

SHOALHAVEN CITY COUNCIL

YOUTH ADVISORY COMMITTEE

to be held on Wednesday 4 May, 2016
Commencing at 10.00am

29 April, 2016

NOTICE OF MEETING

You are hereby requested to attend a meeting of the Youth Advisory Committee to be held on **Wednesday 4 May, 2016** commencing at **10.00am** in the City Administrative Centre, Bridge Road, Nowra, in Jervis Bay Room 1&3 for consideration of the following business. **If you are unable to attend the meeting please contact the Governance Unit on 4429 3264 to submit your apology.**

Yours faithfully

R D Pigg
General Manager

BUSINESS OF MEETING

1. Election of Chairperson
2. Acknowledgement and Welcome to Country
3. Apologies
4. Minutes of Previous Meeting –
 - Wednesday 11 November 2015
 - Wednesday 3 February 2016
5. Declaration of Interest
6. Report of Corporate and Community Services
7. Addendum Reports
8. General Business

MEMBERSHIP - Quorum – 6

Mayor – Clr Gash
All Councillors
General Manager or nominee Craig Milburn
Jack Fishpool (Gareth Ward MP)
Breanna Macey (Ann Sudmalis MP)
Jacob Williams (Shelley Hancock MP)
Shannen Karger
Dean Naylor-Clark
Scott Castelnoble
Jonah Allen
Kimberley Peat
Chris Farley
Nowra Christian School
Shoalhaven High School
Vincentia High School
St Johns the Evangelist

Shoalhaven Anglican College
Shoalhaven Anglican School
Bomaderry High School
Nowra High School
Nowra Anglican College
Youth Services representatives
Rep - Shoalhaven Business Chamber
Kyriana Van Den Belt– NSW Police
Sharon O'Brien –Youth Services Coordinator
– Community Centres
Representatives Airforce Cadets
Claire Short – Regional Development Aust.
Advisor – Greg Hand, Dept of Education & Communities

Cell Phones: Council's Code of Meeting Practice states that "All cell phones are to be turned off for the duration of the meeting".

Note: The attention of Councillors is drawn to Section 451 of the Local Government Act and Regulations and Code of Conduct regarding the requirements to declare pecuniary and non-pecuniary interest in matters before Council.

Youth Advisory Committee Aims are:-

Shoalhaven City Council has a Youth Advisory Committee whose objective is to represent the interests and views of young people to Council and the Community.

- To provide an opportunity for youth to discuss issues of concern to young people.
- To provide a mechanism for youth to make representations to organisations and various spheres of Government requesting appropriate action to improve the facilities and services available to young people.
- To give young people experience in Local Government and community affairs.
- To create greater awareness and appreciation within the general community of the needs and talents of young people.
- To provide a mechanism for young people to address youth issues themselves.

Purpose and delegated authority

To represent the interests and views of young people to Council and the Community in accordance with the delegation set out below:

- To advise and recommend to Council staff on matters of an operational nature and implement policy relating to the interests and views of young people and/or within adopted budgets;
- To recommend to Council on policy matters and other matters not able to be delegated by Council;
- To provide recommendations to Council on Strategic and Financial directions relating to Youth in the Shoalhaven;
- To commit expenditure up to the limits determined by Council, including grant funding.

MINUTES OF THE YOUTH ADVISORY COMMITTEE MEETING HELD ON WEDNESDAY 11 NOVEMBER 2015 IN THE JERVIS BAY ROOM 1 & 3, CITY ADMINISTRATIVE CENTRE, BRIDGE ROAD, NOWRA COMMENCING AT 10.03AM

The following members were present:

Mikayla Barnes
Bradley Pratt
Tane Clarke
Elizabeth Thornton
Ari Kimber
Peter Walsh
Jaiya Aryal

Others present:

Liliana Hutchinson – Community Safety Officer/Acting Youth Development Officer
Mary Flaskas – Safe Schools
Rhonda Parker – Community Gateway

Apologies:

Apologies were received from Carmel Krogh, Greg Hand, Gail Bate, Nowra Christian School, Janet Atkins – Nowra Youth Centre.

1. Election of Chairperson

Note: A Chairperson is to be elected for each meeting.

MOTION:

Moved: Consent

RESOLVED that Bradley Pratt be appointed as the Chairperson for the Youth Advisory Committee meeting held on Wednesday 11 November 2015.

