

Annual Report

2024-25

Section 2 - Additional Local Government Act Reporting Requirements



Acknowledgement of Country

Walawaani (welcome),

Shoalhaven City Council recognises the First Peoples of the Shoalhaven and their ongoing connection to culture and country. We acknowledge Aboriginal people as the Traditional Owners, Custodians and Lore Keepers of the world's oldest living culture and pay respects to their Elders past, present and emerging.

Walawaani njindiwan (safe journey to you all)

This acknowledgment includes Dhurga language. We recognise and understand that there are many diverse languages spoken within the Shoalhaven.

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About this report

Shoalhaven City Council 2024-25 Annual Report was produced to comply with the Local Government Act 1993 (section 428) and the Local Government (General) Regulation 2021 (clauses 132, 217 and 224).

This document is Section 2 of the Annual Report and contains information which is a requirement under the Act to include in a council's annual report. Section 1 contains performance against the Delivery Program Objectives and Section 3 is the Annual Financial Statements.

Details of overseas visits

Local Government (General) Regulation 2021 Section 217 Clause 1 (a1)

There was no overseas travel undertaken by Councillors or employees of the Council in the reporting period.

Fees expenses & facilities

Local Government (General) Regulation 2021 Section 217 Clause 1 (a1)

The following Councillor fees were expended during the year 2024-2025:

- Mayoral Fees - \$109,589
- Councillor Fees - \$416,924

The total costs associated with Council expenses and facilities including travel, allowances, expenses, computers, communication and other associated costs for Council and Committee meetings amounts to \$1,787,298 (Includes Election and Induction expense of \$908,315)

Item	Investment
(i) Provision of facilities including dedicated office equipment allocated to Councillors	\$46,386
(ii) Cost of phone calls by Councillors	\$6,141
(iii) Councillor attendances at conferences and seminars	\$16,130
(iv) Training and skill development	\$10,482
(v) Interstate travelling expenses	\$5,336
(vi) Overseas expenses	\$0
(vii) Spouse/partner accompanying person expenses	\$145
(viii) Carer expenses	\$0
(ix) Committee sitting fees	\$0

Council at its meeting on 28 June 2011 (Min 11.674) resolved to disclose the following additional information to that prescribed in the Local Government (General) Regulation in the Annual report.

Item	Investment
Legal costs	\$0
Subsistence and out of pocket expenses	\$9,025
Travelling expenses	\$51,301
Mayoral vehicle	\$8,247
Printing and stationary/office expenses	\$5,085
Other expenses	\$0
Council & committee meetings, briefings, meals & sustenance	\$72,558
Secretarial support	\$121,634

Major contracts

Local Government (General) Regulation 2021 – Section 217 Clause 1 (a2)

Contracts awarded in 2024-25 in excess of \$150,000

No.	Contractor Name	Nature of Goods/Services	Amount (Inc GST)
1.	Al Earthworx Mining And Civil Pty Ltd T/A Cleary Bros	Road Rehabilitation Illaroo – Road North Nowra	5,639,314
2.	AERIS Global	Pasveer Aerator Upgrade – Vincentia Sewage Treatment Plant	240,486
3.	ALS Environmental Pty Ltd	Sampling & Laboratory Testing	2,027,140
4.	Aquamange Environmental Pty Ltd	Kangaroo Valley WTP Membrane Replacement	652,073
5.	Aquatec – Maxcon P/L	Culburra Sewage Treatment Plant Upgrade	438,061
6.	Appliance Tagging Services Pty Ltd	Electrical Items Test & Tag	278,889
7.	Asphalt Laying Services Pty Ltd	Supply & Lay Asphalt – Southern Cul-de-sacs program	160,934
8.	Asphalt Laying Services Pty Ltd	Supply & Lay Asphalt – Wool Road/Pine Forest Road	174,942
9.	Asphalt Laying Services Pty Ltd	Heavy Patching – Bolong Road Shoalhaven Heads	176,666
10.	Astrolabe Group	Planning & Development Consultancy Services	225,000
11.	ATEN Systems Pty Ltd	Annual Software Licence	174,570
12.	Audit Office Of New South Wales	Audit Services	284,790
13.	Audit Office Of New South Wales	Audit Services	275,001
14.	Ausconnex	Supply & Install Electrical Substation Materials Recovery Facility	184,030
15.	Avijohn Contracting Pty Ltd	Asphalt Supply & Lay – McMahons Road North Nowra	154,022
16.	Avijohn Contracting Pty Ltd	Asphalt Supply & Lay – Naval College Road	382,616
17.	Avijohn Contracting Pty Ltd	Asphalt Supply & Lay – Beinda Street Bomaderry	250,785
18.	Avijohn Contracting Pty Ltd	Asphalt Supply & Lay – River/Garside Roads	205,104
19.	BASCO Projects Pty Ltd	Construction of Basin Walk Boardwalk Sanctuary Point	652,257
20.	BATMAC Constructions	Office Construction 4 McIntyre Way Bomaderry	563,340
21.	Bettergrow Pty Ltd	Collection Transport & Processing of Biosolids	1,271,958
22.	Bettergrow Pty Ltd	Collection Transport & Processing of Biosolids	1,285,000
23.	Brown Environmental Earthworks Planning	Flood Levee Remediation Terrara	2,040,532
24.	Coniston Trucks Pty Ltd	Supply & Delivery 9T Truck/Tipper	297,342
25.	Conplant P/L	Supply & Delivery Site Dump	167,200
26.	Country Motor Company	Supply & Delivery 5 x Motor Vehicles	224,217
27.	Creative Recreation Solutions	Playground Replacement – River Road Shoalhaven Heads	181,368
28.	Datacom Systems (Au) Pty Ltd	Microsoft Enterprise Agreement	1,275,890



29.	Datacom Systems (Au) Pty Ltd	Miscrosoft Software Licence (Azure/365)	855,263
30.	Downer Edi Works	Southern Shoalhaven Reseal Programme	446,283
31.	Dupont Memcor (Australia) Pty Ltd	Kangaroo Valley Sewerage Treatment Plant Membrane Replacement	164,302
32.	East Coast Civil Constructions Pty Ltd	Smarts Bridge Replacement Croobyar Road	585,970
33.	East Coast Civil Constructions Pty Ltd	Design & Construct Currowan Creek Bridge	575,300
34.	East West Ferry Services Pty Ltd	Ferry Services - Comerong Island	2,253,773
35.	Ecodynamics Landscaping Pty Limited	Rock Stabilisation/Revegetation Shoalhaven River	242,506
36.	Edwards Constructions (Nsw) Pty Limited	Construction Manyana Rural Fire Station	3,203,093
37.	Enhance Metal Roofing	Supply Roofing/Cladding Materials Materials Recovery Facility	205,233
38.	Enhance Metal Roofing	Supply Roofing/Cladding Materials Materials Recovery Facility	833,182
39.	ESRI Australia	Software Licence ESRI	165,000
40.	Ethos Urban Pty Ltd	Consultancy Services - Nowra Riverfront Precinct Masterplan	160,000
41.	Fire Safe Australia & New Zealand Pty Ltd	Supply Install Commission Integrated Fire Detection and Suppression System - Materials Recovery Facility	2,443,825
42.	Flottweg Australia Pty Ltd	Supply Sludge Dewatering Centrifuge	1,275,965
43.	Fortec Australia Pty Ltd	Design & Construct Murrays Bridge Murrays Road Conjola	2,566,301
44.	Fulton Hogan Industries Pty Ltd	Stabilisation & Patching Turpentine Road & Jervis Bay Road	1,186,850
45.	Fulton Hogan Industries Pty Ltd	Pavement Rehabilitation Works Central Shoalhaven	642,997
46.	Fulton Hogan Industries Pty Ltd	Pavement Rehabilitation Works Central Shoalhaven	675,604
47.	Fulton Hogan Industries Pty Ltd	Culvert Replacement - The Wool Road Worrowing Heights	1,729,567
48.	Future Engineering & Communications	Communication Tower - Tower & Foundation Strengthening Tomerong	214,225
49.	GPM Marine Constructions Pty Ltd	Jetty Replacement - Island Point Road/Basin Road St Georges Basin	1,069,514
50.	Granicus	Software Licence OpenCities	171,908
51.	Hisway P/L	Construction Flinders Industrial Subdivision Stage II South Nowra	1,260,235
52.	Hisway P/L	Various Water Mains Replacement Package	1,271,233
53.	Hisway P/L	Various Water Mains Construction Package	3,438,390
54.	Hisway P/L	Construction Murramarang Road Shared User Path	454,046
55.	Hunter H2O Holdings Pty Ltd	Culburra Sewerage Treatment Plant Interim Upgrade Preliminary Design Works	428,056
56.	Hunter H2O Holdings Pty Ltd	Concept and Detailed Design - Milton Ulladulla Wastewater Treatment Plant Upgrade	1,617,795
57.	IJED Electric & Data	Level 1 ASP Electrical Upgrade - Materials Recovery Facility	276,861
58.	Illawarra Toyota	Supply & Deliver - 3 Service Trucks	815,697
59.	Illawarra Toyota	Supply & Deliver - 2 x Hooklift Trucks	978,530
60.	Infrastructure Management Group Pty Limited	Traffic Consulting Services - Road Condition Survey	351,458
61.	Interflow P/L	Various Mains Relining Works	183,399
62.	Interflow P/L	Sewer Relining - Waddell Street Huskisson	537,322
63.	Jirgens Civil P/L	Design & Construct Murramarang Road Shared User Path	848,538
64.	Killard Excavation Pty Ltd	FY24/25 Various Water Mains Replacement	696,646



65.	Kilmac Civil Pty Ltd	Landslip Repair - Matron Porter Drive Ulladulla	519,554
66.	King Caravans Pty Ltd	Supply & Deliver - 3 X Site Caravans	265,287
67.	Kinghorn Motors Pty Ltd	Supply & Deliver - 5 X Motor Vehicles	275,294
68.	Komatsu Australia Pty Ltd	Supply & Deliver - 8 Wheel Loader	410,500
69.	KONE Elevators	Replacement Lift Nowra Administration Building	312,752
70.	Lady Denman Heritage Complex	Annual Management Fee	356,636
71.	Maas Plant Hire Pty Ltd Trading As Cleary Bros	Hire 36T Excavator - South Nowra Surcharge Main Project	178,315
72.	MakerENG	Design Services - Nowra Bridges SUP Underpass	197,726
73.	MakerENG	Design Services / Road Widening - Yalwal Road West Nowra	216,797
74.	Marine & Civil Maintenance Pty Ltd	Design & Construct - Culvert Remediation Abernethys Creek Bolong Road Bomaderry	1,031,980
75.	Matilda Water Tanks Pty Ltd	Design Supply & Install Water Tanks - Materials Recovery Facility	214,400
76.	Metroid Electrical Engineering	Design Manufacture Outdoor CT Metered ATS Panels - Bamarang WTP	420,827
77.	Metroid Electrical Engineering	Design Manufacture Outdoor Electrical Control Panels - Sewerage Pumping Stations	263,406
78.	Metroid Electrical Engineering	Design Manufacture Outdoor Electrical Control Panels - Sewerage Pumping Stations	1,936,906
79.	MI Engineers	Project Engineering Services - Materials Recovery Facility	517,000
80.	MI Engineers	Project Management & Design Services - East Nowra Sub-Arterial Road	2,956,029
81.	Oz Linemarking NSW Pty Ltd	Longitudinal Linemarking Services - 2024-25 Annual Remark	303,034
82.	Pascall Group Pty Ltd	Pavement Construction - Materials Recovery Facility	1,298,409
83.	Pointe Engineering Pty Ltd	Slope Remediation Works - Mt Scanzi Road Kangaroo Valley	323,006
84.	Re.Cycle Operations Pty Ltd	Processing Kerbside Commingled Recyclables	162,716
85.	Recoveries & Reconstructions	Debt Recovery Services	190,000
86.	Reece P/L	Supply & Deliver Materials - Mains Replacement	605,762
87.	ROADWORX	Road Seal - Forest Road Comberton	152,506
88.	Rural Bitumen Services Pty Ltd	Supply spray seal aggregate services - Central Shoalhaven Resealing Program	265,915
89.	Rural Bitumen Services Pty Ltd	Supply spray seal aggregate services - Central Shoalhaven Resealing Program	371,928
90.	Rural Bitumen Services Pty Ltd	Supply spray seal aggregate services - Central Shoalhaven Resealing Program	215,091
91.	SCW South Coast Pipe Welders Pty Ltd	Pipe Welding Services - Meadow Creek Burrier	200,557
92.	Shaw Reynolds Lawyers Pty Ltd	Legal and Conveyancing Services	254,500
93.	Shaw Reynolds Lawyers Pty Ltd	Legal and Conveyancing Services	237,600
94.	Shore Hire Pty Ltd	South Nowra Surcharge Main - Equipment Hire	175,402
95.	Shore Hire Pty Ltd	South Nowra Surcharge Main - Equipment Hire	214,514
96.	Shore Hire Pty Ltd	South Nowra Surcharge Main - Equipment Hire	153,817
97.	SMEC Australia P/L	Consulting Services - Shoalhaven Roads Project	465,757
98.	SMEC Australia P/L	Consultancy Services - Flood Study - Calla Creek/Wowly Creek	239,773



