

EXPRESSION OF INTEREST TO EXHIBIT 2021



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Introduction

Artists, arts organisations and community cultural groups are invited to submit an 'expression of interest' to present exhibitions at the Shoalhaven Regional Gallery throughout 2021. Exhibitions may consist of traditional or contemporary art forms, film, cultural heritage and community projects. Individual artists, groups and collaborators are all welcome to apply.

The vision of the Gallery is to provide a facility that serves as a vibrant and creative hub for the arts: a space in which to express, explore and celebrate the rich diversity of the arts and cultural heritage of the region.

The Main Gallery is used for invited or curated exhibitions, travelling national and regional exhibitions.

- There are three (3) spaces within the Shoalhaven Regional Gallery available for hire by individual artists and community groups for the purpose of exhibition - being the East, Access and Foyer Galleries. The external North Gallery is available for community art projects by invitation only.
- Conditions apply and hirers are asked to read these carefully and then fill in and return the attached application form with appropriate supplementary material.
- Completed 'Expressions of Interest' applications are to be returned **by close of business Friday, 14 August 2020** (no late applications will be accepted). Artists are notified of the success of their application by mid-September 2020.
- An exhibition launch will be held on the Saturday after installation from 12 noon to 2.00pm. A contribution of \$100 towards catering is required.

For further information please contact Bronwyn Coulston Unit Manager – Arts & Culture, Shoalhaven Regional Gallery, PO Box 42 Nowra NSW 2541, Ph 02 4429 5444 or email: council@shoalhaven.nsw.gov.au marked 'Attention Bronwyn Coulston - File Ref 52707E'. This form is available on our website under artist information www.shoalhavenregionalgallery.com.au

Conditions

Background

1. The Main Gallery is for touring and invited exhibitions only. The external North Gallery is by invitation to community groups only.
2. Applicants are welcome to view the exhibition spaces available before submitting an expression of interest.
3. The standard exhibition period is for eight (8) weeks. The Shoalhaven Regional Gallery (SRG) is currently open Tues to Fri 10.00am – 4.00pm and Saturday 10.00am – 2.00pm and closed Mondays, Sundays and public holidays. Entry is free to visitors unless stated otherwise.
4. Applicants must be residents, ratepayers or have a strong connection with the Shoalhaven. Those residing outside the Shoalhaven should articulate their relationship with the region as part of their application.
5. All applications will be considered on the quality of work submitted, concept and suitability. However, SRG management reserves the right to accept or reject any application without entering into further discussion.
6. It is the intention of the Gallery to present a balance of genres, community groups and types of artistic expression throughout each year.
7. Art works may be for sale. A commission of 25% is taken on all sales. This commission goes to the Gallery general revenue and supports the cost of the community exhibition program.
8. Not all expressions of interest will be successful. The applicant's exhibition dates will need to be flexible allowing the SRG to program a balanced mix of exhibitions throughout the year. Applicants are asked to nominate two preferred periods for their exhibition, however, the scheduling is determined around the main exhibition events and the offer of an exhibition may vary from those preferred dates.
9. Note that the SRG is closed on public holidays and may be subject to closure on other days (such as the break between Christmas and New Year) at the discretion of the Shoalhaven City Council.
10. The SRG has a limited amount of technical equipment for use in the installation of exhibitions. The use of this equipment by exhibitors is negotiable against the need for the equipment in any other exhibition as determined by the SRG Manager. Artists will be responsible for any damage to this equipment caused by themselves or their representatives.

Curatorial Decision

11. The Arts & Culture Manager or their nominated representative retain their indisputable right and curatorial discretion to change, deny or remove any work of art, signage or wording placed in the galleries that they deem inappropriate, unsuitable, poorly presented or offensive to public taste. Artists will be informed of this decision.

Public Programming

12. By invitation and separate to this agreement, artists may be invited to participate in aspects of our public programming calendar, for example artist talks, workshops, panel discussions.

Publicity

13. The SRG will publicise and promote exhibitions and events through various channels as appropriate. Applicants are responsible for providing high res good quality images and text suitable for marketing purposes.

Payment

14. On notification of successful application and acceptance of an exhibition, applicants have 30 days (from the date of the approval notice) to make a 30% deposit of the exhibition fee. If a deposit is not received within this time, the booking will lapse and be passed to the next on the waiting list. The balance remaining must be paid 30 days before the exhibition opening.

NB: PLEASE DO NOT SEND ANY PAYMENT WITH YOUR EXPRESSION OF INTEREST APPLICATION.

15. If in the case of an applicant withdrawing from exhibiting, the deposit is not refundable.

16. Sales of artworks are through the SRG. Payment to artists is made following the close of the exhibition and once all monies have been received from buyers.

17. Art works can be paid for by cash, Eftpos or cheque made out to the Shoalhaven City Council.

18. It is the responsibility of the applicant to observe Australian Taxation regulations and lodge a Statement by Supplier or income tax return with the ATO.

