

ACQUITTAL

Name of Organisation: XYZ Incorporated

Name of Event: XYZ Event

Date/s of Event: Date from – date to

Income

Donation/Grant received from Shoalhaven City Council	\$ 2,200.00
Ticket sales	\$ 500.00
Food sales	\$ 166.50
Total	\$ 2,866.50

Expenditure

Venue hire	\$ 50.00
Ticket printing	\$ 15.00
IT / Audiovisual set up	\$ 285.34
DVD production	\$ 850.00
Catering	\$ 517.13
Advertising	\$ 800.00
Administration	\$ 349.03
Total	\$ 2,866.50