99.	Soilco P/L	Walking Floor Transportation Services	568,491
100.	Solo Services Group Australia Pty Ltd	Cleaning Public Amenities (Toilets)	1,254,242
101.	Stantec Australia Pty Ltd	West Nowra URA Wastewater Design Services	642,752
102.	State Asphalt Services P/L	Asphalt - Supply & Lay Paradise Breach Road Sanctuary Point	362,516
103.	Steel Line Garage Doors	Supply & Install Roller Doors - Materials Recovery Facility	379,467
104.	The Trustee For Usher Family Trust	Professional Management Services	159,500
105.	Vestone Capital Pty Limited	IT Hardware Lease	604,000
106.	VOR Environmental Australia Pty Ltd	Culburra Sewage Treatment Plant Upgrade - Replace Screen/Grit Removal Equipment	443,300
107.	WESTRAC - CAT	Supply & Deliver Motor Grader	643,500

Private swimming pools

Swimming Pools Act 1992, s22F(2) – Pools Regulation 2018 (SP Reg) cl23

For the financial year 1 July 2024 to 30 June 2025, Council conducted 395 inspections of swimming pools, and this resulted in the issuing of:

- 149 Certificates of Compliance
- 129 Certificates of Non-compliance

Legal proceedings

Local Government (General) Regulation 2021 – Section 217 Clause 1 (a3)

During 2024 – 2025 expenses incurred by Shoalhaven City Council for legal proceedings taken by or against Council were as detailed below.

- Amounts paid in respect of legal proceedings - \$1,128,248
- Costs awarded/agreed in respect of proceedings - \$158,320

Planning & Development			
Land and Environment Court – Class 1 Planning Appeal			
Name of other party	DA Reference	Status	Result/Determination
Easter Developments	DA21/2577	Finalised	Appeal dismissed. Development Application refused.
Prestige Holdings Group	DA22/1769	Finalised	Section 34 conciliation agreement.
Brookwood Land Pty Ltd	SF9821	Finalised	Appeal dismissed. Development Application refused.
Brookwood Land Pty Ltd	DS17/1489	Finalised	Appeal dismissed. Development Application refused.
Heir Asquith Pty Ltd	SF10921	Finalised	Section 34 conciliation agreement.
NHP Berry HL762 Pty Ltd	SF10965	Finalised	Section 34 conciliation agreement.
Tracey Minton	DA22/2325	Finalised	Appeal upheld. Development Application approved with conditions.
Feros Hotel Group	RA23/1002	Finalised	Appeal dismissed. Development Application refused.
Depot Ventures Pty Ltd	RA23/1003	Finalised	Section 34 conciliation agreement.
Ziv & Co Pty Ltd	DA23/1784	Finalised	Section 34 conciliation agreement.
Cambewarra Holdings Pty Ltd	DA23/3094	Finalised	Section 34 conciliation agreement.
Yates Holdings Victoria Pty Ltd	SC24/1001	Finalised	Discontinued.
Allam MHE #4 Pty Ltd	DA23/1792	Ongoing	N/A
Adam & Stacey Moore	SF10955	Finalised	Section 34 conciliation agreement.
BG Holdings (ACT) 3 Pty Ltd	DA24/1282	Ongoing	N/A
St Georges Basin Developments Pty Ltd	DA21/1480	Finalised	Section 34 conciliation agreement.
Tonni Mantasha	DA24/1105	Finalised	Section 34 conciliation agreement.
Soosi Pty Ltd	DA24/1113	Finalised	s 34 conciliation agreement.
Renee Arajji	DA24/1858	Finalised	s 34 conciliation agreement.
Nadar Zreik	DA24/1589	Ongoing.	N/A
Stephen McCarthy	DA23/1825	Finalised	Judgment. Appeal upheld.

Land and Environment Court – Other				
Name of other party	Class	Type	Status	Outcome
N/A				

Local Court - Enforcement				
Name of other party	Type	PIN	Status	Outcome
Ivicevich	Dog Attack	N/A	Finalised	Conviction (x6). Fines imposed.
Ivicevich	Dog Destruction Order	N/A	Finalised	Dog destruction order (x2).
Groenintwoud	Dangerous Dog Order Appeal	N/A	Finalised	Settlement.
Pearl Energy Pty Ltd	Development not in accordance with consent	7251163123	Finalised	Conviction. Fine imposed with order for costs.
Rush	Dog related offences	7251120059 7251121002 7251120003	Finalised	Withdrawn.
Lanham	Dog attack	3250874404	Finalised	Dismissed.
Montgomery	Failure to comply with Council Notice	3260626335	Finalised	Withdrawn
Brozic	Failure to Comply with Development Control Order (x3)	7251163022 7251163031 7251163040	Finalised	Conviction (x3). Fine imposed.
Murrell	Failure to prevent discharge of wastewater	7251165067	Finalised	Conviction with penalty.
Hazell	Development without consent	7251163132	Finalised	Conviction with no record or penalty.
Stusenko	Dog Attack	7251121076 7251121067	Finalised	Withdrawn.
Purdon	Dog Attack	7251154983	Finalised	Withdrawn.
Roulstone	Dog Attack	7251121231	Finalised	Conviction. Costs to Council.
Vassallo	Development without consent	7251163527	Finalised	Withdrawn.

Other Proceedings				
Court/Tribunal	Name of other party	Description	Status	Outcome
NSW Civil and Administrative Tribunal	Fiona Bolton	Contract Claim	Finalised	Finalised. Application dismissed.
District Court	Lidia Ivicevich	Appeal Dog attack (x6) dog destruction orders (x2)	Finalised	Convictions and costs confirmed. Penalty reduced.



Private works

Local Government (General) Regulation 2021 – Section 217 Clause 1 (a4)

Nil resolutions from Council.

Contributions & donations

Local Government (General) Regulation 2021 – Section 217 Clause 1 (a5)

Council made grants, donations, subsidies and water/sewer development concessions totalling \$8,062,386.09 to local organisations and community groups in 2024-2025:

Beneficiary (Donations)	\$ Amount
Workplace Learning Shoalhaven	\$700.00
Donations - Total	\$700.00
Donations - Community Wellbeing Grants	
Bravehearts Foundation	\$4,000.00
The Ulladulla & Districts community Resource Centre	\$5,000.00
Growing Together South Coast Inc	\$6,300.00
Milton Ulladulla String Orchestra (MUSO)	\$3,000.00
Mission Australia - Southern Shoalhaven Youth Services	\$2,000.00
Walking Football NSW	\$1,000.00
Shoalhaven Youth Orchestra Inc.	\$16,000.00
Milton Ulladulla Youth Driver Education	\$19,000.00
Five Villages Community Garden	\$2,000.00
Shoalcoast Community Legal Centre	\$1,000.00
The Lions Club of Bomaderry Nowra Inc	\$5,000.00
Shoalhaven Food Network	\$7,500.000
Callala Bay Community Association Inc	\$800.00
Sanctuary Point Community Pride Inc	\$500.00



Berry Branch of the CWA	\$2,500.00
Sussex Inlet Foundation for Community Development Inc	\$12,000.00
Mollymook Bridge Club Inc.	\$2,160.00
Shoalhaven Historical Society	\$1,318.00
Tomerong School of Arts Inc.	\$3,660.00
Manyana & Districts CPSA	\$1,188.00
Shoalhaven Pistol Club	\$525.00
Friends of Callala Seniors Group	\$1,953.00
Music Shoalhaven Inc	\$1,500.00
Shoalhaven City Concert Band	\$2,896.00
Treading Lightly Inc.	\$25,800.00
Wandandian Progress Association	\$1,250.00
City of Shoalhaven Eisteddfod Inc	\$5,000.00
Cudmirrah Berrara Community Garden	\$1,000.00
Milton Ulladulla Family History Society	\$1,000.00
Rainbow Club Australia	\$2,500.00
Shoalhaven city Concert Band	\$1,000.00
Ulladulla & District Community Resource Centre	\$4,370.00
Walk n Talk For Life Foundation	\$1,000.00
Love Culburra Beach Festival Inc	\$4,000.00
Albatross Musical Theatre Company	\$6,000.00
Cambewarra School of Arts	\$2,132.00
Lay Missionary of Charity Soup Kitchen	\$1,600.00
Wildlife Rescue South Coast	\$6,520.00
Ulladulla Blessing of the Fleet Festival	\$10,000.00
Donations – Community Wellbeing Grants – Total	\$175,972.00



Programs	
Sewer Developer Contributions Concession	\$3,497,840.34
Water Developer Contributions Concession	\$2,490,094.41
Programs - Total	\$5,987,934.75
Subsidies provided to occupiers of Council assets	
Community Lease/Licence (66)	\$807,494.69
Mens Sheds (9)	\$10,476.00
Golf Clubs (2)	\$23,293.50
Preschool/ childcare/ playgroups (14)	\$784,407.54
Sports Groups (9)	\$108,489.61
Meals on Wheels (4)	\$44,669.20
Telecommunication Towers (Community/Gov) (16)	\$50,392.00
Outdoor Dining (64)	\$68,556.80
Subsidies provided to occupiers of Council assets - Total	\$1,897,779.34

Note: the above subsidies are a conservative estimate and does not take into account R&M, building insurance, water usage expensed not recovered

Donations, Programs & Subsidies – Grand Total	\$8,062,386.09
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External bodies exercising functions delegated by Council

Local Government (General) Regulation 2021 – Section 217 Clause 1 (a6)

Council has the following community management committees under Section 355 of the Local Government Act, responsible for booking and/or managing payments and/or maintenance of the relevant community venues:

- Berry Showground (Hazel Berry & David Berry Parks)
- Callala Community Centre
- Culburra Tennis Courts
- Currarong Tennis Courts
- Erowal Bay Tennis Courts
- Huskisson Tennis Courts
- Kiola-Bawley Point Community Centre
- Milton Showground
- Shoalhaven Heads Community Centre
- Shoalhaven Heads Tennis Courts
- Shoalhaven Rugby Park
- Sussex Inlet Thomson Street Community Facilities
- Vic Zealand Oval
- Wandandian Recreation Reserve
- Worrigee Equestrian Common
- Yulunga Recreation Reserve
- Friends of Milton Library (this committee has no financial delegation)
- Bomaderry Community Centre
- Burrill Lake Public Hall
- Callala Bay Progress Hall
- Callala Beach Community Centre
- Culburra Beach Community Centre
- Former Pyree School
- Greenwell Point Memorial Community Hall
- Huskisson Community Centre
- North Nowra Community Centre
- Huskisson Wharves (this committee has no financial delegation)
- Ulladulla Slipway



Corporations, partnerships, trusts, joint ventures, syndicates or other bodies in which Council held a controlling interest

Local Government (General) Regulation 2021 Section 217 Clause 1 (a7)

During 2024-25 Shoalhaven City Council held a controlling interest in "Southern Water Services Pty Ltd." This company was established by Council to develop its commercial interest in recognition of the National Competition Policy and to operate on a commercially viable basis.

Corporations, partnerships, trusts, joint ventures, syndicates or other bodies in which Council participated during the year

Local Government (General) Regulation 2021 – Section 217 Clause 1 (a8)

Water Services

During 2024-25 Shoalhaven City Council participated as a member of the NSW Water Directorate, member of the Water Services Association of Australia (WSAA), and as a corporate member of the Australian Water Association (AWA).

