

## Application for Mobile Food Vehicle or Temporary Food Stall

### City Development – Environmental Services

#### Guidance

##### Mobile Food Vehicle (MFV)

Mobile Food Vehicles include caravans, trucks, trailers or other like vehicles from which goods and produce are retailed. Examples of MFV's include coffee vans, fast food trucks & pizza trailers. Ice cream vans are MFV's that can exclusively operate itinerantly and sell food on a public street, only stopping at one fixed point for long enough to attend to an immediate customer, then proceed immediately to trade elsewhere.

**NOTE: All other MFV types cannot operate itinerantly.**

##### Temporary Food Stall (TFS)

Temporary Food Stalls shall include all structures so built or designed to enable them to be dismantled and removed from site when so required. Unannounced inspections of temporary food stalls may be carried out by authorised officers at any time during the term the approval.

##### Where can I operate with this approval?

With this approval a MFV or TFS can operate at fairs, markets, festivals and shows which already have development consent.

With this approval only MFV's can operate on privately owned land under the *State Environmental Planning Policy – Exempt and Complying Development Codes 2008 – Subdivision 27A – Mobile food and drink outlets* subject to compliance with the development standards (see link - <https://www.legislation.nsw.gov.au/view/html/inforce/current/epi-2008-0572>)

MFV's seeking permission to operate on Council owned or managed land **must in addition to this approval** apply separately for a Category 2 permit (see link - <https://doc.shoalhaven.nsw.gov.au/displaydoc.aspx?record=fm16/58>)

#### 1 Applicant Details

Entity Name:

Entity ABN/ACN:

Trading/ Business Name (if different from above):

Trading/ Business Postal Address (as registered with ASIC):

☐ Mr ☐ Mrs ☐ Ms ☐ Other: Name :

Email:

Telephone/ Mobile:

Unit / Street No: Street Name:

Suburb:

State: Postcode:

Time Period for Approval : ☐ Up to 1 (one) month ☐ 12 months

#### Office use only

Receipt Number:	Amount \$:
Issue Date: 03/2021	Review date: 03/2023
Form No: 1200	Owned by: Env Services



**NOTE: Only fill in applicable sections below – leave others blank**

**2. Mobile Food Vehicle Details**

Vehicle owner:

Vehicle make:

Vehicle registration number:

Name of driver/operator (if different to above):

Contact number of driver/operator (if different to above):

Description of food to be sold:

**3. Temporary Food Stall Details**

Are you a not-for-profit organisation? ☐ Yes ☐ No

Type of stall: ☐ 3-sided tent/tarp ☐ Gazebo ☐ Cart e.g. gelato, hot dog

Description of foods to be sold:

Is all food for sale processed at the stall? ☐ Yes ☐ No

If “No” please provide address details where the food is being processed:

Are any potentially hazardous foods being processed? Examples include raw/cooked meat, poultry, seafood, dairy products, fruit salad, and condiments/desserts containing raw egg.

☐ Yes (if “yes” please outline hazardous foods) ☐ No

Outline how any potentially hazardous foods are intended to be kept at 5°C or less e.g. esky/ice, refrigerator, mobile cool room and/or kept hot at 60°C or more e.g. BBQ hot plate, bain-marie.

Outline the measures to be taken to ensure uncovered/open foods are protected e.g. sneeze guards, plexiglass, etc.

Outline the food stalls proposed hand washing facilities. Liquid soap, paper hand towel and warm running water must be provided for stalls that sell potentially hazardous foods.

#### 4. Pre-Packaged Foods

Are any pre-packaged foods being sold? ☐ Yes ☐ No

All pre-packaged foods must comply with labelling regulations. In particular those foods requiring mandatory warnings for food allergens including milk, egg, peanut, wheat, tree nuts, fish, crustacea, soy, lupin and sesame.

#### 5. Food Safety Supervisor (FSS)

A FSS may be required for your food business. For information on how to be trained as a FSS go to <https://www.foodauthority.nsw.gov.au/retail/fss-food-safety-supervisors>

FSS name:

FSS certificate number:

Date of expiry:

#### 6. Applicant Declaration

I declare that all information supplied in this application form is true and correct and understand that it is an offence under Section 42 of the *Food Act 2003* to supply false or misleading information.

Applicant Signature:

Date:

#### Important Information

##### Privacy & Public Access to Information

Information supplied on this form will be managed in accordance with [Council's Privacy Management Plan](#), [Public Access to Council Information Policy](#) and relevant legislation. Certain information supplied to and held by Council may be made available to the public pursuant to the provisions of the *Government Information (Public Access) Act 2009* (GIPA Act). Further information on privacy and public access to information can be found on Council's website: <https://shoalhaven.nsw.gov.au/My-Council/About-Council/Privacy-and-personal-information>

#### Lodgement Details

You can lodge the completed application by

**Email:** [council@shoalhaven.nsw.gov.au](mailto:council@shoalhaven.nsw.gov.au) or

**In person:** Council offices at Bridge Rd, Nowra or Deering St, Ulladulla.

**Mail:** PO Box 42, Nowra NSW 2541 Australia

Once your application is received, a Council Officer will contact you if further information is required.