

SHOALHAVEN CITY COUNCIL  
Shoalhaven Water Division

**APPLICATION FOR APPROVAL TO DISCHARGE LIQUID TRADE WASTE TO SEWER  
(FORM A2 - LAUNDRY FACILITY)**

Local Government (General) Regulation 2005, Part 2

- INSTRUCTIONS:**
- (a) Print in block letters using a black or blue ink pen.
  - (b) Should the information requested not be relevant to your circumstances print 'N/A' for Not Applicable.
  - (c) If the space allocated for any response is insufficient print in that space 'SEE ATTACHMENT OF ? PAGE(S)' replacing '?' by the number of pages attached. Each page of attachments should be initialled and dated by the applicant's signatory and titled with the name of the section about which it provides information (eg. 10. DISPOSAL OF OTHER LIQUID WASTES).

**1. PREMISES IDENTIFICATION AND CONTACT DETAILS** Complete for the premises from which liquid trade waste will be discharged to sewer.

D.P.  Section  Lot No.(s)

Street No.  Street Name

Town or Locality  Post Code

Postal Address of Premises

Print 'AS ABOVE' if postal address is the same as street address

Is this postal address to be used for correspondence about liquid trade waste matters? ('YES' or 'NO')   
(The alternative is to use the applicant's postal address to be given in Section 17. of this form).

Name of Contact at Premises  Phone No.

Position of Contact  Fax No.

**2. TRADING NAME** Under what name will the business or other entity located at the premises identified in Section 1. of this form operate? The trading name may, or may not be, the same as the applicant's name.

**3. TYPE OF LAUNDRY FACILITY** (eg. Commercial Laundry, Laundromat, Hospital Laundry).

**4. PRIMARY BUSINESS ACTIVITY** If laundry operations are **not** the main business conducted on the premises what is the main business activity (eg. Hospital, Nursing Home, Motel, Chemical Manufacturer)?

**5. LIQUID TRADE WASTE DISCHARGE STATUS** Is liquid trade waste generated from laundry operations currently discharged to sewer from the premises?

('YES' or 'NO')

----- Shoalhaven Water Use Only -----

Receipt No.  Date Paid  /  /  Application Processed By

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**6. TYPE OF LAUNDRY ITEMS HANDLED** Describe the type and source of items generally handled in this laundry facility (eg. Clothing from the general public, nursing home bed linen, factory workers protective clothing).

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**7. LAUNDRY WASHING MACHINES** If space is insufficient photocopy this page while blank, and include completed Section 7. on photocopied page as an attachment to this form.

- (a) Total number of washing machines on premises? (Number or 'N/A')
- (b) Types, numbers, water consumption and usage of washing machines on premises? **NB.** As an alternative, or in addition to completing this section, a hydraulic engineer's report showing the calculation of liquid waste volume to be discharged from laundry operations to sewer may be included.

| <u>MAKE AND MODEL OF WASHING MACHINE</u>                | <u>WATER CONSUMPTION<br/>PER MACHINE WASH<br/>(Litres)</u> | <u>MAXIMUM<br/>WASHES<br/>PER DAY</u>                  | <u>NUMBER<br/>OF<br/>MACHINES</u>                      |
|---|--|--|--|
| <input style="width: 100%; height: 100%;" type="text"/> | <input style="width: 80%; height: 100%;" type="text"/>     | <input style="width: 80%; height: 100%;" type="text"/> | <input style="width: 80%; height: 100%;" type="text"/> |
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**NB.** Copies of technical and operating manuals should be supplied for each model and capacity of washing machine.

**8. OTHER LAUNDRY EQUIPMENT OR PROCESSES GENERATING LIQUID TRADE WASTE** Describe any other laundry process or equipment that generates liquid trade waste which is to be discharged to sewer.

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**9. TIMES OF LIQUID TRADE WASTE DISCHARGE TO SEWER** Hours of day and days of week when discharge of liquid trade waste from laundry activities will occur (eg. 9.00 am to 7.00 pm Monday to Friday).

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**10. LIQUID TRADE WASTE DISCHARGE VOLUMES** Estimated maximum volumetric discharge to sewer from laundry operations? If unable to provide estimates print 'UNKNOWN' in boxes.

Kilot litres/day

Litres/second

Have calculations showing how discharge volumes were determined been included? ('YES' or 'NO')

**11. LIQUID TRADE WASTE PRE-TREATMENT EQUIPMENT** What liquid trade waste pre-treatment equipment will be used?

(a) Internal lint screens in all washing machines? ('YES', 'NO' or 'PROPOSED')

(b) Lint arrestor pit/tank with mesh screen installed? ('YES', 'NO' or 'PROPOSED')

If 'YES' or 'PROPOSED' has a plan with dimensions of lint arrestor pit been included? ('YES' or 'NO')

(c) Cooling pit installed? ('YES', 'NO' or 'PROPOSED')

If 'YES' or 'PROPOSED' have design volume calculations and a plan with dimensions been included for the cooling pit? ('YES' or 'NO')

(d) Wastewater pH control system installed? ('YES', 'NO' or 'PROPOSED')

If 'YES' or 'PROPOSED' have plans and specifications of the pH control system and a description of how it will operate been included? ('YES' or 'NO')

(e) Other liquid trade waste pre-treatment equipment (details attached). ('YES' or 'NO')

**12. RECYCLING MEASURES** Outline any liquid waste recycling procedures (include details of recycling process and an estimate of percentage or volume recycled).

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**13. DISPOSAL OF OTHER LIQUID WASTES** Is any liquid waste to be generated that will **not** be discharged to sewer?

('YES' or 'NO')

If 'YES' provide details of the type of liquid waste and the method of its disposal. (Include approximate volumes, frequency of disposal, name and contact details of any contractor used).

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**Privacy Notification**

The information requested on this form is being collected by Shoalhaven City Council for Council and Department of Primary Industries, Water (DPI Water) for purposes associated with the discharge of Liquid Trade Waste. This information is required under the NSW Government's Liquid Trade Waste Management Guidelines for the administration of the Local Government Act, 1993. The information will be used by Council or DPI Water officials for the purpose mentioned or a directly related purpose. The information may be forwarded to current or new, owners or applicants. You may apply to Council for access or amendment of the information at any time.

**17. APPLICANT'S DETAILS AND DECLARATION**

Must be completed by an authorised officer representing the applicant (eg. Owner, manager etc, but **not** consultant, contractor, agent etc acting on their behalf).

Applicant's Name (The name of the Company, Organization, Individual(s) etc legally registered as owning the business for which this application for approval to discharge liquid trade waste to sewer is lodged.)

Postal Address

Is this postal address to be used for all correspondence about liquid trade waste matters? ('YES' or 'NO')

Signatory's Name

Phone No.

Signatory's Position

Fax No.

I wish to apply for approval to discharge liquid trade waste to Council's sewer. I declare that the information supplied on this application form and any included attachments, is to the best of my knowledge accurate, relevant and complete.

Signature

Date

**18. PREMISES OWNER'S DETAILS AND DECLARATION**

Complete this section even if premises owner and applicant are the same entity. Signatory must be the premises owner or authorised officer of the owner of the premises from which liquid trade waste will be discharged to sewer.

Premises Owner

(The name of the Company, Organization, Individual(s) etc legally registered as owning the premises from which liquid trade waste will be discharged to sewer.)

Postal Address

Signatory's Name

Phone No.

Signatory's Position

Fax No.

I hereby give my consent to this application for approval to discharge liquid trade waste to Council's sewerage system and acknowledge that fees and charges for trade waste discharges to the sewerage system will be billed to the property owner.

Signature

Date