

City Administrative Centre Bridge Road, Nowra, NSW, Australia, 2541

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Reference Number:	76976E (D24/558162)
Contractor Business Name:	SMEC Australia Pty Ltd
Contractor Address:	Level 7 40 Mount Street NORTH SYDNEY NSW 2060
Name/Address of related Body Corporate: (Please insert Particulars of any related body corporate in respect of the contractor, or any other private sector entity in which the contractor has an interest, that will be involved in carrying out any of the contractor's obligations under the contract or will receive a benefit under the contract)	N/A
Date Contract Effected:	Tuesday, 27 August 2024
Contract Duration	4 Years
Contract Title:	Partner Consultant – Shoalhaven Roads Project
Contract Description / Particulars of project:	<p>Council is sought a Partner Consultant to provide investigation, design, and project management services to support this package of works.</p> <p>Services anticipated to be required during the course of the project include:</p> <ul style="list-style-type: none"> • Project Management, including: <ul style="list-style-type: none"> ○ Keep Council updated and refer escalated issues to Council. ○ Program and budget management. • Stakeholder Management, including: <ul style="list-style-type: none"> ○ Internal stakeholder engagement <ul style="list-style-type: none"> ▪ Circulation of documents to stakeholders and allow for incorporating comments. ▪ Internal Stakeholders may include: <ul style="list-style-type: none"> • Flood Management Department • Environmental Officers • Asset Engineers • District Engineer • Technical Services Department for technical questions and background information (including traffic data) • City Futures Department for future development information • Property Management Department • Communication Department for updating of the project website ○ External stakeholder engagement, including: <ul style="list-style-type: none"> ▪ Community engagement, including: <ul style="list-style-type: none"> • Contribute content to maintain the Council project website. • Community Groups (CCBs).

- Residents, businesses and visitors.
 - Impacted property owners.
 - Aboriginal Heritage Groups
- Utility and service authority liaison and approvals, including:
 - Shoalhaven Water
 - Endeavour Energy
 - Telstra / NBN / Optus / AARNet / TPG
 - Zinfra / Jemena
- IDP Fisheries
- Transport for New South Wales (TfNSW)
- Consultation and notification which may include:
 - Stakeholder workshops / meetings
 - Media releases via Council
 - Letterbox drops to impacted residents
 - VMS boards
 - Community meetings
 - Emails / phone calls
- Site Investigations:
 - Site walk and observation (photo/video) report for each site.
 - Asset (structural) assessments (Level 2 and/or Level 3).
 - Survey, including cadastral boundary survey.
 - Survey mark audit.
 - Aboriginal and cultural heritage investigations.
 - Environmental investigations [i.e., REF].
 - Geotechnical investigation & pavement design.
 - Desktop services investigations (BYDA).
 - Underground utility service locating where identified to be required.
 - Hydraulic analysis of impacted catchments (including flood impact assessment of proposed design).
 - Streetlight audit.
- Design Services:
 - Review background information and complete gap analysis
 - Some projects include concept or detail design completed previously which will require review to identify if these align with the Safer Roads objectives. It may be subject to re-scope and re-design, however it may also be construction ready pending a review to determine alignment with project objectives.
 - Develop scope of works for each location to meet project objectives
 - Recommendations are to be made to Council to minimise risk of program and budget which may include:
 - Identifying packages of works which are to proceed as design and construct.
 - Packaging of works to enable construction if budget allows else shelving of the works for the future.
 - The developed scope of works will be reviewed and agreed upon with Council before proceeding, therefore the scope of works is not guaranteed.
 - Concept, detailed and then tender/construction documentation
 - Roadway layout design
 - Linemarking and signage design

	<ul style="list-style-type: none"> ○ Stormwater and subsoil drainage design ○ Kerb & gutter design [incl. driveways] ○ Vehicular entry design ○ Active transport improvement including access and mobility design ○ Land acquisition plans (registered surveyor boundary locating required) ○ Streetlighting design ○ Draft construction methodology and concept Temporary Traffic Management to confirm construction feasibility and impact to the community. ○ Construction drawings and cost estimates <ul style="list-style-type: none"> ▪ AUS-SPEC construction documentation ○ Safety-in-design assessment and report <ul style="list-style-type: none"> ▪ Safety in Design workshop to be undertaken between concept and detailed design with relevant stakeholders. • Construction Services: <ul style="list-style-type: none"> ○ Procurement support, including: <ul style="list-style-type: none"> ▪ Preparation of Construction Tender, specifications, schedule of rates and all associated documents. ▪ Tender assessment and report. ○ Construction support, including: <ul style="list-style-type: none"> ▪ Provide on-going technical support for responding to Requests for Information (RFI's) and updating the issue for construction drawings (clarification or a design error or omission do not form part of the RFIs). ○ Road safety audits where required ○ Contract management, including: <ul style="list-style-type: none"> ▪ Superintendency ▪ Dilapidation reporting ○ Site surveillance ○ Handover of the assets to the satisfaction of Council
Contract Amount:	\$4,946,700.00 (GST Incl? - No)
Provisions for Variation to Amount:	Yes, Clause 9 of the General Conditions of Contract.
Provisions for Re-negotiation:	No provisions for re-negotiations have been defined in the contract.
Method of Tendering Process:	Expression of Interest/ Targeted Tender
Criteria against which Tenders were assessed:	<p>Mandatory Criteria</p> <ul style="list-style-type: none"> • Tender Complies with All Conditions of Tendering • Provision of necessary Insurance • Compliance with Draft Contract <p>Non-price Criteria (60%)</p> <ol style="list-style-type: none"> 1. Mandatory Local Preference Policy Component.....5% 2. Proposed project coordination approach10% 3. Capability to undertake site investigations10% 4. Capability to undertake detailed design & prepare works packages10% 5. Capability to manage stakeholder engagement, including broader community10% 6. Capability to manage construction contracts10% 7. Capacity to meet the delivery program5% <p>Price Criteria (40%)</p>
Provision for contractor payment - Operational & Maintenance	N/A

Services:	

This form will be published on Council’s website in accordance with Government Information (Public Access) Act 2009