Illawarra Shoalhaven Joint Organisation

The Illawarra Shoalhaven Joint Organisation (ISJO) is a partnership between Wollongong City Council, Shellharbour City Council, Kiama Municipal Council and Shoalhaven City Council. ISJO provides a framework for member councils to work together in collaboration with the NSW Government to deliver outcomes for the communities of the Illawarra Shoalhaven.

Local Government Internal Auditors Network (LGIAN)

Involves Internal Auditors from various Councils in NSW as well as other professional bodies.

NSW Heritage Grants

With the assistance of Heritage NSW through its Heritage Grants Program, Council has procured a heritage report focusing on select coastal towns and villages in the LGA. Grant funding is used to enhance the effective management, identification, and conservation of heritage and to encourage commemoration, promotion, celebration, and community participation in local heritage.

NSW Health

Shoalhaven City Council Environmental Health Officers are part of the Illawarra Shoalhaven Local Health District and Local Government Liaison Group. Under the Public Health Act 2010 mandatory reporting of notices issued by Council is required to be provided to NSW Ministry of Health.

During 2024-25:

- (0) - Improvement Notices issued on semi-public swimming pools
- (0) - Improvement Notice issued on cooling tower operator
- (3) - Improvement Notice for a skin penetration premise
- (0) - Prohibition Orders were issued closing semi-public swimming pools



NSW Food Authority

Council in conjunction with the NSW Food Authority form the NSW Food Regulation Partnership. This partnership works together to ensure food retail outlets in the Shoalhaven LGA are Food Act 2003 and Food Regulation 2015 compliant and are processing and selling safe food.

Under this Partnership, mandatory annual reporting by Council is required. The following statistics were provided for 2024-25 financial year.

Food Businesses	Number
High risk Fixed Food Premises	257
Medium risk Fixed Food Premises	271
Low risk Fixed Food Premises	358
Total	886
Temporary Food Premises	155
Mobile Food Premises	134
Inspections	
Number of Primary (1st) Inspections	777
Scores on Doors	
Businesses rated as 5 stars (Scores on Doors)	299
Businesses rated as 4 stars (Scores on Doors)	132
Businesses rated as 3 stars (Scores on Doors)	55
Businesses rated as 0 stars (Scores on Doors)	28
Enforcement	
Number of Warnings issued	215
Improvement Notices	23
Food Business	
Penalty Notices issued	5
Seizures	0
Prohibition Orders served	0
Prosecutions	0

South Coast Cooperative Libraries

The South Coast Cooperative Libraries is a co-operative comprising the two local government areas of Shoalhaven and Kiama. Kiama outsource most of the purchasing, cataloguing and processing of their book and non-book materials to Shoalhaven. The primary role of the Cooperative Libraries is to set budget estimates for the partner book and non-book resources, develop mutually beneficial partnerships and to apply for joint grants where appropriate.

Workforce diversity

Local Government (General) Regulation 2021 – Section 217 Clause 1 (a9)

Shoalhaven City Council (SCC) is committed to providing an inclusive workplace culture that values the diversity of our local community and one that is responsive to their needs. We will achieve this by having a workplace culture which provides equity of access to employment opportunity to improve the diversity of Council's workforce.

Council's Equal Employment Opportunity (EEO) Management Plan 2022-2025 outlines Council's EEO strategies which are underpinned by Council's Core Values of Respect Integrity, Adaptability and Collaboration.

Council aims to create a diverse and skilled workforce that will have the capabilities to deliver quality services to our community and to build on what has already been accomplished. It is Council's aim to provide a workplace which is free from discrimination, harassment and bullying and one that is safe for all employees, contractors, customers and agents.

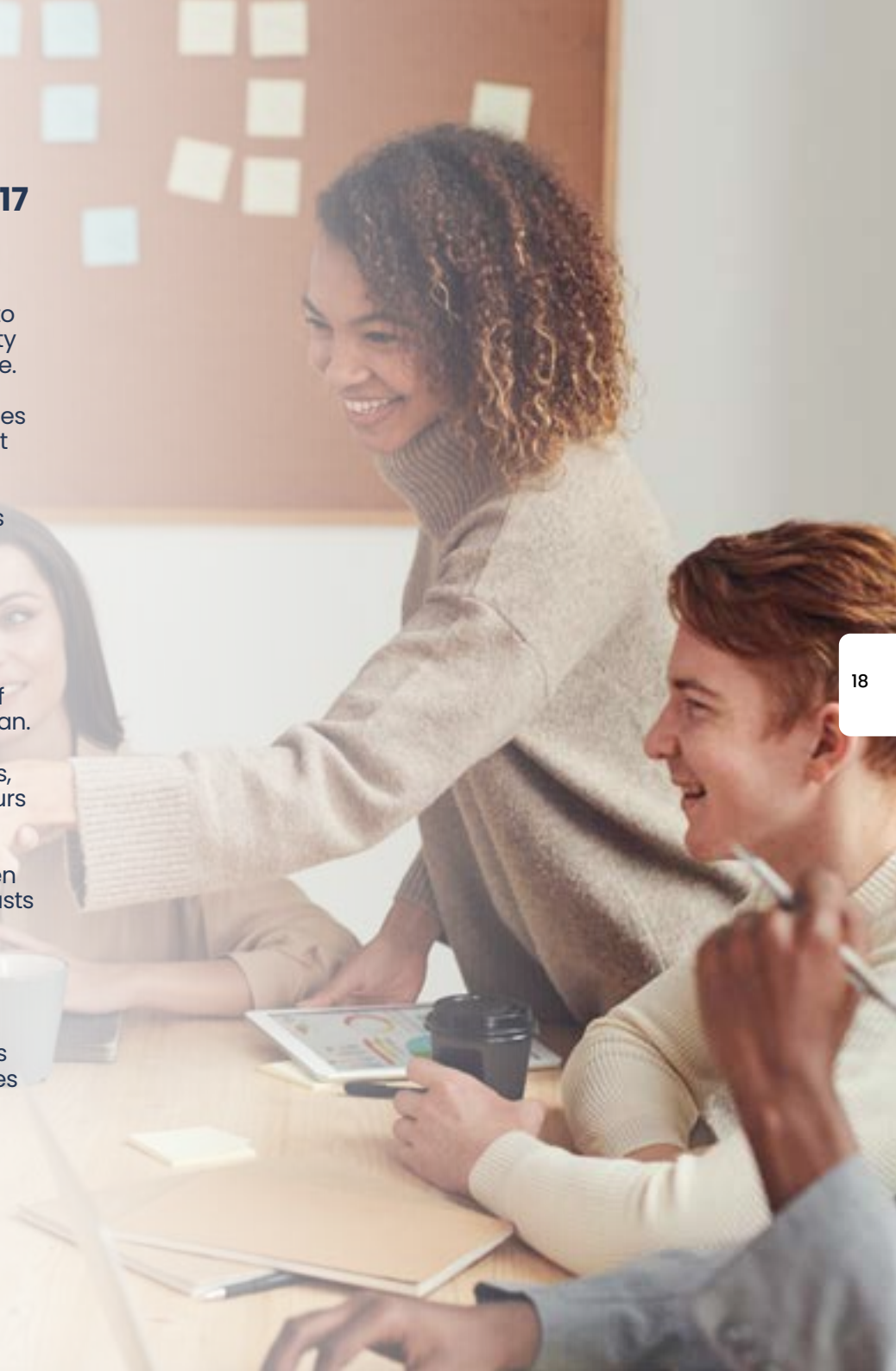
In Council's Workforce Plan for 2022 – 2025, strategies were identified to ensure Council's recruitment processes deliver a diverse workforce that is representative of the community and achieve the objectives of Council's Disability Inclusion Action Plan.

Council's offering of flexible work programmes including flexible work arrangements, remote working, transition to retirement, rostered days off, and variable working hours opportunities support further the ability of staff to maintain a work / life balance.

In 2025, the overall percentage of women in the SCC workforce was 42%. Shoalhaven City Council has an ageing workforce, with 40% of staff aged 50 or older. This contrasts to only 20% of workers aged 30 and under.

Council has in place an established traineeship and apprenticeship program to assist in attracting and retaining young people within the organisation through an agreement with a third-party provider with on average 40 participants involved. Council continues to provide work experience opportunities for high school students and internship opportunities to students studying in various disciplines at Universities across NSW.

Council currently has seven indigenous identified positions in Community Connections, Building & Compliance, Environmental Services and Library Services including a cadet position. These designated indigenous positions are authorised by Shoalhaven City Council's EEO Management Plan and Aboriginal Employment Strategy in accordance with Part 9A of the Anti-Discrimination Act 1977 (NSW).





Councillor training & professional development

Local Government (General) Regulation 2021 – Section 186

In accordance with the Council’s adopted Induction and Ongoing Professional Development for Mayors and Councillors Policy, each Councillor has an agreed Individual Ongoing Professional Development Plan. In addition to formal training arranged for each Councillor as part of their Plans, Councillors were provided the OLG Circulars and weekly Councillor Briefing sessions each Thursday and numerous Draft Budget Workshops held on Saturdays.

Please refer to the table below for the Induction and Ongoing Professional Development (Training) provided during the 2024–2025 financial year.

1 July 2024 to 30 June 2025

		<u>Councillors</u>													
<u>Conferences / Training</u>	<u>Dates</u>	Clr. Boyd	Clr. Christen	Clr. Copley	Clr. D’Ath	Clr. Eil	Clr. Findley	Clr. Gray	Clr. Kitchener	Clr. Kotlash	Clr. Norris	Clr. Watson	Clr. Wells	Clr. White	
National General Assembly & ALGA Forum	2 to 5 July 2024						✓				✓				
Business After Hours Business Milton Ulladulla	18 July 2024						✓								
Country Mayors Association Meeting	09 August 2024						✓								
Shoalhaven Business Chamber Awards	16 August 2024	✓		✓		✓	✓	✓			✓			✓	
Shoalhaven Business Chamber Meet the Mayoral Candidates	28 August 2024						✓								



		Councillors													
<u>Conferences / Training</u>	<u>Dates</u>	Clr. Boyd	Clr Casmiri	Clr Clancy	Clr Cox	Clr Dunn	Clr Johnston	Clr Kemp	Clr Krikstolaitis	Clr Norris	Clr Proudfoot	Clr Tribe	Clr White	Clr Wilkins	
LGNSW A Day in the Life of a Councillor – Training Course	4 February 2025	✓													
Affordable Housing Deep Dive for Councillors	12 February 2025	✓					✓					✓		✓	
Affordable Housing Deep Dive for Councillors	4 March 2025						✓					✓		✓	
Country Mayors Association Dinner Function and Meeting	27 & 28 March 2025												✓		
Country Councils ARIC Conference	4 April 2025												✓		
LGNSW Rural & Regional Summit	8 May 2025												✓		
Country Mayors Association Meeting	9 May 2025									✓					
LGNSW Taxation Considerations for Councillors Training Course	19 May 2025				✓										
Country Mayors Association Dinner Function & Meeting	11 & 12 June 2025												✓		
Local Government, Planning & Environmental Law Conference	20 June 2025						✓			✓					
National General Assembly	24 to 27 June 2025			✓									✓		

Senior staff remuneration package

Local Government (General) Regulation 2021 – Section 217 Clause 1 (b) and (c)

- Shoalhaven City Council is a multi-purpose Council administering traditional local government activities as well as other major activities such as the provision of water and sewerage services, tourism and industrial development. The total assets of the City is over \$5.2 billion.
- Council administers approximately 99 Acts of Parliament and associated regulations and needs professional staff that have a wide-ranging appreciation of the legal requirements associated with a complex government instrumentality.
- Council's activities link strongly to other Government agencies, particularly at the State level, which requires sensitive handling where State Government changes the political emphasis from time to time.
- The total amount of money payable for salary, fringe benefits, vehicle and other on-costs for Council's senior staff, including the Chief Executive Officer and four Directors in 2024-2025 is summarised as follows:
 - Chief Executive Officer - \$439,419.16
 - Combined Directors - \$1,148,695.87

Annual reporting of labour statistics

Local Government (General) Regulation 2021 - Section 217 Clause 1 (d)

On the 'relevant day' of 4 December 2024, Council had total number of the following:

Category	Number
persons directly employed by the council on a permanent full-time basis	910
persons directly employed by the council on a permanent part-time basis	120
persons directly employed by the council on a casual basis	95
persons directly employed by the council under a fixed-term contract	90
persons employed by the council who are "senior staff" for the purposes of the Local Government Act 1993	2
persons engaged by the council, under a contract or other arrangement with the person's employer, that is wholly or principally for the labour of the person	16
persons supplied to the council, under a contract or other arrangement with the person's employer, as an apprentice or trainee	31

Stormwater management services

Local Government (General) Regulation 2021 – Section 217 Clause 1 (e)

Council's projected 2024-25 Stormwater Management Program was funded the following way:

- \$120,000 – Council revenue
- \$812,000 – Additional rates Stormwater Levy
- \$260,000 – Other sources

The actual result was:

- \$3,061,867 – Spent from Council/Other revenue
- \$249,152 – Spent from prior year rates Stormwater Levy
- \$832,564 – Spent from current year rates Stormwater Levy

Council also carried forward into 2025-26 unspent storm water funds of \$354,404

Project	Stormwater Levy 23/24	Stormwater Levy 24/25	Council/Other Funds	Total
Environmental Stormwater Management	\$0	\$0	\$0	\$0
Southern - Pipe Inspection / Renewal / Refurbishment	\$0	\$128,662	\$0	\$128,662
Northern - Pipe Inspection / Renewal / Refurbishment	\$0	\$111,684	\$0	\$111,684
Central - Pipe Inspection / Renewal / Refurbishment	\$0	\$121,717	\$0	\$121,717
Basin - Pipe Inspection / Renewal / Refurbishment	\$0	\$143,599	\$0	\$143,599
1012-NI00003-Roskell Rd-Sinkhole CH0800	\$0	\$0	\$1,253,300	\$1,253,300
Hayward St - Drainage No 9>Sandra Urban Upgrade/New	\$3,527	\$0	\$0	\$3,527
1012-DM00716-Scott/Noakes St-Sinkhole	\$83,129	\$0	\$224,647	\$307,776
Harry Sawkins Park Drainage Pond Reconst Desilt and Fountain	\$22,848	\$91,170	\$0	\$114,018
1012-BM00358-Naval College Rd-Drain-IRW	\$0	\$0	\$0	\$0
1119-DM01202-Wattamolla Rd-Drainage CH4980	\$0	\$0	\$60,489	\$60,489
ENS-FC - Nelsons Beach Stormwater Mgnt	\$0	\$1,531	\$0	\$1,531
1034-AC00045-PWA-Myrniong Gr, Berrara-Beach Access	\$0	\$34	\$101	\$135
Placemaking for Vincenia Village BBRF	\$0	\$89,028	-\$80,118	\$8,909
Open Coast and Jervis Bay CMP Implementation	\$0	\$2,557	\$12,497	\$15,055
Far North Collector Road D & C	\$139,647	\$142,583	\$1,590,951	\$1,873,181
Total	\$249,152	\$832,564	\$3,061,867	\$4,143,583

Companion animals act

Local Government (General) Regulation 2021 – Section 217 Clause 1 (f)

Statement of activities relating to enforcing and ensuring compliance with the Companion Animals Act and Regulation including information on:

Lodgement of Pound data collection returns with the department

The information contained in this section of the Annual Report is reported to the Office of Local Government (OLG) in accordance with their guidelines. The data was lodged on 5 August 2025

Lodgement of Data relating to dog attacks with the department

Dog Attacks were reported via OLG reporting system as incidents occurred. During the reporting period there were 250 dog attacks reported to the OLG by Shoalhaven City Council (SCC). Only dog attacks reported to Council are included in this figure.

Amount of funding spent relating to companion animal management activities

Shoalhaven City Council has spent a total of \$1,972,059 in respect of companion animal management and related activities during the reporting period.

Companion animal community education programs carried out

- Ranger Services continues to raise community awareness on companion animals via Council's website and by staff when communicating with pet owners and the general public.
- Stage two of the *Keeping Cats Safe at Home* which commenced in September 2025.
- The responsible dog ownership campaign continues – "Your Dog, Your Responsibility". This has included monthly radio interviews, social media, posters displaying key messaging and brochures available to the public. The five videos created in 2023-24 are still being used, accessible on Council's website (<https://www.shoalhaven.nsw.gov.au/Home-and-property/Pets-and-animals/Responsible-dog-ownership>).
- Shoalhaven Animal Shelter's Facebook page now has over 26.5K followers. During the period, there were 46 "Did you know" posts sharing information about responsible pet ownership. This included pet registration requirements, desexing post op care, desexing assistance, surrendering your pet, keeping cats safe at home and socialising your dog. Each week videos about a cat and a dog of the week are posted.

- Information is available on Council's website (<https://www.shoalhaven.nsw.gov.au/Home-and-property/Pets-and-animals>) along with posters, brochures and flyers are made available to the public. Ranger vehicles are enhanced with Responsible Pet Ownership material with pictures and key messaging.
- Rangers conduct proactive patrols of beaches to identify owners and their dogs not complying with the Companion Animals Act. This is especially relevant when it is shorebird nesting season. Approximately 3,108 patrols were undertaken this financial year.
- Shoalhaven Libraries have made available books, e-books, DVDs and CDs to help pet owners with a variety of dog and cat issues. The library has a movie streaming service called Kanopy which has documentary titles such as "Dog Training101" and "Understanding Your Dogs Behaviour".

Strategies Council has in place to promote and assist the desexing of dogs and cats

- Shoalhaven Animal Shelter promotes the desexing of dogs and cats in conjunction with the Animal Welfare League and RSPCA. Pet owners bring their animal to the shelter to be microchipped and to provide supporting documents. Their details are forwarded to Animal Welfare League or RSPCA who arrange desexing with local Veterinarians.
- All dogs and cats that are not desexed which are reclaimed from the Shelter are provided with information about discounted or free desexing programs offered by the Animal Welfare League and the RSPCA.
- All animals adopted from the Shelter are desexed. This shows Council's commitment to the importance of desexing animals. Rangers, Shelter Animal Attendants and Administration staff regularly provide educational and regulatory information to the public to promote animal desexing.
- Owners of non-desexed pets who come to the attention of Council are encouraged to take advantage of the discounted registration fee for desexed animals.

Strategies to comply with Section 64 (Companion Animals Act) to



seek alternatives to euthanasia for unclaimed animals

Council commenced managing the Animal Shelter in June 2018. Since this time, the Shelter has had a zero-euthanasia rate of healthy adoptable animals and has adopted out 491 animals this financial year. Council has achieved this result by implementing the following procedures:

- Providing the public with information on rehoming before using the Shelter as a last resort to surrender their animal.
- Referrals to working dog rescues or breed specific groups who offer assisted rehoming.
- Transfer to rescue groups specialising in older dogs and cats which may require medical treatment.
- Decrease in adoption fees when the animal has been available for adoption for more than 30 days.

Off-Leash Areas provided in the Council area

Shoalhaven City Council's Access Areas for Dogs Policy provides the basis for designating dog OFF-LEASH and dog PROHIBITED areas in the Shoalhaven local government area, in accordance with the Companion Animals Act 1998.

The policy [POL23/69] states:

Council recognises companion dogs provide significant benefits for population health and wellbeing. This policy is therefore calibrated to ensure these benefits are realised and managed in a manner that protects the rights of all users to equitable access to a range of public places across Shoalhaven; recognising there are segments of the population that wish to avoid contact with dogs.

It is acknowledged dogs in public places can present a barrier to participation for some members of the community, including children, the elderly, and people living with physical and intellectual disabilities. Consideration shall therefore be given to equitable access to dog-free areas when designating dog-controlled areas.

The Shoalhaven community is custodian of nationally significant, environmentally sensitive areas across a wide array of landscapes. Thus, there is a vital need for dog exercise in public places to be conducted in a manner that minimises impacts on the environment and community.

Council's policies are subject to review every four years in line with the Local Government election cycle. This policy was updated in December 2023.

The policy is available to view on Council's website:

https://doc.shoalhaven.nsw.gov.au/LinkGeneratorAPI/record/8861342/preview_latest_final_version_pdf

Detailed financial information on the use of companion animals fund money for management and control of companion animals in the area.

Statement of Income and Expenditure for Companion Animals for the Year Ended 30 June 2025.

Item	Cost	Total
Income		
Registrations	211,095	
Fines and Costs	\$129,932	
Other	21,721	
Total		\$362,748
Expenditure		
Salaries	1,389,158	
On Costs	358,996	
Training and conferences	0	
Motor Vehicle Costs	120,673	
Animal Shelter Costs	223,559	
Revenue NSW infringement processing fees	\$242,029	
Other Costs	392	
Total		\$2,334,807
Surplus / (Deficit)		-\$1,972,059



Rates & charges written off

Local Government (General) Regulation 2021 – Reg 132

The following is a summary of rates and charges written off during the period 1 July 2024 to 30 June 2025. Abandoned rates and charges are determined under various sections of the Local Government Act 1993 which include:

Write Off Type	\$ Amount
Abandoned – Rates and Charges (including Interest)	\$13,892.28
Postponed Abandoned – Rates and Interest Charges	\$2,918.37
Pensioner Rebates – State mandatory – Rates	\$2,676,687.10
Pensioner Rebates – Council additional voluntary - Rates	\$113,090.00
Adjustments – Water	\$171,204.26
Abandoned – Water	\$2,403.22
Write off Balance – Water	\$0
Pensioner Rebates – State mandatory – Water and Sewer	\$1,732,602.95
Pensioner Rebates – Council additional voluntary – Water and Sewer	\$198,906.20
Total	\$4,911,704.38

Rebates Affecting Revenue	\$ Amount
Leak Reduction Rebate	\$74,494.48
Water Usage Payment Assistance	\$10,100.00
Total	\$84,594.48

- Section 564(2) of the Local Government Act 1993, which states Council may abandon interest charges on ratepayers who make periodical payments of their rates and charges to Council.
- Section 567 of the Local Government act 1993, which enables Council to abandon interest on rate accounts whereby in Council’s opinion, the person is unable to pay the accrued interest “for reasons beyond the person’s control” or payment of the accrued interest would cause the person hardship.
- Section 595 of the Local Government Act 1993 requires Council to write off postponed rates and charges which have accrued for more than five years.
- Section 583 of the Local Government Act 1993 requires Council to write off rates, charges and interest for an eligible pensioner who is entitled to a pensioner rebate.

Public interest disclosures act 1994

Public Interest Disclosures Act 1994, s 31

Public Interest Disclosures Regulation 2011, cl 4

The Public Interest Disclosures Act, 2022 (PID Act) requires Council to report certain information about the voluntary public interest disclosures (PIDs) they have received, and how they have dealt with those voluntary PIDs, in an annual return to the Ombudsman.

The PID Act encourages and facilitates the disclosure, by public officials, of:

- corrupt conduct
- serious maladministration
- government information contravention
- local government pecuniary interest contravention
- a privacy contravention
- a serious and substantial waste of public money.

The Act sets out a comprehensive framework for protecting public officials who disclose wrongdoing and provides clear pathways for those wanting to make disclosures.

Council's internal reporting policy was updated in 2024 and contains the procedures relating to the lodgement, receipt, assessment and handling of public interest disclosures.

Council's internal reporting policy and other information about the Act has been made available to staff through Council's intranet, staff induction sessions and mandatory awareness training.

In the reporting period 1 July 2024 and 30 June 2025 Council received 2 Public Interest Disclosures. Statistical information was provided to the NSW Ombudsman as required under the PID Act.

Government information (public access) act 2009

Government Information (Public Access) Act 2009, s 125(1)

Government Information (Public Access) Regulation 2018, cl 8, Schedule 2

Under Section 7 of the GIPA Act, agencies must review their programs for the release of government information to identify the kinds of information that can be made publicly available. This review must be undertaken at least once every 12 months.

Clause 8A: Details of the review carried out by the agency under section 7 (3) of the Act during the reporting year and the details of any information made publicly available by the agency as a result of the review

Reviews carried out by the agency: Yes

Information made publicly available by the agency: No

Under section 7 of the GIPA Act, agencies must review their programs for the release of government information to identify the kinds of information that can be made publicly available. This review must be undertaken at least once every 12 months.

Council’s Program for the proactive release of information involves the review of all access applications to ascertain if there is certain information that is continually being requested and if so deciding if that information can be placed on Council’s website. As a result of this review, Council has not released any further information proactively.