Insurance

19. Council does not insure the hirer's artworks.

General

20. Conditions are subject to change and variation under Council authority.

21. Applicants need to be aware that on occasions the exhibition space hired may also be used by SRG management, at its discretion, for recitals, readings, launches and other events.

22. Artists are required to collect their work promptly after their exhibition ends. If after three (3) recorded attempts to contact the artist and a period of more than four (4) weeks has passed – the SRG will dispose of works as deemed fit.

Copyright

Copyright and Reproduction of Images

23. The applicant grants the Shoalhaven City Council a non-exclusive licence to reproduce the artworks, publish the artworks or communicate the artworks to the public for the purposes of:

- (a) Publicity and production of any promotional material, including hard copy printed material, the SRG website, social media platforms and other hard copy and online opportunities
- (b) Educational research
- (c) Creating a non-commercial archive, non-lending reference or database

24. The applicant warrants that they are the owner of all copyright in the artworks or has obtained the necessary permissions for the use of the artworks under this agreement.

Termination Agreement

25. This agreement may be terminated immediately following written notice if:

- a) A breach in the agreement occurs which cannot be remedied
- b) The Artist becomes insolvent.
- c) SRG reasonably believes the works produced for exhibition are not of a standard reasonably expected.
- d) SRG has reason (including the dishonesty, fraud or misconduct of the Artist) to believe that the staging of the exhibition at the venue will or is likely to detrimentally affect the organiser (including its standing or reputation); or
- e) The Artist has reason (including the dishonesty, fraud or conduct of the Organiser) that the staging of the exhibition at the venue will or is likely to detrimentally affect the Artist (including the Artist's standing or reputation).

Should this agreement be terminated by SRG, all deposits and monies paid by the artist will be refunded.

Expression of Interest to Exhibit Application for 2021

Applicant Details

Contact Person: _____

Postal Address: _____ Postcode: _____

Contact number: _____ Email: _____

Organisation Details (if applicable)

Organisation Name: _____

Non-profit YES NO Incorporated YES NO

Registered for GST YES NO ABN

Membership fees: \$

Number of members:

Current Office Bearers (President / Secretary / Treasurer)

Exhibition Details

Title: Please advise the title of your proposed exhibition:

Dates

Please tick your preferred 2021 exhibition period (select 2 or 3):

February to March

March to April

April to June

July to August

Gallery Space

Please select your preferred gallery:

East Gallery
30 linear metres (9m x 8m) **\$180 per week**

Access Gallery
20.8 linear metres (5.4m x 8m) **\$150 per week**

Foyer Gallery
17 linear metres (3.6m x 8m) **\$90 per week**

About You

Describe in detail your current practice, experience and achievements as an arts practitioner or small arts group: max 500 words

Exhibition Theme

Describe the exhibition in detail – what you want to do, the creative rationale, the number of works, others involved etc. max 500 words

Exhibition Impact & Connection to the Shoalhaven

Describe why you wish to exhibit at Shoalhaven Regional Gallery and your connection to the Shoalhaven Max 500 words

Support Material

You may submit up to 5 A4 pages of supporting material for your exhibition proposal. Suggestions for this include

- Examples of previous work
- Current CV or biography
- Reviews / articles / media achieved previously
- Confirmation letters and /or letters of support related to this application
- 2-3 photos of proposed work or examples of previous work if applicable.

Declaration by Applicant Details (please print)

I have read and understood the Exhibitor Conditions. I certify that, the best of my knowledge, all information in this application is correct and I hereby agree to comply with the conditions stated.

Name:

Signature

Date

For further information please contact Arts & Culture Manager, Bronwyn Coulston, on (02) 4429 5441. Applications are to be submitted **by close of business Friday, 14 August 2020**

SHOALHAVEN REGIONAL GALLERY
Expression of Interest to Exhibit 2021

Checklist

Please ensure that the following items are completed and returned to the Shoalhaven Regional Gallery. This will enable us to schedule the exhibitions for all galleries for 2021.

- Signed Expression of Interest to Exhibit Application** - complete and nominate preferred Gallery space and proposed dates (keep a copy for your records).

- High res, good quality photos/images** of proposed works (if not available, then photos representative of recent works).

- Support documents** (may include details of educational qualifications, previous exhibitions, membership of professional groups).

Applications close at 4.00pm on Friday, 14 August 2021 and can be received by mail to:

The Chief Executive Officer
Shoalhaven City Council
P O Box 42
NOWRA NSW 2541

or

By email to council@shoalhaven.nsw.gov.au marked **Attention: Bronwyn Coulston.**

Total attachments must be no larger than 5MB and there are to be no more than three (3) separate attachments.

Applicants will be advised of the outcome of their application by mid September 2020.