

Standpipe & Bulk Water Filling Station Hire Agreement

2022/23



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Agreement to Hire

Shoalhaven Water hire metered standpipes and bulk water filling keys as set out in this Metered Standpipe & Bulk Water Filling Station Hire Agreement.

It is illegal to use standpipes other than those hired by Shoalhaven Water in the Shoalhaven Water area of operations.

Where this agreement is signed by an individual on behalf of an organisation or company that individual warrants that they have authority to bind the company or organisation. They acknowledge they will be liable as if they were personally a party to this agreement if they do not have authority to bind the organisation or company.

The hirer also confirms that the information provided to Shoalhaven Water and set out in the Schedule is correct. If there is at any time any change to the details provided the hirer will immediately communicate those changes to Shoalhaven Water.

Term of Agreement

The term of the agreement shall be from the date of issue of the standpipe or bulk water filling key as detailed in the Metered Standpipe & Bulk Water Filling Station Hire Agreement to the return of the metered standpipe or bulk water filling key and payment of all applicable fees and charges.

Compliance with AS3500

1. The hirer agrees with Shoalhaven Water that where a standpipe or bulk water filling station is used to fill a tanker or a container, the hirer is required to prevent backflow in accordance with the requirements of the New South Wales Code of Practice, Plumbing and Drainage (AS3500), and Council's Policy on Backflow Prevention and Cross Connection Control. This may be in the form of an air gap or reduced pressure zone devices (RPZD).
2. The hirer must have a current Backflow Prevention Device (Inspection – Test & Maintenance Report) which has been completed by a registered plumber certified to test these devices.
3. The hirer must also have a current Backflow Prevention Device Agreement Record of Installation which has been completed by the hirer and forwarded to Shoalhaven Water for processing. Failure to comply with this condition may result in legal action under the Local Government Act.

Hire and Water Usage Charges

On entering into this agreement, Shoalhaven Water shall provide a standpipe or bulk water filling key to the hirer on payment of the relevant charge.

As detailed in Shoalhaven City Council's Fees and Charges (see Schedule One, page 10), the hirer will:

- a. Pay the hire charge from the date of commencement to the end of the hire period.
- b. On collection, pay a deposit which will be refunded on return of the metered standpipe or bulk water filling key. This is in accordance with the terms of this agreement less any outstanding water usage charges.
- c. The hirer must provide standpipe meter readings to Shoalhaven Water on a quarterly basis for the calculation of water usage charges.
- d. Hire and water usage charges will be levied each financial quarter and will appear as an availability charge on the issued account.

The hire period for quarterly hire will terminate on the last day of each financial quarter (31 March, 30 June, 30 September, 31 December).

If the period of a hire extends past the 30th June in any year the hirer acknowledges that the hire charge will be adjusted as from and including the 1st July. The hirer will then be liable to pay the new charge whether or not that new charge has been communicated by Shoalhaven Water to the hirer.

The standpipe remains the property of Shoalhaven Water and must be returned forthwith to Shoalhaven Water on demand.

Reading of the Metered Standpipe

The hirer must provide meter readings each quarter. The readings can be emailed with photographic evidence or by presenting the standpipe. Should the hirer fail to present a standpipe reading, a usage charge will be calculated based upon average standpipe water usage in accordance with Council's Fees and Charges.

Shoalhaven Water reserves the right to read the meter on the standpipe at any time.

Return of Standpipe or Bulk Water Filling Key

If the hirer fails to return the standpipe to Shoalhaven Water within ten (10) working days from the date of the conclusion of hire, the hirer will pay Shoalhaven Water all hire charges plus a hire charge based on the number weeks from the scheduled return date. If the hirer is unable to return the standpipe, Shoalhaven Water will charge the hirer the current replacement cost of the standpipe. This fee will then be a debt due and payable to Shoalhaven Water.

If the hirer fails to return the bulk water filling key, the hirer will forfeit the return of the hire deposit.

The hirer and Shoalhaven Water agree that at the time the standpipe was issued, the meter on the standpipe was read by Shoalhaven Water and showed the reading as recorded in the agreement.