Council has actively sought to place information on its website identified as being readily available (having regard to its format etc) for viewing by the public. Council, as a practice, gives consideration to public access availability of all new projects, initiatives and developments.

Whilst Council reviews its decision about proactively releasing information on an annual basis, it will also release information proactively as and when required.

Clause 8B: The total number of access applications received by the agency during the reporting year (including withdrawn applications but not including invalid applications)

Total number of applications received: 36

During the reporting period, our agency received a total of thirty-six (36) formal access applications. One (1) of these applications, was carried forward to be processed in the next reporting period and one (1) application was brought forward from the previous reporting period for determination.

Clause 8C: The total number of access applications received by the agency during the reporting year that the agency refused either wholly or partly, because the application was for the disclosure of information referred to in Schedule 1 to the Act (information for which there is conclusive presumption of overriding public interest against disclosure).

Number of Applications Refused	Wholly	Partly	Total
	0	0	0
% of Total	0.00%	0.00%	0



Schedule 2 Statistical information about access applications to be included in annual report

Table A: Number of applications by type of applicant and outcome *

Applicant	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/deny whether information is held	Application withdrawn	Total	% of Total
Media	0	0	0	0	0	0	0	0	0	0.00%
Members of Parliament	0	0	0	0	0	0	0	0	0	0.00%
Private sector business	2	3	0	0	0	0	0	0	5	14.29%
Not for profit organisations or community groups	0	1	0	0	0	0	0	0	1	2.86%
Members of the public (by legal representative)	4	4	0	1	0	0	0	0	9	25.71%
Members of the public (other)	10	10	0	0	0	0	0	0	20	57.14%
Total	16	18	0	1	0	0	0	0	35	
% of Total	45.71%	51.43%	0.00%	2.86%	0.00%	0.00%	0.00%	0.00%		

*More than one decision can be made in respect of a particular access application. If so, a recording must be made in relation to each such decision. This also applies to Table B.



Table B: Number of applications by type of application and outcome

	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/deny whether information is held	Application withdrawn	Total	% of Total
Personal information applications*	1	0	0	0	0	0	0	0	1	2.86%
Access applications (other than personal information applications)	15	18	0	1	0	0	0	0	34	97.14%
Access applications that are partly personal information applications and partly other	0	0	0	0	0	0	0	0	0	0.00%
Total	16	18	0	1	0	0	0	0	35	
% of Total	45.71%	51.43%	0.00%	2.86%	0.00%	0.00%	0.00%	0.00%		

* A personal information application is an access application for personal information (as defined in clause 4 of Schedule 4 to the Act) about the applicant (the applicant being an individual).

**Table C: Invalid applications**

Reason for invalidity	No of applications	% of Total
Application does not comply with formal requirements (section 41 of the Act)	30	100.00%
Application is for excluded information of the agency (section 43 of the Act)	0	0.00%
Application contravenes restraint order (section 110 of the Act)	0	0.00%
Total number of invalid applications received	30	100.00%
Invalid applications that subsequently became valid applications	21	70.00%
Total	30	

Table D: Conclusive presumption of overriding public interest against disclosure: matters listed in Schedule 1 of Act

	Number of times consideration used*	% of Total
Overriding secrecy laws	0	0.00%
Cabinet information	0	0.00%
Executive Council information	0	0.00%
Contempt	0	0.00%
Legal professional privilege	0	0.00%
Excluded information	0	0.00%
Documents affecting law enforcement and public safety	0	0.00%
Transport safety	0	0.00%
Adoption	0	0.00%
Care and protection of children	0	0.00%
Ministerial code of conduct	0	0.00%
Aboriginal and environmental heritage	0	0.00%
Privilege generally - Sch 1(5A)	0	0.00%
Information provided to High Risk Offenders Assessment Committee	0	0.00%
Total	0	

*More than one public interest consideration may apply in relation to a particular access application and if so, each such consideration is to be recorded (but only once per application). This also applies in relation to Table E.



Table E: Other public interest considerations against disclosure: matters listed in table to section 14 of Act

	Number of times consideration used*	% of Total
Responsible and effective government	5	18.52%
Law enforcement and security	0	0.00%
Individual rights, judicial processes and natural justice	17	62.96%
Business interests of agencies and other persons	5	18.52%
Environment, culture, economy and general matters	0	0.00%
Secrecy provisions	0	0.00%
Exempt documents under interstate Freedom of Information legislation	0	0.00%
Total	27	100%

Table F: Timeliness

	Number of applications*	% of Total
Decided within the statutory timeframe (20 days plus any extensions)	26	78.79%
Decided after 35 days (by agreement with applicant)	2	6.06%
Not decided within time (deemed refusal)	5	15.15%
Total	33	100%

**Table G: Number of applications reviewed under Part 5 of the Act (by type of review and outcome)**

	Decision varied	Decision upheld	Total	% of Total
Internal review	2	0	2	100.00%
Review by Information Commissioner*	0	0	0	0.00%
Internal review following recommendation under section 93 of Act	0	0	0	0.00%
Review by NCAT	0	0	0	0.00%
Total	2	0	2	
% of Total	100.00%	0.00%		100%

*The Information Commissioner does not have the authority to vary decisions, but can make recommendations to the original decision-maker. The data in this case indicates that a recommendation to vary or uphold the original decision has been made by the Information Commissioner.

Table H: Applications for review under Part 5 of the Act (by type of applicant)

	Number of applications*	% of Total
Applications by access applicants	0	0.00%
Applications by persons to whom information the subject of access application relates (see section 54 of the Act)	2	100.00%
Total	2	100%

Table I: Applications transferred to other agencies

	Number of applications transferred	% of Total
Agency-Initiated Transfers	0	0.00%
Applicant - Initiated Transfers	0	0.00%
Total	0	0.00%



Planning agreements

Environmental Planning and Assessment Act 1979, Section 7.5(5)

The following planning agreements were in force in the year 2024-25.
Note:

- Status 'executed' refers to planning agreements that were entered into at some time before or during 2024-25 and remained in force during 2024-25.
- Status 'finalised' refers to executed agreements where the obligation/agreement ended at some time in 2024-25.

VPA Ref.	Address	Suburb	Other party to VPA	Description of Works	Date Executed	Status
VPA002	Lot 33 Ross Avenue and Lot 29 Seascape Close	Narrawallee	Hanson South Coast Pty Ltd	Rezone the land to residential, submit subdivision application and transfer land to Council.	08/07/2011	Executed
VPA006	Bishop Drive	Mollymook	LEDA Holdings (formerly Greslon Pty Ltd) Hazcorp Pty Ltd RevesbyPadstow Modern Homes Pty Ltd	Dedication of land required for Bishop Drive and construction of certain road works.	29/09/2014 Amendment to deed 7/06/2022	Executed
VPA008	Comerong Island Road	Numbaa	Albury Holdings SA	Monetary contribution for every tonne of excess material removed from the site by road transportation along Comerong Island Road, Numbaa.	22/05/2015	Executed
VPA013	Cunjurong Point Road, Berringer Road and Sunset Strip	Manyana	Ozy Homes Pty Ltd	Monetary contribution for the extension of the Yulunga Reserve Community Hall, upgrade of foreshore facilities, provision of parking, road upgrade works.	26/11/2018	Executed
VPA015	Hitchcocks Lane	Berry	Peter Aubrey Bice and Pamela Lynton Bice 2535 No2 Pty Ltd	Carry out and maintain landscaping works, construct and maintain stock exclusion fence, and monetary contribution for Council's maintenance of the landscaping works.	24/08/2021	Executed
VPA016	Fishermans Paradise Road	Fishermans Paradise	Grange Estates (NSW) Pty Ltd	Dedication of land as public reserve.	5/07/2022	Executed



VPA Ref.	Address	Suburb	Other party to VPA	Description of Works	Date Executed	Status
VPA018	Old Southern Road	South Nowra	Twin Nowra Estate Pty Limited	Dedication of land and embellishment works for a public reserve, dedication of land for a drainage reserve, dedication of land for a sewer pumping station, construction of public roads	19/01/2023	Executed
VPA019	189-197 Princes Highway and Part of 2A Parsons Street	Ulladulla	Bunnings Properties Pty Limited	Provision of road infrastructure: construction of roundabout and median at Princes Highway and extension of St Vincent Street.	27/03/2023	Executed
VPA020	Princes Highway	Ulladulla	Ocean Point Assets Pty Ltd	Dedication of land for road reserve.	21/09/2023	Executed
VPA021	Moss Vale Road	Bomaderry	Southern Cross Community Housing	Dedication of land for public reserve and drainage reserve and to carry out works on that land in connection with the carrying out of the Development	9/06/2023	Executed
VPA025	Suncrest Avenue	Sussex Inlet	AMAL Trustees Pty Ltd ATF Sussex Inlet Property Trust	Dedication of part lot for drainage reserve.	18/06/2024	Executed
VPA023	Taylors Lane	Badagarang	Watersplash Lane Pty Ltd, Keith Ian Tompson	Dedication of land for public open space, scenic protection and public road and the carrying out of rehabilitation works and road works.	10/09/2024	Executed



Special rate variation progress

Council’s projected 2024–25 Special Rate Variation Program (approved in 2018/19) was \$15,695,469 with additional carry forwards of \$1,028,707 from the previous financial year.

Total spend in 2024–25 was \$15,637,145. The remaining \$1,087,031 will be carried forward to 2025–26.

Project – SRV Reporting Year 7 of 10	Special Rate Variation
Assist to Cover Existing Operating Costs	\$4,680,077
Additional Operations	\$2,382,577
Verons Loan Repayments	\$148,981
Additional Maintenance:	
Roads	\$3,021,345
Buildings and Facilities	\$238,259
Parks and Reserves	\$238,259
Additional Capital:	
Roads and Transport Renewals	\$4,516,208
Building and Facilities Renewal	\$219,437
Sports Field Upgrade	\$55,669
Bridges	\$136,333
Total	\$15,637,145

Expiry of Jerberra Estate special rates

Jerberra Estate special rates, approved as a special variation by IPART for 10-years from 2015 – 2025, ceased on 30 June 2025. As this special variation was a temporary special variation (i.e. not permanent in perpetuity) the special variation must culminate by ‘expiring’ on the last day of the 10 year. In accordance with the IPART approval, the Jerberra Estate special rates expired on 30 June 2025, reducing Council’s overall rates revenue base by \$1,424,260 at that time.



Report on certain proposed capital works projects where a capital expenditure review had been submitted

Projects subject to Capital Expenditure Reviews (CER), in accordance with Capital Expenditure Guidelines (Office of Local Government, 2010) and reported herein:

- Sanctuary Point Library (CER: 2021)

Sanctuary Point Library

Address / Location: To be Determined (previously cnr Paradise Beach Road and Kerry Street, Sanctuary Point)

Background

Shoalhaven City Council continues to investigate possible locations for a new library in Sanctuary Point.

Status

The following update reports were prepared in response to Council's decision to revise the scope-of-works and budget for this project at the ordinary council meeting held on 6 May 2024 (ref. MIN24.241):

- Update Report 1: 29 July 2024 (ref. MIN24.404)
Purpose: Update on close-out of processes related to discontinued scope-of-works; instruments related to procurement of Project Architect for feasibility investigations related to revised scope, in accordance with MIN24.241.

- Update Report 2: 28 October 2024 (ref. MIN24.577)
Purpose: Interim update regarding feasibility investigations, in accordance with MIN24.241.
- Update Report 3: 15 April 2025 (ref. MIN25.175)
Purpose: Presentation of completed feasibility investigations in accordance with MIN24.241.

New Direction

Council has directed staff to abandon the project documented in feasibility investigations presented on 15 April 2025. New investigations are now underway to identify an alternative suitable site for a new library in Sanctuary Point.

Construction Commenced: Not yet commenced.

Construction Completed: To be determined.

Cost Estimate (original CER): \$14m (2021)

Cost Estimate (revised): To be determined.



Anti-Slavery

Council has met all the current requirements with the deadline for reporting procurements above \$150K that have been assessed as high using the Modern Slavery Inherent Risk Identification Tool now extended.

All formal procurements from 1 July 2024 are assigned an Inherent Modern Slavery Risk Level using the Modern Slavery Inherent Risk Identification Tool issued by the Office of the NSW Anti-Slavery Commissioner.

Introduction

This Modern Slavery Statement is provided by Shoalhaven City Council in accordance with Section 428 (4) of the NSW Local Government Act 1993.

