

# Direct Debit Cancellation

## Finance, Corporate & Community Services

### 1 Applicant details

Mr  Mrs  Ms  Other:

First Name:

Last Name:

Email:

Mobile:

Home:

Business:

Postal Address (all hard copy correspondence will be sent to this address)

Unit / Street No /PO Box:

Street Name:

Suburb / Town / Village / Locality:

State:

Postcode:

If this address differs from Council records, do you want your mailing details updated?

Yes

No

Who is making this application?

Owner/s

Other

### 2 Cancellation Details

Property address to which the Direct Debit cancellation relates:

Please tick the accounts you want the direct debit to apply to:

Rates

Property ID:

Water

Account Number(s):

Debtors

Debtor Account Number(s):

### Office use only

Related Policies:

Trim Form Number: 777

Issue Date: 11/2018

Owned by (section): Finance

Review Date: 11/2020

### 3 Additional Information

Additional information e.g. Power of Attorney, Reason for cancellation:

### 4 Applicants declaration

I hereby confirm that I wish to cancel direct debit payments as described above

Applicant signature:

Date:

### Important information

Privacy & Public Access to Information

Information supplied on this form will be managed in accordance with [Council's Privacy Management Plan](#), [Public Access to Council Information Policy](#) and relevant legislation. Certain information supplied to and held by Council may be made available to the public pursuant to the provisions of the Government Information (Public Access) Act 2009 (GIPA Act). Further information on privacy and public access to information can be found on Council's website: <https://shoalhaven.nsw.gov.au/My-Council/About-Council/Privacy-and-personal-information>

### Lodgement details

You can lodge the completed application by

**Mail:** The General Manager, PO Box 42, Nowra NSW 2541

**Email:** [council@shoalhaven.nsw.gov.au](mailto:council@shoalhaven.nsw.gov.au) or

**In person:** Council offices at Bridge Rd, Nowra or Deering St, Ulladulla.

Once your application is received, a Council Officer will contact you if further information is required.