Conditions for Use of Standpipe and Bulk Water Filling Stations

The hirer shall use the standpipe as per the following conditions:

- a. While in use, the standpipe must be attended by the person operating it and suitably protected from any damage to either the standpipe or the hydrant.
- b. The hirer is responsible for ensuring that the standpipe or bulk water filling station is used in a safe manner with no risk to public health and safety or cause damage to property.
- c. The hirer is responsible for ensuring the standpipe or bulk water filling station is used in accordance with relevant acts or regulations.
- d. The hirer shall not use the standpipe in tandem with a suction device (eg booster pumps). Auxiliary equipment that may cause a pressure drop or damage to the mains is not to be used.
- e. The hirer shall use the standpipe in a manner which does not cause damage to the works of Shoalhaven Water. Should damage be done, the hirer shall immediately notify Shoalhaven Water and reimburse the cost of the repair of those works.
- f. The standpipe or bulk water filling station must only be used in accordance with the operating instructions.
- g. Standpipes may not be used on hydrants where Shoalhaven Water has prohibited such usage.
- h. Prior approval must be obtained from Shoalhaven Water to draw water from a hydrant. Only Shoalhaven Water standpipes can be used within the Shoalhaven Water area of operations.
- i. The hirer shall not misuse or use the standpipe or bulk water filling station in such a manner as to waste water.
- j. Where the hirer is unable to remove or stop the flow of water from the bulk water filling station or standpipe or hydrant, Shoalhaven Water must be notified immediately.
- k. The hirer shall make the issued standpipe available at any time for inspection by an authorised officer of Shoalhaven Water.
- l. The standpipe must be connected to the hydrant in such a manner as to maintain a proper watertight seal.
- m. The standpipe or bulk water filling station may only be used for the purposes stated in the agreement.
- n. The standpipe must not be modified or tampered with in any manner.
- o. The hirer shall not prevent the recording index of the meter on a standpipe from registering the full amount of water used.
- p. The hirer shall comply with any reasonable direction given by an officer of Shoalhaven Water with regard to the standpipe or bulk water filling station.
- q. The hirer shall provide all fittings and hoses for connection to the standpipe.
- r. Any hose attached to the standpipe or bulk water filling station must be adequately protected from damage or compression by vehicular traffic.
- s. Hydrant's on a "recycled water" main must not be used.
- t. A standpipe shall not be used to supply water directly to premises as an alternative to a normal property water service.

Brown Water Waiver

Council does not accept responsibility for brown water draw-off through metered standpipes or bulk water filling stations which may be experienced upon connection and first use of any standpipe or bulk water filling station. It is strongly recommended that water be allowed to flow for a short time through the standpipe before drawing water for storage. No allowance will be given for such water consumption.

Lost, Stolen or Damaged Standpipes

Shoalhaven Water must be notified immediately in the event of loss or destruction of the standpipe.

The hirer, on the reported loss of the standpipe, shall:

- reimburse to Shoalhaven Water the current cost of a replacement standpipe, and
- pay outstanding water usage charges in accordance with Shoalhaven Water's quarterly hire and water usage charges.

On receipt of payment for the replacement cost of the standpipe and outstanding water usage charges, Shoalhaven Water will provide a replacement standpipe for the remainder of the hire term.

Shoalhaven Water reserves the right to determine whether a damaged standpipe should be repaired or replaced. The hirer shall use the standpipe in such a manner as to prevent it from becoming damaged. If lost or stolen, or the meter fail to register for all or part of a reading period, a water usage charge will be calculated based on usage for the previous reading period or on Shoalhaven Water's estimate of average standpipe water usage.

Shoalhaven Water will not charge the hirer for the cost of repairs or replacement of the standpipe where the damage is due to fair wear and tear or manufacturing fault.

Termination of Agreement

Shoalhaven Water shall, at all times, have the right to terminate an agreement without notice if the hirer:

- a. fails to comply with a reasonable direction by an officer of Shoalhaven Water in relation to the use and inspection of the standpipe or bulk water filling station.
- b. does not comply with any of the conditions of the agreement including but not limited to non-payment of any fees or charges under this agreement.

If this agreement is terminated due to a breach, the hirer shall:

- c. forfeit the unexpired portion of the hire charge,
- d. immediately return the standpipe to Shoalhaven Water,
- e. return on demand the standpipe to the Shoalhaven Water officer,
- f. be liable for any water usage charges, and
- g. forfeit the deposit paid at commencement of agreement.