This statement outlines Shoalhaven City Council's commitment to combatting modern slavery and the measures we have implemented during this reporting period to reduce the risk of our procurement activities resulting in or contributing to human rights violations.

We recognise that modern slavery is a significant global human rights issue and are determined to eliminate all its forms from our organisation. We acknowledge our responsibility to raise awareness among our staff and external supply base about the risk modern slavery poses to an ethical and equitable workplace.

Organisational Structure and Supply Chain

Shoalhaven City Council is located 2 hours south of Sydney with a population of over 100,000, covering 160 km and 300,000 hectares of coastline, mountains, and hinterland. The Council has administrative offices located in Nowra in the north and Ulladulla in the south. We have implemented a centre-led procurement structure that provides governance over the expenditure activities across the organisation. We recognise the importance of taking steps to ensure that goods and services procured by and for our council are not the product of modern slavery.

The council has an annual operating and capital spend of approximately \$500M. The Council's highest categories of expenditure include materials, contractors, consultants, and utilities.

Policy

Shoalhaven City Council has a procurement policy and procurement procedure outlining the Council's commitment to preventing and addressing modern slavery in all its procurement activities.

The council has undertaken a review of its existing active suppliers to raise awareness of modern slavery within the supply chain. This survey was conducted in collaboration with the Illawarra Shoalhaven Joint Organisation of Councils – Wollongong, Shellharbour, Kiama, and Shoalhaven.

All suppliers have been assigned a modern slavery risk and the management of this risk is considered in procurement processes. All new suppliers are required to respond to a modern slavery questionnaire as part of the supplier onboarding process and a modern slavery risk is then allocated.

Councils' formal procurement processes require suppliers to complete a Modern Slavery Statement with a submitted offer.

All formal procurements from 1 July 2024 are assigned an Inherent Modern Slavery Risk Level using the Modern Slavery Inherent Risk Identification Tool issued by the Office of the NSW Anti-Slavery Commissioner.

Environmental upgrade agreements

Council has not entered into any environmental upgrade agreements under s 54P(1) of the Local Government Act during the 2024-25 financial year.

Recovery and threat abatement plans

.During the 2024-25 financial year, Shoalhaven City Council was not identified as being responsible for implementing any measures included in a recovery or threat abatement plan under s 220ZT(2) of the *Fisheries Management Act 1994* (NSW). NSW DPI Fisheries has one active threat abatement plan – *Removal of large woody debris from NSW rivers and streams and Council did not undertake activities that would be considered to contravene the objectives of this plan.*

Council continued to collaborate with the NSW Department of Primary Industries through the development of the Coastal Management Program and sought permits under Part 7 of the *Fisheries Management Act 1994*, where required.





Disability Inclusion Action Plan 2024-25

Progress Report – Annual Report

Shoalhaven City Council's (SCC) Disability Inclusion Action Plan (DIAP) was adopted on 27 June 2022. The DIAP was prepared in accordance with the NSW Disability Inclusion Act (2014) and was prepared in consultation with community members living with disability, their supporters and service providers.

The DIAP demonstrates Council's commitment to building an accessible and inclusive community to ensure that people with disability enjoy the right to live their lives as they choose and enjoy the opportunities and benefits of living and working in the Shoalhaven. Aligned with the NSW Disability Inclusion Plan, our plan organises actions into the

following areas of focus that people with disability said were priority areas.

These focus areas are:

1. Create positive attitudes and behaviours within community
2. Create accessible and liveable communities
3. Improve access to our systems and processes
4. Support access to meaningful employment

During 2024-25 Financial Year, Council staff completed a full review of the effectiveness of its DIAP. This review will be used to inform the next DIAP (2026-2030) which is currently being developed.

On hold/requires attention	Deferred
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On hold/requires attention Deferred



Annual Progress










Completed	On Track	Scheduled for future FY	On hold/Requires Attention	Deferred
24	11	0	8	0

Glossary

DIAP	Disability Inclusion Action Plan
IAAC	Inclusion and Access Advisory Committee
NDIS	National Disability Insurance Scheme
PAMP	Pedestrian Access and Mobility Plan
TfNSW	Transport for New South Wales
WCAG	Web Content Accessibility Guidelines

Status

 Completed
  On Track
  On hold/ Requires Attention
  Deferred
  Scheduled for future FY

Focus Area	1. Create Positive Attitudes and Behaviours Within Community	
Action No.	Actions	Status
A1.1.1	Deliver a campaign with lived experience ambassadors to tell stories of inclusion and experiences of living with a disability	
A1.1.2	Update and increase usability of the 'Inclusive Shoalhaven holidays' page to raise awareness of accessible tourism	
A1.1.3	Increase image and video library of diverse people available for use in Council documents/material	
A1.2.1	Create a comprehensive (one-stop-shop) SCC webpage to link all accessible Council services	
A1.2.2	Improve how Council uses the Annual report to raise community awareness of our inclusion work	
A1.2.3	Raise awareness of IAAC and their work within the Shoalhaven community	
A1.3.1	Deliver training for front line staff and Councillors on disability awareness and education	
A1.3.2	Consult the community about their perceptions and understanding of neurodiversity to inform future work to make the Shoalhaven neurodiverse friendly	
A1.4.1	Advocate for all applicant businesses to address inclusion as part of the Shoalhaven business awards assessment	



Focus Area	2. Create Accessible and Liveable Communities	
Action No.	Actions	Status
A2.1.1	Prepare an updated Pedestrian Access and Mobility Plan (PAMP) and ranking criteria to identify projects that need action and funding to address access improvements	
A2.1.2	Use the Pedestrian Access and Mobility Plan (PAMP) and ranking criteria to deliver projects that improve access.	
A2.1.3	Use an annual IAAC workshop to seek input on kerb ramp projects to improve accessibility.	
A2.1.4	Use kerb ramp budget to deliver priority kerb ramp projects, including those identified by annual committee workshop	
A2.2.1	Inspect and review destination and regional parks for the need for fenced areas to make inclusive parks friendlier to parents and carers with children and people with disability	
A2.2.2	During refurbishment and renewal projects, budget is allocated to make inclusive parks friendlier to parents and carers with fenced areas for children and people with disability	
A2.2.3	Development/redevelopment of destination parks will include inclusive and accessible playgrounds	
A2.2.4	Formalise an accessibility advocate to be involved in the development of tenders & RFQ's for playgrounds.	
A2.2.5	All new masterplans will make social infrastructure inclusive for people living with a disability	
A2.3.1	Develop and use resources that support Council to plan accessible events	
A2.3.2	Develop and use resources that support the community to plan accessible events	
A2.3.3	Include accessibility information in the promotion of events	
A2.3.4	Seek community feedback to evaluate Community Connections events for venue and event accessibility	
A2.3.5	Update the event policy (for events run by community groups and businesses) to encourage improved accessibility for events in the Shoalhaven	
A2.4.1	Conduct accessibility audits of priority Council buildings and use existing asset maintenance and renewal budgets to upgrade	
A2.4.2	For all new publicly accessible buildings, accessibility feedback on the design will be sought from the IAAC	



Focus Area	2. Create Accessible and Liveable Communities	
Action No.	Actions	Status
A2.5.1	Review development controls in Shoalhaven DCP with a view to improving accessibility outcomes and implement amendments to Shoalhaven DCP with support from Council. This aims to improve availability and quality of accessible housing in the Shoalhaven in the long-term.	
A2.5.2	Work with TfNSW to improve accessible transport in the Shoalhaven	
A2.5.3	Support the IAAC to provide advice on accessible parking requests from the community to the Traffic Committee	
A2.5.4	Provide training to Council staff on disability access standards and legislation	

Focus Area	3. Improve Access to Our Systems and Processes	
Action No.	Actions	Status
A3.1.1	Upgrade the foundations of our website technology and use improved capability to improve all Council websites to meet WCAG 2.1 AA standards	
A3.1.2	Create a framework for the transition to online accessible forms	
A3.1.3	Deliver training for content author staff to understand accessibility standards and improve digital inclusion.	
A3.2.1	Improve inclusion and accessibility of Council's community engagement activities by ensuring the Engagement Strategy reflects best practice	
A3.2.2	Increase opportunities for participation in the IAAC and build group capacity	
A3.2.3	Add agenda item for relevant advisory committee meetings to review and improve inclusion	
A3.3.1	Use the procurement policy review to improve consideration of social and sustainability outcomes in procurement processes. This aims to improve the ability of Council teams to consider social outcomes of potential suppliers, such as disability employment by social enterprises	



Focus Area	4. Support Access to Meaningful Employment	
Action No.	Actions	Status
A4.1.1	Review the employment application process for accessibility and raise awareness of available support and alternative processes	
A4.1.2	Provide training on disability awareness to teams where a person with a disability has been recruited	
A4.2.1	Actively promote work experience, traineeships and volunteer roles to people with disability	
A4.2.2	Engage with Council teams to identify and support development of opportunities for people with disability, including work experience, traineeship, volunteer and employment roles, and project work	
A4.2.3	Identify or create inclusive employment opportunities, including through use of flexible working arrangements and by partnering with disability employment providers for identified roles	
A4.2.4	The tender evaluation process for providers of trainee and apprentice programs will include criteria to consider improvement of opportunities for people with disability	
A4.3.1	Provide ongoing advocacy and promotion of resources to businesses to raise awareness of the benefits and supports for employing people with disability	



Development contributions and development levies have been used or expended

Environment Planning and Assessment Regulation 2021(EPA Reg) cl 218A(1), 218A(2), 218A(3)

Project Description	Location	Contribution plan code	Project Category	Opening Bank	Contributions	Interest	Expenditure	Closing
Northern Shoalhaven Sports Stadium (Cambewarra Road)	Bomaderry	01AREC5006	Active Recreation	-	251,315.87	-	-251,315.87	-
Nowra Swimming Pool Expansion (Scenic Drive)	Nowra	01AREC5007	Active Recreation	-	194,217.45	-	-194,217.45	-
Planning Area 1 recreational facilities upgrades (various locations)	Various	01AREC5009	Active Recreation	749,259.06	268,159.22	33,158.42	-526,110.00	524,466.71
Berry Town Centre Car Parking (Queen Street)	Berry	01CARP2002	Car Parking	168,409.75	92,167.32	8,073.36	-	268,650.43
Nowra car parking (Egans Lane, Lawrence Ave, Collins Way, Bridge Road, Lamonds Lane, 9 Haigh Avenue & 67 Kinghorne Street)	Nowra	01CARP3001	Car Parking	645,455.53	-	30,844.66	-	676,300.18
Bomaderry car parking (42-44 Coomea Street)	Bomaderry	01CARP3003	Car Parking	-	-	-	-	-
Kangaroo Valley car parking (169 Moss Vale Road)	Kangaroo Valley	01CARP3004	Car Parking	4,874.55	-	232.94	-	5,107.49
North Nowra Community Centre (Hood Close)	North Nowra	01CFAC0002	Community Facilities	14,234.89	17,096.93	1,134.79	-	32,466.61
Mundamia URA Community/ Childcare Centre	Mundamia	01CFAC0014	Community Facilities	-	-	-	-	-
Nowra Integrated Youth Services Centre (Cnr Kinghorne & Plunkett Streets)	Nowra	01CFAC5012	Community Facilities	-	11,574.71	-	-11,574.71	-
Hillcrest Avenue Drainage (Hillcrest Avenue)	South Nowra	01DRAI0005	Drainage	166,892.39	267,206.00	8,049.26	-	442,147.65
Illaroo Road Drainage (Judith Drive)	North Nowra	01DRAI2003	Drainage	86,692.68	-	4,142.82	-	90,835.50
Moss Vale Road South URA Drainage	Illaroo	01DRAI5006	Drainage	-	329,592.84	-	-329,592.84	-