CARRIED

2. Acknowledgement to country

Bradley Pratt gave the Acknowledgment to Country.

3. Minutes of Previous Meeting

MOTION:

Moved: Mikayla Barnes / Second: Tane Clarke

RESOLVED that the Minutes of the meeting of the Youth Advisory Committee held on Wednesday 9 September 2015 be confirmed.

CARRIED

4. Additional Item – Business Arising from the Previous Minutes

Item 8 – East Nowra Pride.

This is an initiative to beautify the shops at East Nowra and bring the community together. The aim is to revive the shops and revive the suburb. Contact Lili if you have any further ideas or wish to get involved.

Item 11 – International Youth Day Awards 2016

Please contact Lili if you have any further ideas or wish to get involved.

PRESENTATIONS

5. Nowra Youth Centre – Janet Atkins

This presentation will be deferred to the next meeting of the Youth Advisory Committee.

6. Community Gateway – Rhonda Parker

Community Gateway has been operating for 30 years traditionally with the elderly and people with disabilities and Case Managers were assigned to source and manage various services. Positions at Community Gateway include, Direct Care Services and Community Engagement and Project Development Staff.

The Hub in Nowra is on the corner of Berry Street and Plunkett Street. The official launch day will be Friday 20 November 2015. The Hub will eventually be open weekends and nights this will further assist in making connections with the youth. Community Gateway welcomes your feedback and Rhonda would love for the youth to be involved. There is hope to run activities in the school holidays for e.g. mural groups, the organisation will let schools know prior to school holidays so that the students are aware. Community members have painted tiles which will be used to decorate the exterior walls. The internal brick walls are being used for artists to spray paint.

The service has changed and the organisation is responding to that change. The aim is now inclusion; therefore integrating people with disabilities with those with no impairments as well as the young and old.

Resources include an activities room, training / conference room, a small gym which can be used for fitness or rehabilitation (compulsory training sessions with the instructors prior to using unassisted). The café will also hopefully be up and running by the official launch day. Office spaces are available to be utilised for businesses that are just starting out and a lower rent can be arranged to support. All rooms are available for hire.

Advertisements have been by free television, free radio, email, letterbox drop.

It was suggested by the Committee when the Community Gateway are seeking ideas to email the Youth Advisory Committee members or invite some representatives to come along to the next Community Gateway's Committee meeting.

The Community Gateway also organises a dance during the day at Bomaderry Bowling Club to involve those who cannot get out at night but still enjoys live music and dancing.

For all upcoming events by the Community Gateway see the attached flyer or visit their website <http://www.communitygateway.net.au/>.

7. Additional Item – Zone SRC

Mikayla Barnes has organised a Zone SRC. The idea came from the Regional SRC (which included towns like Wagga Wagga). It will include representative members throughout the Shoalhaven. Mikayla will be arranging with the help of John Lamont (Nowra Chemicals) speakers and activities. The first meeting is due to be held 25 November 2015. It will take place at the Shoal Hub (Shoalhaven Arts Centre). Mikayla hopes to include year 7, 8 and 9 students so that they are able to learn prior to the seniors leaving the schools. This is in the very beginning stages and once the team is established they will be able to assist each other and work out their focus.

8. Additional Item – Minutes Silence – 11am Remembrance Day

The Youth Advisory Committee participated in a minute of silence for Remembrance Day.

9. Safe Schools – Mary Flaskas

Safe Schools is dedicated to supporting gender diversity, intersex and sexual diversity in Australian Schools. They are the first national coalition of schools bringing together school staff, students and families to create safer more inclusive learning environments for same sex attracted, intersex and gender diverse young people.

Most work is done with the teachers at the schools and they are trained in how to make the environment supportive and to appropriately handle bullying (the idea is to be consistent). The coalition is funded for three years and therefore has one and a half years still remaining (as they are unsure whether they will be granted further funding).

Safe Schools are trying to create a more supportive environment by working with the schools to create gender neutral uniforms, to develop new policies around them and getting those recognised by the P & Cs. Most bullying is experienced within schools.

Safe Schools are working with Headspace and Lili on an awareness day 17 February 2016 at the Shoalhaven Arts Centre. Schools and Community Groups will be invited and any ideas from Youth Week can be showcased.

Gay-Straight Alliances are effective once established as well as LGBTI Support Groups to raise awareness and support. Wear It Purple Day, general exposure to change perspective and changing the gender normality along with the public declaration from the school can be a huge confidence boost and gives the ability to the individuals to express their true selves.

