

Safe Work Instruction - How and when to use

DO NOT use this plant* or complete this task unless you have been inducted in its safe use and operation by an Authorised Experienced Operator

This SWI may not cover all possible hazards and risks and should be referred to as a control measure in the risk assessment process. Additional training may be required for high risk plant/work. Site and task may change required PPE.

PERSONAL PROTECTIVE EQUIPMENT (select appropriate PPE option, delete irrelevant options)



Eye protection must be worn

Foot protection must be worn

Foot protection and spats

must be worn

be worn



Long and loose hair must be contained or covered.



Hearing protection must be worn

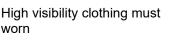


Hand protection must be worn

Head protection must be worn



P2 face mask must be worn when airborne dust or fumes are created





Half face mask respiratory protection must be worn



Welding mask must be worn





Face protection must be worn

Protective body clothing must

Safety harness must be worn

worn



POTENTIAL HAZARDS AND RISKS (select appropriate drop down option, include additional Hazards and Risks under Other,

delete irrelevant options)

(i) Entanglement Select option from drop down list

- Shearing
- Struck by Moving Object Select option from drop down list

Select option from drop down list

- (1) Exposure to High Pressure Fluid Select option from drop down list
- Manual Task Injury Manual task injury from repetitive movements
- Crushing Select option from drop down list

Explosion

Explosion of gases, vapours or liquids

- Cutting, Stabbing or Puncturing Select option from drop down list
- Slip, Trips, Falls Select option from drop down list
- **Electrical Shock or Burn** Select option from drop down list
- Select option from drop down list

PRE-OPERATIONAL SAFETY CHECKS

- Complete site specific risk assessment
- Complete the appropriate pre-operational plant checklist if applicable
- Ensure you are familiar with plant operations and
- Ensure that guards are fitted, secured and functional in accordance with manufacturers guidelines
- ✓ Seat belt to be worn (use this when applicable)

OPERATING PROCEDURES

- Keep clear of moving plant parts
- Operate plant to the conditions of the work area
- Ensure no person or animal is endangered when operating plant
- Check power lead is in good working order and does not create a trip hazard (use this when applicable)

Before making adjustments bring plant to a complete standstill and isolate (use this when applicable)

ENDING OPERATIONS

- Allow plant to cool before performing any maintenance, refuelling or cleaning
- Refuel plant at least 3 metres from combustibles
- Ensure plant is in good working order and stored in the appropriate location

DO NOT

- Do not use if plant is faulty. Attach an Out of Service tag and report fault to your supervisor
- Do not leave plant running unattended
- Do not leave keys in machinery whilst unattended
- Do not wear loose jewellery
- Do not use mobile phone while operating plant

*Plant in this SWI refers to any machinery, equipment, appliance, container, implement and tool.

TRIM Ref: SWI30[v3] Adopted: 15.04.2016 Last Amended: 01.12.2022 Review Date: 01.12.2025 Version: 3 Page 1 of 1