Land acquisition for passive open space (Old Southern Road, South Nowra)	South Nowra	01OREC0013	Passive Recreation	530,178.82	2,190.50	25,378.12	-	557,747.44
Mundamia URA - Central Open Space	Mundamia	01OREC0014	Passive Recreation	-	-	-	-	-
Embellishment for passive open space (west of the Princes Highway, Berry)	Berry	01OREC5009	Passive Recreation	1,400,319.57	4,156.08	66,918.82	-	1,471,394.47
Moss Vale Road South URA Passive Recreation	Illaroo	01OREC6015	Passive Recreation	1,042,396.83	1,045,631.15	50,863.99	-1,028,155.82	1,110,736.15
Mundamia URA Access Roads	Mundamia	01ROAD0145	Roads and Traffic	-	-	-	-	-
Mundamia URA Shared Cycle/Pathway - George Evans Road	Mundamia	01ROAD0146	Roads and Traffic	-	-	-	-	-
Mundamia URA George Evans and Yalwal Road Intersection Upgrade	Mundamia	01ROAD0149	Roads and Traffic	-	-	-	-	-
Roundabouts - Yalwal Road/Rannoch Drive and Yalwal Road/Lightwood Drive	West Nowra	01ROAD0150	Roads and Traffic	100,449.31	22,738.20	5,832.80	-	129,020.31
Traffic signals and associated works at intersection of Albatross/Yalwal Roads.	Mundamia	01ROAD0152	Roads and Traffic	32,173.26	7,286.80	1,868.38	-	41,328.45
Worrigee URA (Road Widening)	Worrigee	01ROAD0153	Roads and Traffic	1,027.69	-	49.11	-	1,076.80
Old Southern Road upgrade (For 1km south from Quinns Lane)	South Nowra	01ROAD2038	Roads and Traffic	-	-	-	-	-
North Nowra Link Road (construct road, bridge and traffic facilities)	North Nowra	01ROAD2101	Roads and Traffic	692,464.95	434,450.25	46,845.26	-	1,173,760.46
Judith Drive/Page Avenue roundabout	North Nowra	01ROAD2120	Roads and Traffic	-	-	-	-	-
Beach and Tannery Road upgrade (road and bridge) related to quarry works	Berry	01ROAD2133	Roads and Traffic	-	36,155.94	-	-36,155.94	-
Quinns Lane/Browns Road - link road	South Nowra	01ROAD2143	Roads and Traffic	-	6,669.25	-	-6,669.25	-
Beach & Tannery Road upgrade	Berry	01ROAD3007	Roads and Traffic	382,018.22	25,160.91	18,801.00	-	425,980.13
Princes Highway - South Nowra (kerb/gutter & acceleration/ deceleration lane)	South Nowra	01ROAD3102	Roads and Traffic	-	-	-	-	-
Quinns/Old Southern Link (internal service road)	South Nowra	01ROAD3104	Roads and Traffic	439,686.03	-	21,011.46	-	460,697.49
Quinns/Old Southern Link (construct drainage for internal service road)	South Nowra	01ROAD3105	Roads and Traffic	327,052.09	-	15,628.98	-	342,681.07



Internal Access Road (adjoining Hillcrest Avenue)	South Nowra	01ROAD3144	Roads and Traffic		638,109.39	176.49	-	638,285.88
Old Southern Road/Quinns Lane intersection roundabout	South Nowra	01ROAD4039	Roads and Traffic	-	229.91	-	-229.91	-
Moss Vale Road South URA Roads	Illaroo	01ROAD5154	Roads and Traffic	1,726,662.03	559,889.01	87,307.95	-232,544.00	2,141,315.00
Planning Area 2 - Recreation facilities upgrade (various locations)	Various	02AREC5004	Active Recreation	47,089.50	6,353.99	2,412.76	-	55,856.25
East and West Crescents upgrade (Culburra Beach)	Culburra Beach	02ROAD0011	Roads and Traffic	-	-	-	-	-
Former Development Control Plan No. 41 area Callala Bay road construction	Callala Bay	02ROAD2007	Roads and Traffic	66,831.03	-	3,193.68	-	70,024.71
Planning Area 3 - Recreation facilities upgrade (various locations)	Various	03AREC0005	Active Recreation	41,476.18	20,447.20	2,203.12	-	64,126.50
Bay and Basin Leisure Centre (The Wool Road, Vincentia)	Vincentia	03AREC3003	Active Recreation	-	43,919.98	-	-43,919.98	-
St Georges Basin Village Centre car parking (Island Point Road)	St Georges Basin	03CARP0004	Car Parking	-	-	-	-	-
Huskisson car parking (Owen Street & Huskisson Central Business Area)	Huskisson	03CARP2002	Car Parking	797,069.40	-	38,089.89	-	835,159.30
Sanctuary Point car parking (Kerry Street)	Sanctuary Point	03CARP3001	Car Parking	-	-	-	-	-
Bay & Basin Branch Library	Bay and Basin Area	03CFAC0007	Community Facilities	-	38,569.48	3.78	-24,890.66	13,682.60
Bay & Basin Community Hub	Vincentia	03CFAC4001	Community Facilities	3,221,703.67	214,002.61	155,775.61	-	3,591,481.89
St Georges Basin Village Centre Drainage	St Georges Basin	03DRAI3001	Drainage	-	283,852.80	-	-283,852.80	-
Embellishment of passive open space.	Tomerong	03OREC0009	Passive Recreation	204,973.42	29,446.23	9,803.30	-	244,222.94
Land acquisition for passive open space (St Georges Basin Village Centre Green)	St Georges Basin	03OREC0012	Passive Recreation	-	-	-	-	-
Northern Section of Currumbene Street, Huskisson	Huskisson	03ROAD0055	Roads and Traffic	149,981.61	38,566.19	7,177.90	-	195,725.71
Currumbene Street Service Lane, Huskisson	Huskisson	03ROAD0057	Roads and Traffic	-	-	-	-	-
Port Jervis Estate upgrade and seal (Evelyn Rd, Parnell Rd, Cambourne Rd & Hill St)	Tomerong	03ROAD2016	Roads and Traffic		-	-	-	-



Tasman Park Estate gravel upgrade (The Wool Rd, The Basin Road & Island Point Rd)	St Georges Basin	03ROAD2019	Roads and Traffic	-	8,337.08	-	-8,337.08	-
St. Georges Basin Village access road and traffic facilities	St Georges Basin	03ROAD2023	Roads and Traffic		10,594.56	-	-10,594.56	-
Basin View Estate gravel upgrade (Sections of Reserve Road, Waterpark, Clarendon Crescent & Riverside Esplanade South)	Basin View	03ROAD2025	Roads and Traffic	33,762.39	-	1,613.42	-	35,375.81
Wandean Road upgrade (For 2.05km from Princes Highway)	Wandandian	03ROAD2028	Roads and Traffic		-	-	-	-
Anson Street extension (St Georges Basin)	St Georges Basin	03ROAD2112	Roads and Traffic		3,679.72	-	-3,679.72	-
Sydney/Bowen Streets construction (From Owen to Hawke Streets), Huskisson	Huskisson	03ROAD2115	Roads and Traffic		19,173.17	-	-19,173.17	-
The Wool Road Bypass (St Georges Basin)	St Georges Basin	03ROAD4021	Roads and Traffic		368,046.94	96.26	-20,022.99	348,120.21
Kent Lane - Huskisson	Huskisson	03ROAD5060	Roads and Traffic	235,679.40	226,502.64	62.65	-235,679.40	226,565.29
Winnima Lane, Huskisson	Huskisson	03ROAD5061	Roads and Traffic	72,532.19	137,237.88	3,504.08	-	213,274.16
Unnamed Lane (off Jervis Street, Huskisson)	Huskisson	03ROAD5062	Roads and Traffic	10,320.19	-	493.18	-	10,813.37
Sussex Inlet Aquatics Centre (Thomson Street)	Sussex Inlet	04AREC5003	Active Recreation	-	6,112.44	-	-6,112.44	-
Sussex Inlet car parking (16 Nielson Road & 45-47 Ellmoos Avenue)	Sussex Inlet	04CARP3001	Car Parking	247,133.76	-	11,809.89	-	258,943.65
Planning Area 4 - Community facility upgrades (various locations)	Various	04CFAC5003	Community Facilities	48,611.63	914.74	2,341.79	-	51,868.17
Medlyn Avenue upgrade (For 750m from The Springs Road), Sussex Inlet	Sussex Inlet	04ROAD2003	Roads and Traffic	-	-	-	-	-
Badgee Creek Bridge upgrade (River Road)	Sussex Inlet	04ROAD2004	Roads and Traffic	-	-	-	-	-
Planning Area 5 - Active recreation facility upgrades (various locations)	Various	05AREC0005	Active Recreation	266,284.78	110,672.17	13,357.60	-	390,314.55
Ulladulla car parking (19 Boree Street & 94-96 St Vincent Street)	Ulladulla	05CARP3001	Car Parking	8,532.52	-	407.75	-	8,940.27
Milton car park (84 Princes Highway)	Milton	05CARP3002	Car Parking	-	-	-	-	-



Extension of Manyana Community Hall (Yulunga Drive) (Voluntary Planning Agreement for specific properties)	Manyana	05CFAC0011	Community Facilities	12,834.53	-	613.33	-	13,447.85
Southern Shoalhaven Branch Library (Ulladulla Town Centre precinct)	Ulladulla	05CFAC2010	Community Facilities	253,433.72	68,131.45	12,596.19	-	334,161.36
Land acquisition for passive open space (Berringer Road, Manyana - no specific area within development site / contribution area determined)	Manyana	05OREC0004	Passive Recreation	143,582.46	-	6,861.44	-	150,443.89
Land acquisition for passive open space (Lake Conjola Entrance Road, Killarney / Conjola Park)	Lake Conjola	05OREC0007	Passive Recreation	2,913.91	-	139.25	-	3,053.16
Land acquisition for passive open space (Dolphin Point Road, Dolphin Point)	Dolphin Point	05OREC0017	Passive Recreation	443,034.27	2,955.05	21,221.58	-	467,210.89
Manyana Foreshore facilities upgrade (Voluntary Planning Agreement for specific properties)	Manyana	05OREC0018	Passive Recreation	5,406.43	-	258.36	-	5,664.79
Construction of roundabout, internal roundabout and link road at Dolphin Point (Princes Highway to Dolphin Point Road)	Dolphin Point/ Burrill Lake	05ROAD0063	Roads and Traffic	824,181.73	5,319.66	39,475.73	-	868,977.12
Bendalong Road and Inyadda Drive upgrade (Voluntary Planning Agreement for specific properties)	Manyana	05ROAD0068	Roads and Traffic	19,964.81	-	954.07	-	20,918.88
Bendalong Road and Inyadda Drive intersection upgrade (Voluntary Planning Agreement for specific properties)	Manyana	05ROAD0069	Roads and Traffic	4,503.27	-	215.20	-	4,718.47
Bishop Drive (Matron Porter Drive to Princes Highway)	Mollymook	05ROAD2001	Roads and Traffic	276,600.97	15,151.29	402.98	-292,155.24	-
Ocean Street/Maisie Williams Drive/Ilett Street roundabout (Mollymook)	Mollymook	05ROAD2003	Roads and Traffic	-	74,776.00	-	-74,776.00	-
Murramarang Road upgrade (Kioloa Bridge)	Kioloa	05ROAD2048	Roads and Traffic	-	987.73	-	-987.73	-
Kings Point Drive (For 2kms from Princes Highway)	Kings Point	05ROAD3007	Roads and Traffic	-	3,636.80	-	-3,636.80	-
Croobyar Road upgrade (Princes Highway to Corks Lane)	Milton	05ROAD3030	Roads and Traffic	-	1,783.83	-	-1,783.83	-



