

SHOALHAVEN CITY COUNCIL
Shoalhaven Water Group

**APPLICATION TO DISCHARGE LIQUID TRADE WASTE TO COUNCIL SEWERAGE SYSTEM
(FORM A12 – LABORATORIES)**

Local Government (General) Regulation 2005

**IMPORTANT
READ THESE
INSTRUCTIONS
BEFORE
COMPLETING
THIS FORM**

- (a) Use a **black** or **blue ink pen** and except for signatures **print** responses in **block letters**.
(b) Unless otherwise indicated a response **must** be entered in each space provided. Should the information requested not be relevant to your circumstances print 'N/A' for Not Applicable.
(c) If the space allocated for any response is insufficient attach additional page(s) with this information. Each page of such attachments should be titled with the number and name of the section about which it provides information (eg. 4. DESCRIPTION OF OPERATIONS) and signed and dated by the applicant.

Privacy Notification

The information requested on this form is being collected by Shoalhaven City Council for Council and Department of Primary Industries, Water (DPI Water) for purposes associated with the discharge of Liquid Trade Waste. This information is required under the NSW Government's Liquid Trade Waste Management Guidelines for the administration of the Local Government Act, 1993. The information will be used by Council or DPI Water officials for the purpose mentioned or a directly related purpose. The information may be forwarded to current or new, owners or applicants. You may apply to Council for access or amendment of the information at any time.

PART A

(To be completed by the applicant seeking approval to discharge liquid trade waste to Council's sewerage system).

1. NAME OF LABORATORY By what name is the laboratory making this application formally known?

2. LOCATION OF PREMISES What is the address of the premises where the laboratory operates and from which liquid trade waste will be discharged to Council's sewerage system?

Street No.

Street Name

Town or Locality

Post Code

3. CONTACT AT PREMISES Person at above premises to be contacted in regard to liquid trade waste matters?

Name of Contact

Position

Phone No.
(Business Hours)

Phone No.
(After Hours)

Fax No.

Mobile Phone
No.

----- Council Use Only -----

Application
Fee Paid

\$

Receipt
No.

Date
Paid

Application
No.

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4. Liquid Trade Waste Discharge Status

IMPORTANT - Read the following information before proceeding with this application.

4.1 Substances prohibited from being discharged to the sewerage system

It is important that this section be read and understood, as discharging prohibited substances to the sewerage system, other than in accordance with the conditions of a liquid trade waste approval is an offence.

The following substances shall not be included in the liquid trade waste:

- Organochlorine weedicides, fungicides, pesticides, herbicides and substances of similar
- nature and/or wastes arising from the preparation of these substances;
- Organophosphorus pesticides and/or waste arising from the preparation of these substances;
- any substance liable to produce noxious or poisonous vapours in the sewerage system;
- organic solvents or mineral oils;
- any flammable or explosive substances;
- discharges from 'Bulk Fuel Depots';
- chromate from cooling towers;
- natural or synthetic resins, plastic monomers, synthetic adhesives and rubber or plastic emulsions;
- roof, rain, surface, seepage or ground water unless specifically permitted (clause 137A of the Local Government (General) Regulation 2005);
- solid matter;
- any substance assessed as not suitable to be discharged to the sewerage system;
- waste liquids that contain pollutants at concentrations which inhibit the sewerage treatment process - refer Australian Sewage Quality Management Guidelines, June 2012, WSAA;
- any other substances listed in a relevant regulation.

Trade waste is defined in Section 3 of the Local Government (General) Regulation 2005 as "all liquid waste other than sewage of a domestic nature." Sewage of a domestic nature is as stated in the Local Government (General) Regulation "human faecal matter and urine and waste water associated with ordinary kitchen, laundry and ablution activities of a household, but does not include waste in or from a sewerage management facility."

The term "liquid trade waste" is now used by regulatory authorities to explicitly differentiate "trade waste" as defined above, from other wastes also generated by industry and commerce. For the purposes of this application the term "liquid trade waste" shall have the same meaning as "trade waste".

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4.2 Type of Laboratory. Tick the appropriate box to indicate which of the following facilities are present or activities are conducted at the premises address given in Section 2, Part A of this application.

