

Safe Work Instruction - Clearing of Copasac Screens at WTP's

DO NOT use this plant* or complete this task unless you have been inducted in its safe use and operation by an Authorised Experienced Operator

This SWI may not cover all possible hazards and risks and should be referred to as a control measure in the risk assessment process. Additional training may be required for high risk plant. Site and task may change required PPE.

PERSONAL PROTECTIVE EQUIPMENT



Eye protection must be worn



Long and loose hair must be contained or covered.



Hand protection must be worn



Foot protection must be worn



P2 face mask must be worn when airborne dust or fumes are created

POTENTIAL HAZARDS AND RISKS



Manual Task Injury

Manual task injury from incorrect manual handling techniques



Slip, Trips, Falls

Slip, trip, fall due to uneven or slippery work surfaces

PRE-OPERATIONAL SAFETY CHECKS

- ✓ Complete site-specific risk assessment
- ✓ Complete visual plant check prior to operation
- ✓ Ensure you are familiar with plant operations and controls
- ✓ Ensure that guards are fitted, secured and functional in accordance with manufacturers guidelines

OPERATING PROCEDURES – CLEARING COPASAC SCREENS

- ✓ Operate plant to the conditions of the work area
- ✓ Lift Copasac frame from guide supports while standing on walkway
- ✓ Remove locating pins
- ✓ Remove Copasac from frame
- ✓ Deposit screenings in wheelbarrow
- ✓ Dispose of Copasac if damaged
- ✓ Wash Copasac in wash down area, or replace with new Copasac if removed one is damaged
- ✓ Replace Copasac onto frame
- ✓ Replace locating pins
- ✓ Replace frame in guides

OPERATING PROCEDURES – COLLECT SCREENINGS

- ✓ Hose and clean screenings area
- ✓ Bury screenings in trench or deposit into skip/Sulo bin if applicable
- ✓ Cover with a minimum of 150mm of sand or other appropriate material

ENDING OPERATIONS

- ✓ Hose/clean wheelbarrow and shovel and return to shed

DO NOT

- ✗ Do not use if plant is faulty. Attach an Out of Service tag and report fault to your supervisor
- ✗ Do not walk/work outside of handrail or on Copasac supporting grid
- ✗ Do not use mobile phone while operating plant

*Plant in this SWI refers to any machinery, equipment, appliance, container, implement and tool.