
ROAD SEALING CONTRIBUTIONS

Policy Number: POL16/156 • **Adopted:** 16/12/1997 • **Reaffirmed:** 21/12/2004 • **Amended:** 18/12/2007, 10/02/2009, 30/07/2013, 12/12/2017 • **Minute Number:** MIN97.2296, MIN04.1593, MIN07.1782, MIN09.138, MIN13.743, MIN17.1057 • **File:** 6820E • **Produced By:** Assets and Works Group • **Review Date:** 1/12/2020

1. PURPOSE

To allow authorisation of road sealing works where alternative part funding is available.

2. STATEMENT

This policy statement is based on Council Minute 97.2296 of 16 December 1997. Council reaffirmed the policy in its revised format on 21 December, 2004. Council amended the policy on 18 December 2007 by Minute 07.1782. Council then amended the policy (3.a.vi) on 10 February 2009 by Minute 09.138.

3. PROVISIONS

- a. Council carry out the sealing of sections of gravel road currently maintained by Council where residents wish to make a contribution to the work, as part of its annual construction programmes, where the following requirements are met –
- i) a written request has been submitted by the resident;
 - ii) Council considers the work merits the necessary allocation of funds;
 - iii) the minimum length to be sealed of an isolated section of road, for which Council is responsible, is 100 metres but may be greater if on a curve or crest;
 - iv) the minimum length to be sealed of a section adjoining an existing bitumen length is 50 metres;
 - v) where a section of unsealed road less than 100 metres in length would remain after the proposed work, this additional length must also be sealed as part of the project;
 - vi) the resident makes a contribution of 75% of the estimated cost of all works required to upgrade and seal the road;
 - vii) if the work is approved by Council, then the sealing of the road will take place within 12 months of this approval and following receipt of the contribution;
 - viii) such programme not be used where a condition of development consent is issued.

- ix) the resident agrees that no refund for the works is payable by Council, unless further upgrading and sealing works are undertaken within 12 months of the completion of the section of road to which the resident contributed. Additionally, for the refund to be payable, further sealing works must have been undertaken on both adjoining sides of the section to which the resident contributed. Any refund shall be limited to 50% of the resident's contribution.
- b. The Policy not apply to areas where re-subdivision, rezoning and re-development applications are being considered.
- c. If a resident contributes 100% of the estimated cost of upgrading and sealing works, then the provisions of clause 3.a apply with the exception of 3.a.ii and 3.a.vi.

4. IMPLEMENTATION

The Assets and Works Group is responsible for considering requests and then reporting to Council for authorisation.

5. REVIEW

This policy statement will be reviewed:

- Within 12 months of the date of the election of a new Council or
- Every four years or
- As directed by Council
- A change occurs – to ensure its requirements are reasonably practical and that it is effective in reducing Council's exposure to liability claims
- The Director of Assets and Works shall be responsible for the review of this policy

6. APPLICATION OF ESD PRINCIPLES

To reduce the effect on the environment from:

1. dust;
2. siltation; and
3. to reduce the use of pavement gravels.