comm Land Type	Park, General Community Use

1. PARKCARE GROUP GOALS

Undertake maintenance of council assets as required to the above public reserves throughout Shoalhaven Heads
Work with Council staff and other volunteer groups in Shoalhaven Heads to progress works in the adopted Shoalhaven Heads Landscape Management Plan

2. SHOALHAVEN PARKCARE GROUP ACTIVITIES TABLE

GROUP ACTION	PRIORITY	METHOD	TIMING
Clearing of weeds and unmanaged vegetation surrounding the tennis courts.	Moderate	By hand	Ongoing
Continue a regular maintenance regime at the migratory shorebird airport park at the eastern end of River Road.	Moderate	By hand	Ongoing
Continue a regular maintenance regime at Jerry	Moderate	By hand	Ongoing

Baily Oval (not including tree laden area to the west).			
Weeding and planting at the Surf Club carpark.	Low	By hand	As approved and required
Continue a regular maintenance regime at Pepper Reserve, Golden Hill Ave Reserve.	Low	By hand	As approved and required
Continue a regular maintenance regime at River Road Reserve. These works are limited to cleared & modified road verge. No works to occur within areas of native vegetation and no native vegetation to be removed.	Low	By hand	As approved and required

3. PARKCARE GROUP ACTION PLAN MAP





4. PARKCARE GROUP WHS DOCUMENTS

Type of Activity	WHS Document Name	Document No.
Maintenance and construction activity (includes landscaping, mulching and planting)	Operational Risk Assessment	FM22/16
Painting and maintaining park furniture	Park Furnishings and Play Equipment Maintenance	SWMS1201
Litter collection	Roadside Waste, Biological Waste & Park Litter Collection	SWMS1417 (v9)
Weeding	Weed Control Activities	SWMS1408

WHS Document Name	Document No.
Workplace Inspection Checklist	D13/177520
Incident Reporting, Investigation and Corrective Action	PRD22/123
Bushcare/Parkcare Policy	POL18/43

Bushcare/Parkcare Procedure	PRD20/28
Contractor & Volunteer Management	PRD18/165
Personal Protective Equipment (PPE)	PRD16/257
Work Health & Safety Policy	POL20/12
Risk Management	PRD22/22

5. COUNCIL SUPPORT

Supply of PPE as required
In-kind assistance as negotiated in the preparation and implementation of any community projects developed by the group

6. HAS A SITE HAZARD AND RISK ASSESSMENT BEEN COMPLETED FOR THE PARKCARE SITE?

Risk assessments are completed daily as part of the Site Recording Group Sheet & Site Specific Risk Assessment Form.

7. LIST THE PERSONAL PROTECTION EQUIPMENT REQUIRED FOR VOLUNTEERS WHILST WORKING ON THE SITE

PPE Equipment Required	Date issued
First Aid Kit	As Required
Gloves	As Required
Sunscreen	As Required
Insect repellent	As Required

8. POSSIBLE FUTURE FUNDING

Project	Funding source
Future works from the Shoalhaven Heads Landscape Masterplan	Council, grants and group will fundraise throughout Shoalhaven Heads to finance this project

9. PLAN WILL BE REVIEWED EVERY SIX YEARS

10. LOCAL OR REGIONAL MANAGEMENT PLANS OR STRATEGIES THAT THIS PLAN RELATES TO

Name of document	Year it was produced	Produced by
Generic Community Land – Parks - Plan of Management	2001	Shoalhaven City Council
Generic Community Land – Community Use – Plan of Management	2001	Shoalhaven City Council
Generic – Sportsgrounds – Plan of Management	2001	Shoalhaven City Council
Shoalhaven Heads Landscape Management Plan – D22/143310	Adopted March 2022 MIN22.222	Shoalhaven City Council

**11. RECOMMENDED PLANTING SPECIES LIST
(NO VIEWS TO BE IMPACTED)**

Name or type of plant	Maximum Height	Structural Role in the park vegetation	Number
Various low growing shrubs and trees	Up to 10m	Aesthetic value and attract natives	As required and approved in line with the Shoalhaven Heads Landscape Masterplan

12. SITE WEED LIST

Common Name	Extent	Control method used by group
Asparagus fern	L	By hand
Dandelion	L	By hand
Capeweed	L	By hand
Flatweed	L	By hand

All works undertaken pursuant to this action plan are to be to the satisfaction of the Open Spaces Assets Coordinator

Parkcare Group Name Shoalhaven Heads Lions Parkcare Action Plan

Coordinator Name Robyn Flack

Signature

Date .../...