

## Safe Work Instruction - Cleaning Outdoor Amenities

**DO NOT use this plant\* or complete this task unless you have been inducted in its safe use and operation by an Authorised Experienced Operator**

This SWI may not cover all possible hazards and risks and should be referred to as a control measure in the risk assessment process.  
Additional training may be required for high risk plant/work. Site and task may change required PPE.

### PERSONAL PROTECTIVE EQUIPMENT



P2 Face Mask To be Worn



Face Shield To Be Worn



Disposable Safety Gloves  
To Be Worn



Protective Disposable Suit To  
Be Worn



Protective Gumboots To Worn



Cleaning and Disinfectant  
Products



Hand Sanitiser

### POTENTIAL HAZARDS AND RISKS

#### Other

- Exposure to contaminated air
- Exposure to contaminated surfaces

### PRE-OPERATIONAL SAFETY CHECKS

- ✓ This SWI applies to low pressure cleaning work and does not cover mechanical removal of silt or sand at any site.
- ✓ Cleaning vehicles to be sanitised at the start of each shift.
- ✓ Workers are provided with appropriate and adequate cleaning and sanitising products.
- ✓ Face Masks, Face Shields, Disposable Protective Suits, Protective Gloves and Gumboots are made available to workers.
- ✓ Sharps Disposal Kit on work vehicle.
- ✓ Erect Warning Signage.
- ✓ Complete Daily Site Specific Risk Assessment.
- ✓ Visually inspect for damage, vandalism, syringes. Report defects and major graffiti immediately to Supervisor.
- ✓ Refer to the colour coded cleaning chart for reference (On rear of SWI).

### OPERATING PROCEDURES

#### BBQ Cleaning

- ✓ **Green Cleaning Equipment.**
- ✓ Close BBQ during cleaning.
- ✓ Remove all litter.
- ✓ Open BBQ doors and remove and replace plastic bag from fat tray. Dispose to waste bin.
- ✓ Use blower to remove all loose materials from fat tray compartment.
- ✓ Remove excess fat from hotplate with spatula, apply cleaning paste and scrub with wire scourer. Remove excess paste with paper towel.

- ✓ Start BBQ on low heat and clean plate with hospitality grade disinfectant. Wipe down surfaces with disposable paper towel.
- ✓ Clean surrounding concrete with Pressure Washer (Blue Handle).

#### Amenities and Toilets

- ✓ **Red Cleaning Equipment**
- ✓ Close toilets during cleaning.
- ✓ Remove all litter.
- ✓ Empty all bins and replace bin liner.
- ✓ Clean all cobwebs inside and outside of building.
- ✓ Flush toilet to check for blockages.
- ✓ Blockage – wear appropriate PPE and ensure elbow length gloves are worn. Use tongs to remove blockage, and plunge toilet with hand held plunger. If blockage cannot be removed – call Supervisor to organise clearing. Place Cubicle Closed signage on cubicle door.
- ✓ Clean bowls, cisterns and troughs using disinfectant.
- ✓ Clean and dry toilet seats
- ✓ Clean wash basins & change tables.
- ✓ Pressure Wash (Black Handle) or hose floors and walls.
- ✓ DO NOT pressure wash walls and ceilings containing asbestos or electrical fittings.
- ✓ Replenish toilet rolls.
- ✓ Ensure tiled floors are mopped as dry as reasonably practicable.

## Bus Shelter Cleaning

### ✓ Blue Cleaning Equipment

- ✓ Establish traffic control using an approved Traffic Control Plan OR park vehicle minimum 3 metres from traffic corridor and use Worker Ahead signage and flashing lights on vehicle.
- ✓ Do not impede bus access with vehicle during works.
- ✓ Clear litter and debris from around shelter.
- ✓ Use brushcutter to clear vegetation for minimum 2 meters around shelter.
- ✓ Pressure Wash (Blue Handle) shelter including concrete floor, seating and walls.

## Boat Ramp Cleaning

### Blue Cleaning Equipment

- ✓ Close boat ramp during cleaning.
- ✓ Wash at low tide.
- ✓ Pressure Wash (Blue Handle or rotary head attachment)
- ✓ Start at top of boat ramp and work towards water.
- ✓ Complete Inspection & Reporting Checklist

## ENDING OPERATIONS

- ✓ Dispose of used Face Masks, Disposable Suits and Disposable Gloves in provided garbage bags.
- ✓ Sanitise Face Shield and Protective Gumboots before moving to next job.
- ✓ Maintain hand and general hygiene including washing hands for 20 seconds, and sanitising hands following the completion of the toilet cleaning and when PPE has been disposed of and sanitised.
- ✓ Remove all signage and / or traffic control measures.
- ✓ Cleaning vehicles to be sanitised at the end of each shift.

## DO NOT

- ✗ Do not enter a vehicle without sanitising your hands

\*Plant in this SWI refers to any machinery, equipment, appliance, container, implement and tool.

## ✓ Colour Coding Your Cleaning

