

Safe Work Instruction - Site Inspection V2

DO NOT use this plant* or complete this task unless you have been inducted in its safe use and operation by an Authorised Experienced Operator

This SWI may not cover all possible hazards and risks and should be referred to as a control measure in the risk assessment process.
Additional training may be required for high risk plant/work. Site and task may change required PPE.

PERSONAL PROTECTIVE EQUIPMENT



Foot protection must be worn



High visibility clothing must worn



Walk-a-Round

POTENTIAL HAZARDS AND RISKS

- Entanglement**
Entanglement in moving parts
- Struck by Moving Object**
Struck by moving object due to unexpected movement of plant
- Manual Task Injury**
Manual task injury from repetitive movements
Manual task injury from incorrect manual handling techniques
- Other**
Exposure to hazardous chemicals
Exposure to atmospheric contamination
Injury due to fall from heights
- Explosion**
Explosion of gases, vapours or liquids
- Cutting, Stabbing or Puncturing**
Injury from contact with moving parts
- Slip, Trips, Falls**
Slip, trip, fall due to uneven or slippery work surfaces
Slip, trip, fall due to steep working surfaces
- Other**
Weather conditions, flora and fauna, water bodies
Hearing damage from excessive noise
Irritation from excessive dust

PRE-OPERATIONAL SAFETY CHECKS

- ✓ Check inspection booking, file and/or GIS for hazards on site, including dogs or previous aggressive behaviour
- ✓ Conduct appropriate pre operational checks on plant including water quality testing equipment, electrical equipment, ladders, etc.
- ✓ Ensure you have all required SDS

ARRIVAL AT SITE

- ✓ Consider most appropriate area to park to minimise risk of injury from exiting vehicle due to hazards being hidden by long grass and or uneven or slippery ground
- ✓ Complete sit specific risk assessment and site induction, taking note of excavated holes or trenches, moving vehicles or machinery, contractors working above or below ground level, domestic animals and/or livestock, trip hazards from terrain or other objects including stockpiled material, asbestos containing material, noise, dust, electric fences and vegetation such as stinging nettles, contaminated water
- ✓ Keep clear of moving plant parts and other workers
- ✓ Report directly to the site supervisor or person in charge of the property being inspected, who you are and the reason for your visit

OPERATIONAL PROCEDURES

- ✓ Maintain an awareness of all hazards on site and stop in a safe location to refer to any documents or other matters

- ✓ Consult with property owner regarding potential hazards. Retreat from or avoid any confrontation with aggressive animals
- ✓ If a situation becomes heated when dealing with any other persons on site, remain calm, polite and use 'dealing with difficult people' skills. Be prepared to leave the area to reduce the risk of a hazardous situation and report to your supervisor
- ✓ Prior to moving any equipment or objects during the inspection, consider the risk of injury and use correct manual handling techniques.
- ✓ In the event that possible asbestos containing material is identified on site, keep well clear and stand upwind of material. Consider leaving the site and report to your supervisor.
- ✓ Prior to moving or disturbing any possible asbestos containing material, implement the requirements detailed in the Asbestos Management Procedure P19

DO NOT

- ✗ Do not use if plant is faulty. Attach an Out of Service tag and report fault to your supervisor
- ✗ Do not disturb any asbestos containing material
- ✗ Do not aggravate a potentially confrontational situation, leave the area and report to your supervisor.
- ✗ Do not enter a restricted space when thick dust or if an unusual smell is present
- ✗ Do not enter a restricted space or confined space.

*Plant in this SWI refers to any machinery, equipment, appliance, container, implement and tool.