

## Owners' Consent

City Development – NSW Planning Portal applications under S.68 of the *Local Government Act 1995* and the *Environmental Planning and Assessment Act 1979* (EP&A Act)

### Guidance

- Owners' consent is required to be supplied at the time of lodgement.
- Applications will not be accepted if current Owner's Consent is not provided.
- Guidance for completing this form can be found in the [Development HUB](#) located on Council's website.
- All applications must be lodged through the [NSW Planning Portal](#)

### 1. Applicant Details

Mr    Mrs    Ms    Other:

First Name:

Last Name:

### 2. Property Details

Unit / Street No:

Street Name:

Lot:

Section:

DP:

Suburb:

State:

Postcode:

### 3. Portal Application Number (PAN)

PAN:

### 4. Application Type

- Approval to Operate a Caravan Park, Camping Ground or Manufactured Home Estate - Initial Application or Renewal
- Approval to Install a manufactured home, moveable dwelling or associated structure on Flood Prone land
- Notice of Installation of a manufactured home, moveable dwelling or associated structure in a caravan park
- Approval to remove trees and/or vegetation
- Approval to Install a domestic oil or solid fuel heating appliance, other than a portable appliance
- Approval to Operate a mobile food vehicle or temporary food stall on public land
- Approval to Operate a system of sewage management
- Other (specify):

DA/CC/CDC application number/s (if any) relating to this owner's consent:

### Office use only

Form No.3602

Owned by: Env Services

Issue Date: 03/2021

Review date: 03/2023



## 5. Registered Owner(s) Declaration

The requirements of Section 68 & 78 (2) of the *Local Government Act 1993* requires that if the application applies to particular land, the applicant must be the owner of the land or a person who has the consent of the owner.

The *Environmental Planning & Assessment Act 1979* requires that all registered owners of the land to be developed must give consent and sign the application (confirming the next acknowledgment). I/We the undersigned are the owner(s) of the property described in the application indicated in Section 4 and consent to its lodgement. I/We hereby permit any duty authorised officer of the Shoalhaven City Council to enter the land or premises to carry out inspections and surveys or take measurements or photographs as required for the administration of the Act(s), Regulation or Planning instrument.

Name:	Telephone/Mobile:
Signature:	Date:
	Email:
Name:	Telephone / Mobile:
Signature:	Date:
	Email:

## 6. Managers Declaration – if applicable

I/We hereby apply for an application as indicated in Section 4 as required by the *Local Government Act 1993*, as amended, and agree to comply with all Regulations of the Act and any other direction applied by Council.

I certify that the above installation outlined in Section 3 complies with the Regulation. I/We hereby permit any duly authorised officer of the Council of the City of Shoalhaven to enter the premises to carry out an inspection as required for the administration of the Act(s) and Regulations.

Managers Signature:	Date:
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## 7. Company Details

If the owner is a Company, the owner's consent must be signed by directors of the Company in accordance with Section 127 of the Corporations Act 2001 Sect 127 ie. *two company directors; or one company director and company secretary; or for a proprietary company that has a sole director who is also the sole company secretary, that director*. The applicant must provide the ABN or ACN numbers, the names and positions of those signing the consent, an up to date (dated the day of lodgement or the day before) ASIC company extract ([www.asic.gov.au](http://www.asic.gov.au)) and any other required supporting documentation. A common seal may be affixed if the seal is witnessed in accordance with s127(2) of the Act. If a common seal is to be affixed, it must be stamped on the "Owners Consent" form.

Company Name:	ABN/ACN:
Director / Company Secretary Name(s):	
Director Signature(s):	Affix seal here:
Date:	
Director/Company Secretary Signature:	
Date:	

## Important Information

### Privacy & Public Access to Information

Information supplied on this form will be managed in accordance with [Council's Privacy Management Plan](#), [Public Access to Council Information Policy](#) and relevant legislation. Certain information supplied to and held by Council may be made available to the public pursuant to the provisions of the *Government Information (Public Access) Act 2009* (GIPA Act). Further information on privacy and public access to information can be found on Council's website: <https://shoalhaven.nsw.gov.au/My-Council/About-Council/Privacy-and-personal-information>