

Acceptance of Tenders - Reports to Council

Policy Number: POL16/165 • **Adopted:** 19/12/1995 • **Reaffirmed:** 31/08/2004, 28/04/2009, 23/04/2013 •
Amended: 15/08/2017 • **Minute Number:** MIN95.3030, MIN04.985, MIN09.488, MIN13.392, MIN17.334,
MIN17.701 • **File:** 5701E, 2665E • **Produced By:** Finance Corporate & Community Services Group • **Review
Date:** 1/12/2020

1. PURPOSE

To avoid delays in the tendering process due to Council meeting schedules for those Tenders either required under the Local Government Act 1993 to be approved by Council or above the delegated authority granted to the General Manager Council Minute

2. STATEMENT

This statement of policy is based on Council Minute 95.3030 of 19 December 1995. Council reaffirmed the policy in its revised format on 31 August 2004 – Refer Minute 04.985.

3. PROVISIONS

Matters relating to tenders that are required to be reported to Council shall be reported directly to the Ordinary Council Meeting in circumstances where the submission of the report to the Strategy and Assets Committee in accordance with MIN17.334 could cause undue delay.

4. IMPLEMENTATION

All Council Groups involved in tendering arrangements have responsibility for implementing this policy.

5. REVIEW

The Finance Corporate & Community Services Group will review this policy within one year of the election of every new Council.

6. APPLICATION OF ESD PRINCIPLES

None relevant.