



# Office of Local Government

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Our Reference:  
Contact:  
Phone:

A861224

[REDACTED]  
General Manager  
Shoalhaven City Council  
PO Box 42  
NOWRA NSW 2541

By email: [council@shoalhaven.nsw.gov.au](mailto:council@shoalhaven.nsw.gov.au)

2 June 2023

Dear [REDACTED]

Further to my letter dated 16 May 2023 concerning the Shoalhaven Council's contract with Bioelektra Australia, the Office of Local Government (OLG) has recently become aware of some additional information regarding the authenticity of Bioelektra Australia which has raised additional serious concerns.

In light of this I would also like Council to provide me with the following additional information:

- Details on the due diligence conducted by Council prior to the award of the contract, including any financial and other associated assessments.
- The procurement strategy and plans used to award the contract, including whether it was an open market competitive process, select tender (if so, the basis for short listing tenderers), direct engagement or any other process followed.
- A copy of tender documents from the expression of interest and request for tender stage, through to the award of contract.
- Details around the visit of Shoalhaven Council to Bioelektra's facility in Poland in 2018, including the names and positions of the delegation members, the purpose of the visit, why Bioelektra was selected for the visit and the cost and source of the funding for the visit.
- Details of correspondence and other engagements Council had with Bioelektra Group S.A (Poland) and Bioelektra Australia in the period between the visit in 2018 and the tendering, selection and awarding of the contract to Bioelektra Australia.

I would appreciate if you could provide me with this information by close of business Friday 9 June 2023. I also remind you that I am still waiting on the previous information requested and have been informed by my staff that Council will be providing this by close of business Tuesday 6 June 2023.

If you have any questions please contact [REDACTED] on [REDACTED] or email [REDACTED] [@olg.nsw.gov.au](mailto:[REDACTED]@olg.nsw.gov.au).

Yours sincerely

[REDACTED]  
[REDACTED]  
**Director, Sector Performance and Intervention**

