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## Conditions of Entry – Council Facilities

- **Policy Number:** POL21/43 • **Adopted:** 11/11/2020 • **Amended:** 05/04/2024 • **Minute Number:** N/A
- **File:** 6841E • **Produced By:** City Performance • **Review Date:** 19/1/2026

### 1. PURPOSE AND SCOPE

- 1.1. To establish the conditions of entry to Council Facilities.

### 2. STATEMENT

- 2.1. Ensuring the health and safety of workers, community members and others is priority. This Policy applies to all persons entering this Council facilities.

### 3. PROVISIONS

- 3.1. Under the *Inclosed Protection of Lands Act 1901*, section 4 (1) the following are agreed terms and conditions when entering Council facilities. Your attendance is acceptance of the terms and conditions.
- 3.2. Under the NSW WHS Act 2011, *s29 Duties of other persons, for example community members, clients and suppliers at the workplace must take reasonable care for their own health and safety, take reasonable care that their actions or lack of action do not harm others' health and safety, and comply with any reasonable instruction given by Shoalhaven City Council to allow Shoalhaven City Council to comply with their WHS obligations. Refer to conditions of entry below, number 3.4.*
- 3.3. Under the WHS Regulation 2017, Division 11, Psychosocial hazards are those that may cause psychological harm, whether or not it may also cause physical harm, to workers or others. Refer to conditions of entry below, number 3.4.
- 3.4. Failure to comply with the conditions of entry will result in refusal of entry, the requirement to leave the facility or police notification. Conditions of Entry to this facility are:
  - No items or behaviours which may cause discomfort or a safety risk to anyone.
  - No disrespectful or offensive messaging, pictures or gestures.
  - No alcohol or any illegal substances.
  - No items that could be used as a weapon or cause disruption.
  - No standing is permitted for reasons of safety and emergency egress. Once all seats are occupied, no further access will be permitted.
  - No deliberate damage to any equipment or item.
  - By accepting these Conditions of Entry, you acknowledge that Shoalhaven City Council use video monitoring and that footage may be collected and stored and disclose your personal information obtained as a result of such monitoring in accordance with the Privacy and Personal Information Act 1998.

### 4. IMPLEMENTATION

- 4.1. This Policy is implemented by the facility manager or worker representative.

### 5. REVIEW

- 5.1. This Policy will be reviewed annually, or earlier if required.