

# Application for a Bush Fire Attack Level (BAL) Risk Assessment Certificate

## Planning, Environment & Development Group

*Environmental Planning and Assessment Act 1979*

*State Environmental Planning Policy (Exempt and Complying Development Codes) 2008*

### Guidance

Use this form to apply for a Bush Fire Attack Level (BAL) Risk Assessment Certificate if the development site is bush fire prone land. You can check the NSW Government's [bush fire prone land map](#) to find out if your land is bush fire prone.

A BAL Certificate must accompany an application for a Complying Development Certificate if the development site is bush fire prone land.

Examine all relevant development standards to determine whether your proposal is Complying Development. You should apply for a [Section 10.7 Certificate](#).

Guidance for completing this application can be found within the [Planning, Environment & Development Group HUB](#) located on Council's website.

- The checklist forms part of the application and must be completed.
- All documents submitted with this application must be listed on the [Transmittal Sheet](#).
- The application must be submitted in accordance with the Electronic Lodgement Guidelines.
- To facilitate prompt processing, all relevant information must be provided. Incomplete applications may be delayed or returned

### 1 Applicant details

Company Name *(if applicable)*:

ABN / ACN:

Position:

Mr  Mrs  Ms  Other (specify):

First Name:

Last Name:

Email:

Note: At least one contact phone number must be supplied.

Mobile:

Home:

Business:

### Office use only

Related Policies: Legislative requirement

Issue Date: 15/01/2019

Review Date: 15/01/2020

Owned by (section): Development



Postal Address Shop /Unit / Street No.:		
Street Name:		
Suburb / Town / Village / Locality:		
State:	Postcode:	
<b>2 Development site – location and title details</b>		
Lot:	DP:	Section (where relevant):
Portion No:	Parish:	
Shop / Unit / Street No:	Street name:	
Suburb:	Postcode:	
Area of Land (in m <sup>2</sup> or hectares):		
An inspection of the property may be required. Detail the contact person for Council to arrange access: <input type="checkbox"/> Applicant <input type="checkbox"/> Owner <input type="checkbox"/> Other (e.g. tenant / real estate): If you have selected Other provide Name: _____ Phone: _____		
List any access issues e.g. dog onsite, locked gates:		
<b>3 Describe the Proposed Development</b>		
<input type="checkbox"/> New Dwelling		
<input type="checkbox"/> Alterations and/or additions to an existing building, e.g. dwelling		
<input type="checkbox"/> A building ancillary to a dwelling e.g. carport or garage		
<input type="checkbox"/> Other (specify):		
Please provide a detailed description of the proposal e.g. two storey house with attached garage:		
<b>4 Checklist</b>		
You must provide a site plan showing:	<b>Supplied</b>	
All existing vegetation on the development site	<input type="checkbox"/>	
Existing buildings - Dimensions	<input type="checkbox"/>	
Existing buildings - Setbacks from site boundaries	<input type="checkbox"/>	
Proposed buildings - Dimensions	<input type="checkbox"/>	
Proposed buildings - Setbacks from site boundaries	<input type="checkbox"/>	
Proposed buildings - Setbacks from existing vegetation	<input type="checkbox"/>	

## 5 Registered owners' details and consent

As the owner(s) of the above property, I/we consent to lodgement of this application.  
I/We hereby permit any duly authorised officer of the Shoalhaven City Council to enter the land or premises to carry out inspections and surveys or take measurements or photographs as required for the administration of the relevant legislation.

Owner First Name: Last Name:

Owner Signature:

Date:

Company Name (if applicable):

ABN / ACN (if applicable):

Position (if owner is a company):

If there is more than one owner, add additional owner(s) details.

Owner First Name: Last Name:

Owner Signature:

Date:

Owner First Name: Last Name:

Owner Signature:

Date:

Owner First Name: Last Name:

Owner Signature:

Date:

## 6 Applicant's declaration

I apply for a Bush Fire Attack Level (BAL) Risk Assessment Certificate for the proposed development described in this application and in the plans, specifications and documents accompanying the application;

I declare that all the information relating to this application and identified on any associated plans or documents is, to the best of my knowledge, true and correct;

I understand that if there is insufficient information or documentation provided at lodgement, the application may be delayed, rejected or may result in a request for additional information;

I understand that I am responsible for obtaining all necessary clearances from the copyright owner of any documents prior to submission of this application.

I acknowledge that these documents may be made available to the public; appear on a public register; and/or appear on Council's website as required by law and in accordance with relevant Council policies. The land owner has been advised accordingly.

Applicant signature:

Date:

## Important information

### Public Access to information

Pursuant to the *Government Information (Public Access) Act 2009* (GIPA Act) Council is required to make certain information publicly available, including by way of publication on public registers and on its website. Information submitted on and with this form may be made available to the public, unless there is an overriding public interest against disclosure of this information. Council is obliged to make information available on its website excluding the following:

- the plans and specifications for any residential parts of a proposed building, other than plans that merely show its height and its external configuration in relation to the site on which it is proposed to be erected; or
- commercial information, if the information would be likely to prejudice the commercial position of the person who supplied it or to reveal a trade secret.

### Privacy

The personal information that Council is collecting from you on submission of this form is personal information for the purposes of the *Privacy Act 1998*. The intended recipients of the personal information are officers within the Council and third parties for the purpose of assessing the application as well as any person wishing to inspect the application in accordance with the *Local Government Act 1993* or the GIPA Act. The personal information may also be included on a public register and displayed on Council's website. The supply of personal information by you is voluntary. However, if you cannot provide or do not wish to provide the information required, Council will be unable to process your application. You may make application for access to, or amendment of, information held by Council. You may also make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with the relevant legislation. Enquiries concerning this matter can be addressed to Council by telephoning (02) 4429 3111

### Lodgement details

You can lodge the completed application by

**Email:** [council@shoalhaven.nsw.gov.au](mailto:council@shoalhaven.nsw.gov.au) or

**In person:** Council offices at Bridge Rd, Nowra or Deering St, Ulladulla.