Address all correspondence to:
The Chief Executive Officer, PO Box 42, Nowra NSW 2541 Australia

shoalhaven.nsw.gov.au/contact -| -1300 293 111

Community Wellbeing Grants Application

City Performance

- Refer to the Community Wellbeing Grants Policy and Eligibility Criteria prior to completing this form.
- Ensure attachments are submitted to support your application, see checklist of documents at the end of this form.
- Applications will be assessed by Council and if any further documentation or information is required to support your application, we will be in contact with you.

Council's Grants Assessment Panel will assess applications. It will be aimed to report the Assessment Panel's recommendation to Council by the end of **July 2026**. Applicants will be notified of the progress and outcome of their application. Grant payments provided following Councils resolution.

Date of Application: _____

1) Category: *(please tick one box)*		A) General Grants (Culture, Community, Rates & Rental)
		B) Sponsorship of Local Events
		C) Environment

2) Application Details:

Title of Project, Event or Subsidy: _____

Amount of assistance being sought from Council: *(Note: The maximum amount considered per application will be no more than 10% of the grants budget. The 2026/2027 proposed budget is $125,000.)*	$_____	
Minimum amount of assistance required to enable Project/Event or Subsidy to proceed?	$_____	
Is this grant request for Rates or Rental *(Please circle one)*	Yes	No

Tell us in 300 words about your Project, Event or Subsidy *(This information will be reported to Council for decision making purposes):*

Provide a brief explanation of the benefit that this Project, Event or Subsidy provides to residents of Shoalhaven:

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3) Community Wellbeing Strategy

Please select the Community Wellbeing Strategy key foundations that this event, project or subsidy will meet *(select all that apply)*

Foundation 1: Vibrant communities where everyone can participate and connect		
	1.1	*People do things in their community and feel connected, included, community pride and belonging*
	1.2	*People actively participate in shaping their community and have a sense of shared responsibility*
	1.3	*People value and celebrate creative and cultural expression (Participation in the arts, engagement with cultural events/activities that represent and reflect the community's stories, heritage and character)*
Foundation 2: Lifelong learning and helping each other		
	2.1	*People have access to education to improve their employment opportunities*
	2.2	*People have access to learning opportunities to build skills for enjoyment and to build capacity; Children and their families/carers have support for early childhood development*
	2.3	*People have access to well-resourced local support services; People volunteer to help others in the community*
Foundation 6: Sustainable natural and built environments		
	6.1	*People can access our natural resources in a way that supports the long-term sustainability of them*
	6.2	*People can enjoy our natural environment in a way that is sustainable for future generations (Natural environments are sustainably managed so people will have access in the future)*
	6.3	*People are supported to understand sustainable building and to build sustainably*

Note: We encourage attaching a document outlining how these key foundations will be met, and the impact that your event, project or subsidy will have on the Shoalhaven Community

4) Details of Applicant/Organisation:

Name of Organisation: *(if applicable)* _____

ABN: *(if applicable)* _____

Contact Person: _____

Contact Number: _____

Email Address: _____

Mailing Address: _____

Type of Organisation: *(please tick all that apply)*

Not for Profit		Registered Chairty		Incorporated		Other (please specify):

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Please provide details of expected donation expenditure:

Supporting Information – B) Sponsorship of Local Event

COMPLETE ONLY IF APPLYING FOR CATEGORY B) Sponsorship of Local Events

Please note: Event applications must be returned to events@shoalhaven.nsw.gov.au 90 days in advance of your event.

Disclaimer: A successful grant application does not constitute event approval through Council.

Does this event require Council approval? (*Please circle one)*	Yes	No
Have you applied for approval with Shoalhaven City Council for this event? (*Please circle one)*	Yes	No

If yes, date of submission: _____

Date/s of the proposed event: _____

Details of the proposed event: (including the location and target audience/participants)

Is this proposed to be an annual event? *Please circle one*:	Yes	No

Supporting Information – Subsidised Rental, Rates & Use of Council Facility

COMPLETE ONLY IF APPLYING FOR Subsidised Rental, Rates & Use of Council Facilities

Address of Property / Facility this subsidy is being sought for	
Property ID *(if known)*	
How often is this venue used by your group / organisation?	
Number of members of your group / organisation	
Does your Group / Organisation charge hire fees? If so, please detail	

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Please detail activities for which the premises are being used:

5) Funding		
Total cost of the event / project / subsidy? $_____ Funds held by the organisation that will be used to support this application: $ _____		
Will there be a fee / charge payable by participants? (*Please circle one)*	Yes	No
If yes, please provide details:		
Has Council previously supported your organisation with an event, project or subsidy? (*Please circle one)* *Note: If yes, as per the eligibility criteria – Please attach a copy of your Acquittal Report*	Yes	No
If yes, please provide details:		
Have you applied for funding from Council or other organisations? (*Please circle one)*	Yes	No
If yes, please specify the organisation, amount and if successful:		
Will the proceeds of this event be donated to another organisation or charity? Please circle one: *Note: As per the eligibility criteria – if proceeds are donated elsewhere, this application is ineligible for a Community Grant*	Yes	No
If yes, please explain who will receive the proceeds:		
Is it anticipated this event / project / subsidy will be self-funded in the future? *(please circle one)* Yes – in the shorter term of 1-2 year Yes – in the longer term of 3+ years No		
How do you intend to give public recognition to the financial assistance received from Council and acknowledge Council's financial assistance on any related promotion or other material?		

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6) Checklist of Documents to be attached with Application *(Please tick off each document that has been attached)*

Note: Please provide enough detail in your financial information to allow the Grants Panel to make an informed decision about your need for a Grant (I.e. What existing funds are being used for, what shortfalls exist in your budget, itemising what the Grant would go towards)

	Evidence of Incorporation Certificate *(if applicable)*
	Statement by Supplier Form *(if applicant does not hold an ABN)*
	Copy of Chairty Registration Certificate *(if registered public charity)*
	Copy of Public Liability Insurance Policy – Certificate of Currency (*for events)*
	Detailed Budget - this should be a firm estimate if not the final budget *(Supporting information should be provided explaining if significant funds are held by the organisation)*
	Copy of recent Annual Report *(including financial statements of Income and Expenditure & Balance Sheet)*
	Detailed Acquittal Report – Previous Council financial assistance received

I/We confirm that:

1. Where funding is being south for an event, this event will comply with Council's Event Policy,
2. I / We will retain full responsibility for organising and hosting the event / project / subsidy including marketing, procurement, administration, obtaining all relevant permits, and supplying information as requested by Council,
3. No financial assistance, other than that which is outlined in this application, is being received or sought from Council this financial year or this event / project / subsidy.

Name: _____ Signature: _____

Position in Organisation: _____

Date: _____

Privacy and Public Access to Information:

Information supplied on this form will be managed in accordance with Council's Privacy Management Plan, Public Access to Council Information Policy and relevant legislation. Certain information supplied to and held by Council may be made available to the public pursuant to the provisions of the Government Information (Public Access) Act 2009 (GIPA Act) unless there is an overriding public interest against disclosure of this information. Further information on privacy and public access to information can be found on Council's website.

The supply of personal information by you is voluntary. However, if you cannot provide or do not wish to provide the information required, Council will be unable to process your application. You may make application for access to, or amendment of, information held by Council. You may also make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with the relevant legislation. Enquiries concerning this matter can be addressed to Council by telephoning 1300 293 111.