Notwithstanding the provisions contained in clause (a) above, either party may terminate the agreement by giving the other party 14 days' notice in writing and the agreement shall be terminated at the expiration of such period. The hirer will then immediately return the standpipe to Shoalhaven Water and pay all hire and water usage charges to the date of return of the standpipe.

Transfer of Agreement

Metered Standpipe & Bulk Water Filling Station Hire Agreements are non-transferable.

The standpipe or bulk water filling key shall not be used by any person other than the hirer or persons mentioned in the application.

Standpipe use on Reticulation Mains

Below is a list of areas within the Shoalhaven Water reticulation system that are low pressure areas.

The drawing of water from these hydrants to fill water tankers is PROHIBITED at all times.

If water is drawn from these areas and Shoalhaven Water receives complaints of no water or dirty water, or if damage should occur to the hydrant or main through the use of a standpipe, the cost of any repairs will be the responsibility of the persons found to be using the hydrant/main in the prohibited area.

| Prohibited Access Points - Low Pressure Areas | |
|-----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Coolangatta | Bolong Road Hanigans Lane Agars Lane Jennings Lane Back Forest Road Moeyan Road Coolangatta Road Bryces Road Wharf Road |
| Bomaderry to Berry | Jaspers Brush Road O'Keefe Lane Swamp Road Devitts Lane Turners Lane Croziers Road Strongs Road |
| Berry | Kangaroo Valley Road Beach Road Wire Lane |
| Falls Creek | Princes Highway Mortimer Road Seasongood Road Goodmans Road Watt Road Knoll Parade McArthur Drive Gardeners Road Parma Road Fairfax Road Streamside Street Edendale Street Pritchard Avenue Woollamia Road |
| Kangaroo Valley | Bendeela Road |
| Nowra | Nowra CBD boarded by North Street, Osborne Street, Plunket Street and East Street (Princes Highway) |
| Bamarang | Old Bamarang Road (feeding Longreach) Corner Yalwal Road and Flatrock Road (waste depot entrance) Old Bamarang Road Longreach Road |
| Bamarang to Burrier | Raw meter main - can utilise hydrants with RED markers only |
| Ulladulla | Ulladulla Civic Centre Main Town Area |
| Mollymook | Mollymook Golf Club and Motel Areas |
| Lake Tabourie | Corner Princes Highway and River Road (Julie's Corner) |
| Conjola | Entrance of Thorne Street |
| South Ulladulla | South Pacific Crescent Dolphin Point |
| Burrill Lake | Canberra Crescent Wyoming Avenue Wallaroy Drive |
| Milton | Main Town Area Hospital Sarah Clayton Nursing Home Woodstock Road Croobyar Road past Myrtle Street Wilfords Lane Garrads Lane Slaughterhouse Road |

Preferred Hydrants for Water Tanker Use

| Northern Shoalhaven | |
|---------------------|----------------------------------------------------------------------------------------------|
| Berry | 152 North Street |
| Jaspers Brush | O'Keefes Lane (opposite 45, near SV on 250 main) |
| Meroo Meadow | 1st hydrant in either Boxsells or Lamonds Lanes |
| Bangalee | 710 Illaroo Road (near Tapitallee Road) |
| Shoalhaven Heads | Shoalhaven Heads Road (near entrance to sports ground / RFS) |
| North Nowra | Falcon Cres (2nd hydrant from Illaroo Road) |
| Bomaderry | Narang Road Farrelly Place |
| Nowra | Plunkett Street (west end near sports ground, opposite 7) |
| South Nowra | Old Southern Road North Killara Road (1st roundabout) |
| Yerriyong | Corner Braidwood Road & Wugan Street |
| Greenwell Point | Greens Road (opposite 80) |
| Currarong | Currarong Road (opposite Lighthouse Road) |
| Worrige | Greenwell Point Road (near Forest Road & Coonemia Road) |
| Callala Bay | Emmett Street (fire shed) |
| Callala Beach | Greenway Road & Lennox Road (fire shed) |
| Huskisson | 19 Erina Road (industrial subdivision) |
| Vincentia | 53 Beach Street 255 The Wool Road (west of Jervis Bay Road) |
| Sanctuary Point | 9 Cessna Avenue (opposite Isons) Cammaray Drive (off Lorilyn Ave on left side) |
| St Georges Basin | Water Park Road (1st hydrant off The Wool Road, back of 124) |
| Basin View | Basin View Parade (between Collingwood Street & Elanora Parade) |
| Wandandian | Wandean Road (1st hydrant off highway) |
| Tomerong | Battunga Drive (1st hydrant off Kells Road) 292 Hawken Road & Filling Station |
| Kangaroo Valley | Broughton Street (near fire shed & filling station) Moss Vale Road (opposite 2041 or 2045) |