Safe Schools are working with primary schools and children as young as four.

It was expressed that Nowra High School was extremely accepting of their students and the students were very accepting of each other.

Mary Flaskas tabled brochures and information in relation to this free service. They can be found online:

<http://www.safeschoolscoalition.org.au/resources/>

<http://www.twenty10.org.au/resources>
<https://qlife.org.au/about-q-life/#feedback>

10. Additional Item – Youth Centre

Lili tabled information on the Youthie and reminded the Committee that Thursday, Friday and Saturday are drop in sessions.

11. Additional Item – Yots (Youth Off The Streets)

Mikayla, Bradley and Tane along with Janet Atkins (Nowra Youth Centre) have organised a fundraiser day for YOTS (Youth off the Streets) on Friday 12 February 2016. There will be a local band, sausage sizzle and activities. The Committee will be kept updated on this day.

12. Additional Item – Upcoming Events and Budget

The Hunger Banquet by Oxfam is a memorable, interactive event that brings hunger and poverty issues to life. Lili suggested that a soup kitchen be held afterwards to then supply for those we are trying to help.

There will be a talk night which will involve the students and wider community to raise awareness for homelessness.

Note: Jaiya Aryal left the meeting – 11.31am

CORPORATE AND COMMUNITY SERVICES

13. AIME (Australian Indigenous Mentoring Experience) File 10210E

MOTION: Moved: Consent

RESOLVED that the Youth Advisory Committee receive report for information.

CARRIED

14. South Coast Youth Leadership Forum (SCYLF) File 10210e

MOTION: Moved: Consent

RESOLVED that the Youth Advisory Committee receive report South Coast Youth Leadership Forum (SCYLF) for information.

CARRIED

GENERAL BUSINESS

15. Additional Item – Emergency App

There is an emergency plus app available for smart phones. The app uses *GPS functionality* built into smart phones to help a triple zero (000) caller provide critical location details required to *mobilise emergency services*.

16. Neighbour Day 2016

Neighbour Day attempts to promote and improve community safety. The idea is if you know your neighbours that the crime level will decrease and there will be a sense of safety in the community. Further information will be circulated as available.

17. Youth Contact Database Development

Sometimes when Lili sends information on upcoming events for the youth to the schools it will miss out on appearing in the newsletters. The SRC Zone will help with getting information out to peers once off the ground level. The Committee also suggested Lili attending assemblies.

There being no further business, the meeting concluded, the time being 11.40 am.

NOTES FROM THE YOUTH ADVISORY COMMITTEE MEETING HELD ON WEDNESDAY 3 FEBRUARY 2016 IN COUNCIL CHAMBERS, CITY ADMINISTRATIVE CENTRE, BRIDGE ROAD, NOWRA COMMENCING AT 10.03 AM

The following members were present:

Clr White
Mikayla Barnes

Others present:

Liliana Hutchinson – Community Safety Officer/Acting Youth Development Officer
Donna Corbyn – Community Development Officer
Janet Atkins – Manager, Nowra Youth Centre
Sam Kettlewell – Manager, PCYC
Gemma Hart – Bay and Basin Community Resources

Apologies:

Apologies were received from Greg Hand and the Shoalhaven Business Chamber representative

Note:

Donna Corbyn advised that due to a lack of quorum the meeting could not be convened.

Those present held a general discussion.

The notes from the discussion follow:

Mikala Barnes

Mikala spoke about the Zone Student Representative Council (SRC). From 4 to 5.30pm on 2 March at the Youthie, SRCs will meet to discuss projects. John Lamont from South Coast Leadership Forums is assisting. Lili attended the last meeting. The SRC is hoping for increased attendance at the next meeting. The inaugural meeting was held on 25 Nov 2015. Projects being considered include homelessness / Youth off the Streets Program.

Sam Kettlewell

Sam introduced herself and spoke about upcoming changes for the PCYC. Sam is the manager of the PCYC.

This is the 30th year for the PCYC in the Shoalhaven. The Centre is open again and community consultation is underway to ascertain what the youth want and need from the PCYC. Many fund raising events are planned, for example at the Nowra Show and the Twilight Markets.

Sam has been speaking to youth at local school assemblies. The PCYC is looking for general and executive members. There will be a new strategic plan and the PCYC's aim

is to become a youth and community hub. From 11am to 1pm every Wednesday they hold a free community lunch.

