



Development Application Checklist

Jerberra Estate – Tomerong

Planning and Development Services Group

City Administrative Centre Bridge Road, Nowra, NSW, Australia, 2541

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1 Important information

The checklists below have been prepared to assist you with lodging your development application to ensure that all necessary details have been provided. The checklists must be completed and lodged with your application.

If essential information is omitted or not provided to an acceptable standard, your application may be rejected and returned within 7 days. Additional documentation may be required to support the application. If the application needs to be advertised, **notification will not occur until all relevant supporting documentation** has been received.

Privacy Notification: The checklists are for administrative and assessment purposes. They will be used by Council staff and other organisations for the purpose mentioned and may be included on a public register. They will be published on Council's website as required by the GIPA Act 2009.

2 Development Application – Information checklist

Information Required	Tick appropriate box		
	No	Yes	NA
Applicants: name; address and signature			
Description of the proposed development			
Owners consent: owners declaration or statement signed by all registered owners of the land			
Land ID: Address, Lot and Deposited Plan (DP) number on which the development will be carried out			
Project value			
Construction details (e.g. material used for frames, floor and roof, external colours and finishes etc.)			
Waste minimisation and management plan – a pro-forma plan is provided for minor development			
A combined drainage application for the on-site effluent management system and the stormwater infiltration trench			
List of accompanying documents			
Concurrence of any State agencies if required – refer to Development Application (DA) Guidelines			

OFFICE USE ONLY

I verify that the checklist is complete and all identified information has been provided		
Date:	Customer Service Officer:	Duty Officer:
Property:	Application No.	
Form Number: DEV002	Version Number: 2	Issue Date: 02/2016



2 Development application - Information checklist – cont.

Information Required	Tick appropriate box		
	No	Yes	NA
Plans: must be clear and legible, fully dimensioned, drawn to scale and show: 1. Site plan: <ul style="list-style-type: none"> • Location, boundary dimensions, site area, north point • Existing vegetation and trees on the land • Existing ground levels in relation to buildings and road(s) • Buildings (existing and proposed) in relation to the land's boundaries • Location and uses of any buildings on adjoining land • Location of any easements • Effluent application area(s) • Roads, driveways and parking areas • Any land mapped in DCP Chapter N20 as bushland management area (BMA), bushland conservation area (BCA), orchid management area (OMA), bushfire asset protection zone (APZ) and potential building area • Fencing – refer to Figure 6 in DCP Chapter N20 			
2. Floor plans: <ul style="list-style-type: none"> • Show layout, partitioning, room sizes and intended uses. • Include existing unauthorised buildings that are proposed to be retained 			
3. Elevations and sections: Each elevation of the proposed building(s) showing proposed external finishes, heights, floor levels and sections			
4. Tree and vegetation plan: Overlay onto a copy of the site plan: <ul style="list-style-type: none"> • Existing native trees and shrubs including any known hollow-bearing trees or threatened species feed trees – contact Council for assistance • Any non-native trees or shrubs within the BMA/BCA • How the land will be landscaped or otherwise treated and what types of vegetation will be used 			
5. Detailed effluent and stormwater drainage plan: <ul style="list-style-type: none"> • Effluent application system layout – refer to sample provided in the Jerberra Estate DA Kit and section 5.5 of DCP Chapter N20 • Location of treatment units • Location of rainwater tanks, stormwater pipes and stormwater absorption trench • Stormwater infiltration trench/rain garden cross section (refer to Figure 10 of DCP Chapter N20) 			
6. Erosion and sediment control plan: Refer to sample provided			
7. Other details: <ul style="list-style-type: none"> • Bushfire assessment report • BASIX commitments • Proposed finish levels of the land in relation to buildings and roads • Any proposed changes to the land by excavation, filling or otherwise • Engineering details for driveway and access points as required under DCP Chapter N20 • Fencing details as required in DCP Chapter N20 			
8. Statement of Environmental Effects (SEE) Note: All development applications must be accompanied by an SEE that addresses the specific circumstances of the development proposal and the site. A customised SEE form has been prepared for Jerberra Estate and must be completed and submitted with your application.			

APPLICANTS DECLARATION

I verify that the above information has been provided	Date:
Applicants signature:	Applicants name: