



# Agreement To Pay Rates And Charges

Finance & Corporate Services

City Administrative Centre Bridge Road, Nowra, NSW, Australia, 2541

Address all correspondence to: The General Manager, PO Box 42, Nowra, NSW, Australia, 2541 | DX 5323 Nowra  
council@shoalhaven.nsw.gov.au | www.shoalhaven.nsw.gov.au | Phone: (02) 4429 3111 | Fax: (02) 4422 1816

## 1 Applicant

Given name(s): .....

Surname: .....

Postal Address: .....

.....

Suburb: ..... Postcode: .....

Phone: ..... Mobile: .....

## 2 Property Details

Property Address: .....

.....

Suburb: ..... Postcode: .....

Lot: ..... DP: .....

Assessment No: .....

## 3 Arrangement Details (please tick box for most suitable arrangement)

I would like to make application to pay the amount outstanding as of today's date by monthly payments of \$ ....., commencing (MM/YY) ..... and all future instalments as they become due.

I would like to make application to pay monthly payments of \$ ....., commencing (MM/YY) ..... to cover the remainder of the current rating period.

(Please note that this arrangement will cease at the end of June each year or if the outstanding rates and charges are paid before that time).

I require an extension of time to pay the outstanding rates and charges as of today's date until: .....

Reason for Extension .....

.....

.....

.....

## 4 Terms of Agreement

Council appreciates that some ratepayers, due to unforeseen circumstances, cannot pay the rates and charges by the due dates shown on their rate notice and will accept agreements to pay the account as per arrangements shown below.

- (1) By law **daily interest will be charged** on all overdue rates and charges.
- (2) Monthly payments are **not to be missed or decreased** without Council's prior agreement. Failure to maintain Council's agreement could result in immediate legal action being taken to recover the debt..
- (3) Council will only reply to you if the proposed amount requires further negotiation.
- (4) Other repayment agreements will be considered provided the particulars are submitted in writing to Council.
- (5) All payments are to be received on or before the last working day of each month.
- (6) **All agreements** will be subject to periodic review by Council.

## 5 Declaration

I understand that daily interest charges will apply to overdue rates until paid in full and, provided I abide by the terms of the agreement, no legal action will be taken by Council.

..... (Date) ..... / ..... / .....  
(Signature of Applicant)

**Privacy Notification:** the information requested on this form is being collected by Shoalhaven City Council on behalf of the property owner for the purposes stated on the application. The information will be used solely by Council staff and other parties as nominated by the property owner for the purpose mentioned or a directly related purpose. The applicant understands that this information is provided on a voluntary basis and they may apply to Council for access or amendment of the information at any time.

**This form may be published on Council's website in accordance with Government Information ( Public Access) Act 2009**

### OFFICE USE ONLY

	Rates Payment Agreement		Debt Recovery Officer
Form Number: 611/06/11	Version Number 1	Issue Date: 3/6/2011	Next Review date: 1/3/2012