



# Access to a Public Register

## Statutory Declaration Oaths Act, 1900, Eighth Schedule (Section 57 Privacy and Personal Information Protection Act, 1998)

Finance & Corporate Services

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### 1 Applicant

I, the undersigned, .....  
(Name of Applicant)

of, .....  
(Address)

in the State of New South Wales, do solemnly and sincerely declare that I am requesting access to: (information requested)

.....  
.....  
.....  
.....

and I intend to use of this information (purpose) .....

.....  
.....  
.....  
.....

I make this solemn declaration conscientiously believing the same to be true and by virtue of the Oaths Act, 1900.

Declared at .....; this ..... day, of ....., of 20 .....

(Place)

..... in the presence of an authorised witness, who states:

(Signature of Applicant)

I, ....., a .....

[name of authorised witness]

[qualification of authorised witness – JP number if applicable]

certify the following matters concerning the making of this statutory declaration by the person who made it: [\* please cross out any text that does not apply]

1. \*I saw the face of the person OR \*I did not see the face of the person because the person was wearing a face covering, but I am satisfied that the person had a special justification for not removing the covering, and
2. \*I have known the person for at least 12 months OR \*I have not known the person for at least 12 months, but I have confirmed the person's identity using an identification document and the document I relied on was

.....  
[describe identification document relied on]

.....  
[signature of authorised witness]

.....  
[date]

*Privacy Notification: The information on this form is being collected by Shoalhaven City Council and supports your request for access to personal information from a public register. This declaration will be used by Council staff for the purpose of determining your request. The provision of this information is voluntary however, without it Council may not be able to process your request. You may apply to Council for access to this information at any time.*

**This form may be published on Council's website in accordance with Government Information ( Public Access) Act 2009**

**OFFICE USE ONLY**

	Application for Access - S.57 PPIPA	Information (GIPAA) Officer
Form Number: 138/05/12	Version Number 2	Issue Date: 05/12
		Next Review date: 27/07/2012