There will be a core group of young people to design the space that will be used as a youth drop in space.. Ann Sudmalis MP is on board regarding funding. Funding is needed, for example, for a commercial kitchen. PCYC is looking to open a community café, where youth will be able to undertake training in hospitality.

The PCYC runs a boxing program (junior and senior), and are looking for a venue to accommodate gymnastics as the PCYC venue is currently unsuitable for use for this type of program. Other programs planned for delivery include, a building resilience program and an outreach youth centre. The PCYC will work collaboratively with other services.

Donna Corbyn noted that there has previously been consultation in the Bay and Basin area and advised Sam to contact Veronica from the Sanctuary Point Community Pride to find out more.

Sam commented that the PCYC wants to target all young people, not just those from disadvantaged and/or low socioeconomic backgrounds.

Sam spoke about the PCYC Nation of Origins team for 2016. The PCYC have a free fitness boxing program (survey and observation type program) & parental consent is required. Starts week beginning 14 February 2016 and there are 50 places available.

Lili Hutchinson

Lili gave an update on the following:

- Shoalhaven Heads Youth Forum
Friday February 12
5:30-8:30pm
Shoalhaven Heads Surf Club
Food will be provided
Youth have their say on the development of Shoalhaven Heads and bring in new things for Youth.
- Safe Schools Leadership Forum
Wednesday February 17
9am-3pm
Shoalhaven Arts Centre
Food will be provided. Building skills and Community at the same time. Seats limited.
- Neighbour Day Celebrations
Sunday March 27
All day, every day should be Neighbour Day
Bring a Neighbour over for a cuppa, meet at the park, meet your Neighbours, break down barriers and build your Neighbourhood.
- Piano and Libraries
Any day. Free pianos to be done up by the Community, for the Community. We also have a budget for a library. Think of a big book bird house or a piano at the

shops where you live. We have 3 pianos available and money for the building of libraries. Lili advised they are having difficulty finding someone to tune the pianos.

Clr White

Clr White spoke about the recent Red Head Villages CCB public meeting she attended. The bad behaviour of some youth in the area and options for what could be done about it, such as banning individuals from public reserves, was discussed at the meeting.

Donna noted that Council cannot ban anyone from public reserves and parks. Council is funding a diversionary program to be run by Willow Tree training on this occasion for the youth concerned. The program starts Tuesday 9 February 2016. Schools are on board and are referring others in. Parental permission is required for the program, the high school and police are making contact with the parents.

Clr White noted that the CCB's and community groups need to know what resources are available to them and how to coordinate / get older people to engage with youth.

Gemma Hart

Gemma spoke about the Sanctuary Point Youth and Community Centre's focus on young people and the following upcoming events and programs:

- Performance workshops after school
- A program working with primary schools to design a village (youth work in teams with mentors)
- Collaboration with Healthy Cities
- Young women's community event on Saturday 12 March 2016 (young women performing in front of an audience). Will be held in Huskisson but the event is Shoalhaven wide. (Sat 12 March 2016)
- Collaborating & consulting with the new youth club

Janet Atkins

Janet spoke about new Nowra Youth Services initiatives, which include:

- Drop-in program
- Cooking program
- Transport home for youth from the showgrounds & sight assistance for security at the show
- Aboriginal youth mentors initiative
- A Youth Aboriginal camp will be held during Youth Week
- Partnership with Waminda to start a girls group in February 2016. The girls group will be workshops, for example, for jewellery making, card making etc.
- Youth volunteers raise money for the centre

Donna Corbyn

Donna advised that Youth Week 2016 will be held from 8 April 2016 to 17 April 2016.

Youth Week funding is under constant threat, the Federal Government has withdrawn from funding all together, the State Government has committed until 2017 at this stage.

Youth Week 2016 has the same theme as last year 'It Starts with Us'. Council has received over 16 diverse applications for activities, for example, the Young Coasties Festival, free teen gym, swim and slide at the Aquatic Centres, a youth awards night and much more

Donna advised that

- Construction of the BMX track at Erowal Bay is complete.
- Council has been working with a group at Culburra regarding the construction of a skate park.
- Council is reviewing the dirt BMX track at Sussex Inlet.

The meeting concluded, the time being 11.12 am.

YOUTH ADVISORY COMMITTEE

WEDNESDAY, 4 MAY 2016

CORPORATE AND COMMUNITY SERVICES

1. Youth Advisory Committee Planning Day

File 1506E

SECTION MANAGER: Jane Lewis.

