

[Redacted]

From: [Redacted]
Sent: Friday, 24 November 2023 1:10 PM
To: [Redacted]@olg.nsw.gov.au
Cc: [Redacted]
Subject: Additional Information and Seeking Some Advice - Bioelektra Project Shoalhaven City Council

Dear [Redacted].

Further to my email of 3 November 2023, I wanted to provide you with some additional information and seek some advice from you as follows:

1. I previously explained the duties of the Waste Services Manager had been altered to provide responsibility for projects to the Technical Services Department of Shoalhaven City Council (Council), overseen by the Manager Technical Services and reporting to my position as Director City Services.

[Redacted]
 [Redacted] the Waste Services Manager has resigned from the Council and will be retiring. His last day of employment with the Council will be 1 December 2023.

2. In the interest of full transparency and accountability, Council is proposing to publicly release the submissions it has made to the Office of Local Government (OLG) in relation to this matter, with information redacted where necessary. My question is whether the OLG has any concern with that occurring? Council would not be releasing that information until such time as the OLG has provided its final position on this matter to the Council.

Please let me know if you have any questions in relation to either of these items and your response to the second.

Yours sincerely.

[Redacted]



[Redacted]
 Director - City Services
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shoalhaven.nsw.gov.au

RESPECT | INTEGRITY | ADAPTABILITY | COLLABORATION

From: [Redacted]
Sent: Friday, November 3, 2023 4:40 PM
To: [Redacted]@olg.nsw.gov.au
Cc: [Redacted]
 [Redacted]
Subject: Re Follow up on 21 September meeting

Dear [REDACTED]

Thank you for your email. Apologies that we did not connect through your calls.

By way of an update, the administration, financial management (including procurement) and oversight of all contracted projects, previously managed and overseen by the Waste Services Department, specifically the Waste Services Manager and their direct report, the Project Manager (Waste Services), has now been removed from their responsibility and allocated to the Projects and Contracts Adviser in the Technical Services Department of the Council, overseen by the Manager Technical Services and reporting to the Director City Services.

Additionally, Council's Executive Management Team (EMT) has now endorsed the creation of an Enterprise Project Management Office (ePMO), with the purpose of mitigating risks for the organisation covering all project management phases from pre-procurement to project delivery. The ePMO will be the responsibility of the Director City Services and it will report directly to the EMT. The ePMO is considered a robust governance framework which includes clear delegations for infrastructure Project Managers and will underpin Council's ongoing commitment to effective and efficient capital project administration.

I hope that is of some assistance, but just let me know if you have any questions.

Yours sincerely,

[REDACTED]



[REDACTED]
Director - City Services

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RESPECT | INTEGRITY | ADAPTABILITY | COLLABORATION

From [REDACTED]@olg.nsw.gov.au>
Sent: Friday, November 3, 2023 11:58 AM
To: [REDACTED]@shoalhaven.nsw.gov.au>
Cc: [REDACTED]@planning.nsw.gov.au>
Subject: Follow up on 21 September meeting

Good Day [REDACTED]

I tried calling you a couple of times without luck.

We are seeking an update on the issue of change in delegations for staff involved in infrastructure projects, that was raised by us at the meeting. At the meeting Council advised that this was being considered. Can you please advise if any changes have been implemented in delegations, and if so what changes have been made and when.

We are currently reviewing the most recent update letter provided by Council and would like to have this clarified. Can you please let us have your response latest by COB today?

Regards

[REDACTED]

[Redacted]

Manager Performance

Office of Local Government | Department of Planning and Environment

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