

# Fire Safety Certificate

Approved under the Environmental Planning and Assessment Regulation 2000.

Version 2.0

Effective from 1 December 2017

## How to complete this form

1. Please print in CAPITAL LETTERS.
2. Please complete all relevant sections in full.

## Section 1: Type of certificate

- This is (mark applicable box)  a final fire safety certificate (complete the declaration at [Section 6](#) of this form)  
 an interim fire safety certificate (complete the declaration at [Section 7](#) of this form)

## Section 2: Building the subject of this certificate

Street No.	Street Name	Suburb	Postcode
Lot No (if known)	DP/SP (if known)	Building Name (if applicable)	

- This certificate applies to (mark applicable box)  the whole building  
 part of the building

## Section 3: Description of building or part the subject of this certificate

Stores above ground in the building (No.)	Stores below ground in the building (No.)
If this certificate relates to a part of the building – describe that part and its location in the building	
Uses of building or part the subject to this certificate (e.g. retail, offices, residential, assembly, carparking)	

## Section 4: Name and address of the owner of the building or part

Title	Given Name/s	Family Name	
Street No.	Street Name	Suburb	Postcode



**Section 6: Final fire safety certificate declaration**

I, (insert full name)

being the (mark applicable box)  owner  
 owner's agent

certify that each essential fire safety measure specified in this certificate:

- a) has been assessed by a properly qualified person, and
- b) was found, when it was assessed, to be capable of performing to at least the standard required by the current fire safety schedule for the building for which this certificate is issued.

Owner/Agent Name	Owner/Agent Signature	Date

**Section 7: Interim fire safety certificate declaration**

I, (insert full name)

being the (mark applicable box)  owner  
 owner's agent

certify that each essential fire safety measure specified in this certificate:

- a) has been assessed by a properly qualified person, and
- b) was found, when it was assessed, to be capable of performing to at least the standard required by the current fire safety schedule for the part of the building to which this certificate relates.

Owner/Agent Name	Owner/Agent Signature	Date

**Section 8: Owner's authorisation**

(To be completed where an agent makes the declaration in Section 6 or Section 7 of this form)

I, being the owner, authorise the agent named in Section 6 or Section 7 to act on my behalf to make the declaration.

Owner's Name	Owner's Signature	Date

**Section 9: Contact details of person issuing this certificate**

Title	Given Name/s	Family Name
Phone	Email	

**Section 10: Fire safety schedule**

A current fire safety schedule for the building must be attached to this certificate.