Corks Lane (Princes Highway link road and associated works)	Milton	05ROAD3058	Roads and Traffic	1,511,682.53	87,069.72	73,437.08	-	1,672,189.33
Matron Porter Drive (Princes Highway to Leo Drive, Mollymook)	Mollymook	05ROAD3061	Roads and Traffic	429,912.88	4,959.02	2,011.45	-389,333.55	47,549.80
St Vincent Street extensions to Princes Highway & roundabout, South Ulladulla	South Ulladulla	05ROAD4008	Roads and Traffic	-	-	-	-	-
Shoalhaven Community and Recreational Precinct (SCaRP) Cambewarra Road, Bomaderry	Bomaderry	CWAREC5005	City Wide / Active Recreation	3,001,577.67	1,043,625.85	158,312.87	-264,482.00	3,939,034.39
Shoalhaven Entertainment Centre (Bridge Road, Nowra)	Citywide	CWCFAC5002	City Wide / Community Facilities		855,676.46	13,183.17	-268,502.03	600,357.60
Shoalhaven City Library Extensions (Berry Street, Nowra)	Citywide	CWCFAC5006	City Wide / Community Facilities	2,912,775.54	645,229.79	151,196.72	-	3,709,202.05
Shoalhaven Regional Gallery	Citywide	CWCFAC5007	City Wide / Community Facilities	116,203.37	39,067.44	6,224.57	-	161,495.37
Rural Fire and Emergency Service Plant and Equipment (various locations)	Citywide	CWFIRE2001	City Wide / Fire & Emergency Services	-	105,284.52	-	-105,284.52	-
Shoalhaven Fire Control Centre (Albatross Road, Nowra)	Citywide	CWFIRE2002	City Wide / Fire & Emergency Services	-	153,816.66	-	-153,816.66	-
Contributions management & administration		CWWMGMT3001	City Wide / Contribution Plan Management	931,500.46	346,224.46	46,056.12	-178,071.02	1,145,710.03
Bay and Basin District Recreational & Cultural Hall (Vincentia HS)	Deleted	03CFAC0003	Deleted	-	602.80	0.17	-602.97	-
Southern Shoalhaven District Childrens Services Centre	Deleted	05CFAC0007	Deleted	-	342.28	0.09	-342.37	-
Worrigee District Community Centre	Deleted	01CFAC0005	Deleted	-	360.44	0.10	-360.54	-
Embellishment of Icon and District Parks and Walking Tracks	Deleted	CWOREC0001	Deleted	-	12,377.06	138.01	-12,515.07	-
Northern Shoalhaven Community Transport and Family Support Services	Deleted	MACFAC0002	Deleted	-	231.83	1.16	-232.99	-
Synthetic Hockey Field Facility	Deleted	CWAREC0004	Deleted	-	29,039.39	153.01	-29,192.40	-
Shoalhaven City Arts Centre	Deleted	CWCFAC0003	Deleted	-	153.35	0.04	-153.39	-



Shoalhaven Mobile Childrens Services	Deleted	CWCFAC0004	Deleted	-	50.75	0.01	-50.76	-
Shoalhaven Muilimedia & Music Centre	Deleted	CWCFAC0005	Deleted	-	50.46	0.01	-50.47	-
Northern Shoalhaven Integrated Childrens Services	Deleted	MACFAC0001	Deleted	-	851.98	3.06	-855.04	-
Active Recreation Upgrades	Deleted	01AREC0008	Deleted	-	1,226.37	14.62	-1,240.99	-
Community Centre Nowra	Deleted	01CFAC0003	Deleted	-	2,533.35	28.48	-2,561.83	-
West Nowra Community Meeting Room	Deleted	01CFAC0007	Deleted	-	1,485.16	0.41	-1,485.57	-
City Wide - Fire Control/State Emergency Services	Deleted	01FIRE0009	Deleted	-	3,298.56	36.89	-3,335.45	-
Tennis, Football,Cricket (Area 1)	Deleted	01AREC0001	Deleted	-	32,689.00	336.43	-33,025.43	-
Basketball & Netball (Areas 1 & 2)	Deleted	01AREC0002	Deleted	-	6,548.22	67.41	-6,615.63	-
Hockey Facilities	Deleted	CWAREC0003	Deleted	-	26,001.18	248.95	-26,250.13	-
Ulladulla Leisure Centre Indoor Pool	Deleted	05AREC0002	Deleted	-	10,556.93	145.79	-10,702.72	-
Tennis, Football, Cricket, Basketball & Netball (Area 3)	Deleted	03AREC0001	Deleted	-	150,008.72	1,286.51	-151,295.23	-
Milton/Ulladulla - fire control	Deleted	05FIRE0004	Deleted	-	5,533.72	76.37	-5,610.09	-
Callala District Community & Child Care Centre	Deleted	02CFAC0001	Deleted	-	678.65	32.43	-711.08	-
City Wide Community Facilities	Deleted	CWCFAC0001	Deleted	-	20,738.08	256.12	-20,994.20	-
Multi Purpose Child Care Centre North Nowra	Deleted	01CFAC0001	Deleted	-	255.14	0.07	-255.21	-
Illaroo - Fire Control	Deleted	01FIRE0002	Deleted	-	514.85	7.50	-522.35	-
Nowra Passive Open Space	Deleted	01OREC0003	Deleted	-	262.15	12.53	-274.68	-
Berry/Shoalhaven Heads District H&CC Centre	Deleted	01CFAC0011	Deleted	-	301.74	5.12	-306.86	-
Shoalhaven Heads - Fire Control	Deleted	01FIRE0007	Deleted	-	316.35	5.36	-321.71	-
Little Forest Rd Hwy Intersection Upgrade	Deleted	05ROAD0024	Deleted	-	21,083.72	5.83	-21,089.55	-
Tomerong - fire control	Deleted	03FIRE0004	Deleted	-	8,436.48	2.33	-8,438.81	-
Southern Shoalhaven District Community Centre	Deleted	05CFAC0005	Deleted	-	2,364.48	40.09	-2,404.57	-
Southern Link Road	Deleted	05ROAD0011	Deleted	576,560.48	-	2,557.11	-579,117.59	-
				25,428,898	9,573,016	1,217,287	-5,926,574	30,292,629

Internal Audit and Risk Management Attestation Statement for the 2025 financial year for Shoalhaven City Council

I am of the opinion that Shoalhaven City Council has an audit, risk and improvement committee, risk management framework and internal audit function that operate in compliance with the following requirements except as may be otherwise provided below:

Audit, risk and improvement committee

	Requirement	Compliance
1.	Shoalhaven City Council has appointed an audit, risk and improvement committee that comprises of an independent chairperson and at least two independent members (section 428A of the <i>Local Government Act 1993</i> , section 216C of the <i>Local Government (General) Regulation 2021</i>).	Compliant
2.	The chairperson and all members of Shoalhaven City Council's audit, risk and improvement committee meet the relevant independence and eligibility criteria prescribed under the <i>Local Government (General) Regulation 2021</i> and have not exceeded the membership term limits prescribed under the Regulation (sections 216D, 216E, 216F, 216G of the <i>Local Government (General) Regulation 2021</i>).	Compliant
3.	Shoalhaven City Council has adopted terms of reference for its audit, risk and improvement committee that are informed by the model terms of reference approved by the Departmental Chief Executive of the Office of Local Government and the committee operates in accordance with the terms of reference (section 216K of the <i>Local Government (General) Regulation 2021</i>).	Compliant
4.	Shoalhaven City Council provides the audit, risk and improvement committee with direct and unrestricted access to the Chief Executive Officer and other senior management and the information and resources necessary to exercise its functions (section 216L of the <i>Local Government (General) Regulation 2021</i>).	Compliant
5.	Shoalhaven City Council's audit, risk and improvement committee exercises its functions in accordance with a four-year strategic work plan that has been endorsed by the governing body and an annual work plan that has been developed in consultation with the governing body and senior management (Core requirement 1 of the Office of Local Government's <i>Guidelines for Risk Management and Internal Audit for Local Government in NSW</i>).	Compliant The 4 year ARIC Strategic workplan has been approved by Council on 17 June 2025 which also

		includes the annual work plan.
6.	Shoalhaven City Council's audit, risk and improvement committee provides the governing body with an annual assessment each year, and a strategic assessment each council term of the matters listed in section 428A of the <i>Local Government Act 1993</i> reviewed during that term (Core requirement 1 of the Office of Local Government's <i>Guidelines for Risk Management and Internal Audit for Local Government in NSW</i>).	<p>Compliant</p> <p>Annual assessment provided to Council via the ARIC's annual report which is presented by the ARIC Chair.</p> <p>The process for strategic assessment at the end of each council term will be undertaken at the end of the current Council term. This is not yet due – due in 2028.</p>
7.	The governing body of Shoalhaven City Council reviews the effectiveness of the audit, risk and improvement committee at least once each council term (Core requirement 1 of the Office of Local Government's <i>Guidelines for Risk Management and Internal Audit for Local Government in NSW</i>).	<p>This is not yet due - due in 2028.</p> <p>The process for review of effectiveness of ARIC at the end of each council term will be undertaken at the end of the current Council term.</p>

Membership

The chairperson and membership of the audit, risk and improvement committee are:

Chairperson	Donna Rygate	01 January 2023	31 December 2026
Independent member	John Gordon	01 May 2024	30 April 2028
Independent member	Deborah Goodyer	01 July 2024	30 June 2028
Councillor member (non-voting)	Clr Gillian Boyd	14/10/2024	30/09/2025
Councillor member (alternate non-voting)	Clr Natalee Johnston	14/10/2024	30/09/2025

Risk Management

	Requirement	Compliance
8.	Shoalhaven City Council has adopted a risk management framework that is consistent with current Australian risk management standard and that is appropriate for the Shoalhaven City Council's risks (section 216S of the <i>Local Government (General) Regulation 2021</i>).	Compliant
9.	Shoalhaven City Council's audit, risk and improvement committee reviews the implementation of its risk management framework and provides a strategic assessment of its effectiveness to the governing body each council term (section 216S of the <i>Local Government (General) Regulation 2021</i>).	<p>Compliant</p> <p>Business Assurance & Risk Department Updates provided to ARIC. ARIC is also one of the review authority for all policy updates and reviews and updates in the ERM sphere.</p> <p>Assessment on risk arrangements is captured in the ARIC annual report to Council.</p> <p>The process for strategic assessment at the end of each council term will be undertaken at the end of the current Council term. This is not yet due – due in 2028.</p>

Internal Audit

	Requirement	Compliance
10.	Shoalhaven City Council has an internal audit function that reviews the council's operations and risk management and control activities (section 216O of the <i>Local Government (General) Regulation 2021</i>).	Compliant
11.	Shoalhaven City Council's internal audit function reports to the audit, risk and improvement committee on internal audit matters (sections	Compliant

	Requirement	Compliance
	216M, 216P and 216R of the <i>Local Government (General) Regulation 2021</i>).	
12.	Shoalhaven City Council's internal audit function is independent and internal audit activities are not subject to direction by Shoalhaven City Council (section 216P of the <i>Local Government (General) Regulation 2021</i>).	Compliant
13.	Shoalhaven City Council has adopted an internal audit charter that is informed by the model internal audit charter approved by the Departmental Chief Executive of the Office of Local Government and the internal audit function operates in accordance with the charter (section 216O of the <i>Local Government (General) Regulation 2021</i>).	Compliant
14.	Shoalhaven City Council has appointed a member of staff to direct and coordinate internal audit activities or is part of a shared arrangement where a participating Shoalhaven City Council has appointed a staff member to direct and coordinate internal audit activities for all participating councils (section 216P of the <i>Local Government (General) Regulation 2021</i>).	Compliant
15.	Internal audit activities are conducted in accordance with the International Professional Practices Framework (Core requirement 3 of the Office of Local Government's <i>Guidelines for Risk Management and Internal Audit for Local Government in NSW</i>).	Compliant
16.	Shoalhaven City Council provides the internal audit function with direct and unrestricted access to staff, the audit, risk and improvement committee, and the information and resources necessary to undertake internal audit activities (section 216P of the <i>Local Government (General) Regulation 2021</i>).	Compliant
17.	Shoalhaven City Council's internal audit function undertakes internal audit activities in accordance with a four-year strategic work plan that has been endorsed by the governing body and an annual work plan that has been developed in consultation with the governing body and senior management (Core requirement 3 of the Office of Local Government's <i>Guidelines for Risk Management and Internal Audit for Local Government in NSW</i>).	Compliant The 4 year ARIC Strategic workplan has been approved by Council 17 June 2025 and is linked to the Internal Audit Plan.
18.	Shoalhaven City Council's audit, risk and improvement committee reviews the effectiveness of the internal audit function and reports the outcome of the review to the governing body each council term (section 216R of the <i>Local Government (General) Regulation 2021</i>).	Compliant Annual assessment performed through the ARIC annual survey.

	Requirement	Compliance
		<p>This is captured in the ARIC annual report to Council.</p> <p>The process for strategic assessment at the end of each council term will be undertaken at the end of the current Council term. This is not yet due – due in 2028.</p>

Non-compliance with the *Local Government (General) Regulation 2021*

Not Applicable

These processes, including the alternative measures implemented, demonstrate that Shoalhaven City Council has established and maintained frameworks, systems, processes and procedures for appropriately managing audit and risk within Shoalhaven City Council.

James Ruprai
 Acting Chief Executive Officer
 Shoalhaven City Council
 14 July 2025





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