

Internal Review Application (Section 89)  
 Government Information (Public Access) Act 2009 (Section 9)  
 City Performance

This form should be used if you wish to apply for internal review of a decision made in respect of a formal application under section 9 of the *Government Information (Public Access) Act 2009 (GIPA Act)*.


You must lodge this form with Council **within 20 working days** after notice of the decision was given to you.

If you need help in filling out this form, please contact Council's Information Officer on 02 4429 3530 or visit our website at [www.shoalhaven.nsw.gov.au](http://www.shoalhaven.nsw.gov.au)

Applicant			
Surname			
Given Name			
Address			
Suburb		Postcode	
Phone/Mobile Phone			
Email Address			
I agree to receive correspondence at the above email address			
Decision Details			
What decision is to be reviewed ( <i>a list of reviewable decisions (a-m) is provided over the page</i> )			
Date of decision		Council file reference	
Application Fee			
I attach payment of the <b>\$40 application fee</b> by cash    cheque    money order    ( <i>Note: please do not send cash by post</i> )			
Applicant's Signature		Date	

**Privacy Notification:** The information on this form is being collected by Council for purposes associated with the processing of your application. It will be used by Council staff for purposes relating to your application and may also be disclosed to persons and/or organisation outside Council. purpose. The supply of this information to Council is voluntary however without it, Council may be unable to process your application. Persons identified on this form may at any time, apply to Council for access to this information at any time.

Office Use Only	
Related Policies	POL16/196 – Public Access to Council Information
TRIM Form Number	FM11/202 (Form 751)
Owned by (Department)	City Performance



F O R M 7 5 1

In accordance with Section 80 of the GIPA Act the following decisions are “reviewable decisions”:

- a) a decision that an application is not a valid access application
- b) a decision to transfer an access application to another agency, as an agency-initiated transfer
- c) a decision to refuse to deal with an access application (including such a decision that is deemed to have been made)
- d) a decision to provide access or to refuse to provide access to information in response to an access application
- e) a decision that government information is not held by Council
- f) a decision that information applied for is already available to the applicant
- g) a decision to refuse to confirm or deny that information is held by Council
- h) a decision to defer the provision of access to information in response to an access application
- i) a decision to provide access to information in a particular way in response to an access application (or a decision not to provide access in the way requested by the applicant)
- j) a decision to impose a processing charge or to require an advance deposit
- k) a decision to refuse a reduction in a processing charge
- l) a decision to refuse to deal further with an access application because an applicant has failed to pay an advance deposit within the time required for payment
- m) a decision to include information in a disclosure log despite an objection by the access applicant (or a decision that the access applicant was not entitled to object)