

City Administrative Centre Bridge Road, Nowra, NSW, Australia, 2541

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Fees apply to this application, visit <http://shoalhaven.nsw.gov.au/mycouncil/feesandcharges.aspx>

About this form

1. Read the Notes in Section 6 about the requirements of this Certificate of Compliance.
2. Please note that fields on this form marked with an* are mandatory and must be completed before submitting.
3. Once completed you can submit this form by mail, fax, in person or email (council@shoalhaven.nsw.gov.au).
4. Contact the Planning & Development Administration Team to organise an invoice to be created prior to an inspection being arranged.
5. The applicable invoice can be paid in person, by BPAY, by cheque or by credit card (Note. 1% surcharge applies – please call 1300 651 934 or www.shoalhaven.nsw.gov.au).
6. Once paid, a Swimming Pool Compliance Officer will be in contact to arrange a suitable inspection time.
7. **You must register your pool at www.swimmingpoolregister.nsw.gov.au prior to making an application for a Certificate of Compliance with Council.**

1 Owners Details

<p>Owners Name/Company Name*</p> <input style="width: 95%; height: 25px;" type="text"/>	<p>Contact Person (if Company)*</p> <input style="width: 95%; height: 25px;" type="text"/>						
<p>Postal Address*</p> <input style="width: 95%; height: 25px;" type="text"/>	<p>Town/Locality*</p> <input style="width: 95%; height: 25px;" type="text"/>						
<table border="0" style="width: 100%;"> <tr> <td style="width: 30%;"><input style="width: 95%; height: 25px;" type="text"/></td> <td style="width: 30%;">Home Number*</td> <td style="width: 40%;"><input style="width: 95%; height: 25px;" type="text"/></td> </tr> <tr> <td><input style="width: 95%; height: 25px;" type="text"/></td> <td>Mobile Number*</td> <td><input style="width: 95%; height: 25px;" type="text"/></td> </tr> </table>	<input style="width: 95%; height: 25px;" type="text"/>	Home Number*	<input style="width: 95%; height: 25px;" type="text"/>	<input style="width: 95%; height: 25px;" type="text"/>	Mobile Number*	<input style="width: 95%; height: 25px;" type="text"/>	<p>Business Number</p> <input style="width: 95%; height: 25px;" type="text"/> <p>Fax Number</p> <input style="width: 95%; height: 25px;" type="text"/> <p>Email*</p> <input style="width: 95%; height: 25px;" type="text"/>
<input style="width: 95%; height: 25px;" type="text"/>	Home Number*	<input style="width: 95%; height: 25px;" type="text"/>					
<input style="width: 95%; height: 25px;" type="text"/>	Mobile Number*	<input style="width: 95%; height: 25px;" type="text"/>					

2 Swimming Pool Details

Street No*	Street Name*	Town/Locality*
<input style="width: 95%; height: 25px;" type="text"/>	<input style="width: 95%; height: 25px;" type="text"/>	<input style="width: 95%; height: 25px;" type="text"/>
Lot and DP	Area of land (in m2 or ha)	
<input style="width: 95%; height: 25px;" type="text"/>	<input style="width: 95%; height: 25px;" type="text"/>	
Is your pool registered with NSW State Government		
<input type="checkbox"/> Yes	Certificate No* <input style="width: 95%; height: 25px;" type="text"/>	
<input type="checkbox"/> No	Please see point 7 above.	
Approximate year that swimming pool was approved/built	Approval/DA Number	
<input style="width: 95%; height: 25px;" type="text"/>	<input style="width: 95%; height: 25px;" type="text"/>	

Type of pool (please tick the appropriate box)*

In-Ground Semi In-Ground Above Ground Indoor Spa/Hot Tub Inflatable/Portable

The information on this form is being collected by Council for administrative and assessment purposes. It will be used by Council staff and other organisations for the purpose mentioned and may be included on a public register. Personal information contained on this form will be published on Council's website as required by the GIPA Act 2009. Persons identified on this form may at any time, apply to Council for access or amendment of the information.

OFFICE USE ONLY

File No.: 23451E Alternatively within: DA/BA:	Fee \$: Charge Code: 25486.24060.23657 (Nil GST)
Receipt No.:	Receipt Date:
Form No.: 3102	Issue Date: 1/5/2013
Version Number 2	Review Date: 1/5/2017



3 Pool Category

Does the pool fit into any of the following categories:	Yes	No
Visitor or tourist accommodation (i.e. Hotel, Motel, Backpackers, B&B)	<input type="checkbox"/>	<input type="checkbox"/>
Is the pool located on a property with more than two dwellings	<input type="checkbox"/>	<input type="checkbox"/>
Is the pool used by a serviced apartment or short term rental accommodation	<input type="checkbox"/>	<input type="checkbox"/>

4 Access Details for Inspection

Contact Name	Contact Phone
<input type="text"/>	<input type="text"/>
Access Details (if required)	
<input type="text"/>	

5 Owners Consent

As the owner(s) of the land to which this application relates, I/we consent to this application and authorise Council officers to undertake all necessary inspections of the premises in order to properly assess this certificate of compliance application.

Registered Owners Name (PRINT)*	Registered Owners Name (PRINT)*
<input type="text"/>	<input type="text"/>
Organisation/Company Name (if applicable)	ABN/ACN (if applicable)
<input type="text"/>	<input type="text"/>

Note: If the land is owned by a company (P/L) the signature of at least one (1) director residing in Australia is required. If a company signatory, indicate position held.

Signature	Date	Signature	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

6 General Information

Rights of appeal

Under the provisions of Section 26 of the Swimming Pools Act 1992, the applicant is entitled to appeal to the Land and Environment Court should Council determine to refuse this application. Such an appeal must be made within twenty-eight (28) days from the date of the determination.

For the purpose of the appeal proceedings arising in connection with an application under Section 22D of the *Swimming Pools Act 1992*, Council is taken to have refused the application if it has not finally determined the application within 6 weeks (or such other period as may be prescribed by the regulations) after:

- An inspection of the swimming pool is carried out under section 22B

Swimming Pools Act 1992 – Section 22D

22D Certificates of compliance

- The requirements for the issue of a certificate of compliance in respect of a swimming pool are that:
 - the swimming pool is registered under Part 3A, and
 - the swimming pool complies with the requirements of this Part.
- A local authority or an accredited certifier must issue a certificate of compliance in respect of a swimming pool if the local authority or accredited certifier:
 - has inspected the swimming pool under this Division, and
 - is satisfied that the requirements for the issue of a certificate of compliance have been met.
- A local authority or an accredited certifier must not issue a certificate of compliance except as provided by subsection (2).
- A local authority or an accredited certifier may refuse to issue a certificate of compliance until any fee payable for the inspection has been paid.
- A certificate of compliance in respect of a swimming pool is to be issued to the owner of the premises on which the pool is situated in a form approved by the Director-General.
- A certificate of compliance remains valid for a period of 3 years from the date on which it is issued but ceases to be valid if a direction is issued under section 23 in respect of the swimming pool to which the certificate relates.
- A local authority or accredited certifier that issues a certificate of compliance in respect of a swimming pool must ensure that details of the certificate are entered on the Register, by providing the details to the Director-General in a form approved by the Director-General.
- The regulations may make provision for or with respect to the time and manner in which any such information is to be entered on the Register