

Rates and Other Monies – Delegation of Authority to Write Off

Adoption Date:	07/02/1995
Reaffirmed:	28/09/2004, 10/02/2009, 23/04/2013
Amendment Date:	15/08/2017, 01/08/2022
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Review Date:	01/12/2024
Directorate:	City Performance
Record Number:	POL22/85

1. Purpose

To establish a threshold for writing off outstanding rates, charges and other Council accounts by staff under delegated authority.

2. Statement

This policy statement is based on Council Minute 95.183 of 7 February 1995. Council reaffirmed the policy in its revised format by Minute 04.1165 on 28 September 2004.

3. Provisions

- a. In accordance with Regulation 131, of the Local Government (General) Regulation 2005, Council set an amount of \$5,000 and above for which rates and charges may be written off only by resolution of Council.
- b. In accordance with Regulation 213, of the Local Government (General) Regulation 2005, Council set an amount of \$5,000 and above for a debt, which may be written off only by resolution of Council.

4. Implementation

The City Performance Directorate has responsibility for implementation of this policy under delegation from the Chief Executive Officer.

5. Review

This policy statement will be reviewed within one year of the election of every new Council.