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Our Reference:  
Your Reference:  
Contact:  
Phone:

A859727

[REDACTED]  
General Manager  
Shoalhaven City Council  
PO Box 42  
NOWRA NSW 2541

By email: [council@shoalhaven.nsw.gov.au](mailto:council@shoalhaven.nsw.gov.au)

**16 May 2023**

Dear [REDACTED]

The Office of Local Government (OLG) has become aware from [media](#) reports that Bioelektra Australia Pty Ltd (Bioelektra) has entered into voluntary administration.

I understand Shoalhaven City Council had contracted Bioelektra to construct and operate a resource recovery facility at West Nowra. Given they are now in administration OLG would like to assess the financial effect this may have on Council.

To that end could you please provide me with a copy of all contracts that Council has with Bioelektra.

Could you also please provide me with a response to the following:

- The status of work that has been conducted at the resource recovery site.
- The amount of funds to date that has been provided by Council to Bioelektra.
- Any financial obligations that Council has in connection to the project.
- What are the sources for funding and the impact, if any, on those funding arrangements? Is there any grant funding attached to the project?
- What alternate plans, if any, does Council have to continue the project?
- What impact this may have on Council's ongoing provision of waste services to the community
- A general summary of the exposure that Council believes it has with Bioelektra
- Are there any key risks identified by Council following this development and what mitigation measures are being implemented to address them?
- Any other information that could assist OLG in its assessment.



I would appreciate if you could provide me with the documents and responses within 5 business days of receiving this letter.

If you have any questions please give [REDACTED] of this office a call on [REDACTED] or email [REDACTED]@olg.nsw.gov.au.

Yours sincerely |

[REDACTED]  
[REDACTED]

**Director, Sector Performance and Intervention**