| | |
|---------------------|------------------------------------------------------------------------------------|
| Culburra | Corner Canal Street & Culburra Road (near medical centre) 120 Penguins Head Road |
| Sussex Inlet | 92 Suncrest Avenue 8 Flood Avenue 3 Lakehaven Drive (corner Edgewater Avenue) |
| Cudmirrah | First Avenue (opposite hall near fire shed) |
| Coonemia | Coonemia Road (near gate to reservoir) |

| Southern Shoalhaven | |
|----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Fishermans Paradise | Corner Alma Avenue & Cornfield Parade |
| Lake Conjola | Southern end of Thorne Street (near fire shed) Eastern end of Prior Street (end of main) |
| Conjola Park | Near corner of Valley Drive and Lakeside Drive (on Valley Drive) Northern end Lakeside Drive (no 114) |
| Milton | Croobyar Road (in front of old ice works) Fire Station (corner Croobyar Road & Woodstock Road) Corner Princes Highway & Slaughterhouse Road (eastern side of highway) Little Forest Road (eastern end) |
| Narrawallee | McLeay Street (western end - end of main) Seaspray Street (No 4) Virgo Place (end) |
| Mollymook Beach | 4 Mitchell Parade (1st hydrant north of Blackwater Creek) Corner Garside & Oxley Roads (2nd hydrant north of corner) Blackwater Creek (south) Pengana Crescent - North Ulladulla Reservoir (hydrant at entrance) |
| Ulladulla | Corner Slaughterhouse Road & North Street (hydrant at entrance next to Ulladulla Reservoir) Ulladulla Sewerage Treatment Plant (Camden Street - any of the 3 hydrants) Lighthouse Oval (entry western amenities block, Deering Street) |
| Kings Point | Oakley Place (no 7 - street next to general store) |
| Burrill Lake | McDonald Parade (western end near boat ramp) Dolphin Point Road (Lions Park) |
| Lake Tabourie | Lake Tabourie Bridge (northeast corner) Corner Princes Highway & River Road |

Hirers using Standpipes for the purpose of providing water for human consumption are responsible to ensure compliance with the NSW Health Department guidelines for Water Carters and arranging for inspection of any water carting vehicles by Council's Environmental Health Section.

Click on the below link to read the NSW Guidelines for Water Carters

<https://www.health.nsw.gov.au/environment/Publications/nsw-guidelines-for-water-carters.pdf>

Bulk Water Filling Stations

Bulk water filling stations allow customers to draw water from Shoalhaven Water trunk mains at a significantly reduce time with a typical 10,000 litre truck filling in around 10 minutes. The bulk water filling station also reduces the potential to create dirty water events in the reticulation system.



Standpipes and Bulk Water Filling Stations

Standpipes are available in two sizes:

25mm - for small volume users (Max Flow Rate: 1.5 L/sec)

65mm - for large volume users (Max Flow Rate: 8.3 L/sec)

Bulk Water Filling Stations are located in:

Kangaroo Valley - Broughton Street

Tomerong - Crn Hawken Road & Yerunda Road

| Schedule One - Fees & Charges | | | |
|-------------------------------|---------------|----------------------------------|--------------------|
| | Quarterly Fee | Water Usage Charge per Kilotitre | Refundable Deposit |
| 25mm | \$56.00 | \$1.90 | \$180.00 |
| 65mm | \$105.00 | \$1.90 | \$460.00 |
| Bulk Water Stations | | \$0.95 | \$20.00 |



Email: council@shoalhaven.nsw.gov.au

Bridge Road, Nowra (02) 4429 3111

Deering Street, Ulladulla (02) 4429 8999

All communication should be addressed to:

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