PURPOSE: To have a date set for the Youth Advisory Committee 2016-2017 Planning Day.

RECOMMENDED that Youth Advisory Committee set a date and agenda for a 2016-2017 Planning Day.

OPTIONS

1. Recommended as above with a date and agenda.
2. Youth Advisory Committee make an alternative recommendation.

DETAILS

Historically the Youth Advisory Committee has a planning day to allocate their financial budget for the year. Requests are sent to the Youth Advisory Committee via a written application process, administered and reported by the Youth Development Officer, from youth provider service organisations in the Shoalhaven LGA and via the Youth Interagency Network; requesting small amounts of funding to run youth projects and activities across the city.

At the planning day, facilitated by the Youth Development Officer, the Youth Advisory Committee prioritise and agree on what activities will be funded by the Youth Advisory Committee for the financial year from the written applications. All applications must meet objectives of Shoalhaven City Council's Community Strategic Plan.

The Youth Advisory Committee also takes into consideration other projects that have historically received financial support from the Youth Advisory Committee. All organisations that receive funding from the Youth Advisory Committee must be located in the Shoalhaven LGA, be a not for profit organisation and have had a Working with Children's Checks completed by workers to run projects.

Below is an agenda for a usual Youth Advisory Committee Planning Day.

10.00am - 10.30am	-	Morning Tea & Meet & Greet
10.30am - 12.00pm	-	Training and or Guest Speaker (TBA)
12.00pm - 12.30pm	-	Lunch Provided
12.30pm - 2.30pm	-	Review YAC Aims and Objectives Future Direction Community Strategic Plan Funding Allocations Planning - Discussion and Brainstorming
2.30pm - 3.00pm	-	Debrief - Question & Answer time

FINANCIAL IMPLICATIONS:

There are sufficient funds in the Youth Advisory Committee budget to cover the costs associated with a planning day.

COMMUNITY ENGAGEMENT:

A Youth Advisory Committee Planning Day is a youth community engagement and consultative process via a focus group which is in accordance with Council's Community Engagement Policy.

2. Youth Advisory Committee Unspent Funds 2015 - 2016 Financial Year File 1506E

SECTION MANAGER: Jane Lewis.

PURPOSE: To allocate any unspent Youth Advisory Committee 2015 – 2016 financial year funds to a worthy youth project that has a high impact locally and offers good value for money.

RECOMMENDED that under delegated authority the Youth Advisory Committee commit any unspent funds in the Youth Advisory Committee budget at the end of the 2015/2016 financial year to be allocated to Regional Development Australia to support the South Coast Youth Leadership Conference, formally Gilmore Youth Leadership Forum.

OPTIONS

1. Recommend as above.
2. Youth Advisory Committee make an alternative recommendation.

DETAILS

The South Coast Youth Leadership Conference is conducted annually over three days in October. Last year's event brought students who were school leaders or wanted to be leaders together with mentors to explore positive change in the Shoalhaven. There was a mix of international facilitators, as well as local speakers. The forum is targeted towards 15-17 year olds, both indigenous and non-indigenous.

At last year's conference all high schools throughout the region were represented and 58 of the original accepted 62 students attended the three day forum. There were no students from TAFE or the Wollongong University this year. Shoalhaven High School sent the most diverse range of students and has seen excellent feedback from this group of students who generally sit outside the leadership group of the school.

There have been strong outcomes from last year's event, social media contact within the group has been high and follow up meetings to implement projects have been held.

To date five students have applied for grant funds to either do projects and or become global youth ambassadors with the international facilitators. The youth ambassador program involved raising funds and then doing volunteer work in an underprivileged community in either Thailand, Vietnam or Uganda with more locations planned in future years.

This program has now gone international in a smaller format in Wellington, Auckland, Sydney, Melbourne and Brisbane. London and New York are planned for next year. However, the Shoalhaven Program has the strongest outcomes, being a 3 day residential forum, providing young leaders with strong community networks and connections.

FINANCIAL IMPLICATIONS:

Unspent funds allocated to Regional Development Australia to be used for the South Coast Youth Leadership Conference.

COMMUNITY ENGAGEMENT:

This project is a proven positive youth engagement program that builds great self & civic pride in the young people of the Shoalhaven.

Craig Milburn
DIRECTOR CORPORATE & COMMUNITY SERVICES