A	Agricultural Research Laboratory	
B	Agricultural Research Laboratory (herbicides)	
C	Analytical Laboratory	
D	Animal Health (parasitology) Laboratory	
E	Autopsy Laboratory	
F	Chemical (pesticide) Laboratory	
G	Clinical Laboratory	
H	Dental Laboratory	
I	Film (movies) Laboratory	
J	Hospital Laboratory	
K	Nuclear Medicine Laboratory (radiology)	
L	Pathology Laboratory	
M	Pharmaceutical Laboratory	
N	Photographic Laboratory	
O	Police Crime Scene Unit Laboratory	
P	Radioisotope Laboratory	
Q	Soil Testing Laboratory	
R	Tertiary Institution Laboratory	
S	Veterinary Research Laboratory	
T	Workplace Laboratory	
U	X-Ray Laboratory	

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4.3 Please describe the **activities conducted in the laboratory**, including the types of liquid wastes produced.

This image shows a full page of primary-ruled paper. It features multiple sets of horizontal dashed lines spaced evenly down the page, providing a guide for handwriting practice. The lines are black and extend across the entire width of the page. There are no margins, text, or other markings present.

4.4 Please list the chemicals that are used or stored in the laboratory (high toxicity, flammables, concentrated acids/alkalis and high volume (>5 L) with low toxicity). Attach list if not enough room below.

[illegible]

4.5 Estimated Maximum Volume of Liquid Trade Waste Discharge from Above Activity

Kilolitres per day (please provide estimates or print 'unknown')

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Litres per second (please provide estimates or print 'unknown')

4.6 Liquid Trade Waste Pre-Treatment Equipment

Type (Please specify)	No. of Units	Capacity (Litres)	STATUS (‘Existing ‘ or ‘Proposed’)	Cleaning Frequency
Balancing Pit/ Tank				
Other				

4.7 Please describe the housekeeping practices that are used in the laboratory to dilute, neutralise, collect or otherwise dispose of chemicals used in the laboratory. Include disposal service contractor details.

[illegible]

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5. ATTACHMENTS CHECKLIST Print 'NO' or insert the number pages included, in the appropriate box to indicate what additional information has been supplied with this application.

(a) Internal drainage diagram(s) showing the location of all pipes and/or floor drains conveying liquid wastes and the liquid trade waste pre-treatment equipment.

(b) Technical specifications of existing or proposed liquid trade waste pre-treatment equipment.
(Include any operating or maintenance manuals and diagrams)

(c) Material Safety Data Sheets for all chemicals listed in section 4.4.

(d) Other attachments.

Total number of pages of attachments included with this application?

(NB. Apart from Material Safety Data Sheets and equipment manuals, sign and date each page of attachments)

6. APPLICANT'S DETAILS AND DECLARATION Must be completed by an authorised officer representing the applicant (Eg. Owner, manager etc, but not consultant, contractor, agent etc acting on their behalf).

Applicant's Name (The name of the Company, Organization, Individual(s) etc legally registered as owning the business for which this application for approval to discharge liquid trade waste to sewer is lodged).

Postal Address

Is this postal address to be used for all correspondence about liquid trade waste matters? ('YES' or 'NO')

Signatory's Name

Phone No.

Signatory's Position

Fax No.

I wish to apply for approval to discharge liquid trade waste to Council's sewer. I declare that the information supplied on this application form and any included attachments, is to the best of my knowledge accurate, relevant and complete.

Signature

Date

PART B – To be completed by property owner of the premises from which liquid trade waste is to be discharged.

7. PREMISES OWNER'S DETAILS AND DECLARATION Complete this section even if premises owner and applicant are the same entity. Signatory must be the premises owner or authorised officer of the owner of the premises from which liquid trade waste will be discharged to sewer.

Premises Owner (The name of the Company, Organization, Individual(s) etc legally registered as owning the premises from which liquid trade waste will be discharged to sewer.)

Postal Address

Signatory's Name

Phone No.

Signatory's Position

Fax No.

I hereby give my consent to this application for approval to discharge liquid trade waste to Council's sewerage system and acknowledge that fees and charges for trade waste discharges to the sewerage system will be billed to the property owner.

Signature

Date